

# Sample Check Stub

University of Oklahoma Payroll and Employee Services, 905 Asp. Room 244 Norman OK 75019		Pay Group: HRY-Hourly Payroll Pay Begin Date: 01/09/2016 Pay End Date: 01/22/2016		Business Unit: NORMN Check Date: 02/05/2016					
Employee ID: Department: Location: Job Title: Pay Rate:		TAX DATA: Marital Status: Allowances: Addl. Pct: Addl. Amt:		Federal Single 0 2.00		OK State Single 0 2.00			
<b>HOURS AND EARNINGS</b>				<b>TAXES</b>					
Description      Rate      Current Hours      Earnings      YTD Hours      Earnings				Description      Current      YTD					
Paid Leave Scheduled      12.480800      3.57      44.55      25.02      312.26				Fed Withholding      118.24      354.53					
Sooner Credits AD&D                0.10           0.30				Fed MED/EE      14.22      42.65					
Sooner Credits Dental                10.16           30.48				Fed OASDI/EE      60.78      182.35					
Sooner Credits Health                240.51           721.53				OK Withholding      32.00      97.00					
Sooner Credits Life                1.86           5.58									
Hourly Regular Earnings      12.480800      68.43      854.06      166.69      2,080.43									
Holiday Leave      12.480800      8.00      99.85      48.00      599.08									
PEAK Supplemental Pay                0.00           0.29      3.62									
<b>TOTAL:</b> 80.00      1,251.09      240.00      3,753.28				<b>TOTAL:</b> 225.24      676.53					
<b>BEFORE-TAX DEDUCTIONS</b>		<b>AFTER-TAX DEDUCTION</b>		<b>EMPLOYER PAID BENEFITS</b>					
Description      Current      YTD		Description      Current      YTD		Description      Current      YTD					
Health Insurance B      246.51      739.53		Huston Huffman      5.00      15.00		Defined Contribution Plan 401a      89.86      269.26					
Dental BT      10.16      30.48									
VSP-BT      12.08      36.24									
Basic Life Insurance      1.86      5.58									
Accidental Death & Dis. BT      0.10      0.30									
<b>TOTAL:</b> 270.71      812.13		<b>TOTAL:</b> 5.00      15.00		* Included in taxable wages					
<b>TOTAL GROSS</b>		<b>FED TAXABLE GROSS</b>		<b>TOTAL TAXES</b>		<b>TOTAL DEDUCTIONS</b>		<b>NET PAY</b>	
Current      1,251.09      980.38      225.24      750.14									
YTD      3,753.28      2,941.15      676.53      2,249.62									
<b>Paid Leave Hours</b>		<b>Extended sick Leave</b>		<b>Compensatory Hours</b>					
Start Balance      -3.3      Start Balance      0.0      Time Balance: 0.00				MESSAGE:					
+ Earned      18.4      + Earned      0.0									
+ Bought      0.0      + Bought      0.0									
- Taken      3.6      - Taken      0.0									
- Sold      0.0      - Sold      0.0									
+ Adjustments      0.0      + Adjustments      0.0									
<b>End Balance</b> 11.6 <b>End Balance</b> 0.0									

1. Pay Period Begin and End Dates list the time period for which you are being paid. Check date is the date of payday.
2. The Employee Information & Tax Data sections shows your employee ID, Department/location and tax status for federal and state taxes and includes your marital tax filing status, the allowances you have claimed, and any additional amounts you request to be withheld.
3. The Hours and Earnings section lists your earnings information by type for the Current Pay Period and Year-to-Date. Rate, Hours, and Earnings are displayed. Earnings types include, but are not limited to:
  1. Regular Earnings (including sick leave, vacation and family leave)
  2. Other Earnings (such as Overtime, Supplemental Compensation, Quarter Off Duty, Staff Awards and Bonus pay)
  3. Retroactive payments

4. Adjustments (which can be a positive or negative amount, depending upon the adjustment being made)
  5. Sooner Credits, which are the portion of your benefits paid by the university for eligible benefits: Health Insurance, Dental, Accidental Death & Dismemberment (AD&D), and Life Insurance.
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4. The Taxes section is a breakout of the taxes withheld for the Current Pay Period and Year-to-Date. It includes federal, state, and local taxes, and FICA Medicare Hospitalization Insurance Tax.
  5. Before-Tax Deductions are the deductions taken from your earnings before tax is applied to your income. The deductions are listed for the Current Pay Period and Year-to-Date. Pre-tax deductions include medical, dental and vision premiums, retirement contributions for the Oklahoma Teachers Retirement System (OTRS), pre-tax retirement service credit purchases, Flexible Spending Account contributions, and other deductions. See Deductions more information.
  6. After-Tax Deductions are the deductions taken from your earnings after taxes have been taken out. The deductions are listed for the Current Pay Period and Year-to-Date. See Deductions for more information.
  7. The Employer-Paid Benefits section shows you how much the university pays for your benefits. You will see costs listed for the Current Pay Period and Year-to-Date. This is NOT a deduction from your earnings.
  8. Net pay is total amount of pay check.
  9. This section displays your Current and Year-to-Date vacation, sick time, and military leave balances.