Accessing Shared Power BI Dashboards
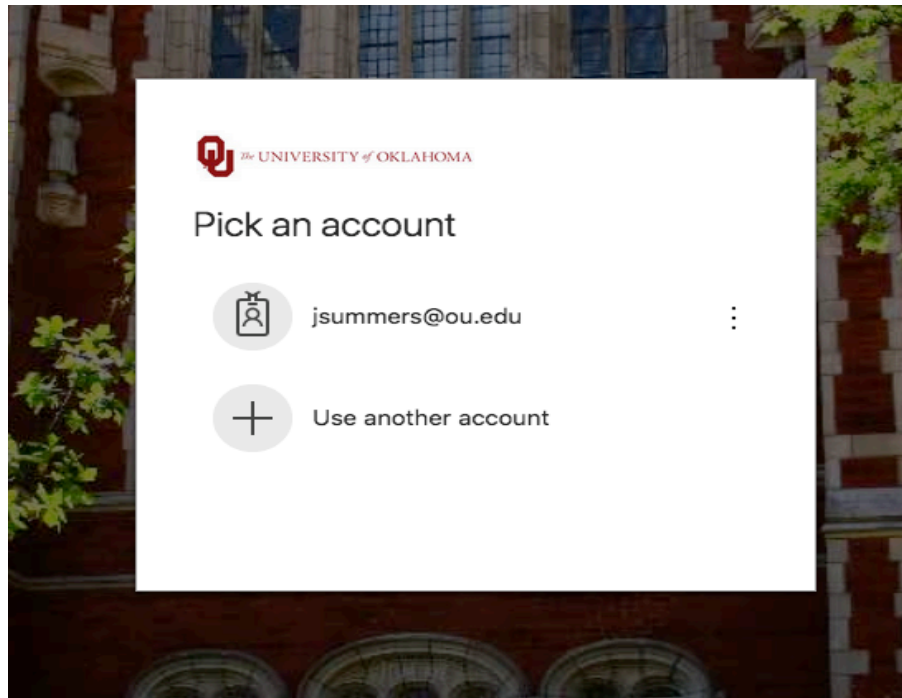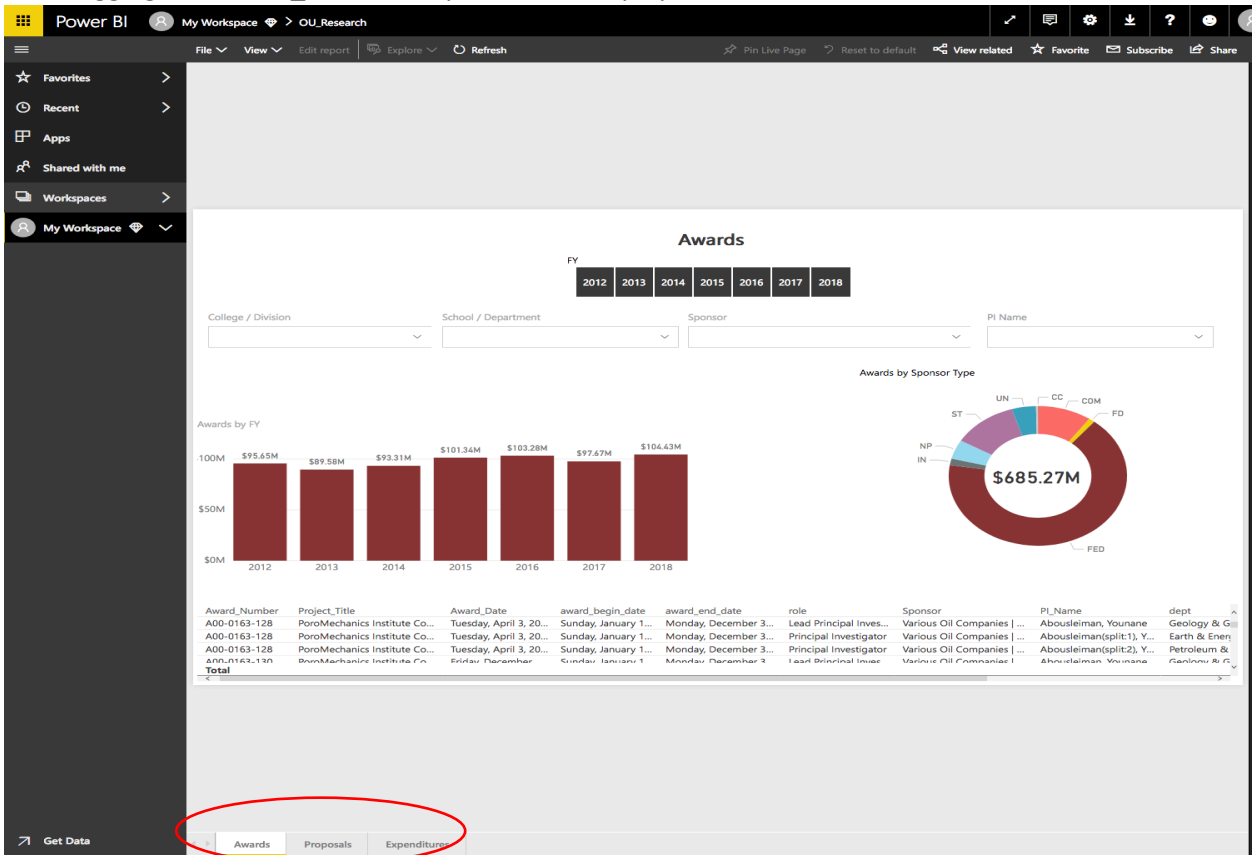
1. Click this link to go to the OU_Research report:
   https://app.powerbi.com/groups/me/reports/ed619c28-0f61-42d4-acc0-0d0a63522b52?ctid=9c7de09d-9034-44c1-b462-c464fece204a

2. When prompted, log in to Microsoft Office portal using your OU email address and password.

3. After logging in, the OU_Research report will be displayed.

4. Click on any of the three tabs in the bottom left corner to switch between the Awards, Proposals, or Expenditures pages.

5. To download data, click the three dots (…) next to any of the reporting areas, and click "Export data"