CITI ACCOUNT REGISTRATION

1. Go to https://www.citiprogram.org

2. Click the "Register" button on the right.

3. In the text box for "Select your Organization Affiliation," search "University of Oklahoma," and select "University of Oklahoma." Click the box for "I Agree" to Terms of Service, and then click the box for "I Affirm" for Affiliate of the University. Click "Create a CITI Program Account" to register.

4. Type in your first and last name, primary email address (and verify), and secondary email address (and verify). Click "Continue to Step 3."

5. Choose a username and password. Please keep this information handy for future reference. Choose and answer your desired security question. Click "Continue to Step 4."

6. Country of Residence - type and select "United States," Continue to Step 5.

7. **Continuing Education credits - Mark "No" on the first question!** If you respond "Yes" to that question, it will try to charge you a fee for completing the training. There should be no fee for completing the OU modules. Respond to the questions regarding CITI contacting you in the future for surveys and marketing information. Click "Continue to Step 6."

8. Select Curriculum – Choose "RCR: Responsible Conduct in Research". Choose "Not at this time" for the remaining courses.

9. Select "Complete Registration," then click "Finalize Registration."

10. Faculty/senior personnel must complete all "Required Modules"

   - Introduction to RCR (RCR-Basic) (ID 17009)
   - Conflicts of Interest and Commitment (RCR-Basic) (ID 16599)
   - Data Management (RCR-Basic) (ID 20896)
   - Collaborative Research (RCR-Basic) (ID 16598)
   - Mentoring and Healthy Research Environments (RCR-Basic) (ID 20983)
   - Research Misconduct (RCR-Basic) (ID 16604)
   - Financial Responsibility (ID 16601)

   AND the "Optional Modules"

   - Using Animal Subjects in Research
   - Research Involving Human Subjects

   Questions? Please reach out to ris@ou.edu

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OU Office of Vice President for Research and Partnerships
Office of Research services