[Your Department’s Letterhead]

[Date]

Dear DISC Seed Funding Committee,

I am pleased to provide this letter of support for [Applicant's Full Name] in their application for the Data Institute for Societal Challenges Faculty Seed Funding Program. As the [Chair/Director] of the [Department/Unit Name] at the University of Oklahoma, I fully endorse their proposed project, titled “[Project Title],” and believe it aligns strongly with the goals and mission of our department/unit.

Please feel free to contact me at [email address] or [phone number] if you require any additional information or clarification regarding this endorsement.

Sincerely,

[Department Head or Director’s Full Name, Title]  
[Department/Unit Name]  
University of Oklahoma