



The University of Oklahoma
School of Music

Excellence On The Stage
Excellence In The Classroom

Undergraduate
Student
Handbook

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General Information

School of Music

The School of Music features a full complement of faculty artists and scholars who are nationally known in the fields of performance, composition, education, musicology and theory. Our faculty are active teachers, performers, producers, authors, and officers in national organizations, and many are recipients of national and university awards in teaching, research, creative activity, and service. Our ensembles perform, by invitation, at regional and national conventions and conferences. The School of Music is housed in three University buildings: the Stanley B. Catlett, Sr. Music Center, the Donald W. Reynolds Performing Arts Center, and Carpenter Hall. An active outreach program includes performances throughout the State of Oklahoma, the nation, and the world. Faculty and student groups are featured on commercially available audio and video recordings and are published by leading scholarly journals.

The School is a major unit of the Weitzenhoffer Family College of Fine Arts and a member of the National Association for Schools of Music. The distinctive undergraduate and graduate academic programs encourage each music student to develop special interests and talents while receiving technical and theoretical training from faculty of the highest professional caliber.

Mission Statement

The Mission of the School of Music at The University of Oklahoma is to advance learning, teaching, scholarly and creative activity, and service. Faculty and students will actively promote and contribute to the teaching profession, discover knowledge as performers and researchers, and enhance the discipline of music through professional service at the national and international levels. Established in 1903, the School of Music was the second School on the OU campus and has been an Institutional Member of the National Association of Schools of Music since 1931. The only doctoral granting music school in Oklahoma, the OU School of Music will serve its constituents through the artistic and scholarly productivity of its faculty, students and alumni. The University of Oklahoma will award music degrees in the areas of composition, education, musicology, performance and theory. The School of Music at OU will maintain its traditions while offering programs that prepare students for an evolving and diverse future.

Student Body

The School of Music is comprised of approximately 475 undergraduate and graduate students. Students enroll from communities in Oklahoma and from numerous states throughout the U.S. as well as countries from around the world including Korea, China, Hong Kong, Great Britain, Germany, and Malaysia. The University of Oklahoma School of Music annually attracts a significant number of National Merit Scholars, Regents' Scholars, and National Achievement Scholars, and many participate in the Honors Program.

The School of Music has over seventeen student performing ensembles that perform and tour on a regular basis. OU Music Students are consistently named winners of prestigious competitions and numerous performing and scholastic awards. Performers from the OU School of Music participate in various summer music festivals around the country and world, such as Aspen, Brevard, Tanglewood, Roundtop, and the Classical Music Festival in Eisentadt, Austria. Additionally, many current and former University of Oklahoma students are members of the Oklahoma City Philharmonic Orchestra.

Weitzenhoffer Family College of Fine Arts

The School of Music, along with the School of Visual Art, the School of Dance, the School of Drama and the A. Max Weitzenhoffer School of Musical Theatre, is a component of the Weitzenhoffer Family College of Fine Arts which has administrative offices housed in the Fred Jones Center, directly north of the Reynolds Performing Arts Center. School of Music students have the distinct privilege of attending the many excellent performances of the Schools of Dance, Drama and Musical Theatre and viewing outstanding faculty and student art exhibits. In addition, the Fred Jones, Jr. Museum is among the finest university museums in the United States, housing a remarkable collection and attracting internationally recognized traveling exhibits.

Degrees

The University of Oklahoma School of Music offers several undergraduate degrees. The Bachelor of Music in performance degree (composition, organ, piano, piano pedagogy, voice, strings, percussion, woodwind, and brass instruments) and the Bachelor of Music Education degree with instrumental or vocal emphasis are both offered. The Bachelor of Musical Arts and the Bachelor Arts with an emphasis in music degrees allow students to pursue a secondary area such as business or pre-health in addition to music. The School also offers a minor in music option for students who wish to engage in some university-level musical studies without actually majoring in music.

Undergraduate Music Degree information is available on the School of Music website at ou.edu/finearts/music/degrees/undergraduate-degrees.

Musical Opportunities

The musical life in Norman and on the OU campus is among the most exciting in the State and Midwest. In a typical academic year, the School of Music sponsors over 350 concerts and recitals. These performances include both faculty and student chamber recitals and concerts by bands, choruses, and orchestras sponsored by the School. Students may acquire complimentary tickets for all School of Music events, pending availability.

The School of Music SUTTON MUSIC SERIES consists of performances by artist-faculty and major ensembles of the School of Music. This distinguished series was named after Dr. George Miksch Sutton who was a world-famed ornithologist and a

friend of the School of Music. Dr. Sutton gave funds to purchase one of the grand pianos on the Holmberg Hall stage within the Donald W. Reynolds Performing Arts Center and a bequest that helped build the recital hall in the final phase of the Catlett Music Center. Patrons attend Sutton Music Series concerts from Norman and the surrounding metropolitan area.

The SPENCER NORTON DISTINGUISHED MUSIC SERIES at the University of Oklahoma School of Music is dedicated to bringing to the OU Campus the very finest musical performers in the world. Named for and supported in part by a gift from the late Spencer Norton, distinguished George Lynn Cross Professor Emeritus of Music at the University of Oklahoma, the Series spans all aspects of the School's curriculum in an effort to expose students, faculty, the University community, and citizens of the State to outstanding talent in all areas of musical performance.

The MASALA WORLD SERIES at the University of Oklahoma is dedicated to bringing diverse cultural expressions to our campus and the School of Music. The Masala Series presents concerts and workshops of world music. The goal of these events is to present a cross-section of music and dance from around the globe that will provide students a live listening and hands-on complement (through workshops) to what they are learning in world music/music and culture courses. Recent events have featured Persian classical music for the Nowruz Spring festival; North Indian-Jazz fusion; the dance and drumming of the Afrikania Cultural Troup of Ghana, West Africa; and a steel band festival that brought together OU's steel band with local high school groups along with national expert performers and teachers. These concerts are open to all students and encourage participation and engagement with the artists in workshops and after the concert event.

The RUGGLES NATIVE AMERICAN MUSIC SERIES highlights the music and dance of the First Peoples of North America.

The NORTON LECTURE SERIES consists of scholarly public lectures presented by the musicology, music theory, ethnomusicology, and music education faculty of the University of Oklahoma School of Music.

The YOUNG ARTIST COMPETITION is a solo competition for freshmen and sophomore students. The top 7 competitors perform in the Young Artist Competition Honors Recital.

The STUDENT CONCERTO COMPETITION is an annual competition amongst OU School of Music students at both the undergraduate and graduate levels. The winning students are featured on the OU Symphony Orchestra's annual Concerto Gala concert.

Facilities and Resources

Catlett Music Center

The architecture of the Stanley B. Catlett, Sr. Music Center suggests the Cherokee Gothic architecture of the central campus. Rectangular cuts in the building's three main gables lighten the structure and are reminders of the crenulated rooflines of Evans Hall and The Reynolds Performing Arts Center. Catlett contains the School of Music administrative offices, faculty offices and studios, rehearsal suites, classrooms, the MIDI lab, the Grant Fine Arts Library, a recording studio, and three performance halls. The performance halls are the Paul F. Sharp Concert Hall, Morris R. Pitman Recital Hall, and Grayce B. Kerr Gothic Hall (for organ and other performances.)

Carpenter Hall

This building is located on the north end of campus at the corner of Boyd Street and Asp Avenue. It is also one of the most beautiful structures on campus. It is known for its high ceilings, beautiful woodwork and striking architecture. Carpenter Hall houses faculty studios for voice and piano as well as the A. Max Weitzenhoffer Department of Musical Theatre.

Grant Fine Arts Library

The Grant Fine Arts Library serves as the “neighborhood library” for the Weitzenhoffer Family College of Fine Arts. Located in the lower level of the Catlett Music Center, the Fine Arts Library holds approximately 140,000 books, scores, and bound periodicals. Sound and video recordings are collected by the Media Resource Center, located within the Fine Arts Library. The collection has been carefully built to support the needs of the College, which offers bachelors and masters degrees as well as doctorates in music performance, education, and conducting. Electronic resources available include, JSTOR, RILM, RIPM, Music Index, Classical Music in Video, Opera in Video, Naxos Music Library and numerous reference works from Oxford University Press.

The Fine Arts Library is a part of the [University of Oklahoma Library System](#), which is the largest research library in the state holding over 5 million volumes, 75,000 serials subscriptions (print and electronic), and 300 databases. It has been a depository library for federal government documents since 1893. It maintains over 17,000 linear feet of manuscripts and archives, 1.6 million photographs, and more than 1.5 million maps. It also holds over 70 incunabula (books printed before 1500), the oldest one of which was published in 1467. The University Libraries is a member of: Association of Research Libraries (ARL), Greater Western Library Alliance (GWLA), AMIGOS Library Services, and the Oklahoma Library Technology Network.

Media Resource Center

The Media Resource Center, a Special Collection within the Ruby Grant Fine Arts Library, is a working library of recorded (time-based) materials: CDs, videos, digital audio tapes (DATs) and regular cassette tapes, digital video discs (DVDs) and long-playing records (LPs). These are available to anyone who wishes to use them within

the Fine Arts Library. Additionally, faculty, staff and graduate students may also borrow some items for short periods.

Computer Music Studio/MIDI lab

The School of Music at OU houses two facilities equipped with the latest hardware and software in music technology: a computer music studio and a midi lab.

The computer music studio (Catlett Music Center 202E) is available to students who enroll in advanced Music Technology courses. It currently operates with a Macintosh Quad and Universal Audio Apollo Duo. The studio hosts the latest Mackie Onyx 2480 mixing board, and a Mackie universal control Pro board. Sound is diffused via an 8.1 surround system based on Mackie HR824 active speakers. Software includes the latest version of Pro Tools, Max/MSP/Jitter, Peak Pro, and various plug-ins such as Waves Platinum, GRM Tools, Oxford, etc.

The MIDI lab is located on the ground floor of Catlett Music Center in room 006D. Although the lab is used during the weekday mornings and early afternoons for Music Pedagogy and introductory Music Technology classes, it is open for student use during selected hours during the week and on weekends.

Reynolds Performing Arts Center (RPAC) and Holmberg Hall

The Donald W. Reynolds Performing Arts Center maintains the look and feel of a turn-of-the-century European opera house, while adding the latest state-of-the-art technology. This elegant facility preserves the grace and beauty of historic Holmberg Hall, while housing completely renovated practice rooms, an updated stage house and nearly 20,000 square feet of space for the OU School of Dance.

Built in 1918, Holmberg Hall has played host to a parade of international celebrities such as Louis Armstrong, Aaron Copland, Martha Graham and Isaac Stern. But more than that, the hall has given Oklahomans a community-gathering place like no other in the state. It has been the site for commencements, gubernatorial debates and community events from Sooner Scandals to the Cimarron Circuit Opera Company. Long before Catlett Music Center and Rupel Jones Theater, Holmberg Hall was the performing arts space on the OU campus.

The Jan Marie and Richard J. Crawford Music Practice Wing

A vital component of the individual musical growth of our students is the access to first-class practice facilities. Attached to the RPAC, 47 practice rooms in the Jan Marie and Richard J. Crawford Music Practice Wing are available to music students. The practice rooms were fully renovated in 2015.

Campus Corner

Campus Corner is the name given to the shopping and dining area directly north of Parrington Oval and across from School of Music buildings. Housing popular lunch, dinner and coffee spots, it provides a vibrant and convenient site for off-campus student meals, casual shopping and entertainment.

Undergraduate Auditions and Admissions

Applying for Admission to the OU School of Music: Admission to the OU School of Music is a two-fold process. Students must apply and be admitted to the University of Oklahoma and then must apply and audition for admission to the OU School of Music. Complete details about this process and access to the online application can be found at ou.edu/finearts/music/apply/undergraduate-admissions.

Admission auditions are required in the major/primary area of performance for all students wishing to pursue undergraduate or graduate degrees in music. Entrance auditions normally are completed during the year preceding the initial enrollment at OU during School of Music "Audition Days." All requests for exceptions to this procedure should be addressed directly to the applied faculty in the student's area of study AND by contacting the School of Music Office.

Voice instructor auditions: All voice majors, voice primaries, and voice secondaries who have not auditioned for the voice faculty during a previous semester must audition for instructor assignments during the first week of classes. Instruction auditions take place during the first week of classes each semester. Sign up for an audition time on the voice faculty bulletin board on the third floor of Carpenter Hall on Monday morning of the first week of class or, sometimes during the previous week.

Ensemble Auditions: Auditions for placement in ensembles including OU Symphony Orchestra, Wind Symphony, Symphony Band, Concert Band, Choirs, Jazz Ensembles, and other ensembles take place during the first week of classes each semester. Students should check bulletin boards of the appropriate faculty studios and rehearsal halls for sign-up sheets and for audition materials during the week prior to the beginning of classes, and should always check the various ensemble websites: bands.ou.edu, choirs.ou.edu, orchestra.ou.edu.

Group piano placement takes place at the time of initial advising and enrollment, usually through University College. Transfer students who enroll through the fine arts college should see the coordinator of group piano. The proficiency exam is a part of the final exam for Group Piano Level IV. Music majors wanting to enroll in private piano lessons may do so upon completion of Group Piano Level IV or by placing out all four levels of Group Piano.

Degree Requirements

Undergraduate students are required to complete a minimum of at least forty hours of upper-division coursework for graduation, to include 24 hours of upper-division course work in music. Music majors must make a C or better in all music courses. Music courses in which a D or F is received must be repeated (see [Enrollment Limitations](#)). Students in the School of Music must have a GPA of 2.5 in both their OU retention GPA and combined GPA to graduate. In addition to the

Senior Capstone Experience, students must take at least one upper-division General Education approved course outside the student's major.

Students must follow the degree sheet that is valid for the year they entered OU. If changes occur in a degree program after a student begins work at OU, the student has the option of completing the requirements stated for the year in which the student began work at OU or for a more current year. A complete listing of Undergraduate music degree sheets can be accessed on the School of Music website at ou.edu/finearts/music/degrees/undergraduate-degrees.

If a student does not enroll for an entire calendar year, the university requires that he or she be readmitted. At that point he/she will be required re-audition, be reaccepted into a music degree plan and complete the degree requirements currently in place at the time of readmission.

Scholarships

Undergraduate scholarships are awarded on a competitive basis at the entrance audition. Scholarship auditions for the following academic year should be completed by March 10, preferably on an official School of Music "audition day." Assistance for those auditioning after March 10 will be awarded on a "funds available" basis only. To ensure the best chance for full scholarship consideration, students must audition on or before this date. Scholarships for non-music majors are limited and do not carry the same stipends as those for music majors. Additional sources of financial aid are available through the Financial Aid Office.

Scholarship Terms:

- 1 Recipients must be enrolled as a full-time student (minimum 12 hours per semester, minimum of 6 hours must be Music Major Course) to receive this award.
- 2 Recipients must maintain a 3.0 grade point average throughout their undergraduate career in order to retain award waivers and monies.
- 3 Recipients must fulfill all responsibilities as a student, studio member, and ensemble member in a satisfactory manner to retain award.
- 4 Recipients must participate in an appropriate major ensemble each semester as required by the applied studio or degree program.
- 5 Recipients must make timely and successful progress toward the completion of a music degree. BM degrees are normally completed in 8 semesters. In extraordinary circumstances, or in the case of BMA or BME degrees the award may be renewed for up to 10 semesters, (with the approval of the applied faculty and coordinator of undergraduate studies).
- 6 Tuition waivers are not cash awards. They are intended to assist students with the elimination of a portion of their tuition balance. The amount of the tuition waiver will be deducted from the balance due in the student's bursar account. This waiver may be used in combination with other tuition waivers up to the point that all tuition is paid. *Please note that this award may not be transferred for the payment of fees and has no cash value.*

For additional information, please visit music.ou.edu or call the Undergraduate Office at 405.325.3856.

Performance Absences

Students are expected to attend all class sessions and applied lessons. From time to time most music students will be excused from classes for approved performances or field experiences off campus. Although excused from class attendance, students are not excused from making up any work missed. It is a student's responsibility to notify the instructor in advance and inquire about work that will be missed and the procedure for satisfactory makeup.

Applied (Private) Lessons

Private lessons for students enrolled in two credit hours or more are 50-minutes in duration. Lessons may extend beyond 50 minutes at the discretion of the instructor and with the consent of the student. Students enrolled in one hour of credit will receive a 25-minute lesson.

Students should receive applied lessons during regular class days when no University holidays are scheduled. Regardless of circumstances, applied music students enrolled for private lessons should receive no fewer than thirteen lessons per semester. Lessons should be taught weekly. However, the instructor and student may agree on a different schedule to address unusual needs.

Students in the Bachelor of Music, Bachelor of Musical Arts, Bachelor of Music Education, and Bachelor of Arts degree plans enroll in 2020 lessons at the lower division level and 4020 at the upper division level. Students in the Music minor enroll in 2000 level at the lower division and 4000 at the upper division.

Student Absences– Unexcused absences by the student may be made up at the discretion of the teacher. Every effort should be made to make up excused lesson absences.

Teacher Absences– Lessons missed by the teacher will be made up unless absences are due to University-mandated attendance at a University-sanctioned activity.

Juries

During the final exam period at the end of each semester all music majors enrolled in an applied music course perform a jury, which serves as the final exam in that course. Juries are scheduled separately in each applied area. Students should check with their applied instructors to determine how to sign up for a jury time and what is expected in the jury performance. Each student brings to the jury a completed Applied Music Repertoire Sheet, which can be obtained from the applied instructor or the School of Music office in Catlett Music Center Room 138.

A grade of Incomplete in an applied course cannot be given for failure to complete the semester assignment. It may be given only in extenuating circumstances. In the

unusual case that an Incomplete must be given, the student must make up the jury within the first two weeks of the next semester of enrollment in the course or at the discretion of the applied area.

A student who has performed a degree recital during the last six weeks of the semester is exempted from the jury.

Sophomore Proficiency Exams

A formal sophomore proficiency exam is required of all students to assess their readiness to study and to perform literature at the upper-division level, to assess their progress in applied study and potential to perform degree recitals, and to assess their ability to complete degree work at an appropriate level in the chosen degree. This exam normally is longer than the regular semester jury performance exam. Students should consult with the applied faculty concerning their individual performance at the sophomore proficiency exam. In the event that a student does not successfully pass the proficiency exam on the first or second attempt, the student will be advised to pursue a different major. Students should inquire as to the performance and technical requirements for this exam from their major applied instructor.

Piano Proficiency

All students majoring in music must satisfactorily demonstrate a level of proficiency in piano appropriate to their respective degree programs. Students in music education or music performance can satisfy this requirement by completing the required number of levels of group piano and/or piano with a grade of C or better for each level. Passing the final exam at the conclusion of Group Piano IV constitutes passing the proficiency for Group Piano. Students in composition must demonstrate their MIDI proficiency through examination. All students will be auditioned and placed into appropriate levels of piano at the beginning of their musical studies on campus. For music education majors, the piano proficiency requirement must be satisfied prior to enrolling in student teaching. Students may consult with the coordinator of group piano or their adviser for further information.

Ensemble Participation Requirement

All undergraduate students majoring in music are required to participate in one or more of the following ensembles: OU Symphony Orchestra, Wind Symphony, Marching Band, Symphony Band, Concert Band, OU Chorale, Men's Glee Club, and Women's Chorus. One credit hour per semester in each ensemble may be earned for satisfactory participation in a performing ensemble. Each degree plan has different ensemble hour requirements. Please check the appropriate degree sheets (at ou.edu/finearts/music/degrees/undergraduate-degrees) for specific requirements.

Students receiving music scholarships should also review the ensemble participation requirement of their scholarship agreement.

Transfer Credit in Applied Music

Transfer credit in applied music for undergraduates will be validated by an examination when such credit is to be applied to a degree offered by the School of Music. Transfer students whose applied music advancement is below the junior level and who expect to continue study must enroll in Applied Music 2010 or 2020. They will be examined at the end of the semester for placement in a course sequence and for validation of transfer credit. Students wishing to validate all other transfer credit in music should arrange appointments with their faculty advisor and appropriate faculty in the area of study for content evaluation. Questions pertaining to general education course transfer work should be directed to the advisors in the College of Fine Arts Dean's office.

Enrollment Limitation

The number of times that a music student can retake a required course, in an attempt to raise the grade, is limited to two. If a student has enrolled in a required course three times and does not receive a C or better, the student will not be allowed to pursue any music degree program for which that course is a requirement. This regulation concerning the limited repetitions of a course does not apply to applied music study or to ensemble study.

Freshman Orientation and Recital Attendance

All new freshmen music majors and new transfer students must enroll in MUTE 1000 Freshman Orientation and Convocation during the first semester of their enrollment as a music major. MUTE 1000 meets at 1:30 pm on the 1st and 3rd Thursday of each month during the Fall semester. The purpose of this course is to provide an opportunity for the School of Music to communicate important information regarding School policies and activities as well as more wide-ranging topics such as university-wide information, student resources, study and time management skills, etc.

After completing Freshman Orientation and Convocation, **all music students** must then take 3 semesters of MUTE 1010 Recital Attendance. Recital Attendance is designed to broaden students' exposure to music performance, both as an audience member and a performer. This course is based on attendance in three areas:

1. School of Music convocation series recitals held at 1:30 pm on the 2nd and 4th Thursday of every month (students are to attend 5 of these per semester).
2. Norton, Sutton, Masala, and Ruggles Series performances (students are to attend 5 of these per semester). You will know a performance is Norton, Sutton, or Masala as it will be clearly listed on the program. These types of performances typically include large ensemble performances (band, orchestra, choir), faculty recitals, visiting professional artist recitals, and world music performances.
3. Outside performances and/or other OU performances (also 5 attended performances per semester). Criteria for this include any concert that is

Classical, Jazz, or World music and has either a ticket or a printed program. Possible options for this category are School of Music student recitals, OU Opera, any professional orchestra (such as the Oklahoma City Philharmonic) or wind ensemble performance, recitals not listed on the Sutton series, high school and middle school large ensemble concerts, chamber music recitals, etc.

In short, this breaks down to a minimum of:

- (5) Convocation Series Recitals
- (5) Norton/Sutton/Masala Performances
- (5) Outside or Other OU Performances

Specific grading and attendance information can be found in the course syllabus.

Undergraduate Recitals

All baccalaureate and graduate degree candidates in music, except candidates for the BA degree, must present one or two public degree recitals, depending upon the degree program. Candidates for the degree Bachelor of Music in Performance must present a Junior Recital (JRRE 3021) and a Senior Recital (SRRE 4021). Candidates for the degrees Bachelor of Music Education and Bachelor of Musical Arts must present a recital during the Junior/Senior year (BME UGRE 4011, BMA SRRE 4021). All recitals presented in partial fulfillment of undergraduate degree requirements must undergo a recital preview and be approved by a faculty committee prior to the recital. Upon completion of the recital, the applied teacher will assign the grade. Piano and voice students must memorize the entire recital. Requirements for memorization by Wind, String and Percussion students are left to the discretion of the applied instructor. Chamber works that are not performed from memory should not exceed one-third of the total performing time.

Junior Recital (JRRE 3021)

The minimum performing time is thirty minutes. Repertoire presented should represent at least two style periods of literature. One work in a larger form may be performed if approved through the recital preview guidelines outlined below.

Senior Recital (SRRE 4021)

The minimum performing time for Wind, Percussion and Voice students is 45 minutes; for Piano, Organ and String students the program should be at least 55 minutes long. Repertoire should represent at least three style periods of literature. Voice recitals must include songs in French, German, Italian and English. All recitals except voice should include at least one work in a larger form.

Non-Degree Recitals

Occasionally a student with outstanding performing ability who is not enrolled for a degree recital will be recommended by the applied instructor to perform a non-degree recital, either an entire program or a shared program with another recitalist.

Non-degree recitals require no preview, only the recommendation and approval of the applied instructor. Please see requirements for scheduling non-degree recitals listed under RECITAL SCHEDULING below.

Recital Preview Guidelines

It is the student's responsibility to determine the semester preview schedule for their area and then to arrange a preview time within that schedule with the department chair (or department designate). The student should contact the specified person at least two to three weeks prior to the recital preview (or earlier if required by the department). The chair or designated faculty member will schedule the preview times along with area faculty. Each area has specific guidelines and procedures regarding the recital preview process and format. Students should consult with their applied faculty member regarding the specific requirements and guidelines. Each recital preview is approximately 20 minutes.

Senior Capstone SRRE 4012 (BM, BMA)

The Senior Capstone Experience is intended to be the culmination of undergraduate study. Students enrolling in SRRE 4021 or SRRE 4012 prepare and perform a recital as specified in the School of Music handbook under *Degree Recitals*. Ideally, students will enroll in SRRE 4012 Senior Capstone Experience the semester prior to their final degree recital.

Student Policies and Procedures for School of Music Venues

Scheduling – Students may schedule degree required recitals during the second, third and fourth weeks of the semester in which their recital will occur. Students who do not schedule their recital by the end of the fourth week of the semester will not be allowed to perform a recital that semester. All students should sign up for recitals with the Concert Hall Manager. The Concert Hall Manager's office is located in Catlett Music Center, room 105C.

D.M.A candidates – May sign up for Fall and Spring semester recitals after August 15th. Please check with the Hall Manager for details and availability.

Juniors – All Junior degree-required recitals will be scheduled in the Choir Room. Organ and Piano students needing to give a Junior Recital may do so in Gothic and Sharp halls, respectively.

Non-degree required recitals – Students wishing to perform a non-degree required recital will be allowed to do so only in the Choir Room. Making a recording of a non-degree recital is the responsibility of the student performer. Sign up for a non-degree required recital with the Hall Manager during the third and fourth week of the current semester.

Forms – All forms relating to student performances can be accessed on the OU School of Music website under [Student Resources](#).

Dress Rehearsals – Space permitting, student recitalists may schedule ONE 90-minute dress rehearsal in preparation for their recital. Schedule dress rehearsals for

Gothic, Pitman and Sharp halls with the Concert Hall Manager, Neil Whyte, via email: somhalls@ou.edu. Schedule dress rehearsals for the Choir Room with the Coordinator of Facilities, Eric Walschap: e@ou.edu.

Cancellations – Alert the Hall Manager immediately if it is necessary to change or cancel a performance. Student recital cancellations or alterations without one-month notification will be assessed a \$75 cancellation fee to their university bursar account. A recital cancellation form must be completed and given to the Concert Hall Manager no later than 30 working days before the performance. This form can be accessed on the OU School of Music website under [Student Resources](#).

Programs – Students are required to print and bring their own programs to their recital. Students are also expected to print and bring program notes and/or translations, if required by their area faculty. Students can access a program template on the OU School of Music website under [Student Resources](#).

Recording Technicians – A recording technician will be assigned to every degree-required recital. The technician will record the event and set the stage lights for the performer. A digital recording of the performance will be available for download via Dropbox. A link to the recordings will be emailed directly to the performer within two working days following the performance.

Receptions – All receptions occurring in Gothic Hall must be scheduled with the Concert Hall Manager at least 5 working days before the performance. A \$75 cleaning fee will be assessed to the student's bursar account if the area after the reception is not cleaned. Receptions may not exceed 30 minutes. Students are strictly prohibited from serving alcohol, in any form, during receptions.

Questions concerning scheduling procedures should be directed to the Concert Hall Manager, Neil Whyte: somhalls@ou.edu.

Music Education

Admission to Music Education at OU

Students wishing to be accepted into the MUED program in the School of Music should follow the same application and audition procedure as outlined in this document. Additionally, students will be asked to complete a Music Education Interview, either in person or via some type of electronic communication. For more information on setting up a Music Education Interview please contact the Chair of the Music Education Division.

Admission to the College of Education

Students should apply to the teacher education program in the College of Education at the end of the sophomore year. Students are eligible for full admission to the Teacher Education and Professional Studies Program provided they meet the criteria outlined on the Request for 1A Form. Additional instructions are attached to the form.

Online Teaching Portfolio

Currently, the Music Education Division requires the development of an Online Portfolio. Students are encouraged to archive all large projects in preparation for the three important submission points in the degree. For more information, students should contact their advisor.

Student Teaching

MUED 4042, 4050 and 4060 are taken during the student teaching semester. No other classes may be taken during student teaching without written approval from the Chair of the Music Education Area and the Director of Field Experiences, College of Education. This particularly applies to ensembles and completion of undergraduate recitals. Students may not participate in a university ensemble during student teaching.

BME Senior Capstone

The Senior Capstone for Music Education majors is integrated into the student teaching experience. Since the purpose of the degree is to learn to teach, the extended teaching embodied in student teaching is in effect the culmination and capstone of the entire degree. To help students reflect upon their success and limitations at this important time, a Capstone Seminar for two hours of credit is taken during student teaching. The written work of this seminar will include the development of a teaching portfolio, including a Reflection Log of teaching activities, written evaluations of video- and audio- taped teaching episodes, students' (school pupils') evaluations of teaching episodes, and a summary of teaching successes and areas to be improved. This capstone mirrors the final paper assignment given during the freshman year in "Introduction to Music Education" which asks students to define the qualities of a fine teacher, tell where their own strengths and weaknesses are regarding these qualities, and to develop a five-year plan for improvement. During the capstone, this five-year plan will be evaluated and students can reflect upon their accomplishments.

Bachelor of Arts Capstone

Candidates for the Bachelor of Arts degree must complete a research project resulting in a substantial paper as the Senior Capstone Experience (MUS 4023). This paper should reflect careful examination of an aspect of the student's musical study. Students should consult with the BA faculty advisor for additional information.

Pass/No Pass Option

Students in the Weitzenhoffer Family College of Fine Arts may present, for graduation, a maximum of 16 elective hours completed under the pass/no pass option. Courses completed under the pass/no pass option may not be used to fulfill the University-wide General Education requirements, major requirements, or major support requirements.

Honors College

Complete information about the honors college and honors credit can be found at: ou.edu/honors.

Change of Major Forms

Students who need to change their major should go to either University College or the College of Fine Arts Dean's office. All music majors receiving music scholarships must be enrolled under a music major degree code. Students must audition and be accepted into a music degree plan before they may declare music as their major.

Degree Completion Responsibility

Although the Dean's office checks each student's records, the responsibility for meeting degree requirements lies with the student and not with the advisor or the Dean. Each student should obtain a copy of his or her requirements for graduation and check it regularly as he or she completes his or her degree program. Students should schedule an official senior graduation check in the Dean's office (325-7370) during their next to last semester.

Ensembles

Instrumental Ensembles

The OU Symphony Orchestra– The OU Symphony performs throughout the year, playing a wealth of repertoire in concert and also appearing in opera and ballet productions. Both graduate and undergraduate students play in the orchestra, which also performs an annual Concerto Gala with winners of the OU Concerto Competition. The orchestra performs in OU's new *4x4 Competition for Composers and Conductors*, and regularly plays masterpieces of the modern repertoire.

See ou.edu/finearts/music/orchestra/auditions for Symphony Orchestra audition information and registration.

Wind Symphony– The Wind Symphony is an auditioned ensemble that meets during the fall and spring and presents 2-3 concerts per semester. Membership is composed primarily of music majors, but the group is open to all majors campus-wide. The ensemble frequently travels to represent the university at regional and national professional conferences and performance venues away from campus.

See ou.edu/finearts/music/bands/auditions for Wind Symphony audition information and registration.

Symphony Band– The Symphony Band is an auditioned ensemble occurring in the fall and spring semesters. It performs 2 concerts per semester. The ensemble performs both standard and contemporary repertoire. Membership is composed primarily of music majors but is also open to all majors campus-wide.

See ou.edu/finearts/music/bands/auditions for Symphony Band audition information and registration.

Concert Band– The Concert Band is a non-auditioned ensemble occurring in the spring semester only. It performs 2 concerts per semester. This ensemble performs both standard and contemporary repertoire. Membership is composed primarily of non-music majors (must have prior instrumental experience) or music majors on secondary instruments. Membership is open to all majors campus-wide. Some music majors participate in this ensemble on their primary instruments.

Enrollment occurs during the regular enrollment period prior to the spring semester.

Principal parts are determined through a student-opted audition process. Principal chair auditions consist of student-selected prepared lyrical and technical pieces, as well as two major scales (covering a two- octave range). Auditions for the principal chair take place in the hours preceding the first rehearsal. Information regarding these auditions is emailed to enrolled students before the first class meeting.

Pride of Oklahoma Marching Band– The Pride is an auditioned ensemble occurring in the fall semester only. It performs at home and away football games in addition to several other athletic and university events. Membership is open to any major on campus (must have prior instrumental experience). Ensemble includes winds, drumline, front ensemble, and color guard.

See bands.ou.edu for Pride of Oklahoma audition information and registration.

“Sooner Showmen” Basketball Pep Band– Auditioned ensembles (Men’s Band and Women’s Band) occurring in the fall and spring semesters. Performs at all home basketball games and travels to away games only during the post-season. Instrumentation for these ensembles includes alto saxophones, tenor saxophone, baritone saxophone, mellophones, trumpets, trombones, baritones, sousaphones, and drum set. Prior instrumental experience is required.

All members of the Sooner Showmen earn a scholarship for performing with these groups.

See bands.ou.edu for Sooner Showmen audition information and registration.

Jazz Ensembles – The Jazz Ensembles present several on and off campus concerts each year. The students regularly get to work with professionals in the area as well as nationally recognized performers. The time commitment is reasonable and the experience is valuable.

See www.jazzprogram.ou.edu/auditions for Jazz Ensemble audition information.

Percussion Orchestra – The University of Oklahoma Percussion Orchestra is recognized nationally as a leader in the performance, publication and recording of music for percussion ensemble. Through its commissioning series (began in 1976), and the OU Percussion Press (established in 1983), the OU Percussion Orchestra has stimulated new compositions for the percussion ensemble, resulting in the addition of over 20 high quality works for this medium. This ensemble has performed at numerous state, regional and national conventions including the Oklahoma Music Educators, Oklahoma Bandmasters. Music Educators National Conference Southwest Division, Music Educators National Conference National, Music Teachers National Association and Percussive Arts Society International Conventions in Los Angeles, Philadelphia, and Atlanta. The Percussion Orchestra has recorded three commercial compact discs along with producing several high quality video performances for the Vic Firth Concert Spotlight Performance series. Satellite organizations of this group include the OU Percussion Ensemble, OU Marimba Band and the OU Steel Band, which play for various university and community events.

Trombone Choir – The University of Oklahoma Trombone Choir is comprised of OU trombone students. The choir is known for their popular performances in the area as well as major conferences throughout the country.

Flute Choir – The University of Oklahoma Flute Choir is directed by a graduate flute student and supervised by Dr. Valerie Watts, professor of flute. Comprised of both music majors and non-music majors, the OU Flute Ensemble has performed throughout the state in various communities and universities. The ensemble meets once a week to rehearse in both large ensemble and smaller quartet/trio groups. Non-music majors must receive permission to join the ensemble.

Trumpet Ensemble –The Trumpet Ensembles are comprised of undergraduate and graduate trumpet majors from the OU School of Music. Known for their resonant tone, technical fluency, and excellent ensemble cohesion, the OU Trumpet Ensembles are repeat winners at the prestigious National Trumpet Competition, which is the most significant competition of its kind in the world.

Hornsemble – The Hornsemble consists of horn majors in the School of Music but is also open to participation to qualified non-music students. It meets for one 90-minute rehearsal once a week. Graduate students have the opportunity to conduct and rehearse the ensemble. The OU Hornsemble has been a featured performing group at four International Horn Symposia and five state music conventions, and recently traveled to Vienna, Austria for several performances. The ensemble's goals are to develop a commonality of ensemble style and blend and to work as a laboratory for development of superior ensemble technique.

New Century Ensemble – The New Century Ensemble is OU's resident new music group and offers students the chance to study and perform unusual, rarely-heard contemporary chamber works. The group performs two to three times annually, and recent concerts have included Peter Maxwell Davies' Eight Songs for a Mad King,

Berio's Circles, Claude Vivier's Lettura di Dante, and works of Boulez and Ligeti as well as many lesser-known works. The New Century Ensemble's wide variety of genre includes electronic media and dance improvisation.

New Improv! Century Ensemble – The New Improv! Century Ensemble is dedicated to the performance of experimental and improvisatory works.

The Chamber Music Program – The University of Oklahoma School of Music is unique in the fact that small ensemble involvement is an organized component within the School of Music. Students who demonstrate superior musical talent and who have a desire to have a regular chamber music experience may do so at OU. The goal of the Chamber Music Program is to establish a group that will continue to function as a unit each semester. As the performance level and musical ability of the group and its individuals strengthen, the ensemble eventually will present a complete recital by the third or fourth year. Ensembles receive weekly coaching by the designated faculty member. The OU School of Music has had several of these ensembles selected to participate in the prestigious Coleman Chamber Music Competition, the national MTNA Competition, and the Fischhoff Competition.

Choral Ensembles

See ou.edu/finearts/music/choirs/auditions for audition information for all auditioned choral ensembles.

OU Chorale - OU Chorale is an advanced mixed choir comprised primarily of graduate and advanced undergraduate music students. Chorale performs twice a year with the Accademia Filarmonica, a professional orchestra, and also performs a cappella concerts both on and off campus. Participation in University Chorale fulfills a music major's major ensemble requirement.

Women's Chorus and Men's Glee Club - Women's Chorus and Men's Glee Club are select large ensembles open to any University of Oklahoma student by audition. Although the majority of singers are music majors, many students not majoring in music participate in Women's Chorus and Men's Glee Club. Participation in either of these ensembles fulfill a music major's major ensemble requirement.

University Chamber Singers - Chamber Singers is a select ensemble that serves as a graduate recital choir and a lab choir for MUTE 5512/6252 Advance Choral Conducting course. All University of Oklahoma students may audition for this ensemble. Priority will be given to graduate students in choral conducting, instrumental conducting and church music degrees programs.

Collegium Musicum - Collegium Musicum is OU's resident early music ensemble. This ensemble consists of auditioned members of the community, faculty, staff, and students who perform music primarily from the Medieval through Baroque periods. Members of this ensemble also discuss proper performance practice techniques of these time periods.

(Revised 8/2018)