

OKLAHOMA

MEMORIAL UNION

EQUIPMENT	UNIVERSITY/RSO RATE	NON-UNIVERSITY RATE
Auxiliary Connection	20	45
Baby Grand Piano (3rd floor only)	50	100
Ballroom Black-Out Shades	100	100
CD Player (rooms w/ integrated audio only)	20	20
Conference Phone (requires phone line install)	25	50
Phone Line Install	155	155
Dry Erase Board (includes markers and eraser)	10	20
Flip Chart Easel (includes pad and markers)	10	20
Portable PA	50	150
Portable Screen (small)	25	50
Portable Screen, 14'x10' (3rd floor only)	50	100
Projector (screen included)	100	200
TV, 42"	75	100
Spotlight	50	50

*We will provide a limited number of mics (corded, wireless or lapel) free of charge.
Speak to your reservationist about your needs and potential additional costs.*

SERVICES	UNIVERSITY/RSO RATE	NON-UNIVERSITY RATE
AV Tech Fee (per hour)	40	40
Ballroom Terrace Umbrella Removal	100	100
Courtyard Umbrella Removal	200	200
Courtyard Furniture Removal	500	500
Will Rogers Room Furniture Removal (per side)	200	200
Pipe and Drape (per 10' section)	15	15