

ATTACHMENT "A"

STUDENT ACKNOWLEDGMENT AND RELEASE

**University of Oklahoma
Michael F. Price College of Business
Co-OP Memorandum of Understanding**

THIS ACKNOWLEDGMENT AND RELEASE is made by _____, effective on the date when signed and witnessed below.

WHEREAS, the undersigned student has been allowed to enter into a practical educational and training Co-OP program involving the University and _____ ("Agency") and desires to formally release liabilities and to acknowledge his/her responsibilities while in the Co-OP program.

NOW THEREFORE the undersigned understands and agrees, as follows:

A. The student agrees:

1. To adhere to all applicable Agency and University policies, procedures, programs, practices and operating standards, as provided in the Co-OP Agreement to which this Student Acknowledgment and Release is attached and to work under the direction and supervision of the Agency while at the Agency or engaged in Agency activities during the period of the Co-OP.

2. To act in a professional, ethical manner at all times when either directly or indirectly engaged in Co-OP activities and to preserve the confidentiality of Agency data or information as is more specifically set forth in **Paragraph II (D)** of the Co-OP Agreement.

3. To promptly complete all documentation pertaining to the Co-OP reasonably required by the University and/or the Agency.

4. To prepare for and participate in evaluation conferences or other meetings pertaining to the Co-OP, as may be required by the University or Agency.

5. To be responsible for his/her own health and accident, automobile and professional liability insurance. Neither the University nor the Agency provides such benefits except as University or Agency expressly agrees to do so and communicates that agreement to the student in writing. Further, the undersigned is expected to meet any health requirements required by the Agency.

B. The student understands and acknowledges:

1. The student is not an employee of the Agency or University and is not entitled to any benefits of employment, e.g., compensation, fringe benefits, worker's compensation, *etc.* except as University or Agency expressly agrees to do so and communicates that agreement to the student in writing.

2. That expenses incurred in traveling to and from the Co-OP placement shall be borne by the student; however, all other properly documented expenses incurred at the direction of the Agency during the Co-OP shall be reimbursed in accordance with **Paragraph III (C)**, of the Co-OP Agreement.

3. **The undersigned student intern has read and understands the terms and conditions of the referenced Co-OP Agreement and this Student Acknowledgment and Release and agrees to abide by all their applicable terms and conditions, without limitation, including Paragraphs I (E), (F), (G), (K) and II (D).**

4. **THE TERMS OF THIS STUDENT ACKNOWLEDGMENT AND RELEASE AND Co-OP AGREEMENT ARE BINDING ON THE UNDERSIGNED STUDENT INTERN AND THIS DOCUMENT SHALL SERVE AS A RELEASE AND ASSUMPTION OF THE RISK FOR MYSELF, MY HEIRS, ASSIGNS AND NEXT OF KIN.**

C. Release.

In consideration of the permission/assistance extended to me by Agency and University respectively to obtain this practical experience, I do hereby, for myself, my heirs and personal representatives, release, discharge and indemnify the University, the Agency and their respective directors and employees from any liability for any claims, damages, fees, costs, suits and the like on account of my death, bodily injury, personal injury and/or property damage which may result from any cause connected in any way with this Co-OP, including without limitation claims, damages, fees, costs, suits and the like regardless of whether or not they are caused by Agency's or University's negligence.

AGREED:

Signature of student Intern

Date

Printed name of student Intern

Signature of witness

Date