



GUIDE FOR ADMITTED STUDENTS



OU-Tulsa Sooner Experience



OU-TULSA SCHUSTERMAN CENTER INFORMATION:

The University of Oklahoma-Tulsa wants you to have information available at your fingertips. Visit us at www.ou.edu/tulsa, where you will find tabs that lead you to a wealth of information, including degree programs, people and organizations and funding opportunities.

YOUR STUDENT LIFE EXPERIENCE:

All OU-Tulsa students benefit from the diversity of experiences and wealth of activity brought to campus through Student Affairs. The Office of Student Affairs offers a variety of activities for students to participate in over the academic year and many have become much anticipated traditions. These activities include: Welcome Week, Schusterque, Happy Hours, Festival of Trees & Lights, MLK Parade, Cultural Night, The Big Event, and De-Stress Fest. Students can also become involved through the OU-Tulsa Student Government Association (OUTSGA) or department-specific student organizations. Visit ou.edu/tulsastudentaffairs for more information.

RECREATION

OU-Tulsa offers numerous recreational activities such as a basketball, frisbee golf, and table tennis. Students can also take advantage of the OU-Tulsa Fitness Center, a 24 hour workout facility which also offers group fitness classes such as yoga and Zumba. In addition, the new Founders Student Center is a great place for students to relax between or after class and includes a lounge and a game room.

Your OU-Tulsa To Do List

APPLY FOR FINANCIAL AID

To apply for financial aid you must complete the Free Application for Federal Student Aid (FAFSA) at studentaid.ed.gov. Make sure you first obtain a U.S. Department of Education PIN number at pin.ed.gov. Your pin number, which serves as your electronic signature, is required to complete your application. The FAFSA website provides help information online and also phone numbers if you wish to contact a representative for assistance. The FAFSA number is 1-800-4-FED-AID. You may contact the Tulsa Financial Aid Office at 918-660-3387 for further assistance. Be sure to check out OU's recommended deadlines and additional financial aid information on One or ou.edu/sfc

COMPLETE ANY OUTSTANDING DEPARTMENTAL REQUIREMENTS

Please contact your academic department to be certain they have all your required documents. For department websites, go to: www.ou.edu/content/tulsa/degree_programs.html

SET UP YOUR OUNet ACCOUNT

Your OUNet Account is your key to accessing OU technology resources, such as email, enrollment, grades, course materials, computer labs and OU libraries resources. Many OU offices will only communicate with you via your official OU email account.

Your OUNetID is the username issued to you upon admission. To locate this you will need to set up your account & password.

ACCESS OU's student PORTAL

One is OU's student portal. It is designed to give OU students personalized access to extensive campus resources in one location. **One** allows you to customize what you see and do in the portal based on your personal preferences and interests. To access the portal, go to one.ou.edu. You will be asked for your username (OUNet ID) and password. Once you have logged in, you can use the navigation tools to personalize your pages.

Setting up your account and choosing a password:

1. Go to One.ou.edu and click on "New to OU? Setup your OU account"
2. Enter your Date of Birth and the OUNetID or SoonerID you were given in your admission letter
3. Create a new password
4. Log back on and set emergency contact info and enter password retrieval e-mail
5. Make note of this information as that will be your logon from this point forward

****Write down the OUNetID and password in a secure location as you will need it throughout your career at OU and afterwards!***

If you forget your password:

If you forget your password, you can reset it online at anytime by following these steps:

1. Go to One.ou.edu
2. Click on the link that says "Forgot your password?"
3. Follow instructions provided

ENROLLMENT

Before enrolling in classes, you may have holds that need to be cleared. Check with your department advisor for assistance. Check [OnPoint](#) via the student portal for any required trainings. Once all holds are removed, you can enroll online through the student portal **One**. To locate contact information for your advisor, please visit your academic college website (to find your college website, visit [the Tulsa website](#))

FINALIZE ADMISSION

If you were admitted with coursework or a degree in progress, please arrange to have a final official transcript sent to:

OU-Tulsa Schusterman Center
Student Enrollment Center
4502 East 41st Street, Room 1C114
Tulsa, OK 74135

FOR MORE INFORMATION:

Enroll or get your schedule:

For enrollment services, schedules, and estimated costs, and classroom locations go to **One**. Course syllabi are found on OU's learning management system Canvas—which can be found through **One**. Course materials are available through our on-line bookstore at <https://ou.textbookbrokers.com>

Pay Your Bill:

To pay your bill in person (check or cash), visit the **Student Enrollment Center, 1C114**. Mailed payments may go to the SEC or to the **OU Office of the Bursar on the Norman campus**. To pay online, either by credit card or EFT from your bank, which is the FASTEST way to have your payment applied, go to: <http://one.ou.edu>

Get an OU ID Card:

To get your OU ID card, visit **Student Enrollment Center** in **1C114**. A \$15 charge is payable at time of service.

Request a Transcript:

There is no charge for transcripts. To request one, visit **Student Enrollment Center, 1C114** or email the request to tulsa.sec@ou.edu

Library:

Library services include reserved readings, interlibrary loan, online searches, copy service, writing center, and a statistics lab. To learn more about the **Schusterman Center Library**, go to <http://library.tulsa.ou.edu> or call 918.660.3220.

Student Health Insurance

Student Health Insurance is available for all currently enrolled students. For more information or to enroll visit the student health website at <https://hr.ou.edu/shp>

Computer Lab:

The computer lab is located in **1C65** and is open daily from 7a-10p with the exclusion of holidays or when it is in use by a class. To use the computer lab, check in at the South Campus Police Desk.

Campus Police:

Contact campus police at 918.660.3900 for evening/weekend escort; emergencies; lost and found; and parking permits. The central dispatch desk is located at the **South Entrance of Academic**

Contact Us

OU-Tulsa Schusterman Center
4502 East 41st Street
Tulsa, OK 74135

STUDENT ENROLLMENT CENTER:

Location: Admin Bldg, 1st Floor, Rm C114

Hours: Monday-Friday, 8 a.m.-4:30p.m.

Phone: 918.660.3474

Fax: 918.660.3361

<https://ou.edu/tulsa/sec>
tulsa.sec@ou.edu

STUDENT AFFAIRS:

Location: Administration Building, 1st Floor, Corridor C, Founders Student Center

Phone: 918.660.3100

<https://ou.edu/tulsastudentaffairs>
TulsaSA@ou.edu

The University of Oklahoma is an equal opportunity institution. For more information on the equitable and harassment free environment, please see: www.ou.edu/eoo.html.