



# The University of Oklahoma

February 15, 2007

SCHOOL OF ART

Graduate Council  
University of Oklahoma  
c/o Graduate college  
731 Elm Avenue, Room 100  
Norman, OK 73019

Dear Graduate Council:

Attached are the M3 criteria that we are proposing for the upcoming Ph.D. program in Art History with an emphasis in Native American Art and Art of the American West. Our program is in its final review process with the OU Board of Regents and we expect the program to be in place for the Fall 2007 semester. The language for the M3 criteria has been discussed with the School of Art, Art History faculty, the Director of the School of Art and myself as the Graduate Liaison and we are in agreement of the proposed criteria.

Our research indicates that this program will be the first of its kind in the nation, and as such, our M3 criteria reflect that in our initial years we may need to have more latitude in arranging M3 status until the field has grown. We already have some scholars on faculty that have excellent records in publishing, curatorial expertise and leadership in some of the top national facilities featuring the art and its history that we will study in this Ph.D. emphasis.

We expect to revisit our M3 criteria as the pool of applicable Ph.D. scholars grows. In the meantime, we would appreciate the flexibility to consider some of the current top national scholars that do not have their Ph.D. but do fulfill the other qualifications of our proposed M3 criteria.

Should you have any questions concerning our proposed M3 criteria, please do not hesitate to contact me. If you would like me to appear at any meetings to answer questions I will be glad to do so.

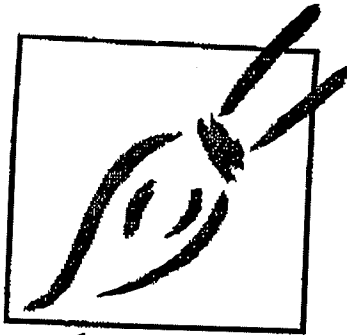
Thank you for your consideration of this proposal,

Heidi Mau  
Graduate Liaison  
hmau@ou.edu

Approved  
  
3/8/07

Proposed M3 criteria for graduate faculty - School of Art, University of Oklahoma  
Proposed Special Member criteria - School of Art, University of Oklahoma

<u>M-status</u>	<u>Degree(s) required</u>	<u>Research/Creative Activities required</u>
M3-all M2 privileges; may also direct doctoral dissertations	Doctorate, or MA degree with demonstrated record in the field commensurate to the doctoral level. Examples might include: excellent publishing, curatorial expertise, superior teaching, and/or high level of field-related leadership.	Record of continuing scholarly activity as demonstrated by published books, exhibition catalogs, articles in academic journals, presentations at juried scholarly conferences.



School of Art

University of Oklahoma  
School of Art

520 Parrington Oval, Room 202  
Norman, OK 73019  
405.325.2691 Fax 405.325.1668

*Attn: Rene*  
*Dean William*  
*will write*  
*gms*

### MEMORANDUM

**To:** Dr. T. H. Lee Williams  
Dean of the Graduate College  
Vice President for Research

**From:** Dr. Andrew Phelan, Director  
School of Art

**Date:** March 28, 2002

**Subject:** Graduate Faculty Appointments for Consecutive Term Appointees

The School of Art requests that Graduate Council review the School of Art's need for regular Graduate Faculty appointments for faculty appointed as Consecutive Term Appointees. This classification for faculty is relatively new and the need for full membership to the Graduate Faculty needs to be addressed. In particular, the School of Art asks that Byron Price, Charles M. Russell Scholar for the Study of Art of the American West, be granted M1 Graduate Faculty Status in order for him to chair master's thesis committees. In the future, should the need arise, we will also request consideration for Paul Moore, our Sculptor in Residence, to service as a Master's Chair.

Attached is a page from the School of Art By-Laws that discusses the selection process for current Consecutive Term Appointees and a copy of the criteria for the annual evaluation of Consecutive Term Appointees.

I have also included a copy of each faculty member's vita, a list of the members of the Search Committee for the Director of the Charles M. Russell Center/Scholar for the Study of Art of the American West, as well as the advertisement for that position. In order to show the School of Art's annual review for quality, I have enclosed copies of the annual faculty evaluations for Paul Moore. (The C.M. Russell Scholar for the Study of Art of the American West was recently filled this past fall and so there is only one annual evaluation on this person which does not include teaching since he arrived on

## Appendix Two

### Criteria for Evaluation of Renewable Term Appointment for: School of Art Renewable Term Faculty Appointees or Artist-In-Residence

Approved by Provost 12/99

(Approved by the Faculty of the School of Art, May 4, 2000)

#### A. Definition:

1. The Renewable Term Appointee or Artist-In-Residence is an individual whose unique capabilities and/or experiences make it appropriate for the School of Art to appoint the individual to a defined, renewable non-tenure track appointment.

#### B. Appointment

1. A Renewable Term Appointee may be appointed as a non-tenure track term faculty member or Artist-In-Residence and is appointed on the basis of appropriate credentials or demonstrated expertise as a teacher, a scholar, or artist. The School of Art may recognize notable professional experience as equivalent to the MFA for the studio, media or visual communications appointee or the Ph.D. for Art History.
2. The Renewable Term Appointee shall be evaluated on his or her performance in all areas of teaching, advising, professional service, research/creative activities or scholarly achievements, and University/public service as appropriate and specified in his/her letter of appointment. Research in art includes creative activities and/or art historical scholarship, criticism, and theory of the arts.
3. The Renewable Term Appointee is expected to serve on appropriate committees in the School of Art and to fulfill any other duties specified in the terms of his or her appointment.

#### Annual Evaluations

1. Annual evaluations for the Renewable Term Appointee shall be conducted in the same manner as the annual evaluations for faculty as outlined in the School of Art Bylaws.
2. The Renewable Term Appointee will be primarily evaluated on those specific areas of responsibility delineated in the appointment letter.

#### Teaching

1. The Renewable Term Appointee faculty member is expected to provide inspired, expert teaching and instruction at the highest level as well as contributing to student development through advisement and consultation. Teaching effectiveness should be reflected not only in teaching evaluations, but also in demonstrated student performance levels.
2. The Artist-In-Residence will be expected to lead by example and to challenge and involve students to the highest artistic and academic levels and to contribute to student development through instruction, advisement, and consultation. The Artist-In-Residence will maintain an appropriate teaching load as agreed upon annually.

#### Professional Scholarship or Creative Activity

1. The Renewable Term Appointee or Artist-In-Residence will be expected to maintain his/her professional, scholarly or creative activity on a level appropriate to the agreed upon responsibilities of the appointment. Evaluation in this area will be primarily based on awards, reviews, individual and public responses, and peer acknowledgment from within the unit, the college, and appropriate outside professional colleagues.
  - a. The Artist-In-Residence will be continuously involved in artistic research and/or creative activity of outstanding quality.

- b. The Renewable Term Appointee will be expected to be continuously involved in professional activities of quality appropriate to his or her area of specialization.

**Service**

1. Service is expected of a Renewable Term Appointee/Artist-In-Residence, thus, the Renewable Term Appointee/Artist-In-Residence should demonstrate the ability and willingness to share knowledge, creativity, and artistry with students, colleagues and members of the profession.
2. While service may also include participation in regional and national professional organizations, the Renewable Term Appointee/Artist-In-Residence is expected to maintain a high level of service to the University, the College and the community.

**VITA**

**B. BYRON PRICE**

**CHARLES MARION RUSSELL MEMORIAL CHAIR**

**and**

**DIRECTOR**

**CHARLES M. RUSSELL CENTER FOR THE STUDY  
OF ART OF THE AMERICAN WEST**

**B. BYRON PRICE**

**Charles Marion Russell Memorial Chair and Director Charles M. Russell  
Center for the Study of Art of the American West  
University of Oklahoma School of Art  
520 Parrington Oval, Rm 202  
Norman, OK 73019-3011**

**HOME ADDRESS:**

715 W. Brooks Street  
Norman, Oklahoma 73069

**TELEPHONE:**

(405) 325-5943 work  
(405) 329-9658 home  
(405) 325-7694 fax

**EDUCATION:**

United States Military Academy, West Point, NY (B.S., 1970)

Texas Tech University, Lubbock, Texas (M.A., Museum Science, 1977; Ph.D.,  
History, residency requirements and comprehensive examinations  
completed)

American University, Washington, DC, Institute of Modern Archives  
Administration (1975)

National Trust Seminar for Historical Administration, Williamsburg, Virginia  
(1978)

**PROFESSIONAL POSITIONS:**

1975: Teaching Assistant, Texas Tech University; Archival Field Representative,  
Southwest Collection, Texas Tech University, Lubbock, Texas

1976-77: Research Coordinator, Ranching Heritage Center, Museum of Texas Tech  
University, Lubbock, Texas

1977-82: Curator of History, Panhandle-Plains Historical Museum, Canyon, Texas

1982-86: Executive Director, Panhandle-Plains Historical Museum, Canyon, Texas

1979:

**"The Evolution of the Texas Stock Saddle" Annual Meeting, Texas State Historical Society, San Antonio, Texas.**

1982:

**"Texans in Arizona," The Heard Museum of Anthropology, Phoenix, Arizona.**

1984:

**"Texas Ranching," The Texas Experience 1865-1900, Series, Texas State Historical Association, Austin, Texas.**

1985:

**"Use of Trade Catalogs and Advertising Brochures in Interpreting the Past," 12th Annual Montana History Conference.**

**"Scarlet O'Hara Meets the Marlboro Man: Inaccuracies and Inconsistencies in Regional Interpretations," 12th Annual Montana History Conference.**

**"The American Cowboy: The Man Behind the Myth," Wichita Falls Museum and Art Center, Wichita Falls, Texas.**

1987:

**"The Cowboy and the American West." Sierra Nevada Museum of Art, Reno, Nevada.**

**"The Rancher--An American Heritage," Ranching Heritage Association, Texas Tech University, Lubbock, Texas.**

1989:

**"Getting Old Cowmen to Talk: J. Evetts Haley on the Trail of Western History," Annual Meeting, Texas State Historical Association.**

**"J. Evetts Haley's Million Dollar Story," Annual Meeting, Texas State Historical Association.**

**"Cowboy Life," High Noon Lecture Series, Eiteljorg Museum of American Indian and Western Art, Indianapolis, Indiana.**





**"Everything You Ever Wanted to Know About the Cowboy," Living History Training, National Park Service, LBJ Ranch, Texas.**

**1990:**

**"The Role of Art in Interpreting Western History," Annual Meeting, Western History Association, Reno, Nevada.**

**1991:**

**"When a Good Man with a Gun Met a Good Man with a Pen," Arizona Historical Convention, Globe, Arizona.**

**1992:**

**"The Illusion of Reality: Western Art and Western Myth," Jackson Hole's Western Art Symposium, Jackson Hole, Wyoming.**

**1993:**

**"The Cattle Kingdom: It's Rise, Expansion and Cultural Influence," Institute of Texas Studies, Texas State Historical Association, Austin, Texas.**

**"Cowboys on Canvas," 12th Annual Buffalo Bill Art Show and Sale, Cody, Wyoming.**

**"The Fight for the Water Hole: A Search for Meaning in Western Art," TCU/Chisholm Trail Western Seminar, Texas Christian University, Fort Worth, Texas.**

**1995:**

**"The Contemporary Western Art Movement: Rooted in the Past Blooming in the Present," Kriendler Gallery Dedication Symposium, Buffalo Bill Historical Center, Cody, Wyoming.**

**"'Spotted Pup' and 'Belly Wash': A Primer on Cowboy Cuisine," Annual Meeting, Oklahoma Historical Society.**

**1996:**

**"Outfitting for the Cattle Trail," Southwest Trails Seminar, Nita Stewart Haley Memorial Library, Midland, Texas.**

2001 MINI-VITAE - PAUL R. MOORE  
ARTIST IN RESIDENCE - OLD FACULTY CLUB

**1. TEACHING:**

SPRING: ART 4583 001 MOLD MAKING (1), ART 4543 001 ADV SCULP II (5), ART 3523 002 INTER SCULPTURE II (3), ART 2523 001 BEGIN SCULPTURE II (3), ART 6030 018 GRADUATE STUDIO (1), ART 5930 018 STUDIO PROJECTS (1)

FALL: ART 6020 018 GRADUATE STUDIO (1), 5010 018 GRADUATE STUDIO (1), 6030 018 GRADUATE STUDIO (1), ART 4573 001 MONUMENTAL SCULPTURE (1), ART 4533 001 ADV SCULP I (4), ART 3513 002 INTER SCULPTURE II (1).

**STUDENT AND ASSISTANTS AWARDS AND SCHOLARSHIP RECEIVED:**

Kim Walker Ray, The Crucible Award, Annual Student Show.  
Kim Walker Ray, Outstanding Achievement, OU Honors Figurative Sculpture Program, presented by Andrew Phelan.  
Sohail Shehada, Outstanding Achievement, OU Honors Figurative Sculpture Program, presented by Andrew Phelan.  
Jay Hylton, Glennis Horn Scholarship  
Bob Norton, John and Jeanne Potts Scholarship  
Nick Lillard, John and Jeanne Potts Scholarship

**IMPORTANT STUDENT SHOWS:**

Kim Walker Ray, Thesis Show  
Lisa Lessert, Capstone Show  
Lisa Lessert, Seven Women Show, Lightwell Gallery  
Nick Lillard, Memorial Credit Union  
Steven Cone, Memorial Credit Union

**STUDENT AND ASSISTANTS COMMISSIONS RECEIVED:**

Commission given to Veida Blick and Paul Moore, Memorial to the Cadaver (life-size figure), Bronze. Health and Science Center, Oklahoma City, OK. Installed and **Unveiled 4-24-2001.**  
Commission given to Sohail Shehada, Jesse Rader, Life-size figure / cast polymer, Bizzell Library, University of Oklahoma. (Niche Project), Sculpture completed and **installed 2-4-2001.**  
Commission given to Jay Hylton, 1 1/4 life-size Elk, Elk City, Oklahoma. Maquette completed and cast in bronze (two sold). 1 1/4 life-size version being enlarged, to be cast and installed in 2002.  
Commission given to Jay Hylton, President Bizzell, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Sohail Shehada, Dove sculpture, Colorado Yule Marble, Honors Dorm, University of Oklahoma. Currently being sculpted. **Installed 3-24-2001.**  
Commission given to Karen Eisenhouser, George Sutton, Bizzell Library, University of Oklahoma. Installed 2000. (Niche Project). **Installed 10-28-2001.**  
Commission given to Lisa Clanton, Sohail Shehada and Paul Moore, Oscar Jacobson, Jacobson Hall, University of Oklahoma. **Installed 10-28-2001.** (Niche Project).  
Commission given to Nick Lillard, President Cross, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Lisa Lessert, President Hollomon, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Steven Cone, President Brandt, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Bob Norton, President Buchanan, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Sohail Shehada, President Horton, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Mark Lipe, President Banowsky, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Veida Blick, President Sharp, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Sohail Shehada and Francis Harjo, President Van Horn, cast polymer, Evans Hall, University of Oklahoma. (Niche Project). **Installed 10-19-2001.**  
Commission given to Sohail Shehada, Bruce Goff, cast polymer, Jacobson Hall, University of Oklahoma. (Niche Project). To be installed 2002.  
Commission given to Sohail Shehada and Paul Moore, Procession of the Law, Limestone, College of Law, University of Oklahoma. To be installed 2002.  
Commission given to Sohail Shehada, Thomas Carey, cast polymer, Jacobson Hall, University of Oklahoma. To be installed 2002.  
Commission given to Karen Eisenhouser, Savoy Lottinville, cast polymer, Bizzell Library, University of Oklahoma. (Niche Project). To be installed 2002.  
Commission given to Jude Osborne, Duane Roller, cast polymer, Bizzell Library, University of Oklahoma. (Niche Project). To be installed 2002.  
Commission given to Maya Christopher, Paul Ruggiers, cast polymer, Bizzell Library, University of Oklahoma. (Niche Project). To be installed 2002.  
Commission given to Ken Hoving, Julian Rothbaum, Bronze, 3 castings, 1st casting University Of Oklahoma; 2nd casting, Tulsa; 3rd casting, private collection.

**INNOVATIVE TEACHING ACTIVITIES:**

University of Oklahoma has commissioned Figurative Sculpture students to create over fifty legendary OU figures for the niches through out the University campus. These are being created in limestone and cast polymer. These figures and busts range in size from 22" to 96". **Currently 15 installed.**

**2. RESEARCH AND CREATED ACTIVITIES:**

**PROFESSIONAL AND UNIVERSITY ORGANIZATIONS:**

Member of the **National Sculpture Society**, New York City, NY.  
Member of the **OU Foundation**

**CREATIVE ACTIVITIES:**

Represented by the following galleries:

Chuck Jones Galleries / The Studio Gallery, Santa Fe, NM / Corona Del Mar, CA / San Diego, CA.  
Glenn Green Gallery, Scottsdale, AZ.

**HONORS:**

**Innovator of the Year**, Journal Record  
**OU Honors Figurative Sculpture Program**  
**Portrait of Carl Albert considered for the US Capital collection, Washington, DC.** Meetings with Congressman Ernest Istook, Congressman JC Watts and the Selection Committee of the US House of Representatives, headed by Jeff Trandahl, Clerk.

**COMMISSIONS; WORK COMPLETED:**

- 1. PORTRAIT OF DAVID ROSS BOYD** (4 times life-size, bronze), **Installed 4-16-2001.** Memorial Union Building Courtyard, University of Oklahoma.
- 2. JOHNNY BENCH**, (9' figure, Bronze), To be placed at the Bricktown Ball Park. Bronze, **Completed and unveiled July 23, 2001.**
- 3. MONUMENT TO THE CADAVER**, (Life-size figure), Bronze, Commissioned by the University of Oklahoma, Health and Science Center, Oklahoma City, Oklahoma. Sculpture completed and unveiled 4-24-2001. Collaboration with Vicda Blick.
- 4-81. SEED SOWER**, (12" version), Bronze, Commissioned by the University of Oklahoma. GIFT for the Million Dollar contributors to OU. **78 castings** cast. Given to contributors 2001. **25 more castings currently being cast in bronze.**

**IN PROGRESS:**

- 82. OKLAHOMA CENTENNIAL LAND RUN MONUMENT**, (45 - 1 1/2 life-size elements, Bronze over 300' long x 15' high x 36' wide), Commissioned by the City of Oklahoma City, State of Oklahoma and the United States Government. \$5,000,000.00 project. To be unveiled 2007, eight year project. The first five 1 1/2 life-size elements started.
- 83. LAWTON LAND AUCTION**, (13' high 10' wide, low to high relief w/ four life-size figures), Bronze, Commissioned by the McMahon Foundation, Lawton, OK., for the Museum of the Great Plains, Lawton, OK. To be installed October 2002.

**PERSONAL STUDIO AND GALLERY CONSTRUCTION:**

Currently constructing personal 5,000 sq. ft. studio and gallery at 118 W. Main St., Norman. Being built to sculpt the Oklahoma Centennial Land Run Monument and to display the 40' maquette and other bronzes.

**HIGHLIGHTED PRESS AND PUBLICITY:**

Article **NORMAN LIVING MAGAZINE**, October 2001 issue, Volume 3, Number 10.  
**OETA GALLERY**, multiple showings.  
Article **HOME & AWAY / AAA MAGAZINE**, January / February 2001.  
Cover and Article **The Sunday Oklahoman**, **COX CABLE Listings**, **TV THIS WEEK**, April 8 to April 14.  
**Discover Oklahoma** with Jane Jaroe, multiple showings.  
Multiple articles **The Oklahoman**, **The Norman Transcript**, **Journal Record**, **Gazette**, etc.  
Multiple TV News coverage (**CH4 KPOR**, **CH5 KOCO**, **CH9 KWTV**) on the Land Run Monument, Niche Project, Johnny Bench Monument and the Cadaver Monument.

**3. SERVICE:**

**UNIVERSITY:**

Multiple Studio Tours:

3 Tours of studios; OU Visitor Center  
Hosted the Honoring of the Figurative Sculpture Program.

**Sculpting Services:**

Landscape Design Committee (Sculpture Selection) for the College of Law  
Sculpture Selection and Advisory Committee for the College of Business  
Sculpting of architectural elements for the Memorial Union renovation with Sohail Shehada.  
Carved Granite Base for Plaque, OU Golf Course, Sohail Shehada.  
Maintain, clean and seal sculptures on OU campus

Demo of Polymer casting for Don Longcrier's Fall Class.

**UNIVERSITY AND SCHOOL OF ART COMMITTEES:**

**AWARDS COMMITTEE**  
**SELECTION COMMITTEE**, Charles M. Russell Chair, Byron Price  
**SELECTION COMMITTEE**, Sculpture Instructor

**FUND RAISING FOR THE SCHOOL OF ART:**

**Kim and Paul Moore Figurative Sculpture Endowment**. \$100,000. Established 2001.  
Awards Annual Student Arts Show, School of Art, Fred Jones Museum; Ted and Barbara Flicker, \$500.00 annual award (**Joe Taylor Award for Best Figurative Sculpture**) and the **Crucible Award**, \$500.00 casting credit, donated by the Crucible Foundry, Norman, OK.  
John and Joanne Potts Scholarships, (Two \$1,000 scholarships).  
Glennis Horn Scholarship, (\$500 scholarship).

**SERVICE / COMMUNITY:**

2 Tours of the studios, McFarlin Methodist Church senior adults.  
Studio Tour, First Presbyterian Church senior adults.  
2 Downtown Studio Tours for the Firehouse Art Center, w/ Eugene Daub California Sculptor.  
Downtown Studio Tour for University of Indiana, South Bend, Tuck J. Langland and assistance.  
Downtown Studio Tour for Pittsburgh, PA Art Group (Fine Arts Services, Marcia Rosenthal, Head)

Name Moore, Paul

Rank Artist-In-Residence

Evaluation Unit School of Art

Unit File 1.0

**SUMMARY REPORT OF ANNUAL EVALUATION FOR CALENDAR YEAR 98  
DISTRIBUTION OF EFFORT FOR CALENDAR YEAR 99 AND**

DISTRIBUTION OF FACULTY EFFORT DURING CALENDAR YEAR 98		TEACHING	RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITY	PROFESSIONAL, UNIVERSITY & ADMINISTRATIVE SERVICE	98 COMPOSITE
1.01 - 5.00	Outstanding	Relative Weight = <u>20</u> %	Relative Weight = <u>50</u> %	Relative Weight = <u>30</u> %	Combined weight = <u>100</u> %
2.01 - 3.00	Very Good		4.50	4.50	4.40
3.01 - 4.00	Good	4.00			
4.01 - 2.00	Marginal				
0.01 - 1.00	Unacceptable				
RATIONAL FOR EVALUATIONS FOR CALENDAR YEAR 98					

Note: Evaluation of performance during (ANY) calendar year is distinct from an analysis of progress toward tenure. Assessment of progress toward tenure measures (1) MILE, (2) LIFE, career accomplishments in teaching, research or creative activity, and service against national standards.

This has been a very good year for Paul in spite of the construction and problems with his health. Student achievements were very, very impressive and he is highly regarded by them. Paul now needs to work on developing a program that attracts majors.

Paul had a series of outstanding accomplishments in his creative activity. These were particularly notable in light of his health problems and considering the environmental constraints the construction has placed on him.

He has done an outstanding job with his service activities. We can only encourage him to continue with his fine work. It is a distinct pleasure to anticipate that many of the benefits of this work have yet to be realized.

Paul is doing an outstanding job and we are very pleased he is here. We hope he will work more with other faculty in order to more completely integrate the sculpture program with other areas. We are confident that with his health restored and the construction proceeding, the coming year will see a thriving sculpture program ascending to new heights.

**COMMITTEE ASSIGNATURES**

*[Handwritten signatures and dates]*  
 DATE 3-1-99

**DISTRIBUTION OF FACULTY EFFORT FOR CALENDAR YEAR 99**

Each assessment unit should define expectations for faculty according to unit standards and procedures in order to best meet the academic mission of the unit, college, and university. These expectations may reflect broad goals defined in plans developed by the unit and the provisor.

Relative Weight = <u>30</u> %	Relative Weight = <u>40</u> %	Relative Weight = <u>30</u> %	Combined weight = <u>100</u> %
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**SUMMARY REPORT OF ANNUAL EVALUATION FOR CALENDAR YEAR 1999 AND  
DISTRIBUTION OF EFFORT FOR CALENDAR YEAR 2000**

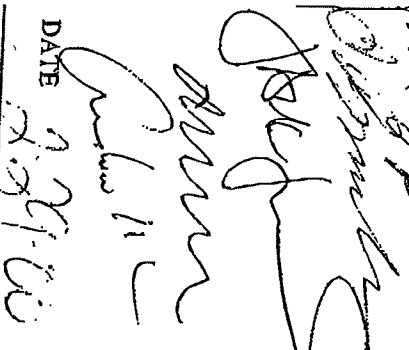
Name: Paul Moore

Rank: Artist-In-Residence

Evaluation Unit: School of Art

School of Art

Unit FTE 1.0

DISTRIBUTION OF FACULTY EFFORT DURING CALENDAR YEAR 1999	TEACHING		RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITY		PROFESSIONAL, UNIVERSITY & ADMINISTRATIVE SERVICE		1999 COMPOSITE Combined weight = 100 %
	Relative Weight =	%	Relative Weight =	%	Relative Weight =	%	
4.01 - 5.00	Outstanding	4.27	4.85		4.20		4.55
3.01 - 4.00	Very Good						
2.01 - 3.00	Good, Meets Expectations						
1.01 - 2.00	Marginal						
0.01 - 1.00	Unacceptable						
<b>RATIONALE FOR EVALUATIONS FOR CALENDAR YEAR 1999</b>							
<p>Note: Evaluation of performance during ONE calendar year is distinct from an analysis of progress-toward-tenure. Assessment of progress-toward-tenure measures CUMULATIVE career accomplishments in teaching, research or creative activity, and service against national standards.</p>							
<p>Paul's teaching continues on an outstanding level and he continues to expand the range of courses offered. His students benefit from his openness and willingness to share his expertise.</p>							
<p>The creative/research activities that Paul is pursuing continue to be of the highest quality and his achievements show no sign of diminishing. We can only wish him well and offer our congratulations.</p>							
<p>Paul provides outstanding service to the School of Art, the University, the community and the profession.</p>							
<p>Paul is doing an outstanding job in every way. We are very pleased to have him as a colleague.</p>							
<p><b>COMMITTEE A SIGNATURES</b>  </p>							
<p>DATE <u>2/2/00</u></p>							

*Each academic unit should define expectations for faculty according to unit standards and procedures in order to best meet the academic mission of the unit, college, and university. These expectations may reflect goals defined in plans developed by the unit and the professor.*

DISTRIBUTION OF FACULTY EFFORT FOR CALENDAR YEAR 2000

Relative Weight = 30 %      Relative Weight = 50 %      Relative Weight = 20 %      Combined Weight = 100 %

**SUMMARY REPORT OF ANNUAL EVALUATION FOR CALENDAR YEAR 2000 AND  
DISTRIBUTION OF EFFORT FOR CALENDAR YEAR 2001**

Name Paul Moore

Rank Artist-In-Residence

Evaluation Unit

School of Art

Unit FTE 1.0

DISTRIBUTION OF FACULTY EFFORT DURING CALENDAR YEAR 2000	TEACHING	RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITY	PROFESSIONAL, UNIVERSITY & ADMINISTRATIVE SERVICE	2000 COMPOSITE Combined weight = 100 %
4.01 - 5.00 Outstanding	Relative Weight = 20 %	Relative Weight = 50 %	Relative Weight = 30 %	4.59
3.01 - 4.00 Very Good	3.75	4.8	4.8	
2.01 - 3.00 Good Meets Expectations				
1.01 - 2.00 Marginal				
0.01 - 1.00 Unacceptable				
<b>RATIONALE FOR EVALUATIONS FOR CALENDAR YEAR 2000</b>	<p>Paul's teaching continues to be very, very good and his results are outstanding with his students achieving considerable success. His ability to supervise and mentor students, along with his ability to get them involved at an early stage with professional experiences means that students who study with him for an extended period are fully trained to enter the world.</p> <p>Paul's ongoing success in winning commissions and receiving recognition, as well as continuing an extraordinary level of production is remarkable in every way. We applaud this level of artistic output and wish him continued success. It is remarkable that he is able to continue to sustain a creative pace as hectic as his is proving to be.</p> <p>His service is absolutely outstanding, and when coupled with his creative output, points to level of achievement that remains noteworthy is well deserved and recognizes his laudatory efforts. Paul is a busy and dedicated person devoting himself whole heartily to creative and service activities. His Regents award is well deserved and we congratulate him on this achievement.</p> <p>Paul continues to be extremely productive and to contribute to the School of Art, the University, community and the profession in so many ways. His talents are multifaceted and his energy is prodigious. We are very, very pleased that he is part of the School of Art. We look forward to many more years of his outstanding contributions.</p>			
<b>COMMITTEE A SIGNATURES</b>	<p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p>			
<b>DATE</b>	3/5/01			
<p><i>Each academic unit should define expectations for faculty according to unit standards and procedures, in order to best meet the academic mission of the unit, college, and university. These expectations may reflect goals defined in plans developed by the unit and the professor.</i></p>				
<b>DISTRIBUTION OF FACULTY EFFORT</b>	Relative Weight = 20 %	Relative Weight = 60 %	Relative Weight = 20 %	Combined Weight = 100 %
<b>FOR CALENDAR YEAR 2001</b>				

**SUMMARY REPORT OF ANNUAL EVALUATION FOR CALENDAR YEAR 2001 AND  
DISTRIBUTION OF EFFORT FOR CALENDAR YEAR 2002**

Name: **Paul Moore** Rank: **Artist-In-Residence** Evaluation Unit: **School of Art** Unit FTE: **1.0**

DISTRIBUTION OF FACULTY EFFORT DURING CALENDAR YEAR 2001	TEACHING	RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITY	PROFESSIONAL, UNIVERSITY & ADMINISTRATIVE SERVICE	2001 COMPOSITE	
				Relative Weight =	Combined Weight =
01 - 5.00 Outstanding	Relative Weight = 20 %	Relative Weight = 60 %	Relative Weight = 20 %	4.5	100 %
01 - 4.00 Very Good	4.5	4.75	4.5	4.65	
01 - 3.00 Good, Meets Expectations					
01 - 2.00 Marginal					
01 - 1.00 Unacceptable					

**RATIONALS FOR EVALUATIONS FOR CALENDAR YEAR 2001**

Paul continues to excel in the teaching area and the outcomes of his students are as impressive as they have been for the past few years. While we recognize that of necessity, he has had to limit the numbers of classes offered (and enrollment) those that continue under him directly are just as impressive.

Paul's creative work is continuing at a very intense and high level, as he is fully involved in the Land Run Monument. Several of the first pieces of that multi-year project have been completed and are being - or have been - cast. In addition, he completed portraits of David Ross Boyd, Johnny Bench and a monument to the Cadaver for the OU Health Science Center.

Paul's service activities are wide and varied and range from service on several search committees and awards committees of the School of Art to work in support of the College of Law and Business as well as some fundraising. He has also conducted tours, both of the OU figurative sculpture facilities as well as the resources of the larger community.

Paul continues to perform at the highest levels in all areas. Invited, dedicated and extraordinarily hard working are the best ways to describe Paul Moore. We are fortunate to have him as a colleague and look forward to a long-term relationship.

**COMMITTEE A SIGNATURES**

*John Durbin*  
*Robbie*  
*Quincy Smith*  
*Paul Moore*

DATE 2/13/02

*Each academic unit should define expectations for faculty according to unit standards and procedures; in order to best meet the academic mission of the unit, college, and university. These expectations may reflect goals defined in plans developed by the unit and the professor.*

**DISTRIBUTION OF FACULTY EFFORT**

FOR CALENDAR YEAR 2002

Relative Weight = 20 %    Relative Weight = 60 %    Relative Weight = 20 %    Combined Weight = 100 %

**Charles Marion Russell Memorial Chair  
and  
Director of the Charles M. Russell Center for the Study of Art of the American West  
Search Committee**

Dr. Marvin L. Lamb, Dean  
College of Fine Arts  
Fred Jones Center, Room #122  
Norman, Oklahoma 73019  
Phone: (405) 325-7370  
Fax: (405) 325-1667  
E-mail: [mllamb@ou.edu](mailto:mllamb@ou.edu)

Mr. Charles G. Cale, Esq.  
Trustee, Estate of Nancy C. Russell  
P. O. Box 688  
Pacific Palisades, California 90272  
Phone: (310) 449-6900  
Fax: (310) 449-1012

Ms. Sue Ann Hyde  
6600 North Hillcrest  
Oklahoma City, Oklahoma 73116  
Phone: (405) 842-6686  
Fax: same

Dr. Eric Lee  
Executive Director  
Fred Jones Jr.  
Museum of Art, Room #229  
Norman, Oklahoma 73019  
Phone: (405) 325-3272  
Fax: (405) 325-7696

Mr. Paul Moore  
Artist-in-Residence  
School of Art  
Fred Jones Art Center, Room #202  
Norman, Oklahoma 73019  
Phone: (405) 325-2691  
Fax: (405) 325-1668

Professor Andrew Phelan  
Director, School of Art  
Fred Jones Art Center, Room #202  
Norman, Oklahoma 73019  
Phone: (405) 325-2691  
Fax: (405) 325-1668

Ms. Joan Stauffer  
5810 South New Haven  
Tulsa, Oklahoma 74135  
Phone: (918) 743-7101

Mr. Jon Stuart  
6843 South Florence  
Tulsa, Oklahoma 74136  
Phone: (918) 744-5222 (w)  
Fax: (918) 742-5273

Professor Mary Jo Watson  
Associate Professor, School of Art  
Fred Jones Art Center, Room #202  
Norman, Oklahoma 73019  
Phone: (405) 325-2691  
Fax: (405) 325-1668

Professor Victor Youritzin  
David Ross Boyd Professor of Art History  
School of Art - Fred Jones Art Center, #202  
Norman, Oklahoma 73019  
Phone: (405) 325-2691  
Fax: (405) 325-1668

Mr. Tripp Hall, ex-officio  
Special Assistant to the President  
Director of Reunions Programs  
Oklahoma Memorial Union, Room #427  
Norman, Oklahoma 73019  
Phone: (405) 325-1012  
Fax: (405) 325-7027



The University of Oklahoma is proud to announce an opening for:

**The  
Charles Marion Russell Memorial Chair  
and  
Director of the Charles M. Russell Center for the Study of Art of the American West  
at  
The University of Oklahoma  
School of Art**

The University of Oklahoma is proud to announce an opening for the endowed chair in Art History focusing on art of the American West and known as the Charles Marion Russell Memorial Chair. The goal of the Chair is to teach and promote a greater understanding of, and appreciation for, the history of the Art of the American West with a special emphasis on the creative force of Charles M. Russell and his contemporaries. This has been made possible with a generous gift from the Nancy Russell Trust combined with matching funds from the State of Oklahoma. The University has established a supporting Charles M. Russell Center which, under the direction of the Chair, holds biennial symposia, conducts classes, plans to develop a database for use by scholars and collectors, sponsors distinguished lectures and generally promotes an appreciation of Charles M. Russell and the Art of the American West. The Center maintains a research facility and support staff. An integral part of the School of Art, the Center works in unison with the Western History Collections and the Fred Jones Jr. Museum of Art at the University, as well as several regional art museums (Gilcrease, Amon Carter, and National Cowboy and Western Heritage Museum) to support study in the discipline.

Nominations and applications are invited for:

**The Charles Marion Russell Memorial Chair and  
Director of the Charles M. Russell Center for the Study of Art of the American West**

The person chosen will have the following personal qualifications:

- A demonstrated knowledge of, and expertise in, Art of the American West, in particular the art of Charles M. Russell and his contemporaries;
- A demonstrated ability to conduct, promote and correlate substantial research on Art of the American West;
- The ability to teach a class and conduct seminars in his or her area of expertise;
- An interest in, or experience with, the dissemination of knowledge in non-traditional ways such as electronically or through videotape;

- The ability to oversee the operations of the Russell Center and administer a small support staff;
- The ability to work within a university structure with a broad constituency including students, faculty, administrators, support groups, representatives from cultural institutions such as museums and historical societies, independent scholars, collectors and the general public in developing and promoting the Center and its activities; and
- The ability forcefully to articulate ideas and concepts that will expand an ever-growing, diverse global audience's knowledge and appreciation of Charles M. Russell and the Art of the American West.

The Chair will be appointed to an initial three-year term with a review and possible renewal at that time for an additional term of three years. Salary will be competitive and includes a comprehensive benefits package. The University of Oklahoma is an Equal Opportunity/Affirmative Action Employer. OU has a policy of being responsive to the needs of dual career couples. Women and minorities are encouraged to apply. Date of appointment is flexible, although preference will be given to those who might be able to assume full responsibility on or before August 16, 2001.

Send applications and nominations to:

Dr. Marvin L. Lamb, Dean, College of Fine Arts  
 Chair of the Search Committee  
 540 Parrington Oval, Room #122  
 Norman, Oklahoma 73019  
 Phone: (405) 325-7370  
 Fax: (405) 325-1667

Completed applications will consist of a letter of application, a curriculum vitae, and a list of 5 to 7 references. The committee will begin reviewing applications June 1<sup>st</sup> and will continue accepting applications until the position is filled.

### **The University of Oklahoma**

The main campus of the University of Oklahoma, one of Oklahoma's two public comprehensive universities, is located in Norman, Oklahoma, just south of Oklahoma City. The University has experienced steady growth in recent years in the number and quality of students and faculty, and in the amount of funded research. It now ranks in the top fifteen public universities in the United States in private endowment per student. With 93,000 people, Norman is the third largest community in Oklahoma and is known for its quality of life and affordability. The Fred Jones Jr. Museum of Art of the University of Oklahoma ranks among the strongest university art museums. It recently received the Weitzenhoffer Collection of French Impressionism, which is the largest single gift of art ever to a public university in U.S. history. It also has a large collection of works by Native American artists and the Taos Society of Artists. In addition, since Norman is only 30 minutes from the National Cowboy and Western Heritage Museum, approximately 2 hours from the Gilcrease Museum in Tulsa and about 3 hours from the Amon Carter Museum in Ft. Worth, the University is centrally located regarding major holdings of Charles M. Russell's work. The University is easily accessible by air or by automobile and has advanced telecommunications facilities.



# *The University of Oklahoma*

SCHOOL OF ART

**RECEIVED**

SEP 28 2000

Graduate College

12 September 2000

To: Graduate College  
From: Andrew L. Strout, Graduate Liaison  
re.: Graduate Faculty Selection and Retention Policy

The School of Art places an emphasis upon the graduate M.A. and M.F.A. degrees offered in our program. To this end we have established an appropriately high standard for appointments to the faculty that we select for both the undergraduate and graduate levels.

Selection of faculty to receive Graduate faculty status is based upon an individual's demonstrated Creative and/or Research activities indicating a level and a caliber of activities above and beyond the level appropriate for undergraduate instructional levels. To that end the prospective graduate faculty member must be continually engaged in presenting exhibitions or in publishing (or publically presenting) creative or scholarly materials in appropriate venues that demonstrate professional competency of the highest levels. The Graduate Committee of the School of Art review the vitae and determine that the individual being considered meets the high standards expected in the area of public exhibition and/or scholarly publication.

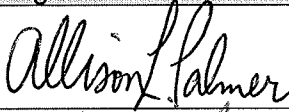
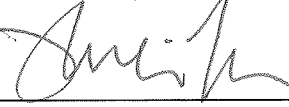
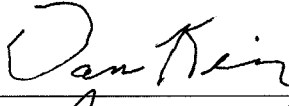
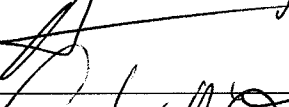
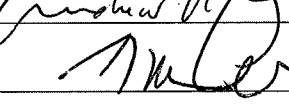
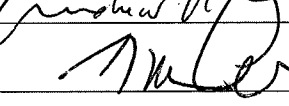
**University of Oklahoma  
School of Art**

**Graduate Faculty Criteria Worksheet**

The normal term for School of Art Graduate Faculty holding an M0, M1, M2, or M3 appointment is five years. Special Members are appointed annually, but may not exceed the maximum two-year appointment.

Level of Appointment	Degree Requirements	Research/Creative Activity Requirement
M0 – may teach graduate level courses	Ph.D., M.F.A. or MA	The faculty member may be tenured, tenure track or part time visiting status as long as s/h has the qualifying degrees
M1 – all M0 privileges and service on Master Committees, may also direct Master's theses	Ph.D., M.F.A. or MA	The faculty member must be full-time tenured, tenure track faculty. Special exceptions for inclusion on Masters Committees must be with the permission of the School's Graduate Faculty
M2 – all M1 privileges and may also serve on doctoral committees	Doctorate or equivalent	The faculty member must have a Ph.D. to serve on doctoral committees outside of the School of Art. A faculty member with a M.F.A. or an M.A. degree may serve on M.F.A. committees in Art History under special circumstances. (See add...?)
M3 – all M2 privileges and may also direct doctoral dissertations	Doctorate or equivalent	Only faculty members with a Ph.D. may direct doctoral dissertations except under exceptional circumstances which then must be approved by the Director of the School and the Dean of the Graduate College.
Special Member – duties as approved by the Graduate Dean		A Special Member must be able to make an exceptional contribution to the graduate committee if s/he does not fulfill the required categories listed above.

**Approvals**

	Typed Name	Signature	Date
School of Art Graduate Faculty Committee Member	ALLISON PALMER		Sept. 15, 2000
School of Art Graduate Faculty Committee Member	HEIDI MAU		9-15-00
School of Art Graduate Faculty Committee Member	DAN KIACZ		9-18-2000
School of Art Graduate Faculty Committee Member	ANDREW L. STROUT		9/15/00
Director, School of Art	ANDREW PHELAN		9/15/00
Dean, College of Fine Arts	MARVIN LAMB		9/27/00
Dean, Graduate College			



# *The University of Oklahoma*

SCHOOL OF ART

**RECEIVED**

SEP 20 2000

Graduate College

12 September 2000

To: Graduate College  
From: Andrew L. Strout, Graduate Liaison  
re.: Graduate Faculty Selection and Retention Policy

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**University of Oklahoma  
School of Art**

**Graduate Faculty Criteria Worksheet**

The normal term for School of Art Graduate Faculty holding an M0, M1, M2, or M3 appointment is five years. Special Members are appointed annually, but may not exceed the maximum two-year appointment.

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**Approvals**

	Typed Name	Signature	Date
School of Art Graduate Faculty Committee Member	ALLISON PALMER	<i>Allison Palmer</i>	Sept. 15, 2000
School of Art Graduate Faculty Committee Member	HEIDI MAU	<i>Heidi Mau</i>	9-15-00
School of Art Graduate Faculty Committee Member	DAN KIACZ	<i>Dan Kiacz</i>	9-18-2000
School of Art Graduate Faculty Committee Member	ANDREW L. STROUT	<i>Andrew L. Strout</i>	9/15/00
Director, School of Art	ANDREW PHELAN	<i>Andrew Phelan</i>	9/15/00
Dean, College of Fine Arts	MARVIN LAMB	<i>Marvin Lamb</i>	9/27/00
Dean, Graduate College			



# *The University of Oklahoma*

SCHOOL OF ART

**RECEIVED**

DEC 10 1999

Graduate College

30 November 1999

To: Graduate College  
From: Andrew L. Strout, Graduate Liaison  
re.: Graduate Faculty Selection and Retention Policy

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Confidentiality Notice

*PLEASE NOTE: The information contained in this fax message is privileged and confidential. It is intended only for the use of the individual named and others who have been specifically authorized to receive it. If the person receiving this is not the intended recipient, you are hereby notified that any disclosure, distribution or copying of this communication is strictly prohibited. If you have received this fax in error, please notify the sender immediately so that arrangements may be made for return of the documents. Thank you.*

**From:** The University of Oklahoma  
GRADUATE COLLEGE  
1000 Asp, Room 313  
Norman, OK 73019  
(405) 325-3811  
FAX (405) 325-5346

**Sender:** Jennifer Gourley  
Administrative Assistant

**TO:** Dr. Andrew Strout, Graduate Liaison  
School of Art


**Fax Number:** 1668

**Date:** August 28, 1997

**Number of Pages:** 4

**Message:** Attached is the Graduate Faculty criteria for the School of Art. If you have any questions, please call or email.

JGOURLEY@OU.EDU





*Betty*

*Send!*

APR 03 1997

**Jennifer Gourley**

---

**From:** Jennifer Gourley  
**Sent:** Monday, January 27, 1997 12:30 PM  
**To:** Phelan, Andrew  
**Subject:** Graduate Faculty

Dr. Phelan,

Would you please send me a copy of the Graduate Faculty Criteria for the School of Art.

Thank you.

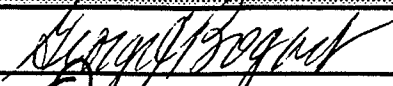
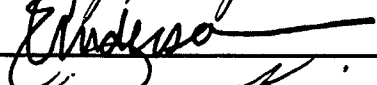
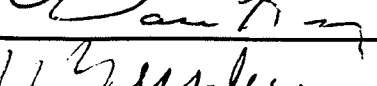
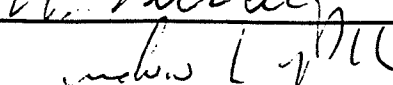

*Jennifer Gourley*  
The University of Oklahoma  
Graduate College  
1000 Asp, Room 313  
Norman, OK 73019  
Voice: (405) 325-3811  
Fax: (405) 325-5346  
E-mail: [jgourley@ou.edu](mailto:jgourley@ou.edu)

# GRADUATE FACULTY CRITERIA WORKSHEET

<b>Department</b>	<b>School of Art</b>	
<b>Normal Term</b>	<b>5 Years</b>	<i>(may not exceed seven years)</i>

	<b>Degree(s) Required</b>	<b>Research/Creative Activities required</b>
<b>M0</b> <i>May teach graduate courses.</i>	<b>M.F.A.; Ph.D.;</b>  <b>or M.A.</b>	The faculty member may be tenured, tenure track or part time visiting status as long as he or she has the qualifying degrees.
<b>M1</b> <i>All M0 privileges and service on Masters Committees, may also direct Master's theses</i>	<b>M.F.A.; Ph.D.;</b>  <b>or M.A.</b>	The faculty member must be fulltime tenured, tenure track members of the faculty. Special exceptions for inclusion on Masters Committees must be with the permission of the Graduate Faculty.
<b>M2</b> <i>All M1 privileges; may also serve on doctoral committees.</i>	<b>Doctorate or equivalent</b>	The faculty member must have a Ph.D. to serve on doctoral committees outside the school of art. A faculty member with a M.F.A. or a M.A. degree may serve on M.F.A. committees in Art History under special circumstances. (see addendum)
<b>M3</b> <i>All M2 privileges; may also direct doctoral dissertations.</i>	<b>Doctorate or equivalent</b>	Only faculty members with a Ph.D. may direct doctoral dissertations except under exceptional circumstances which then must be approved by the Chair/Director and the Dean of the Graduate School.
<b>Special Member</b> <i>Duties as approved by Graduate Dean; maximum term is two years.</i>	<b>A Special Member must be able to make an exceptional contribution to the graduate committee if he or she does not fulfill the required categories listed above.</b>	

## Approvals

	<b>Typed Name</b>	<b>Signature</b>	<b>Date</b>
<i>Department Graduate Faculty Committee</i>	George Bogart		12/14/93
<i>Department Graduate Faculty Committee</i>	Eric Anderson		14 Dec 93
<i>Department Graduate Faculty Committee</i>	Dan Kiacz		12-18-93
<i>Department Graduate Faculty Committee</i>	Carol Beesley		12/10/93
<i>Chair/Director</i>	Andrew L. Phelan		12/15/93
<i>Budget Dean</i>	David G. Woods		
<i>Graduate Dean</i>	<i>Eddie Carol Smith or William O. Ray</i>		



*The*  
**University of Oklahoma**

**SCHOOL OF ART**

520 Parrington Oval, Room 202  
Norman, Oklahoma 73019-0550  
(405) 325-2691

To: William O. Ray  
Associate Dean  
Graduate College

From: Carol Beesley  
Graduate Liaison

A handwritten signature in cursive script, appearing to read "C. Beesley".

Date: December 13, 1993

Subject: Graduate Faculty Criteria

The following is an outline of the criteria which will be used to determine a faculty member's qualifications to be a member of the Graduate Faculty.

**Criteria For Determining Graduate Responsibilities For Faculty  
in the School of Art**

General Criteria Each faculty member serving on the graduate faculty of the School of Art will be of professorial rank and will have been appointed to the faculty upon the recommendation of the faculty. Normally such persons will hold the appropriate terminal degree in the area of art or a closely allied area of art history in which they will have teaching responsibilities. Each individual will become a member of the graduate faculty only upon the recommendation of the School of Art Graduate Committee, the Director of the School and the Dean of the Graduate College.

MFA Thesis Exhibition Director: Since the MFA in Art and the MFA in Design are the highest degrees appropriate for the studio artist, the school applies the same level of criteria as would be used in other academic areas for the determination of graduate faculty to direct dissertations. On the **Graduate Faculty Criteria Worksheet, section M3**, those approved for this role will be checked as "may also direct doctoral dissertations".

## Page 2 **Criteria for Determining Graduate Responsibilities For Faculty in the School of Art**

Every five years the School of Art Graduate Faculty Committee will review the exhibition and publishing record of each faculty member to determine the level of participation and professional quality of the exhibitions, publications, etc., during the preceding five years. This evaluation must justify that person's position as director of MFA exhibition committees. New faculty and other faculty desiring graduate status will be reviewed annually by the committee.

**Members of Thesis Exhibition Committees:** Any faculty member in the School of Art who has been approved by the Graduate College may serve on MFA thesis committees.

**MA Thesis Director, Members of MA Theses Committees and Teachers of Graduate Courses:** To direct an MA in Art (Art History) thesis a faculty member will be engaged in research evidenced by publications in scholarly or critical journals and catalogues, by presentations at professional conferences, or scholarly lectures at other major institutions. The faculty member will be teaching upper division courses in the subject area of the thesis.

Committee members will normally hold at least the MA degree in Art History although a third member may be from outside the discipline but from within the school of art, when this is appropriate to a particular thesis. A fourth member, outside the School of Art, may be added to the committee. The outside member serving on a graduate committee will be required to be a member of the graduate faculty in his or her own college.

c Andrew Phelan, Director  
School of Art

## CRITERIA FOR MEMBERSHIP IN THE GRADUATE FACULTY

FEB 03 1997

### A. GENERAL CRITERIA WITHIN THE GRADUATE COLLEGE

1. Member - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, refereed exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).

To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition.

(Note: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/creative activities of sufficient quality" to meet professional recognition.

2. Special Member - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, Special Member's may be reappointed with the recommendation and approval of the Dean of the Graduate College.
3. Ex Officio Members - All college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
4. Member at Large - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is also required.

## **B. SPECIFIC CRITERIA WITHIN THE COLLEGE OF ARCHITECTURE**

In evaluating the qualifications of faculty members for membership on the Graduate Faculty, the College of Architecture will operate within the spirit of the preceding statements. The design professions possess characteristics which differentiate them from other disciplines represented on the O.U. campus. These characteristics will be taken into account in the assessment of credentials and the evaluation of scholarly activities.

### **1. Educational Background and Types of Appointment**

To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College.

While appropriate regard will be accorded to the high level of academic achievement demonstrated in earning the Doctor of Philosophy degree, the Ph.D. is not the predominant terminal degree for the disciplines which comprise the College of Architecture. Degrees such as the Master of Architecture or Master of Landscape Architecture are nationally recognized as terminal professional degrees in these disciplines. Therefore, a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree.

### **2. Qualifications for Specific Duties and Responsibilities**

Any member of the College of Architecture graduate faculty can teach graduate courses and serve on Master's theses of terminal professional project committees. In order to chair or direct Master's theses or terminal professional projects, the faculty member must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline. College of Architecture graduate faculty members may serve on and/or chair Graduate committees in other disciplines in the University in accordance with the criteria of the responsible discipline unit.

### **3. Review and Retention of Membership Status**

The membership status of each faculty member shall be reviewed every five years by the appropriate Division Director and the graduate faculty committee. These recommendations will be forwarded to the Dean of the Graduate College and the Dean of the College of Architecture. In order to maintain full membership status the faculty member must continue to exhibit scholarly research/creative activity of sufficient quality to meet professional recognition.

In the College of Architecture, there are many ways faculty members can demonstrate high standards of scholarly achievement and creative work. The identification of such achievement requires evidence that the individual's work has been judged favorably by peers both inside and outside the University.

While the prior performance record of teaching graduate courses is always a factor in the determination of graduate faculty membership, the following items exemplify evidence of favorable judgment by peers in evaluating the individual's record:

- a. Professional projects or commissions recently completed or in progress which indicate continued professional vitality.
- b. Major research projects, papers or creative works recently completed which indicate continued outstanding contribution in the research/creative areas.
- c. Acceptance of one's work in exhibitions or competitions of regional, national or international significance.
- d. Prizes, awards, grants or other forms of recognition of one's research or creative work.
- e. Review of one's research or creative work in regional, national or international publications.
- f. Other evidence of teaching, research or creative excellence.

4. Special Membership Appointments

Requests for special membership on the College of Architecture graduate faculty will be reviewed as needed by the appropriate Division Director and the graduate faculty committee. All preceding requirements apply to these special memberships with the following limitations:

- a. Only visiting faculty members with full-time appointments may be granted the privilege to teach graduate level courses and serve on and direct Master's theses or terminal professional project committees.
- b. Part-time faculty members may be granted the privilege to teach graduate level courses and serve on Master's theses or terminal professional project committees.
- c. Adjunct faculty members and experienced licensed professionals and other graduate faculty members outside the College may be granted the privilege to serve on Master's theses or terminal professional project committees.



*The*  
**University of Oklahoma**

**SCHOOL OF ART**

520 Parrington Oval, Room 202  
Norman, Oklahoma 73019-0550  
(405) 325-2691

DEC 22 1993

To: William O. Ray  
Associate Dean  
Graduate College

From: Carol Beesley *W. Beesley*  
Graduate Liaison

Date: December 13, 1993

Subject: Graduate Faculty Criteria

The following is an outline of the criteria which will be used to determine a faculty member's qualifications to be a member of the Graduate Faculty.

**Criteria For Determining Graduate Responsibilities For Faculty in the School of Art**

General Criteria Each faculty member serving on the graduate faculty of the School of Art will be of professorial rank and will have been appointed to the faculty upon the recommendation of the faculty. Normally such persons will hold the appropriate terminal degree in the area of art or a closely allied area of art history in which they will have teaching responsibilities. Each individual will become a member of the graduate faculty only upon the recommendation of the School of Art Graduate Committee, the Director of the School and the Dean of the Graduate College.

MFA Thesis Exhibition Director: Since the MFA in Art and the MFA in Design are the highest degrees appropriate for the studio artist, the school applies the same level of criteria as would be used in other academic areas for the determination of graduate faculty to direct dissertations. On the **Graduate Faculty Criteria Worksheet, section M3**, those approved for this role will be checked as "may also direct doctoral dissertations".



Page 2 **Criteria for Determining Graduate Responsibilities For Faculty in the School of Art**

Every five years the School of Art Graduate Faculty Committee will review the exhibition and publishing record of each faculty member to determine the level of participation and professional quality of the exhibitions, publications, etc., during the preceding five years. This evaluation must justify that person's position as director of MFA exhibition committees. New faculty and other faculty desiring graduate status will be reviewed annually by the committee.

**Members of Thesis Exhibition Committees:** Any faculty member in the School of Art who has been approved by the Graduate College may serve on MFA thesis committees.

**MA Thesis Director, Members of MA Theses Committees and Teachers of Graduate Courses:** To direct an MA in Art (Art History) thesis a faculty member will be engaged in research evidenced by publications in scholarly or critical journals and catalogues, by presentations at professional conferences, or scholarly lectures at other major institutions. The faculty member will be teaching upper division courses in the subject area of the thesis.

Committee members will normally hold at least the MA degree in Art History although a third member may be from outside the discipline but from within the school of art, when this is appropriate to a particular thesis. A fourth member, outside the School of Art, may be added to the committee. The outside member serving on a graduate committee will be required to be a member of the graduate faculty in his or her own college.


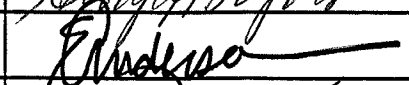
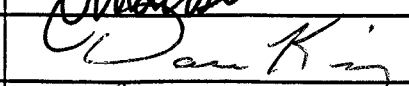
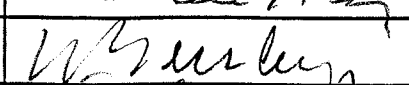
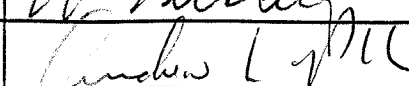
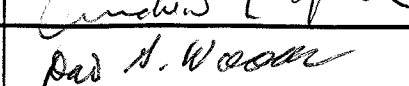
c Andrew Phelan, Director  
School of Art

# GRADUATE FACULTY CRITERIA WORKSHEET

<b>Department</b>	<b>School of Art</b>	
<b>Normal Term</b>	<b>5 Years</b>	<i>(may not exceed seven years)</i>

	<b>Degree(s) Required</b>	<b>Research/Creative Activities required</b>
<b>M0</b> <i>May teach graduate courses.</i>	<b>M.F.A.; Ph.D.;</b> <b>or M.A.</b>	The faculty member may be tenured, tenure track or part time visiting status as long as he or she has the qualifying degrees.
<b>M1</b> <i>All M0 privileges and service on Masters Committees, may also direct Master's theses</i>	<b>M.F.A.; Ph.D.;</b> <b>or M.A.</b>	The faculty member must be fulltime tenured, tenure track members of the faculty. Special exceptions for inclusion on Masters Committees must be with the permission of the Graduate Faculty.
<b>M2</b> <i>All M1 privileges; may also serve on doctoral committees.</i>	<b>Doctorate or equivalent</b>	The faculty member must have a Ph.D. to serve on doctoral committees outside the school of art. A faculty member with a M.F.A. or a M.A. degree may serve on M.F.A. committees in Art History under special circumstances. (see addendum)
<b>M3</b> <i>All M2 privileges; may also direct doctoral dissertations.</i>	<b>Doctorate or equivalent</b>	Only faculty members with a Ph.D. may direct doctoral dissertations except under exceptional circumstances which then must be approved by the Chair/Director and the Dean of the Graduate School.
<b>Special Member</b> <i>Duties as approved by Graduate Dean; maximum term is two years.</i>	<b>A Special Member must be able to make an exceptional contribution to the graduate committee if he or she does not fulfill the required categories listed above.</b>	

## Approvals

	<b>Typed Name</b>	<b>Signature</b>	<b>Date</b>
<b>Department Graduate Faculty Committee</b>	George Bogart		12/14/93
<b>Department Graduate Faculty Committee</b>	Eric Anderson		14 Dec 93
<b>Department Graduate Faculty Committee</b>	Dan Kiacz		12-18-93
<b>Department Graduate Faculty Committee</b>	Carol Beesley		12/10/93
<b>Chair/Director</b>	Andrew L. Phelan		12/15/93
<b>Budget Dean</b>	David G. Woods		12/21/93
<b>Graduate Dean</b>	<i>Eddie Carol Smith or William O. Ray</i>		



*The University of Oklahoma*

COLLEGE OF ARCHITECTURE

To: William O. Ray, Associate Dean  
Graduate College

From: James L. Kudrna, Interim Dean

Date: November 23, 1993

Subject: Graduate Faculty Criteria

Attached is an attempt to articulate the College of Architecture's current Graduate Faculty Criteria in the requested format. As per our conversation, this should be considered a transitional document, as your request for criteria review has initiated discussion that our criteria will likely be developed not on the College level, but on the Divisional level. Some points which should be addressed in future discussions include determination of professional equivalency, access to service on dissertation committees, etc. We anticipate that this process will be ongoing into 1994.

Please let me know if you need any additional information at this time.

JLK/ds

attachment

**Graduate Faculty Criteria Worksheet**

**Department:** College of Architecture  
**Normal Term:** Five years (may not exceed seven years)

**Degrees(s) Required**

**Research/Creative Activities Required**

**M0**  
 May teach graduate courses.

Terminal degree in respective teaching discipline or related discipline; a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree. Must hold a full-time faculty appointment.

Scholarly research/creative activity of sufficient quality to meet professional recognition. Such activity may include:

- a. Professional projects or commissions recently completed or in progress which indicate continued professional vitality.
- b. Major research projects, papers or creative works recently completed which indicate continued outstanding contribution in the research/creative areas.
- c. Acceptance of one's work in exhibitions or competitions of regional, national or international significance.
- d. Prizes, awards, grants or other forms of recognition of one's research or creative work.
- e. Review of one's research or creative work in regional, national or international publications.
- f. Other evidence of teaching, research or creative excellence.

**M1**  
 All M0 privileges and service on Master's Committees, may also direct Master's theses.

Same as M0. In order to chair or direct Master's theses or terminal professional projects, faculty must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline.

**M2**  
 All M1 privileges; may also serve on doctoral committees.

**Doctorate or equivalent.**

**M3**  
 All M2 privileges; may also direct doctoral dissertations.

**Doctorate or equivalent.**

**Special Member**  
 Duties as approved by the Graduate Dean; maximum term is two years.

All preceding requirements apply, with the following limitations:

- a. Only visiting faculty with full-time appointments may direct Master's theses or terminal professional projects.
- b. Part-time faculty may teach graduate level courses and serve on Master's theses or professional project committees.
- c. Adjunct faculty and experienced licensed professionals and other graduate faculty members outside the College may serve on Master's theses or terminal professional project committees.

**Approvals**

Department Graduate Faculty Committee  
 Department Graduate Faculty Committee  
 Department Graduate Faculty Committee  
 Department Graduate Faculty Committee  
 Chair/Director  
 Budget Dean  
 Graduate Dean

**Typed Name**

**Signature**

**Date**



*The University of Oklahoma*

COLLEGE OF ARCHITECTURE

APR - 2 1998

To: William O. Ray, Associate Dean  
Graduate College

From: James L. Kudrna, Interim Dean

Date: November 23, 1993

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Doctorate or equivalent.

**M3**  
 All M2 privileges; may also direct doctoral dissertations.

Doctorate or equivalent.

**Special Member**  
 Duties as approved by the Graduate Dean; maximum term is two years.

All preceding requirements apply, with the following limitations:

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**Approvals**

Department Graduate Faculty Committee  
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 Department Graduate Faculty Committee  
 Chair/Director  
 Budget Dean  
 Graduate Dean

Typed Name

Signature

Date

**CRITERIA FOR MEMBERSHIP IN THE GRADUATE FACULTY**

**A. GENERAL CRITERIA WITHIN THE GRADUATE COLLEGE**

- 1. **Member** - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, refereed exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).

To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition.

(Note: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/creative activities of sufficient quality" to meet professional recognition.

- 2. **Special Member** - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, Special Member's may be reappointed with the recommendation and approval of the Dean of the Graduate College.
- 3. **Ex Officio Members** - All college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
- 4. **Member at Large** - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is also required.

## **B. SPECIFIC CRITERIA WITHIN THE COLLEGE OF ARCHITECTURE**

In evaluating the qualifications of faculty members for membership on the Graduate Faculty, the College of Architecture will operate within the spirit of the preceding statements. The design professions possess characteristics which differentiate them from other disciplines represented on the O.U. campus. These characteristics will be taken into account in the assessment of credentials and the evaluation of scholarly activities.

### **1. Educational Background and Types of Appointment**

To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College.

While appropriate regard will be accorded to the high level of academic achievement demonstrated in earning the Doctor of Philosophy degree, the Ph.D. is not the predominant terminal degree for the disciplines which comprise the College of Architecture. Degrees such as the Master of Architecture or Master of Landscape Architecture are nationally recognized as terminal professional degrees in these disciplines. Therefore, a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree.

### **2. Qualifications for Specific Duties and Responsibilities**

Any member of the College of Architecture graduate faculty can teach graduate courses and serve on Master's theses or terminal professional project committees. In order to chair or direct Master's theses or terminal professional projects, the faculty member must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline. College of Architecture graduate faculty members may serve on and/or chair Graduate committees in other disciplines in the University in accordance with the criteria of the responsible discipline unit.

### **3. Review and Retention of Membership Status**

The membership status of each faculty member shall be reviewed every five years by the appropriate Division Director and the graduate faculty committee. These recommendations will be forwarded to the Dean of the Graduate College and the Dean of the College of Architecture. In order to maintain full membership status the faculty member must continue to exhibit scholarly research/creative activity of sufficient quality to meet professional recognition.



In the College of Architecture, there are many ways faculty members can demonstrate high standards of scholarly achievement and creative work. The identification of such achievement requires evidence that the individual's work has been judged favorably by peers both inside and outside the University.

While the prior performance record of teaching graduate courses is always a factor in the determination of graduate faculty membership, the following items exemplify evidence of favorable judgment by peers in evaluating the individual's record:

- a. Professional projects or commissions recently completed or in progress which indicate continued professional vitality.
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- e. Review of one's research or creative work in regional, national or international publications.
- f. Other evidence of teaching, research or creative excellence.

4. Special Membership Appointments

Requests for special membership on the College of Architecture graduate faculty will be reviewed as needed by the appropriate Division Director and the graduate faculty committee. All preceding requirements apply to these special memberships with the following limitations:

- a. Only visiting faculty members with full-time appointments may be granted the privilege to teach graduate level courses and serve on and direct Master's theses or terminal professional project committees.
- b. Part-time faculty members may be granted the privilege to teach graduate level courses and serve on Master's theses or terminal professional project committees.
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*The*  
**University of Oklahoma**

OCT 1 1992

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**COLLEGE OF ARCHITECTURE**  
830 Van Vleet Oval, Room 162  
Norman, Oklahoma 73019-0265  
(405) 325-2444

To: William Ray, Associate Dean  
Graduate College

From: Pat Eidson, Associate Dean *Pat Eidson*

Date: September 30, 1992

Subject: Professor Dortha Killian's Request for Graduate Faculty Status

Professor Dortha Killian spoke with me regarding membership on the graduate faculty on September 25th. I sent her a memo following this conversation, a copy of which is attached.

In addition, I have enclosed a copy of my memo sent to Dean Yeh dated August 10th. This memo details our meeting of August 8th during which we discussed qualification for graduate faculty membership for Interior Design faculty who do not fit the existing criteria. This would be based on the establishment of new criterion for Professor Killian and Professor Jerlene Reynolds, both of the Interior Design faculty.

I feel it is important that you have this information, should further questions arise.

PLE/ds

enclosure



*The*  
**University of Oklahoma**

COLLEGE OF ARCHITECTURE  
830 Van Vleet Oval, Room 162  
Norman, Oklahoma 73019-0265  
(405) 325-2444

To: Professor Dortha Killian

From: Pat Eidson, Associate Dean *Pat Eidson*

Date: September 25, 1992

Subject: Request for Member Status in Graduate Faculty

In response to your request regarding graduate faculty status, I have spoken with Dean Yeh and Associate Dean Ray of the Graduate College. In reviewing the criteria specified for membership in the graduate faculty as contained within the College of Architecture Faculty Handbook, it seems apparent that specific criteria must be established to enable you to serve as committee chair and/or on graduate committees.

Attached are copies of the Graduate College and College of Architecture criteria for graduate faculty. The criteria established for the Graduate College, being general in nature, cannot be utilized without applying the "Specific Criteria within the College of Architecture", which stipulates our internal criteria for appointment.

The Dean has assured me that we will set up a committee to spell out criteria that will provide faculty opportunities for graduate committee service in other colleges. However, for the immediate concern, you do have recourse under the Graduate College Charter for appeal to the Graduate Dean regarding this matter. A copy of the appeal procedure is attached. If you would like a full copy of the Graduate College Charter, I will be glad to furnish it to you.

attachment

cc: Ray Yeh, Dean  
William Ray, Associate Dean, Graduate College

The Oklahoma State Attorney General has also ruled that it is a violation of the Oklahoma Code of Ethics, and possibly the Oklahoma Budget Law of 1947 and the Oklahoma Criminal Code, for a person, who is a full-time employee of one state agency to accept employment from another state agency, and receive compensation from both agencies, even when the hours of work for both jobs are not contemporaneous. In his opinion, dated August 21, 1980 (opinion No. 80 - 213), Attorney General Jan Eric Cartwright ruled that:

1. A state employee of one agency may not enter into a contract with another state agency, either as an individual or through any business enterprise in which the employee holds a substantial financial interest, to furnish said agency consultant services.
2. A full time state employee of one agency may not be paid consultant fees by another state agency.

## CRITERIA FOR MEMBERSHIP IN THE GRADUATE FACULTY

### A. GENERAL CRITERIA WITHIN THE GRADUATE COLLEGE

1. Member - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, refereed exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).

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(Note: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/creative activities of sufficient quality" to meet professional recognition.

2. Special Member - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or

outside the University. Normally this status would be assigned for one year so that a faculty member could serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, Special Member's may be reappointed with the recommendation and approval of the Dean of the Graduate College.

3. Ex Officio Members - All college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
4. Member at Large - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is also required.

## **B. SPECIFIC CRITERIA WITHIN THE COLLEGE OF ARCHITECTURE**

In evaluating the qualifications of faculty members for membership on the Graduate Faculty, the College of Architecture will operate within the spirit of the preceding statements. The design professions possess characteristics which differentiate them from other disciplines represented on the O.U. campus. These characteristics will be taken into account in the assessment of credentials and the evaluation of scholarly activities.

### **1. Educational Background and Types of Appointment**

To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College.

While appropriate regard will be accorded to the high level of academic achievement demonstrated in earning the Doctor of Philosophy degree, the Ph.D. is not the predominant terminal degree for the disciplines which comprise the College of Architecture. Degrees such as the Master of Architecture or Master of Landscape Architecture are nationally recognized as terminal professional degrees in these disciplines. Therefore, a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree.

2. Qualifications for Specific Duties and Responsibilities

Any member of the College of Architecture graduate faculty can teach graduate courses and serve on Master's theses or terminal professional project committees. In order to chair or direct Master's theses or terminal professional projects, the faculty member must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline. College of Architecture graduate faculty members may serve on and/or chair Graduate committees in other disciplines in the University in accordance with the criteria of the responsible discipline unit.

3. Review and Retention of Membership Status

The membership status of each faculty member shall be reviewed every seven years by the appropriate Division Director and the graduate faculty committee. These recommendations will be forwarded to the Dean of the Graduate College and the Dean of the College of Architecture. In order to maintain full membership status the faculty member must continue to exhibit scholarly research/creative activity of sufficient quality to meet professional recognition.

In the College of Architecture, there are many ways faculty members can demonstrate high standards of scholarly achievement and creative work. The identification of such achievement requires evidence that the individual's work has been judged favorably by peers both inside and outside the University.

While the prior performance record of teaching graduate courses is always a factor in the determination of graduate faculty membership, the following items exemplify evidence of favorable judgment by peers in evaluating the individual's record:

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- c. Adjunct faculty members and experienced licensed professionals and other graduate faculty members outside the College may be granted the privilege to serve on Master's theses or terminal professional project committees.

**CRITERIA FOR INITIAL APPOINTMENT, TENURE, ANNUAL EVALUATION & MERIT  
SALARY INCREASES AND PROMOTION**

**PREAMBLE**

The Faculty Handbook directs that each academic unit will develop and publish, with the participation and approval of the Dean and Provost, its own set of specific criteria for evaluation of faculty performance which is consistent with the educational approach in that unit and in accord with the University criteria.

The teaching programs in the planning, design, and construction professions in American universities are subject to national accreditation standards. These periodic professional reviews (as administered by appropriate professional organizations such as NAAB, APA, ASLA, FIDER and ACCE), are essential to the maintenance of balanced programs that embrace an appropriate mix of general education and professional courses.

National accreditation standards require that programs maintain and teach a full range professional core courses in order to remain accredited. Because of the nature of required design studio course instruction, scheduled classroom contact hours for faculty members in the College of Architecture may range from fifteen to twenty-five hours per week. Due to the number and diversity of required courses, it is also usual practice for the faculty members of a college such as ours to teach in multiple areas. In the College of Architecture, faculty members are often expected to teach in more than one subject area, and in some cases, in more than one professional division. The paradigm of faculty involvement in multiple teaching areas is highly desirable because it promotes an interdisciplinary approach to professional design education.

1. To develop the criteria for determining the graduate faculty membership status of each faculty member of the department/school as described in Section 2a below.
2. To obtain approval of these criteria by the department/school and then to recommend these criteria to the Dean of the Graduate College for his/her approval.

Before making a final decision the Dean of the Graduate College shall ask the Dean of the budget college for an evaluation of the criteria.

3. To recommend to the Dean of the Graduate College for his/her approval the appropriate graduate faculty status for each faculty member of the department/school. The recommendations must be based on the criteria which have been approved by the Dean of the Graduate College for use in determining graduate faculty status in the department/school. The committee must also send these recommendations via the Chair/Director to the Dean of the budget college. The Dean and Chair/Director shall then send their comments on the recommendations to the Dean of the Graduate College.

\* b. If a faculty member disagrees with his/her assigned status, that faculty member may appeal to the Dean of the Graduate College for a change in status.

1. If the faculty member remains dissatisfied with the Dean's decision on his/her appeal, the faculty member may request the Dean to refer the appeal to the Graduate Faculty Membership Committee of the Graduate Council.
2. After reviewing the status of the objecting faculty member, as well as the means by which the status was determined, the Graduate Faculty Membership Committee of the Graduate Council shall submit a recommendation to the Dean of the Graduate College.
3. The Dean of the Graduate College shall study this recommendation and then reach a decision on the status of the faculty member making the appeal. The Graduate Dean's decision may be appealed to the Provost.

## Section 2: Types of Membership

\* a. Member - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, refereed exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).



To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition. (NOTE: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/creative activities of sufficient quality" to meet professional recognition". See Section 1 above).

- b. Special Member - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could teach a graduate course, serve on a graduate examination committee or serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, the Special Member may be reappointed with the recommendation and approval of the Dean of the Graduate College.
- c. Ex Officio Members - The President of the University, the Provost, all college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
- d. Member at Large - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member at Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is required.

### Section 3: Change of Graduate Faculty Status

- a. Each department graduate faculty committee should annually evaluate all departmental faculty members who are not Members of the graduate faculty (including new faculty members) for possible graduate faculty membership. When appropriate, this committee should also evaluate those graduate faculty members who do not direct dissertations to determine if a change in that status should be considered (see procedures outlined in Article IV, Sections 1 and 2). A recommendation for appointment to the graduate faculty and/or for approval to direct dissertations shall be sent to the Dean of the Graduate College for evaluation and approval.
- b. All Members of the graduate faculty shall have their graduate faculty status, including approval to direct dissertations, reviewed according to the foregoing procedures (see Article IV Sections 1 and 2) every seven years. A faculty member may at any time request that his/her graduate faculty status be reviewed. Before the departmental graduate faculty committee recommends a change in a faculty member's status from Member to another status or recommends that approval to direct dissertations be rescinded it shall notify the faculty member that he/she has one probational year to meet the requirements of the status which he/she has held. At the end of the one year, the committee shall reevaluate the graduate faculty status of the faculty member. (NOTE: If a faculty member no longer demonstrates the credentials necessary to direct dissertations, he/she can continue to direct any student whose

To: Ray Yeh, Dean

Page 1 of 2

From: Pat Eidson, Associate Dean

Subject: Meeting August 8, 1992 with William Ray, Associate Dean  
Graduate College regarding Graduate Faculty Requirements.

Date: August 10, 1992

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On Friday, August 8th, I met with Associate Dean Ray to discuss requirements for graduate faculty status for faculty, and in particular in response to the requests by Dortha Killian and Jerlene Reynolds for appointment to the graduate faculty.

Dean Ray provided me with a copy of the original "Criteria for Membership in the Graduate Faculty" approved by our faculty on August 29, 1985; revised October 8, 1985; the final copy noted by the Graduate College on October 16, 1985. In comparing this original copy with the one in our current Faculty Handbook, I found that the two were identical in every respect.

The problem we have in appointing Professors Killian and Reynolds to Graduate Faculty in the College is that neither has terminal degrees in any of the curricula in the College of Architecture graduate programs. The College "Criteria" states (page 11, B1.) "To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College".

Professor Killian has her terminal degree in Fine Arts and could be eligible to serve on Masters committees outside the College of Architecture. Professor Reynolds has an MCP Regional and City Planning degree (1971). In the RCPL letter to the Graduate College defining their "Criteria for Graduate Faculty Membership" dated September 16, 1985, the then Chair of Regional & City Planning (RCPL) stated that the Ph.D. or professional doctorate in Planning or a related field is the terminal degree requirement for graduate faculty status. Professor Reynolds, while having a Masters degree, does not have the doctorate, the terminal degree in that field, and so is not eligible for graduate faculty status based on her MCP degree.

The "Charter Of The Graduate Faculty" provides the means for faculty to appeal to the Dean of the Graduate College, Dean McNeil, when they disagree with their assigned status. Dean Ray provided me with a copy of this Charter, and the procedure for appeal is noted in Article IV: Membership, Section 1b.

Memo to Dean Yeh - continued  
Re: Criteria for Graduate Faculty.  
August 10, 1992

Page 2 of 2

It was brought to my attention by Professors Killian and Reynolds that other faculties without Graduate programs provide committee members and chairs for Masters students. Dean Ray provided me with copies of two such Criteria: Graduate Faculty Criteria from Journalism and Mass Communication; and Criteria for Determining Membership on the Graduate Faculty for The College of Liberal Studies. Copies of each are attached. Each defines specific membership criteria and stipulates a five year evaluation period.

The Division of Interior Design could submit a proposal for its Faculty to serve on Masters Committees outside the College of Architecture. That criteria would establish the specific conditions under which faculty members would qualify for membership. This proposal would then be submitted to the Dean of the Graduate College for review and approval. Once approved, faculty members meeting that criteria would be eligible for membership on the Graduate faculty.

Attached is the Graduate Faculty Application submitted by Professor Dortha Killian. I have also attached copies of all of the documents to which I have referred for your review and file. While I did not mention it in this memo, I am also attaching a copy of the Criteria from Classics, another department without a graduate program. Both Journalism and Classics are asking for permission to serve at the M2 level, for Ph.D. degree committees.

I conclude my report to you with a request for advice as to how to proceed with the requests for Graduate Faculty status from my faculty?

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WP5:GRADFAC1

CRITERIA FOR DETERMINING TEACHING RESPONSIBILITIES  
FOR THE GRADUATE FACULTY IN THE SCHOOL OF ART

GENERAL CRITERIA: Each faculty member serving on the graduate faculty of the School of Art will be of professorial rank and will have been appointed to the faculty upon the recommendation of the faculty. Normally such persons will hold the appropriate terminal degree in the area of art (or closely allied area) or art history in which they will have teaching responsibilities. Each individual will become a member of the graduate faculty only upon the recommendation of the School of Art Graduate Committee, the director of the school and the dean of the Graduate College.

MFA THESIS EXHIBITION DIRECTOR: Since the MFA in Art and the MFA in Design are the highest degrees appropriate for the studio artist, the school applies the same level of criteria as would be used in other academic areas for the determination of graduate faculty to direct dissertations. On form OU-126-B those approved for this role will be checked as "can direct dissertations."

Beyond the general criteria listed above, exhibition directors will be active in the professional art world. Each five years the School of Art Graduate Faculty Committee will review the exhibition and publishing record of each faculty member to determine whether the level of participation and professional quality of the exhibitions, publications etc. during the preceding five years justifies that person's position as director of MFA exhibitions. New faculty and other faculty desiring graduate status will be reviewed annually by the committee.

MEMBERS OF THESIS EXHIBITION COMMITTEES: The criteria above apply to those faculty serving on exhibition committees except that the faculty member's area of specialization need be determined only as to its suitability to the needs of the degree candidate involved. (See School of Art MFA Graduate Student Guide--Admission Section.)

MA THESIS DIRECTOR, MEMBERS OF MA THESIS COMMITTEES AND TEACHERS OF GRADUATE COURSES: To direct an MA in Art (Art History) thesis a faculty member will be engaged in research (evidenced, during the past five years, by publications in scholarly or critical journals and catalogues, by presentations at professional conferences, or scholarly lectures at other major institutions) and be teaching upper division courses in the subject area of the thesis.

Committee members will normally hold at least the MA degree in Art History although a third member may be from outside the discipline when this appropriate to a particular thesis.

Faculty may offer graduate level courses only with the approval of the director on the recommendation of the School of Art Graduate Committee.

RELATIONS WITH OTHER DEPARTMENTS: All faculty serving on graduate committees will first be approved by the School of Art Graduate Faculty Committee.

No faculty member of the School of Art will be reviewed by the committee for the purpose of determining that person's suitability to serve as a graduate member for another department.

at

THE UNIVERSITY OF OKLAHOMA INTEROFFICE COMMUNICATION

To Dean Kenneth Hoving, Graduate College Date 12/2/85  
From Graduate Faculty Committee Subject Graduate Faculty application forms  
Cecil Lee, Chairman

DEC 10 1985

Attached herewith are the graduate faculty application forms for the School of Art. Since the terminal degree for the field of art is the MFA and since the qualifications for directing an MA thesis are separate from the requirements of working with the MFA degree, we found it useful to make adjustments in the form OU-1263-B.

In all cases the faculty fully meet the standards set forth in our criteria guidelines. Beyond these criteria we decided not to recommend any faculty member on a visiting appointment to the position of serving on MFA theses exhibitions. We did approve those for teaching those who are qualified and needed to maintain our programs.

Those approved by the School of Art to teach graduate courses, serve on MA and MFA committees and direct MFA theses exhibitions are as follows: (cannot direct MA theses)

m-la

- Associate Professor John Alberty, BFA, MFA
- Associate Professor Bob Barker, BFA, MFA
- Associate Professor Carol Beesley, BA, MFA, MA, MFA
- Professor George Bogart, BA, MFA
- Associate Professor Greg C. Durbin, BA, MFA
- Professor John Hadley, MFA, MS, MFA
- Professor Joe Hobbs, BFA, MFA
- Assistant Professor Noland E. James, Assoc. Art, BFA, BFA, MFA
- Associate Professor Daniel Kiacz, BFA, MFA
- Associate Professor Ken D. Little, BFA, MFA
- Associate Professor V'Lou Oliveira, BA, MFA
- Associate Professor James B. Pink, MS, MA, MFA
- Assistant Professor Andrew L. Strout, BA, MFA

Those approved by the School of Art to teach graduate courses, serve on MA committees and direct MA theses are as follows:

m-1

- Associate Professor Susan Havens Caldwell, BA, PHD
- Associate Professor Victor Koskin-Youritzin, BA, MA

use reg m-1 list

MFA

Those approved by the School of Art to teach graduate courses and serve on MA committees are as follows:

Spec

- Visiting Assistant Professor Don Joe Carruth, BS, MFA
- Professor Cecil Lee, BFA, MA - MA & MFA
- Visiting Associate Professor Timothy Segar, BFA, MA, MFA




*The*  
**University of Oklahoma**

GRADUATE COLLEGE AND  
OFFICE OF RESEARCH ADMINISTRATION  
1000 Asp Avenue, Rooms 313-314  
Norman, Oklahoma 73019  
(405) 325-3811 or 4757

*Art*

August 6, 1985

TO: Professor Joe Hobbs, School of Art

FROM:  Kenneth L. Hoving, Vice Provost for Research Administration  
and Dean of the Graduate College

SUBJECT: Graduate Faculty Criteria

I am pleased to inform you that the criteria which you prepared for the School of Art are approved by my office. I realize the difficulty in developing criteria of this type and applaud you and those involved for carrying out the job so successfully. It is my hope that by working together we can continue to make progress in improving the quality of our graduate programs. Please thank personally those who were involved for their help in this endeavor.

KLH:pg

THE UNIVERSITY OF OKLAHOMA INTEROFFICE COMMUNICATION

AUG 4 1985

To Dean Hoving, Graduate College Date August 2, 1985

From E. L. Lancaster, Assistant Dean Subject \_\_\_\_\_  
College of Fine Arts *E. L. Lancaster*

We have reviewed the attached criteria for graduate faculty membership with Joe Hobbs, Director of the School of Art. The criteria that has been developed is fine. Please let me know if you need additional information.

ELL:jk

CRITERIA FOR DETERMINING TEACHING RESPONSIBILITIES  
FOR THE GRADUATE FACULTY IN THE SCHOOL OF ART

GENERAL CRITERIA: Each faculty member serving on the graduate faculty of the School of Art will be of professorial rank and will have been appointed to the faculty upon the recommendation of the faculty. Normally such persons will hold the appropriate terminal degree in the area of art (or closely allied area) or art history in which they will have teaching responsibilities. Each individual will become a member of the graduate faculty only upon the recommendation of the School of Art Graduate Committee, the director of the school and the dean of the Graduate College.

MFA THESIS EXHIBITION DIRECTOR: Since the MFA in Art and the MFA in Design are the highest degrees appropriate for the studio artist, the school applies the same level of criteria as would be used in other academic areas for the determination of graduate faculty to direct dissertations. On form OU-126-B those approved for this role will be checked as "can direct dissertations."

Beyond the general criteria listed above, exhibition directors will be active in the professional art world. Each five years the School of Art Graduate Faculty Committee will review the exhibition and publishing record of each faculty member to determine whether the level of participation and professional quality of the exhibitions, publications etc. during the preceding five years justifies that person's position as director of MFA exhibitions. New faculty and other faculty desiring graduate status will be reviewed annually by the committee.

MEMBERS OF THESIS EXHIBITION COMMITTEES: The criteria above apply to those faculty serving on exhibition committees except that the faculty member's area of specialization need be determined only as to its suitability to the needs of the degree candidate involved. (See School of Art MFA Graduate Student Guide--Admission Section.)

MA THESIS DIRECTOR, MEMBERS OF MA THESIS COMMITTEES AND TEACHERS OF GRADUATE COURSES: To direct an MA in Art (Art History) thesis a faculty member will be engaged in research (evidenced, during the past five years, by publications in scholarly or critical journals and catalogues, by presentations at professional conferences, or scholarly lectures at other major institutions) and be teaching upper division courses in the subject area of the thesis.

Committee members will normally hold at least the MA degree in Art History although a third member may be from outside the discipline when this appropriate to a particular thesis.

Faculty may offer graduate level courses only with the approval of the director on the recommendation of the School of Art Graduate Committee.

RELATIONS WITH OTHER DEPARTMENTS: All faculty serving on graduate committees will first be approved by the School of Art Graduate Faculty Committee.

No faculty member of the School of Art will be reviewed by the committee for the purpose of determining that person's suitability to serve as a graduate member for another department.






*The*  
**University of Oklahoma**

GRADUATE COLLEGE AND  
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*Art*

June 5, 1985

TO: Dean Nat Eek, College of Fine Arts  
FROM:  Kenneth L. Hoving, Vice Provost for Research Administration  
and Dean of the Graduate College  
SUBJECT: Attached Criteria for Graduate Faculty Membership

I am enclosing the criteria for graduate faculty membership for the School of Art. I'm sorry for the delay in getting this to you but the criteria was filed before any action was taken. The criteria which has been developed looks fine to me. If you think changes are appropriate, please let me know at your earliest convenience.

KLH:pg

JAN 11 1985

THE UNIVERSITY OF OKLAHOMA INTEROFFICE COMMUNICATION

To Dean, the Graduate College Date January 10, 1985  
From School of Art Graduate Committee Subject Faculty Criteria

Attached is a second draft on our criteria. We await your response.

P R O P O S A L (Second Draft)  
CRITERIA FOR DETERMINING TEACHING RESPONSIBILITIES  
FOR THE GRADUATE FACULTY IN THE SCHOOL OF ART

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Committee members will normally hold at least the MA degree in Art History although a third member may be from outside the discipline when this appropriate to a particular thesis.

Faculty may offer graduate level courses only with the approval of the director on the recommendation of the School of Art Graduate Committee.

RELATIONS WITH OTHER DEPARTMENTS: All faculty serving on graduate committees will first be approved the School of Art Graduate Faculty Committee.

No faculty member of the School of Art will be reviewed by the committee for the purpose of determining that person's suitability to serve as a graduate member for another department.

P R O P O S A L

CRITERIA FOR DETERMINING TEACHING RESPONSIBILITIES  
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*Rarely needs to be done only every 5 yrs. unless some one wants to be added in it on probation!*

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MEMBERS OF THESIS EXHIBITION COMMITTEES: The criteria above apply to those faculty serving on exhibition committees except that the faculty member's area of specialization need be determined only as to its suitability to the needs of the degree candidate involved. (See School of Art MFA Graduate Student Guide--admission section.)

*do these in any way in which this can be quantified?*

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RELATIONS WITH OTHER DEPARTMENTS: All faculty serving on graduate committees will first be approved the School of Art Graduate Faculty Committee.

No faculty member of the School of Art will be reviewed by the committee for the purpose of determining that person's suitability to serve as a graduate member for another department.

# P R O P O S A L

## CRITERIA FOR DETERMINING TEACHING RESPONSIBILITIES FOR THE GRADUATE FACULTY IN THE SCHOOL OF ART

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Committee members will normally hold at least the MA degree in art history although a third member may be from outside the discipline when this appropriate to a particular thesis.

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No faculty member of the School of Art will be reviewed by the committee for the purpose of determining that person's suitability to serve as a graduate member for another department.



*The*  
**University of Oklahoma**

**GRADUATE COLLEGE AND  
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1000 Asp Avenue, Rooms 313-314  
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(405) 325-3811 or 4757

October 28, 1985

TO: Professor Lee Rodgers, Regional & City Planning  
FROM: ~~\_\_\_\_\_~~ Kenneth L. Hoving, Vice Provost for Research Administration  
and Dean of the Graduate College  
SUBJECT: Graduate Faculty Status

I am surprised at your October 24, 1985 letter as it indicates that we haven't been communicating as well as we had hoped. I share your view on unnecessary paperwork very strongly and would hope that we could do a better job of communicating in the future. The reviews of graduate faculty status are to be done only every five to seven years. The new Charter calls for us to do so now so that we can put the procedure into effect with the next review being made in 1991 or 1992. It clearly is not necessary for members of your faculty who have graduate faculty status in other departments of the University to be reviewed by your program. However, for faculty who are not members of the graduate faculty in another program it will be necessary for you to provide me with a short vita on each of the faculty you wish to recommend for graduate faculty status. Once this has been accomplished and we have had an opportunity to review your recommendations and appoint those who qualify for membership we will not need to redo the process for, hopefully, five to seven years. The only people who will need to be reviewed will be those who are added during the period between the present and the next review.

I hope this is helpful to you and ask that you call me if you have any questions. Best wishes!

KLH:pg

## COLLEGE OF ARCHITECTURE

*Arch*

## CRITERIA FOR MEMBERSHIP IN THE GRADUATE FACULTY

## A. GENERAL CRITERIA WITHIN THE GRADUATE COLLEGE

1. Member - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, referred exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).

To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition. (NOTE: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/ creative activities of sufficient quality" to meet professional recognition.

2. Special Member - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, the Special Member may be reappointed with the recommendation and approval of the Dean of the Graduate College.

*final copy 10/16/85*

3. Ex Officio Members - All college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
4. Member at Large - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is required.

B. SPECIFIC CRITERIA WITHIN THE COLLEGE OF ARCHITECTURE

In evaluating the qualifications of faculty members for membership on the Graduate Faculty, the College of Architecture will operate within the spirit of the preceding statements. The design professions possess characteristics which differentiate them from other disciplines represented on the O.U. campus, however, and these characteristics will be taken into account in the assessment of credentials and the evaluation of scholarly activities.

1. Educational Background and Types of Appointment  
To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College.

While appropriate regard will be accorded the high level of academic achievement demonstrated in earning the Doctor of Philosophy degree, the Ph.D. is not the predominant terminal degree for the disciplines which comprise the College of Architecture. Degrees such as the Master of Architecture or Master of Landscape Architecture are nationally recognized as terminal professional degrees in these disciplines. Therefore, a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree.

2. Qualifications for Specific Duties and Responsibilities  
Any member of the College of Architecture graduate faculty can teach graduate courses and serve on Master's theses or terminal professional project committees. In order to chair or direct Master's theses or terminal professional projects, the faculty member must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline.



College of Architecture graduate faculty members may serve on and/or chair Graduate committees in other disciplines in the University in accordance with the criteria of the responsible discipline unit.

3. Review and Retention of Membership Status

The membership status of each faculty member shall be reviewed every five years by the appropriate Division Director and the graduate faculty committee. These recommendations will be forwarded to the Dean of the Graduate College and the Dean of the College of Architecture. In order to maintain full membership status the faculty member must continue to exhibit scholarly research/creative activity of sufficient quality to meet professional recognition.

In the College of Architecture, there are many ways faculty members can demonstrate high standards of scholarly achievement and creative work. The identification of such achievement requires evidence that the individual's work has been judged favorably by peers both inside and outside the University. While the prior performance record of teaching of graduate courses is always a factor in the determination of graduate faculty membership, the following items exemplify evidence of favorable judgment by peers in evaluating the individual's record:

- a. Professional projects or commissions recently completed or in progress which indicate continued professional vitality.
- b. Major research projects, papers or creative works recently completed which indicate continued outstanding contribution in the research/creative areas.
- c. Acceptance of one's work in exhibitions or competitions of regional, national or international significance.
- d. Prizes, awards, grants or other forms of recognition of one's research or creative work.
- e. Review of one's research or creative work in regional, national or international publications.
- f. Other evidence of teaching, research or creative excellence.

4. Special Membership Appointments

Requests for special membership on the College of Architecture graduate faculty will be reviewed as needed by the appropriate Division Director and the graduate faculty committee. All preceding requirements apply to these special memberships with the following limitations:

- a. Only visiting faculty members with full-time appointments may be granted the privilege to teach graduate level courses and serve on and direct Master's theses or terminal professional project committees.
- b. Part-time faculty members may be granted the privilege to teach graduate level courses and serve on Master's theses or terminal professional project committees.
- c. Adjunct faculty members and experienced licensed professionals and other graduate faculty members outside the College may be granted the privilege to serve on Master's theses or terminal professional project committees.

(Approved by the College of Architecture Faculty on August 29, 1985)

(Revised by the College of Architecture Faculty on October 8, 1985)

## COLLEGE OF ARCHITECTURE

*Arch*

## CRITERIA FOR MEMBERSHIP IN THE GRADUATE FACULTY

## A. GENERAL CRITERIA WITHIN THE GRADUATE COLLEGE

1. Member - This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, referred exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).

To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition. (NOTE: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "scholarly research/ creative activities of sufficient quality" to meet professional recognition.

2. Special Member - This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, the Special Member may be reappointed with the recommendation and approval of the Dean of the Graduate College.

*final copy 10/16/85*

3. Ex Officio Members - All college deans, graduate department chairs/directors and the Director of the Library will be Ex-Officio Members of the graduate faculty. If appropriate, they may also be Members of the graduate faculty.
4. Member at Large - The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is required.

B. SPECIFIC CRITERIA WITHIN THE COLLEGE OF ARCHITECTURE

In evaluating the qualifications of faculty members for membership on the Graduate Faculty, the College of Architecture will operate within the spirit of the preceding statements. The design professions possess characteristics which differentiate them from other disciplines represented on the O.U. campus, however, and these characteristics will be taken into account in the assessment of credentials and the evaluation of scholarly activities.

1. Educational Background and Types of Appointment  
To be appointed as a member of the College of Architecture graduate faculty, the individual must have earned a terminal degree in their respective teaching discipline and hold a full time faculty appointment in a tenure track or tenured position in the College.

While appropriate regard will be accorded the high level of academic achievement demonstrated in earning the Doctor of Philosophy degree, the Ph.D. is not the predominant terminal degree for the disciplines which comprise the College of Architecture. Degrees such as the Master of Architecture or Master of Landscape Architecture are nationally recognized as terminal professional degrees in these disciplines. Therefore, a professional graduate degree will be considered an alternative to the research-oriented Ph.D. as a means of fulfilling expectations regarding the terminal degree.

2. Qualifications for Specific Duties and Responsibilities  
Any member of the College of Architecture graduate faculty can teach graduate courses and serve on Master's theses or terminal professional project committees. In order to chair or direct Master's theses or terminal professional projects, the faculty member must have earned their terminal degree in the discipline of graduate study under consideration, and must have served on at least one other Master's thesis or professional project committee in that particular discipline.

College of Architecture graduate faculty members may serve on and/or chair Graduate committees in other disciplines in the University in accordance with the criteria of the responsible discipline unit.

3. Review and Retention of Membership Status

The membership status of each faculty member shall be reviewed every five years by the appropriate Division Director and the graduate faculty committee. These recommendations will be forwarded to the Dean of the Graduate College and the Dean of the College of Architecture. In order to maintain full membership status the faculty member must continue to exhibit scholarly research/creative activity of sufficient quality to meet professional recognition.

In the College of Architecture, there are many ways faculty members can demonstrate high standards of scholarly achievement and creative work. The identification of such achievement requires evidence that the individual's work has been judged favorably by peers both inside and outside the University. While the prior performance record of teaching of graduate courses is always a factor in the determination of graduate faculty membership, the following items exemplify evidence of favorable judgment by peers in evaluating the individual's record:

- a. Professional projects or commissions recently completed or in progress which indicate continued professional vitality.
- b. Major research projects, papers or creative works recently completed which indicate continued outstanding contribution in the research/creative areas.
- c. Acceptance of one's work in exhibitions or competitions of regional, national or international significance.
- d. Prizes, awards, grants or other forms of recognition of one's research or creative work.
- e. Review of one's research or creative work in regional, national or international publications.
- f. Other evidence of teaching, research or creative excellence.

4. Special Membership Appointments

Requests for special membership on the College of Architecture graduate faculty will be reviewed as needed by the appropriate Division Director and the graduate faculty committee. All preceding requirements apply to these special memberships with the following limitations:

- a. Only visiting faculty members with full-time appointments may be granted the privilege to teach graduate level courses and serve on and direct Master's theses or terminal professional project committees.
- b. Part-time faculty members may be granted the privilege to teach graduate level courses and serve on Master's theses or terminal professional project committees.
- c. Adjunct faculty members and experienced licensed professionals and other graduate faculty members outside the College may be granted the privilege to serve on Master's theses or terminal professional project committees.

(Approved by the College of Architecture Faculty on August 29, 1985)

(Revised by the College of Architecture Faculty on October 8, 1985)



*The*  
**University of Oklahoma**

GRADUATE COLLEGE AND  
OFFICE OF RESEARCH ADMINISTRATION  
1000 Asp Avenue, Rooms 313-314  
Norman, Oklahoma 73019  
(405) 325-3811 or 4757

RCPL  
dne

September 30, 1985

TO: Dr. Lee Rodgers, Regional & City Planning  
FROM: ~~Kenneth L. Hoving~~, Vice Provost for Research Administration  
and Dean of the Graduate College  
SUBJECT: Graduate Faculty Criteria

I am pleased to inform you that the criteria which you prepared for the Department of Regional & City Planning are approved by my office. I realize the difficulty in developing criteria of this type and applaud you and those involved for carrying out the job so successfully. It is my hope that by working together we can continue to make progress in improving the quality of our graduate programs. Please thank personally those who were involved for their help in this endeavor.

KLH:pg



*The*  
**University of Oklahoma**

OFFICE OF THE DEAN  
COLLEGE OF ARTS AND SCIENCES  
601 Elm, Room 221  
Norman, Oklahoma 73019  
(405) 325-4411

SEP 30 1985

Septembr 27, 1985

TO: Kenneth L. Hoving, Vice Provost for Research Administration and  
Dean of the Graduate College

FROM: Russell D. Buhite, Interim Dean  
College of Arts and Sciences

*R. D. B.*

The criteria developed by the Department of Regional & City Planning for graduate faculty membership looks fine to me. I recommend approval.

RDB:sjl





*The*  
**University of Oklahoma**

**GRADUATE COLLEGE AND  
OFFICE OF RESEARCH ADMINISTRATION**  
1000 Asp Avenue, Rooms 313-314  
Norman, Oklahoma 73019  
(405) 325-3811 or 4757

September 15, 1985

TO: Dean Russell Buhite, College of Arts & Sciences  
FROM: *Kenneth L. Hoving*, Vice Provost for Research Administration  
and Dean of the Graduate College  
SUBJECT: Attached Criteria for Graduate Faculty Membership

I am enclosing the criteria for graduate faculty membership for the Department of Regional & City Planning. The criteria which has been developed looks fine to me. If you think changes are appropriate, please let me know at your earliest convenience.

KLH:pg



*The*  
**University of Oklahoma**

SEP 16 1985

DEPARTMENT OF  
REGIONAL AND CITY PLANNING  
650 Parrington Oval, Room 205  
Norman, Oklahoma 73019  
(405) 325-6591

DATE: September 16, 1985

TO: Eddie Smith, Associate Dean  
Graduate College

FROM: Lee Rodgers, Chairman  
Regional & City Planning Dept.

SUBJECT: *Lee Rodgers*  
Criteria for Graduate Faculty Membership and  
employment of RCPL faculty members

The Department of Regional and City Planning rarely has the opportunity to recruit new faculty members due to its small size and low turnover of its tenured faculty members. Moreover, because all instruction is at the graduate level and professionally oriented, each recruiting opportunity has been targeted to acquire highly specialized teaching, research and professional practice skills. Recruitment for the last position filled in the department occurred during the 1981-82 academic year and the advertisement for this position indicates the variety of criteria used. (See attached copy of recruitment advertisement)

A summary of general criteria for recruiting planning faculty at the present time includes:

1. A Ph.D. or professional doctorate in Planning or a related field.
2. Demonstrated pedagogical skills in the areas of specialization for which the applicant is being recruited.
3. Demonstrated commitment to and competence in urban research.
4. Experience in relevant professional practice of five or more years.
5. An interest in and the ability to provide professional services to communities and to state and local governments, including the ability to work effectively with citizens groups on community problems.



# Planning

March 1981  
Volume 47, No. 3

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## Jobs in Planning #15

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### University of Oklahoma Regional and City Planning Department

Tenure-track position for *Assistant Professor* of regional and city planning with an established graduate professional program offered by a department situated in the College of Arts and Sciences. Salary commensurate with rank and experience. Beginning date is the Fall 1981-82.

Responsible for teaching introductory and advanced quantitative methods applicable to urban and regional planning, including computer graphics and computer analysis techniques. Teaching responsibility also includes introductory planning courses, urban research, social science methods, and community organization. A Ph.D., either in planning or a related urban specialization in sociology, political science, or geography, is required. Applicants with three or more years' teaching experience and demonstrated capability in research and in professional consultation with urban communities are preferred.

Deadline for filing applications is April 2, 1981. Address application to Professor Robert L. Lehr, Chairman, Search Committee, Department of Regional and City Planning, 650 Parrington Oval, Room 205, University of Oklahoma, Norman, OK 73069. Send vita/resume and the names and addresses of three people who may be contacted for a letter of reference.

The University of Oklahoma is an Equal Opportunity/Affirmative Action Employer.

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*The*  
**University of Oklahoma**

**GRADUATE COLLEGE AND  
OFFICE OF RESEARCH ADMINISTRATION**

1000 Asp Avenue, Rooms 313-314

Norman, Oklahoma 73019

(405) 325-3811 or 4757

**TO:** Dr. Lee Rogers, Chairperson  
Department of Regional and City Planning

**FROM:** Eddie O. Smith  
Associate Dean

**DATE:** August 20, 1985

**SUBJECT:** Criteria for Graduate Faculty Membership

Dean Hoving has reviewed your memorandum of July 31, 1985 concerning Graduate Faculty membership criteria for RCPL faculty. He understands that RCPL is exclusively a graduate program and, therefore, all faculty, at the time of employment, must meet specific criteria which also would qualify them for graduate faculty membership. Your memorandum does not state what these criteria are. Would you please outline the criteria used in employing new faculty so Dean Hoving can review them and determine what qualifications a RCPL faculty member must have to be a member of the graduate faculty, not only initially, but at the seven year review of each faculty member.

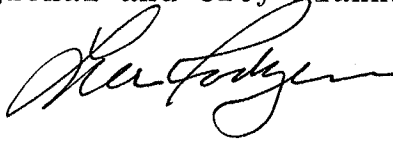
Thanks.

ECS/gww

THE UNIVERSITY OF OKLAHOMA INTEROFFICE COMMUNICATION

To Dr. Kenneth Hoving, Dean  
Graduate College Date July 31, 1985

From Lee Rodgers, Chairman  
Regional and City Planning Dept. Subject Graduate College Faculty Criteria  
for Faculty Members of the  
Department of Regional and  
City Planning



Since the Department of Regional and City Planning offers only a graduate program and all courses are at the graduate level, criteria established for recruiting all faculty members not only includes educational attainment and professional practice relating to specific substantive skills, but also requires applicants to be qualified for Graduate College membership. No graduate assistants are used and no full-time faculty members who are not members of the Graduate College are utilized for teaching departmental courses. The establishment of other specific criteria for Graduate College membership for faculty members would seem to be redundant.

LR: jh

Paula -

Are the faculty members  
in R+C all faculty with primary  
appointments in other departments?  
if they are they don't need  
additional criteria!

kg



*The*  
**University of Oklahoma**

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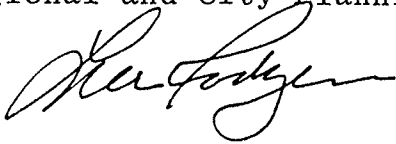
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