

International Travel Form

University of Oklahoma Research Financial Services

Please complete the following international travel form and submit to Research Financial Services (RFS). RFS will confirm the travel is allowable per the grant award, and document for audit purposes.

Project #: _____ **Principal Investigator:** _____

Awarding Agency: _____ **Traveler (if other than PI):** _____

Travel Information	
Date(s) of travel:	
Site of meeting where work will be performed/research will be conducted:	
Name of collaborator(s) that will be worked with, if applicable:	
Description of any work/research to be performed or conference to be attended and how it supports the grant objectives:	
Justification for conducting research away from the University of Oklahoma campus:	
Name of any paper/patents that will be worked on:	
Name of post doc candidates to be interviewed, their school affiliation; date, time, and location of interview:	
If re-budget is required, will Statement of Work be altered?	Yes No

For RFS Use Only

Aligned w/ SOW? _____ Avail Budget? _____ Foreign Comp? _____ Acct Initials: _____

Acct comments _____ RFS Director or Designee Approval: _____