



THE UNIVERSITY OF OKLAHOMA

**HIGHER LEARNING COMMISSION  
SELF-STUDY REPORT**

**Appendix B**

2012



# University of Oklahoma Institutional Snapshot

## 1. Student Demography Headcounts

### A. Undergraduate Enrollments by Class Levels

	Fall 2009	Fall 2010
Freshman	4,642	4,409
Sophomore	3,838	3,951
Junior	4,882	4,944
Senior	7,160	7,194
Non-Degree	<u>455</u>	<u>406</u>
Total	20,977	20,904

## B. Undergraduate Students by Degree Seeking and Non-Degree Seeking Status

OU implemented the new US Department of Education race/ethnicity codes in Fall 2010. Because continuing students were not required to update their race/ethnicity selections, data comparability will be lessened until a majority of students entered with the expanded category questions on their application form.

<b>Fall 2009 Undergraduates</b>		<b>Degree Seeking</b>	<b>Non-Degree Seeking</b>	<b>Total</b>
Male	American Indian/Alaska Native	680	1	681
	Asian	588	5	593
	Black/African American	485	2	487
	Hispanic	456	2	458
	International	273	110	383
	Native Hawaiian/Pacific Islander	n/a	n/a	0
	Two or More Races	n/a	n/a	0
	White	7,296	64	7,360
	Not Reported	n/a	n/a	0
	<i>Total - Male</i>	<i>9,778</i>	<i>184</i>	<i>9,962</i>
Female	American Indian/Alaska Native	814	3	817
	Asian	621	4	625
	Black/African American	706	4	710
	Hispanic	537	4	541
	International	162	114	276
	Native Hawaiian/Pacific Islander	n/a	n/a	0
	Two or More Races	n/a	n/a	0
	White	7,969	77	8,046
	Not Reported	n/a	n/a	0
	<i>Total - Female</i>	<i>10,809</i>	<i>206</i>	<i>11,015</i>
<b>Grand Total</b>		<b>20,587</b>	<b>390</b>	<b>20,977</b>

<b>Fall 2010 Undergraduates</b>		<b>Degree Seeking</b>	<b>Non- Degree Seeking</b>	<b>Total</b>
Male	American Indian/Alaska Native	531	6	537
	Asian	603	7	610
	Black/African American	467	2	469
	Hispanic	428	7	435
	International	302	94	396
	Native Hawaiian/Pacific Islander	11	0	11
	Two or More Races	221	4	225
	White	6,357	57	6,414
	Not Reported	887	12	899
	<i>Total - Male</i>	<i>9,807</i>	<i>189</i>	<i>9,996</i>
	Female	American Indian/Alaska Native	661	3
Asian		580	8	588
Black/African American		612	1	613
Hispanic		482	3	485
International		190	101	291
Native Hawaiian/Pacific Islander		15	0	15
Two or More Races		219	4	223
White		6,998	77	7,075
Not Reported		934	20	954
<i>Total - Female</i>		<i>10,691</i>	<i>217</i>	<i>10,908</i>
<b>Grand Total</b>		<b>20,498</b>	<b>406</b>	<b>20,904</b>

<b>Fall 2011 Undergraduates</b>		<b>Degree Seeking</b>	<b>Non- Degree Seeking</b>	<b>Total</b>
Male	American Indian/Alaska Native	512	3	515
	Asian	608	9	617
	Black/African American	465	2	467
	Hispanic	571	3	574
	International	365	85	450
	Native Hawaiian/Pacific Islander	17	0	17
	Two or More Races	376	7	383
	White	6,533	70	6,603
	Not Reported	694	9	703
	<i>Total - Male</i>	<i>10,141</i>	<i>188</i>	<i>10,329</i>
	Female	American Indian/Alaska Native	566	7
Asian		534	9	543
Black/African American		598	1	599
Hispanic		615	4	619
International		245	86	331
Native Hawaiian/Pacific Islander		23	0	23
Two or More Races		394	5	399
White		7,014	70	7,084
Not Reported		911	13	924
<i>Total - Female</i>		<i>10,900</i>	<i>195</i>	<i>11,095</i>
<b>Grand Total</b>		<b>21,041</b>	<b>383</b>	<b>21,424</b>

### C. Graduate/Professional Students by Degree-Seeking and Non-Degree Seeking Status

OU implemented the new US Department of Education race/ethnicity codes in Fall 2010. Because continuing students were not required to update their race/ethnicity selections, data comparability will be lessened until a majority of students entered with the expanded category questions on their application form.

Fall 2009 Graduate/Professionals		Degree Seeking	Non-Degree Seeking	Total
Male	American Indian/Alaska Native	191	1	192
	Asian	243	6	249
	Black/African American	223	12	235
	Hispanic	123	9	132
	International	568	20	588
	Native Hawaiian/Pacific Islander	n/a	n/a	0
	Two or More Races	n/a	n/a	0
	White	2,953	119	3,072
	Not Reported	n/a	n/a	0
	<i>Total - Male</i>	<i>4,301</i>	<i>167</i>	<i>4,468</i>
Female	American Indian/Alaska Native	333	9	342
	Asian	255	6	261
	Black/African American	347	14	361
	Hispanic	162	6	168
	International	383	14	397
	Native Hawaiian/Pacific Islander	n/a	n/a	0
	Two or More Races	n/a	n/a	0
	White	3,375	122	3,497
	Not Reported	n/a	n/a	0
	<i>Total - Female</i>	<i>4,855</i>	<i>171</i>	<i>5,026</i>
Grand Total		9,156	338	9,494

<b>Fall 2010 Graduate/Professionals</b>		<b>Degree Seeking</b>	<b>Non- Degree Seeking</b>	<b>Total</b>
Male	American Indian/Alaska Native	164	0	164
	Asian	205	1	206
	Black/African American	189	0	189
	Hispanic	101	1	102
	International	617	21	638
	Native Hawaiian/Pacific Islander	8	1	9
	Two or More Races	68	1	69
	White	2,415	28	2,443
	Not Reported	<u>632</u>	<u>5</u>	<u>637</u>
	<i>Total - Male</i>	<i>4,399</i>	<i>58</i>	<i>4,457</i>
Female	American Indian/Alaska Native	284	2	286
	Asian	199	0	199
	Black/African American	306	7	313
	Hispanic	111	2	113
	International	374	12	386
	Native Hawaiian/Pacific Islander	4	2	6
	Two or More Races	96	1	97
	White	2,882	33	2,915
	Not Reported	<u>625</u>	<u>7</u>	<u>632</u>
	<i>Total - Female</i>	<i>4,881</i>	<i>66</i>	<i>4,947</i>
Grand Total		9,280	124	9,404

<b>Fall 2011 Graduate/Professionals</b>		<b>Degree Seeking</b>	<b>Non- Degree Seeking</b>	<b>Total</b>
Male	American Indian/Alaska Native	142	0	142
	Asian	198	2	200
	Black/African American	243	1	244
	Hispanic	150	1	151
	International	596	28	624
	Native Hawaiian/Pacific Islander	7	0	7
	Two or More Races	111	1	112
	White	2,583	20	2,603
	Not Reported	384	4	388
	<i>Total - Male</i>	<i>4,414</i>	<i>57</i>	<i>4,471</i>
	Female	American Indian/Alaska Native	237	2
Asian		199	1	200
Black/African American		324	3	327
Hispanic		158	1	159
International		362	30	392
Native Hawaiian/Pacific Islander		6	1	7
Two or More Races		160	7	167
White		2,888	25	2,913
Not Reported		446	4	450
<i>Total - Female</i>		<i>4,780</i>	<i>74</i>	<i>4,854</i>
<b>Grand Total</b>		<b>9,194</b>	<b>131</b>	<b>9,325</b>

#### D. Age Range of Undergraduate Students

	<b>Fall 2009</b>	<b>Fall 2010</b>
24 and Under	17,824	17,741
25 and Older	3,153	3,163
Total	20,977	20,904



E. Number of Students by Residency Status of Credit-Seeking Students who Come to a Campus or Site for Instruction

	Fall 2009	Fall 2010
In-State Resident	20,527	20,429
Out-of-State Resident	8,303	8,178
Non-US Resident	1,645	1,713
Total	30,475	30,320

2. Student Recruitment and Admissions

A. Number of Applications, Acceptances, and Matriculations for Entering Students by Category

	Fall 2009			Fall 2010		
	Applied	Admitted	Enrolled	Applied	Admitted	Enrolled
Freshman	9,252	8,211	3,760	9,996	8,498	3,724
Undergraduate Transfer	3,824	2,963	2,078	3,249	2,516	1,734
Graduate	2,826	1,765	1,044	2,941	1,692	1,025
Professional	3,044	1,035	681	2,926	903	523

B. Average Scores of Standardized Tests Required for Admission

	Fall 2009	Fall 2010
ACT Composite	25.8	25.9
SAT Total	1175	1174
ACT/SAT Converted	25.9	26.0

### 3. Financial Assistance for Students

#### A. Students Applying for Any Form of Assistance

<b>2009-2010 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Unduplicated Headcount of Students Enrolled During Academic Year	22,623	10,928	753	34,304
Applied for Any Type of Financial Assistance – <i>Headcount</i>	17,829	7,783	185	25,797
Applied for Any Type of Financial Assistance - <i>% of Total</i>	78.8%	71.2%	24.6%	75.2%

<b>2010-2011 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Unduplicated Headcount of Students Enrolled During Academic Year	22,159	11,036	1,212	34,407
Applied for Any Type of Financial Assistance – <i>Headcount</i>	18,787	8,229	426	27,442
Applied for Any Type of Financial Assistance - <i>% of Total</i>	84.8%	74.6%	35.1%	79.8%

## B. Students Receiving Financial Assistance of Any Type

<b>2009-2010 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Unduplicated Headcount of Students Enrolled During Academic Year	22,623	10,928	753	34,304
Received Financial Assistance of Any Type – <i>Headcount</i>	16,089	7,172	139	23,400
Received Financial Assistance of Any Type - <i>% of Total</i>	71.1%	65.6%	18.5%	68.2%
Received Loans – <i>Headcount</i>	9,172	4,169	4	13,345
Received Loans - <i>% of Total</i>	40.5%	38.1%	0.5%	38.9%
Received Work-Study – <i>Headcount</i>	531	107	0	638
Received Work-Study - <i>% of Total</i>	2.3%	1.0%	0.0%	1.9%
Received Scholarships/Grants – <i>Headcount</i>	12,920	4,447	137	17,504
Received Scholarships/Grants - <i>% of Total</i>	57.1%	40.7%	18.2%	51.0%
Received Academic Based Merit Based Scholarships – <i>Headcount</i>	2,710	583	1	3,294
Received Academic Based Merit Based Scholarships - <i>% of Total</i>	12.0%	5.3%	0.1%	9.6%

<b>2010-2011 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Unduplicated Headcount of Students Enrolled During Academic Year	22,159	11,036	1,212	34,407
Received Financial Assistance of Any Type – <i>Headcount</i>	15,903	7,389	350	23,642
Received Financial Assistance of Any Type - <i>% of Total</i>	71.8%	67.0%	28.9%	68.7%
Received Loans – <i>Headcount</i>	9,300	4,422	3	13,725
Received Loans - <i>% of Total</i>	42.0%	40.1%	0.2%	39.9%
Received Work-Study – <i>Headcount</i>	526	8	0	534
Received Work-Study - <i>% of Total</i>	2.4%	0.1%	0.0%	1.6%
Received Scholarships/Grants – <i>Headcount</i>	13,235	4,626	347	18,208
Received Scholarships/Grants - <i>% of Total</i>	59.7%	41.9%	28.6%	52.9%
Received Academic Based Merit Based Scholarships – <i>Headcount</i>	2,840	572	1	3,413
Received Academic Based Merit Based Scholarships - <i>% of Total</i>	12.8%	5.2%	0.1%	9.9%



### C. Tuition Discount Rate

<b>2009-2010 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Institutional Financial Aid Dollars Awarded for Tuition ( <i>I</i> )	\$22,106,303	\$15,245,595	\$365,311	\$37,717,209
Payments of Tuition Expected of Students and their External Aid ( <i>P</i> )	\$111,850,560	\$58,551,465	\$938,406	\$171,340,431
Tuition Discount Rate ( $I/(I+P)$ )	16.5%	20.7%	28.0%	18.0%

<b>2010-2011 Aid Year</b>	<b>Undergraduate</b>	<b>Graduate/ Professional</b>	<b>Non-Degree</b>	<b>Total</b>
Institutional Financial Aid Dollars Awarded for Tuition ( <i>I</i> )	\$23,628,876	\$18,299,048	\$618,422	\$42,546,347
Payments of Tuition Expected of Students and their External Aid ( <i>P</i> )	\$105,610,714	\$61,061,853	\$730,358	\$167,402,925
Tuition Discount Rate ( $I/(I+P)$ )	18.3%	23.1%	45.9%	20.3%

#### 4. Student Retention and Program Productivity

##### A. One Year Retention Rate of First-Time, Full-Time Fall Entering Undergraduate Students

	Fall 2008 Cohort			Fall 2009 Cohort		
	# Entering	# Returning One Year	% Retention	# Entering	# Returning One Year	% Retention
American Indian/Alaska Native	215	160	74.4%	284	216	76.1%
Asian	210	185	88.1%	228	210	92.1%
Black/African American	204	168	82.4%	194	162	83.5%
Hispanic	150	123	82.0%	224	190	84.8%
International	60	57	95.0%	76	67	88.2%
White	<u>2,913</u>	<u>2,400</u>	82.4%	<u>2,698</u>	<u>2,234</u>	82.8%
Total	3,752	3,093	82.4%	3,704	3,079	83.1%

##### B. Graduate and Professional Degrees Granted

2010-2011	Master's	Doctoral	Graduate Certificate	Professional	Total
American Indian/Alaska Native	97	7	3	57	164
Asian	62	7	1	72	142
Black/African American	130	4	6	16	156
Hispanic	20	0	0	14	34
International	195	66	2	17	280
Native Hawaiian/Pacific Islander	2	0	0	0	2
Two or More Races	17	8	5	4	34
White	1,121	105	45	449	1,720
Not Reported	<u>372</u>	<u>16</u>	<u>0</u>	<u>33</u>	<u>421</u>
Total Degrees Granted	2,016	213	62	662	2,953

C. Degrees Granted by Classification of Instructional Programs (CIP) Code Groupings

<b>2010-2011</b>	<b>Bachelor's</b>	<b>Master's</b>	<b>Doctoral</b>	<b>Graduate Certificate</b>	<b>Professional</b>	<b>Total</b>
Agriculture/Natural Resources (1,3)	3	4	1	0	0	8
Architecture/Engineering/Engineering Technology (4,14,15)	363	163	21	0	0	547
Biological & Physical Science (26,40,41)	309	105	60	0	13	487
Business (52)	621	473	5	0	0	1,099
Communications/Communication Technology/Fine Arts (9,10,50)	568	68	23	0	0	659
Education/Library Science (13,21,25)	167	224	25	0	0	416
Humanities/Interdisciplinary (5,16,23,24,30,38,39,54)	974	318	17	29	0	1,338
Health (51)	730	263	5	33	486	1,517
Law (22)	0	0	0	0	163	163
Mathematics/Computer Science (11,27)	67	44	9	0	0	120
Military Technology/Protective Services (29,43)	29	0	0	0	0	29
Personal Services/Consumer Services/Fitness (12,19,31)	104	8	4	0	0	116
Psychology/Social Sciences & Services (42,44,45)	489	346	43	0	0	878
Trades/Production/Transportation Health (46,47,48,49)	<u>51</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>51</u>
<b>Total Degrees Granted</b>	<b>4,475</b>	<b>2,016</b>	<b>213</b>	<b>62</b>	<b>662</b>	<b>7,428</b>

D. Pass Rates of Undergraduate, Graduate, and Professional Studies Sitting for Licensure Examinations

<b>DISCIPLINE: ARCHITECTURE</b>				
<b>GRADUATE</b>				
Program Name:	Programming, Planning & Practice			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	47%	2009	# TAKING EXAM:	34
PASS RATE:	56%	2010	# TAKING EXAM:	43
Program Name:	Site Planning & Design			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	59%	2009	# TAKING EXAM:	34
PASS RATE:	65%	2010	# TAKING EXAM:	37
Program Name:	Building Design & Construction Systems			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	48%	2009	# TAKING EXAM:	21
PASS RATE:	56%	2010	# TAKING EXAM:	39
Program Name:	Schematic Design			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	69%	2009	# TAKING EXAM:	29
PASS RATE:	61%	2010	# TAKING EXAM:	41
Program Name:	Structural Systems			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	50%	2009	# TAKING EXAM:	22
PASS RATE:	61%	2010	# TAKING EXAM:	41
Program Name:	Building Systems			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	29%	2009	# TAKING EXAM:	21
PASS RATE:	73%	2010	# TAKING EXAM:	41
Program Name:	Construction Documents & Services			
Licensing Exam Name:	NCARB Architectural Registration Exam			
PASS RATE:	78%	2009	# TAKING EXAM:	23
PASS RATE:	66%	2010	# TAKING EXAM:	44
<b>DISCIPLINE: EDUCATION</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Bachelor of Science in Education			
Licensing Exam Name:	074-OGET			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	78
PASS RATE:	99.3%	2010-2011	# TAKING EXAM:	153
Program Name:	Bachelor of Science in Education			
Licensing Exam Name:	075-OPTE PK-8			
PASS RATE:	96.0%	2009-2010	# TAKING EXAM:	51
PASS RATE:	97.8%	2010-2011	# TAKING EXAM:	91
Program Name:	Bachelor of Science in Education			
Licensing Exam Name:	076-OPTE 6-12			
PASS RATE:	97.6%	2009-2010	# TAKING EXAM:	42
PASS RATE:	96.3%	2010-2011	# TAKING EXAM:	55



<b>DISCIPLINE: EDUCATION</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Bachelor of Science in Early Childhood Education			
Licensing Exam Name:	005-EarlyChildE			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	17
PASS RATE:	90.4%	2010-2011	# TAKING EXAM:	21
Program Name:	Bachelor of Science in Early Childhood Education OU-Tulsa			
Licensing Exam Name:	005-EarlyChildE			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	1
PASS RATE:	100%	2010-2011	# TAKING EXAM:	4
Program Name:	Bachelor of Science in Elementary Education			
Licensing Exam Name:	050-Elem Ed/1			
PASS RATE:	87.2%	2009-2010	# TAKING EXAM:	47
PASS RATE:	93.4%	2010-2011	# TAKING EXAM:	76
Program Name:	Bachelor of Science in Elementary Education			
Licensing Exam Name:	051-Elem Ed/2			
PASS RATE:	97.7%	2009-2010	# TAKING EXAM:	44
PASS RATE:	98.5%	2010-2011	# TAKING EXAM:	70
Program Name:	Bachelor of Science in Spanish Foreign Language Education			
Licensing Exam Name:	019-Spanish			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	2
PASS RATE:	100%	2010-2011	# TAKING EXAM:	3
Program Name:	Bachelor of Science in Language Arts Education			
Licensing Exam Name:	007-English			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	9
PASS RATE:	100%	2010-2011	# TAKING EXAM:	9
Program Name:	Bachelor of Science in Mathematics Education			
Licensing Exam Name:				
PASS RATE:	100%	2009-2010	# TAKING EXAM:	7
PASS RATE:	100%	2010-2011	# TAKING EXAM:	2
Program Name:	Bachelor of Science in Science Education			
Licensing Exam Name:	004-Chemistry			
PASS RATE:	50%	2009-2010	# TAKING EXAM:	2
PASS RATE:	100%	2010-2011	# TAKING EXAM:	1
Program Name:	Bachelor of Science in Science Education			
Licensing Exam Name:	008-Earth Sci			
PASS RATE:	33.3%	2009-2010	# TAKING EXAM:	3
PASS RATE:	n/a	2010-2011	# TAKING EXAM:	n/a
Program Name:	Bachelor of Science in Science Education			
Licensing Exam Name:	010-Biologi Sci			
PASS RATE:	57.1%	2009-2010	# TAKING EXAM:	7
PASS RATE:	66.6%	2010-2011	# TAKING EXAM:	9

<b>DISCIPLINE: EDUCATION</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Bachelor of Science in Social Studies Education			
Licensing Exam Name:	017-US/OKHst/G/			
PASS RATE:	85.7%	2009-2010	# TAKING EXAM:	7
PASS RATE:	100%	2010-2011	# TAKING EXAM:	8
Program Name:	Bachelor of Science in Social Studies Education			
Licensing Exam Name:	018-World Hist/			
PASS RATE:	62.5%	2009-2010	# TAKING EXAM:	8
PASS RATE:	70.0%	2010-2011	# TAKING EXAM:	10
Program Name:	Bachelor of Science in Special Education			
Licensing Exam Name:	029-Mild/Mod Di			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	7
PASS RATE:	88.8%	2010-2011	# TAKING EXAM:	9
Program Name:	Bachelor of Science in Special Education			
Licensing Exam Name:	031-Sev/ProMult			
PASS RATE:	n/a	2010-2011	# TAKING EXAM:	n/a
PASS RATE:	100%	2010-2011	# TAKING EXAM:	2
<b>GRADUATE</b>				
Program Name:	Masters in Instructional Leadership & Academic Curriculum - English Education			
Licensing Exam Name:	007-English			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	2
PASS RATE:	100%	2010-2011	# TAKING EXAM:	4
Program Name:	Masters in Instructional Leadership & Academic Curriculum - Reading Specialist			
Licensing Exam Name:	015-Reading Spe			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	3
PASS RATE:	100%	2010-2011	# TAKING EXAM:	3
Program Name:	Master's in Special Education			
Licensing Exam Name:	029-Mild/Mod Di			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	2
PASS RATE:	100%	2010-2011	# TAKING EXAM:	4
Program Name:	Master's in Special Education			
Licensing Exam Name:	031-Sev/ProMult			
PASS RATE:	n/a	2010-2011	# TAKING EXAM:	n/a
PASS RATE:	100%	2010-2011	# TAKING EXAM:	1
Program Name:	Master's in Education in Community Counseling			
Licensing Exam Name:	039-School Coun			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	1
PASS RATE:	n/a	2010-2011	# TAKING EXAM:	n/a
Program Name:	Masters/Doctorate in Education in Administration Curriculum & Supervision			
Licensing Exam Name:	044-Principal C			
PASS RATE:	75.0%	2009-2010	# TAKING EXAM:	4
PASS RATE:	81.2%	2010-2011	# TAKING EXAM:	16

<b>DISCIPLINE: EDUCATION</b>				
<b>GRADUATE</b>				
Program Name:	Masters/Doctorate in Education in Administration Curriculum & Supervision			
Licensing Exam Name:	045-ElemPrincip			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	6
PASS RATE:	72.7%	2010-2011	# TAKING EXAM:	11
Program Name:	Masters/Doctorate in Education in Administration Curriculum & Supervision			
Licensing Exam Name:	047-Sec Princip			
PASS RATE:	50.0%	2009-2010	# TAKING EXAM:	4
PASS RATE:	91.6%	2010-2011	# TAKING EXAM:	12
Program Name:	Masters/Doctorate in Education in Administration Curriculum & Supervision			
Licensing Exam Name:	048-Superintend			
PASS RATE:	83.3%	2009-2010	# TAKING EXAM:	6
PASS RATE:	60.0%	2010-2011	# TAKING EXAM:	5
Program Name:	Doctoral Program in Counseling Psychology			
Licensing Exam Name:	American Psychological Association Commission on Accreditation			
PASS RATE:	87.5%	January 2005 through	# TAKING EXAM:	24
		December 2009		
<b>DISCIPLINE: EDUCATION AND LIBRARY &amp; INFORMATION STUDIES</b>				
<b>CERTIFICATE</b>				
Program Name:	School Library Media Specialist			
Licensing Exam Name:	038-Lib/Media S (Completed certification - exam plus required coursework)			
PASS RATE:	100%	2009-2010	# TAKING EXAM:	10
PASS RATE:	100%	2010-2011	# TAKING EXAM:	10
<b>DISCIPLINE: ENGINEERING</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Aerospace Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	80%	2009	# TAKING EXAM:	5
PASS RATE:	100%	2010	# TAKING EXAM:	3
Program Name:	Architectural Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	30%	2009	# TAKING EXAM:	10
PASS RATE:	57%	2010	# TAKING EXAM:	7
Program Name:	Chemical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	91%	2009	# TAKING EXAM:	22
PASS RATE:	79%	2010	# TAKING EXAM:	19
Program Name:	Civil Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	83%	2009	# TAKING EXAM:	30
PASS RATE:	50%	2010	# TAKING EXAM:	24

<b>DISCIPLINE: ENGINEERING</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Computer Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Electrical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	82%	2009	# TAKING EXAM:	11
PASS RATE:	75%	2010	# TAKING EXAM:	4
Program Name:	Engineering Physics			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	2
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Environmental Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	40%	2009	# TAKING EXAM:	5
PASS RATE:	100%	2010	# TAKING EXAM:	2
Program Name:	Industrial Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	57%	2009	# TAKING EXAM:	37
PASS RATE:	30%	2010	# TAKING EXAM:	33
Program Name:	Mechanical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	76%	2009	# TAKING EXAM:	46
PASS RATE:	69%	2010	# TAKING EXAM:	32
Program Name:	Petroleum Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	56%	2009	# TAKING EXAM:	28
PASS RATE:	65%	2010	# TAKING EXAM:	34
<b>GRADUATE</b>				
Program Name:	Aerospace Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	100%	2010	# TAKING EXAM:	1
Program Name:	Architectural Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	0%	2009	# TAKING EXAM:	1
PASS RATE:	40%	2010	# TAKING EXAM:	4
Program Name:	Chemical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	75%	2009	# TAKING EXAM:	8
PASS RATE:	100%	2010	# TAKING EXAM:	7



<b>DISCIPLINE: ENGINEERING</b>				
<b>GRADUATE</b>				
Program Name:	Civil Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	44%	2009	# TAKING EXAM:	18
PASS RATE:	25%	2010	# TAKING EXAM:	12
Program Name:	Computer Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	67%	2009	# TAKING EXAM:	3
PASS RATE:	100%	2010	# TAKING EXAM:	1
Program Name:	Electrical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	60%	2009	# TAKING EXAM:	5
PASS RATE:	88%	2010	# TAKING EXAM:	8
Program Name:	Engineering Physics			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Environmental Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	20%	2009	# TAKING EXAM:	10
PASS RATE:	33%	2010	# TAKING EXAM:	3
Program Name:	Industrial Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	0%	2009	# TAKING EXAM:	1
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Mechanical Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	61%	2009	# TAKING EXAM:	23
PASS RATE:	39%	2010	# TAKING EXAM:	18
Program Name:	Petroleum Engineering			
Licensing Exam Name:	NCEES Fundamentals of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	33%	2010	# TAKING EXAM:	3
Program Name:	Architectural Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Chemical Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	3
PASS RATE:	80%	2010	# TAKING EXAM:	5

<b>DISCIPLINE: ENGINEERING</b>				
<b>GRADUATE</b>				
Program Name:	Civil Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	45%	2009	# TAKING EXAM:	49
PASS RATE:	28%	2010	# TAKING EXAM:	31
Program Name:	Computer Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	n/a	2009	# TAKING EXAM:	0
PASS RATE:	100%	2010	# TAKING EXAM:	1
Program Name:	Electrical Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	38%	2009	# TAKING EXAM:	8
PASS RATE:	70%	2010	# TAKING EXAM:	10
Program Name:	Engineering Physics			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	100%	2009	# TAKING EXAM:	1
PASS RATE:	n/a	2010	# TAKING EXAM:	0
Program Name:	Environmental Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	33%	2009	# TAKING EXAM:	6
PASS RATE:	50%	2010	# TAKING EXAM:	6
Program Name:	Industrial Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	50%	2009	# TAKING EXAM:	2
PASS RATE:	0%	2010	# TAKING EXAM:	2
Program Name:	Mechanical Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	36%	2009	# TAKING EXAM:	25
PASS RATE:	53%	2010	# TAKING EXAM:	15
Program Name:	Petroleum Engineering			
Licensing Exam Name:	NCEES Principles & Practices of Engineering Exam			
PASS RATE:	88%	2009	# TAKING EXAM:	8
PASS RATE:	n/a	2010	# TAKING EXAM:	0
<b>DISCIPLINE: LAW</b>				
<b>FIRST PROFESSIONAL</b>				
Program Name:	Law			
Licensing Exam Name:	Bar Exam			
PASS RATE:	97%	July 2010	# TAKING EXAM:	124
PASS RATE:	88%	July 2011	# TAKING EXAM:	128

<b>DISCIPLINE: ALLIED HEALTH</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Nutritional Sciences			
Licensing Exam Name:	Registration Exam for Dietitians			
PASS RATE:	85%	2010	# TAKING EXAM:	16
PASS RATE:	86%	2011	# TAKING EXAM:	14
Program Name:	Nuclear Medicine			
Licensing Exam Name:	Nuclear Medicine Technology Certification Board			
PASS RATE:	100%	2010	# TAKING EXAM:	10
PASS RATE:	100%	2011	# TAKING EXAM:	11
Program Name:	Radiation Therapy			
Licensing Exam Name:	American Registry of Radiologic Technologist			
PASS RATE:	100%	2010	# TAKING EXAM:	11
PASS RATE:	100%	2011	# TAKING EXAM:	12
Program Name:	Radiography			
Licensing Exam Name:	American Registry of Radiologic Technologist			
PASS RATE:	100%	2010	# TAKING EXAM:	16
PASS RATE:	82%	2011	# TAKING EXAM:	17
Program Name:	Sonography			
Licensing Exam Name:	American Registry for Diagnostic Medical Sonography			
PASS RATE:	100%	2010	# TAKING EXAM:	20
PASS RATE:	100%	2011	# TAKING EXAM:	20
<b>CERTIFICATE</b>				
Program Name:	Dietetic Internship Program			
Licensing Exam Name:	Registration Exam for Dietitians			
PASS RATE:	92%	2010	# TAKING EXAM:	22
PASS RATE:	91%	2011	# TAKING EXAM:	22
<b>GRADUATE</b>				
Program Name:	Didactic Program in Dietetics			
Licensing Exam Name:	Registration Exam for Dietitians			
PASS RATE:	91%	2010	# TAKING EXAM:	27
PASS RATE:	95%	2011	# TAKING EXAM:	16
Program Name:	Speech Language Pathology			
Licensing Exam Name:	PRAXIS EXAM			
PASS RATE:	100%	2010	# TAKING EXAM:	17
PASS RATE:	100%	2011	# TAKING EXAM:	18
<b>PROFESSIONAL</b>				
Program Name:	Doctor of Audiology			
Licensing Exam Name:	PRAXIS EXAM			
PASS RATE:	100%	2010	# TAKING EXAM:	4
PASS RATE:	100%	2011	# TAKING EXAM:	5
Program Name:	Occupational Therapy			
Licensing Exam Name:	National Board for Certification in Occupational Therapy			
PASS RATE:	100%	2010	# TAKING EXAM:	27
PASS RATE:	100%	2011	# TAKING EXAM:	20

<b>DISCIPLINE: ALLIED HEALTH</b>				
<b>PROFESSIONAL</b>				
Program Name:	Physical Therapy			
Licensing Exam Name:	Federation of State Boards of Physical Therapy			
PASS RATE:	87%	2010	# TAKING EXAM:	55
PASS RATE:	89%	2011	# TAKING EXAM:	62
<b>DISCIPLINE: DENTISTRY</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Dental Hygiene			
Licensing Exam Name:	Dental Hygiene National Board			
PASS RATE:	100%	2010	# TAKING EXAM:	45
PASS RATE:	100%	2011	# TAKING EXAM:	44
<b>PROFESSIONAL</b>				
Program Name:	Dentistry			
Licensing Exam Name:	National Board Dental Examinations - Part I			
PASS RATE:	98%	2010	# TAKING EXAM:	59
PASS RATE:	97%	2011	# TAKING EXAM:	59
Program Name:	Dentistry			
Licensing Exam Name:	National Board Dental Examinations - Part II			
PASS RATE:	92%	2010	# TAKING EXAM:	57
PASS RATE:	98%	2011	# TAKING EXAM:	58
<b>DISCIPLINE: MEDICINE</b>				
<b>GRADUATE</b>				
Program Name:	Physician's Associate - OKC			
Licensing Exam Name:	Physician Assistant National Certification Examination			
PASS RATE:	100%	2010	# TAKING EXAM:	50
PASS RATE:	100%	2011	# TAKING EXAM:	52
Program Name:	Physician's Assistant - Tulsa			
Licensing Exam Name:	Physician Assistant National Certification Examination			
PASS RATE:	n/a	2010	# TAKING EXAM:	n/a (First graduates were in December 2010)
PASS RATE:	100%	2011	# TAKING EXAM:	20
<b>PROFESSIONAL</b>				
Program Name:	Medicine			
Licensing Exam Name:	United States Medical Licensing Examination - Step I			
PASS RATE:	91%	2010	# TAKING EXAM:	159
PASS RATE:	86%	2011	# TAKING EXAM:	166
Program Name:	Medicine			
Licensing Exam Name:	United States Medical Licensing Examination - Step II Clinical Knowledge			
PASS RATE:	96%	2010	# TAKING EXAM:	153
PASS RATE:	96%	2011	# TAKING EXAM:	165
Program Name:	Medicine			
Licensing Exam Name:	United States Medical Licensing Examination - Step II Clinical Skills			
PASS RATE:	99%	2010	# TAKING EXAM:	153
PASS RATE:	94%	2011	# TAKING EXAM:	162

<b>DISCIPLINE: NURSING</b>				
<b>UNDERGRADUATE</b>				
Program Name:	Nursing			
Licensing Exam Name:	NCLEX			
PASS RATE:	89%	2010	# TAKING EXAM:	470
PASS RATE:	92%	2011	# TAKING EXAM:	331
<b>DISCIPLINE: PHARMACY</b>				
<b>PROFESSIONAL</b>				
Program Name:	Pharmacy			
Licensing Exam Name:	North American Pharmacist Licensure Examination			
PASS RATE:	98%	2010	# TAKING EXAM:	123
PASS RATE:	95%	2011	# TAKING EXAM:	116

## 5. Faculty Demography

### A. Faculty Headcount by Highest Degree Earned

	Fall 2009			Fall 2010		
	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Doctorate	1,345	99	1,444	1,370	108	1,478
First Professional	591	196	787	646	205	851
Terminal Master's	105	27	132	104	31	135
Other Master's	295	125	420	307	117	424
Bachelor's	130	89	219	138	82	220
Associate's	3	5	8	4	5	9
None	<u>13</u>	<u>1</u>	<u>14</u>	<u>22</u>	<u>4</u>	<u>26</u>
Total Faculty	2,482	542	3,024	2,591	552	3,143

## B. Faculty Headcount by Full- and Part-Time

OU implemented the new US Department of Education race/ethnicity codes in Fall 2010. Because existing employees were not required to update their race/ethnicity selections, data comparability will be lessened until a majority of employees has entered with the expanded category questions on their employment paperwork.

Total Faculty		Fall 2009			Fall 2010		
		Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Male	American Indian/Alaska Native	29	6	35	31	9	40
	Asian	201	8	209	226	10	236
	Black/African American	24	12	36	24	10	34
	Hispanic	42	5	47	45	4	49
	International	70	5	75	73	4	77
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	3	0	3
	White	1,154	237	1,391	1,168	260	1,428
	Not Reported	21	2	23	21	2	23
	<i>Total - Male</i>	1,541	275	1,816	1,591	299	1,890
Female	American Indian/Alaska Native	27	7	34	32	7	39
	Asian	92	15	107	101	15	116
	Black/African American	41	5	46	42	5	47
	Hispanic	38	8	46	36	5	41
	International	35	1	36	36	4	40
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	1	0	1
	Two or More Races	n/a	n/a	n/a	4	0	4
	White	703	228	931	745	214	959
	Not Reported	5	3	8	3	3	6
	<i>Total - Female</i>	941	267	1,208	1,000	253	1,253
Grand Total		2,482	542	3,024	2,591	552	3,143



Regular Instructional Faculty are tenured, tenure-track, and ranked renewable term faculty, including library ranked faculty and deans.

Regular Instructional Faculty		Fall 2009			Fall 2010		
		Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Male	American Indian/Alaska Native	20	0	20	20	0	20
	Asian	143	0	143	150	0	150
	Black/African American	20	0	20	20	0	20
	Hispanic	33	0	33	35	0	35
	International	32	0	32	36	0	36
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	2	0	2
	White	929	5	934	925	5	930
	Not Reported	17	0	n/a	17	0	17
	<i>Total - Male</i>	1,194	5	1,182	1,205	5	1,210
Female	American Indian/Alaska Native	14	1	15	16	0	16
	Asian	54	0	54	55	0	55
	Black/African American	33	0	33	31	0	31
	Hispanic	19	0	19	19	0	19
	International	14	0	14	16	0	16
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	1	0	1
	Two or More Races	n/a	n/a	n/a	3	0	3
	White	460	2	462	484	3	487
	Not Reported	3	0	n/a	2	0	2
	<i>Total - Female</i>	597	3	597	627	3	630
Grand Total		1,791	8	1,799	1,832	8	1,840

Other Instructional Faculty are all other faculty with primarily instructional duties.

Other Instructional Faculty		Fall 2009			Fall 2010		
		Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Male	American Indian/Alaska Native	8	6	14	9	8	17
	Asian	6	6	12	8	7	15
	Black/African American	3	12	15	2	10	12
	Hispanic	5	4	9	5	3	8
	International	5	3	8	8	2	10
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	1	0	1
	White	121	213	334	126	234	360
	Not Reported	1	2	n/a	1	2	3
	<i>Total - Male</i>	149	246	392	160	266	426
Female	American Indian/Alaska Native	13	5	18	13	6	19
	Asian	12	11	23	11	10	21
	Black/African American	7	3	10	9	5	14
	Hispanic	13	8	21	12	5	17
	International	4	0	4	7	1	8
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	0	0	0
	White	181	208	389	198	192	390
	Not Reported	0	3	n/a	1	3	4
	<i>Total - Female</i>	230	238	465	251	222	473
<b>Grand Total</b>		<b>379</b>	<b>484</b>	<b>863</b>	<b>411</b>	<b>488</b>	<b>899</b>

Research Faculty are faculty with primarily research duties.

Research Faculty		Fall 2009			Fall 2010		
		Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Male	American Indian/Alaska Native	1	0	1	2	1	3
	Asian	52	2	54	68	3	71
	Black/African American	1	0	1	2	0	2
	Hispanic	4	1	5	5	1	6
	International	33	2	35	29	2	31
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	0	0	0
	White	104	19	123	117	21	138
	Not Reported	3	0	n/a	3	0	3
	<i>Total - Male</i>	198	24	219	226	28	254
Female	American Indian/Alaska Native	0	1	1	3	1	4
	Asian	26	4	30	35	5	40
	Black/African American	1	2	3	2	0	2
	Hispanic	6	0	6	5	0	5
	International	17	1	18	13	3	16
	Native Hawaiian/Pacific Islander	n/a	n/a	n/a	0	0	0
	Two or More Races	n/a	n/a	n/a	1	0	1
	White	62	18	80	63	19	82
	Not Reported	2	0	n/a	0	0	0
	<i>Total - Female</i>	114	26	138	122	28	150
Grand Total		312	50	362	348	56	404

C. Faculty Headcount by Classification of Instructional Programs (CIP) Code Groupings

<b>Fall 2009</b>	<b>Regular Instructional Faculty</b>	<b>Other Instructional Faculty</b>	<b>Research Faculty</b>	<b>Total Faculty</b>
Agriculture/Natural Resources (1,3)	0	0	0	0
Architecture/Engineering/Engineering Technology (4,14,15)	125	26	0	151
Biological & Physical Science (26,40,41)	246	15	41	302
Business (52)	77	44	0	121
Communications/Communication Technology/Fine Arts (9,10,50)	145	70	0	215
Education/Library Science (13,21,25)	91	21	0	112
Humanities/Interdisciplinary (5,16,23,24,30,38,39,54)	212	130	269	611
Health (51)	653	459	52	1,164
Law (22)	31	20	0	51
Mathematics/Computer Science (11,27)	47	22	0	69
Military Technology/Protective Services (29,43)	0	0	0	0
Personal Services/Consumer Services/Fitness (12,19,31)	9	7	0	16
Psychology/Social Sciences & Services (42,44,45)	162	49	0	211
Trades/Production/Transportation Health (46,47,48,49)	1	0	0	1
<b>Grand Total</b>	<b>1,799</b>	<b>863</b>	<b>362</b>	<b>3,024</b>

<b>Fall 2010</b>	<b>Regular Instructional Faculty</b>	<b>Other Instructional Faculty</b>	<b>Research Faculty</b>	<b>Total Faculty</b>
Agriculture/Natural Resources (1,3)	0	0	0	0
Architecture/Engineering/Engineering Technology (4,14,15)	123	35	0	158
Biological & Physical Science (26,40,41)	242	19	38	299
Business (52)	74	45	0	119
Communications/Communication Technology/Fine Arts (9,10,50)	141	87	0	228
Education/Library Science (13,21,25)	87	31	0	118
Humanities/Interdisciplinary (5,16,23,24,30,38,39,54)	214	117	307	638
Health (51)	707	477	59	1,243
Law (22)	33	17	0	50
Mathematics/Computer Science (11,27)	47	22	0	69
Military Technology/Protective Services (29,43)	0	0	0	0
Personal Services/Consumer Services/Fitness (12,19,31)	9	6	0	15
Psychology/Social Sciences & Services (42,44,45)	161	44	0	205
Trades/Production/Transportation Health (46,47,48,49)	1	0	0	1
<b>Grand Total</b>	<b>1,839</b>	<b>900</b>	<b>404</b>	<b>3,143</b>

## **6. Availability of Instructional Resources and Information Technology**

### **A. Technology Resources Dedicated to Supporting Student Learning**

#### **Norman Campus**

OU IT supports 325 enhanced learning spaces, including 160 centrally scheduled classrooms, 125 additional classrooms/meeting spaces, and 40 computer labs. We provide high speed network access to our residence halls and academic facilities for more than 30,000 faculty, staff, and students. In the past two years we have significantly expanded our wireless capabilities in the Library and other communal student spaces. During the fall 2011 semester, our wireless system was handling over 16,000 simultaneous WiFi devices – a growth of nearly 100% over the same time last year – due to the proliferation of smart phones and tablets on campus. We track network statistics with a mix of vendor-provided tools and open source solutions.

OU IT provides integrated online services to both prospective and current students – including admissions, records, bursar, and financial aid – through our oZONE student portal. During the month of August 2011, we supported over 538,000 visits to this portal. We track oZONE usage through Google Analytics.

OU IT provides technical support in all centrally scheduled classrooms. Because we build all classroom technology solutions using a standardized platform, our staff is able to quickly troubleshoot any hardware or software issues, and we always have spare equipment on hand. We have phones in most classrooms, which provide professors immediate contact with IT support technicians. If professors need more assistance than we are able to provide over the phone, we will have a technician onsite within 15 minutes.

OU IT continues to maintain strong academic support through our Desire to Learn (D2L) e-learning system. We logged approximately 366,000 visits to this system in August 2011 alone, which reflects a 90% utilization rate in classes of 50 or more students. We track D2L usage through database reporting.

OU IT provides feature-rich email and calendaring to faculty, staff, and students through our Microsoft Exchange Email system. We had over 1 million visitors to this system, with over 99 million emails processed in the month of August 2011. We track email usage through Exchange reporting tools.

OU IT will continue to grow and modernize the campus network infrastructure to provide our students, faculty and staff with the robust, high speed network capability that is necessary to provide next generation learning capabilities to our institution. Likewise, we will continue to collaborate with our faculty to provide targeted investments in next generation lab and classroom capabilities to ensure our students have the tools they need to succeed in the workplace of tomorrow.

#### **HSC Campus**

OUHSC Academic Technology and Information Technology assist in supporting 68 enhanced learning spaces, 55 scheduled classrooms, 57 additional classrooms/meeting spaces, and 12 computer labs. The HSC campus provides wireless network access in every physical building on campus using approximately

919 wireless access points that can support up to 27,000 active connections. Faculty, staff and students also access university resources using access to approximately 35,000 network ports across campus.

Ouhsc provides integrated online services to both prospective and current students – including admissions, records, bursar, and financial aid.

Ouhsc Academic Technology, in collaboration with Ouhsc IT, provides Tier 2 technical support for the campus learning spaces. Ouhsc AT's operational and technology standards for classroom and distance education technology allow our staff to quickly troubleshoot any hardware, software and connectivity issues. We have spare equipment on hand for most mission critical technology. We have phones in every classroom, which provide professors immediate contact with IT support technicians. If professors need more assistance than we are able to provide over the phone, the distributed technical support model allows for deployment of a technician onsite immediately.

Ouhsc Academic Technology provides and supports a robust online environment with many online tools and applications. Academic Technology maintains strong program content support through our Desire to Learn (D2L) e-learning system. We logged 1,276,862 visits to this system in 2011. D2L hosts over 620 courses each year with 1,474 sections and 424 instructors using the system for content delivery. We monitor and track D2L usage through database reporting. Additional modules such as ePortfolio and Analytics provide additional online tools and features for utilization by faculty and students. Turnitin, HSC's plagiarism screening platform, has approximately 1,400 active students.

Ouhsc will continue to expand and extend the robust technology tools and learning spaces for faculty and students to meet the increasing demands for access and mobility to academic content.

## **Tulsa Campus**

Ouhsc IT supports 140 enhanced learning spaces, including 31 centrally scheduled classrooms, 22 library workstations, 12 additional meeting spaces, and 2 computer labs. We provide network connectivity for more than 3,100 faculty, staff, and students, and we enable high speed access for both connected and mobile devices.

Ouhsc IT manages all classroom PCs, 2 centrally scheduled labs for academic use, several groupings of computers (pods) in the library, and PCs available in central areas around campus. We provide onsite monitoring in our labs, and we re-image our software and operating systems before each new semester.

Ouhsc Tulsa features classrooms that promote standardization and flexibility. Ouhsc Tulsa offers the same technology experience in all of our classrooms to minimize the learning curve and enable our faculty and students to focus on education. We utilize AMX touch panel interfaces in our classrooms, which offer automation and flexibility by allowing any media to go onto any screen or monitor in the room, thus creating dynamic presentations and learning scenarios.

In the spring of 2010, Ouhsc IT partnered with Emergency Medicine to design and implement the Division of Simulation. This Division is actively involved in the Department of Emergency Medicine's educational, research, and outreach efforts, incorporating simulation to assist in departmental goals. The Division has capabilities for both low- and high-fidelity simulation, and it has access to the METI ECS simulator. The Division is researching simulation as a way to train non-physician personnel in disaster and mass casualty, ethics, and interpersonal conflict resolution. It will continue to research ways to incorporate this valuable technology into a greater variety of medical and public health endeavors.



## 7. Financial Data

### A. Actual Unrestricted Revenues

	FY 2010	FY 2011
Tuition and Fees	\$ 297,592,940	\$ 314,939,236
State/Local Appropriations	260,716,735	258,211,336
Investment and Annuity Income (Loss)	16,608,161	16,711,792
Contributions	25,679,766	30,000,704
Auxiliary	177,028,120	194,717,774
Other	<u>452,319,416</u>	<u>506,434,490</u>
Total Revenues	\$ 1,229,945,138	\$ 1,321,015,332

### B. Actual Unrestricted Expense

	FY 2010	FY 2011
Instructional/Departmental/Library	\$ 356,706,175	\$ 371,748,592
Student Services	22,987,067	24,434,967
Operation and Maintenance of Plant	62,783,118	75,778,376
Administration	85,345,946	60,734,031
Fundraising	-	-
Auxiliary	161,514,743	169,969,551
Other	<u>505,174,043</u>	<u>534,851,009</u>
Total Expenses	\$ 1,194,511,093	\$ 1,237,516,525

# University of Oklahoma Federal Compliance Program

## A. Credits, Program Length and Tuition (Commission Policy: 3.10)

The University of Oklahoma assigns credit hours to courses and defines total credit hour requirements for degree programs based on Oklahoma State Regents for Higher Education (OSRHE) policies. These policies are administered and interpreted by the Academic Programs Council (APC) and Graduate Council, which consider requests from departments and colleges in the assignment of semester credit hours to courses and degree requirements and length to programs. Approved courses and programs are then sent to the Provost, University of Oklahoma Regents and Oklahoma State Regents for Higher Education for notification and approval. All OU degree programs are credit hour based except the College of Medicine, which awards credits on a similar clock hour standard.

### 1. Credits

The University of Oklahoma follows the credit hour and academic calendar standards established by the Oklahoma State Regents for Higher Education in the policies and procedure manual (<http://www.okhighered.org/state-system/policy-procedures/part3.shtml>) Section 3.18.3.

#### Academic Calendar

The uniform academic calendar for institutions in the State System consists of the fall and spring semesters and a summer session.

Academic calendars are developed by staff in Admissions, Records, Enrollment Services, Intersession, and Graduate College; are reviewed and approved by the OU Academic Regulations Committee; and are then forwarded to Faculty Senate and the Provost for approval before being submitted to the Oklahoma State Regents for Higher Education each year.

These calendars adhere to OSRHE policy, OU Student Congress Bill No. 600101 Resolution Concerning the University of Oklahoma's Academic Schedule, and an OU Faculty Senate resolution passed in 1998 concerning the starting date for fall classes.

Approved academic calendars are published on the web through links ([http://www.ou.edu/admissions/home/academic\\_calendar.html](http://www.ou.edu/admissions/home/academic_calendar.html)) and academic events are included in the OU campus calendar (<http://www.ou.edu/calendar.html>).

#### Courses, Credit Hours

All classes are expected to meet for sixteen weeks, and no institution, academic department, or individual faculty member is authorized to reduce the number of academic weeks in the standard semester without specific approval of the State Regents. Those institutions which reserve the final week of the semester as a testing period shall ensure that all classes meet during the testing period.

The semester-credit-hour is the standard and traditional unit of credit to be used by institutions in evaluating a student's educational attainment and progress. Semester-hour of credit is calculated as follows:

- A. One semester-hour of credit is normally awarded for completion of a course meeting for 800 instructional minutes (50 minutes per week for sixteen weeks) exclusive of enrollment, orientation, and scheduled breaks. Organized examination days may be counted as instructional days.

- B. Laboratory credit is normally awarded at a rate not to exceed one-half the instructional rate. One semester-hour of credit is normally awarded for completion of a laboratory meeting a minimum of 1600 minutes (100 minutes per week for sixteen weeks).
- C. Instruction offered through a combination of class and laboratory meetings would normally observe the standards set forth above on a pro rata basis. For example, a course offered for four semester-hours of credit might meet for 100 minutes of organized instruction plus 200 minutes of laboratory per week for 16 weeks.
- D. Block or alternative course schedules may also occur within the dates set forth for a semester or summer session. Courses offered during academic terms shorter than a semester will observe the same academic standards involving instructional hours per semester-credit-hour as those courses offered during a standard academic semester. Institutions are encouraged to be flexible in offering courses in alternative schedules to meet student and employer needs.

For health professions, clinical and internship credit is awarded in compliance with the individual program approved accreditation standards. List of OUHSC accreditations can be found at <http://www.ouhsc.edu/admissions/PDF/Accreditation.pdf>.

The College of Medicine clock hour is awarded at the rate of one-clock hour equaling 60 minutes of facilitated instruction time (including independent study activities). This approach is consistent with common medical school practices and is compliant with accreditation standards.

Many online courses offered at OU are first developed in the standard face-to-face environment. Learning outcomes and credit hours awarded are the same when a course is moved to online course delivery. Those courses developed as an online offering are governed by the Oklahoma State Regents for Higher Education policy “Electronically Delivered/Traditional Off-Campus Courses and Programs” (Section 3.16).

The College of Liberal Studies has several degree programs developed and offered only in the online environment. To develop online courses as the only method of delivery the college utilizes the services of four designated Faculty Fellows -- tenured, senior-level campus faculty members with extensive teaching experience. As a standard part of the course development and review process, the Faculty Fellows conduct a thorough appraisal of any course prior to its initial offering to assure that the scope, depth, and breadth of expected learning outcomes for an online course are consistent with campus-wide norms for the learning outcomes expected in face-to-face settings. If a course does not meet the standards for expected learning outcomes, it is sent back for further development before approval is granted. The college also conducts an annual review of randomly selected courses at various levels (lower-division, upper-division, graduate), conducting an in-depth examination of the estimated time students are expected to spend in designated course activities. If the expected time investment falls short of the standard range, the course is put into the revision queue so that its learning activities can be revised to better align with standard expectations. In addition, the college has adapted the university-wide student rating tool, *eValue*, to include two items (#1 and #23) specifically targeting assessment of credit-hour equivalency. These two items provide information on course workload and time spent in course-related activities. By monitoring the responses to these items, the college is able to track course performance and make adjustments as needed, in online course offerings.

## 2. Program Length

### Undergraduate Degree Programs

The minimum standards for undergraduate degrees are established by the Oklahoma State Regents for Higher Education policy manual Section 3.14 (<http://www.okhighered.org/state-system/policy-procedures/part3.shtml>). Standards for professional programs in Dentistry, Law, Medicine, Nursing, and Pharmacy are outlined in Section 3.26 and standards for teacher education are addressed in Sections 3.22 and 3.23 of the State Regents’ Policy Manual.

The standards for awarding baccalaureate degrees are found in Section 3.14.5 of the State Regents' Policy Manual as follows:

### 3.14.5 Standards for Awarding Baccalaureate Degrees

The baccalaureate degree is comprised of three separate parts: general education, specialized education, and elective elements. In a typical program, the three parts will be approximately equal in length, which means that about one-third of the student credit hours required for the degree will be devoted to each of the three parts or segments. In a traditional baccalaureate degree program, the part devoted to general education will predominate, whereas in a professional program, specialized courses will consume a larger share of the total hours required for the degree.

#### A. General Education Core

The completion of a basic general education core of a minimum of 40 semester credit hours shall include the following:

English Composition	6 hours
U.S. History and U.S. Government (see Section 3.14.7)	6 hours
Science (one course must be a laboratory science)	6 hours
Humanities (chosen from nonperformance courses defined as humanities by the institution granting the degree)	6 hours
Mathematics	3 hours

At least one course from the following areas:

Psychology, social sciences, foreign languages, fine arts (art, music, drama)	3 hours
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Additional liberal arts and sciences courses as needed to meet the minimum total of 40 credit hours required in this policy

A discussion of the framework for the development of the general education curriculum appears later in this policy.

Courses required for the general education program are not necessarily synonymous or mutually exclusive with the liberal arts and sciences. An institution may determine the content and distribution of courses within the bounds of these guidelines and may adopt such additional requirements (e.g., foreign language competence for the BA). Such additional degree requirements must be approved by the State Regents and published in the official catalog of the institution. Credits earned consistent with the State Regents' *Credit for Extracurricular Learning Policy*, may be used to satisfy general education requirements.

#### B. Types of Baccalaureate Degrees

The State Regents recognize three types of baccalaureate degrees: the Bachelor of Arts (BA) degree is awarded for successful completion of a program of study that is primarily liberal arts and sciences; the Bachelor of Science (BS) degree is awarded for successful completion of a program of study designed to lead to graduate study or to entry into a particular profession; the Bachelor of (Specialty) degree is awarded for successful completion of a program of study of a conservatory or studio nature, or that is designed primarily for entry into a professional or occupational field. It is conceivable that an institution might offer more than one degree in a discipline.

Undergraduate degrees are to be distinguished as follows by the minimum amount of liberal arts and sciences required for each degree type described below.

1. At least 80 semester credit hours (or the equivalent) of the course work for the BA degree shall be in the liberal arts and sciences.

2. At least 55 semester credit hours (or the equivalent) of the course work for the BS shall be in the liberal arts and sciences.
3. At least 40 semester credit hours (or the equivalent) of the course work for the Bachelor of Applied Science, Bachelor of Applied Arts, Bachelor of Technology, and Bachelor of (Specialty) shall be in the liberal arts and sciences. The Bachelor of (Specialty) is restricted to a small number of fields in which traditional national practice or demands of the field or discipline require that the degree title include the name of the profession or discipline.

### C. Requirements and Standards

Following is a list of requirements, standards, and recommendations for use by institutions in the development and evaluation of baccalaureate degree programs.

1. Traditional baccalaureate degrees with the exception of professional or conservatory-type degrees should be attainable in four years of full-time academic study. Baccalaureate degrees shall be based upon at least 120 semester hours of course work excluding physical education activity courses.
2. The faculty of the awarding institution should have an opportunity to make a judgment as to the candidate's fitness for the degree. Therefore, a minimum of 30 hours of resident credit applied toward the baccalaureate degree shall be taken at the awarding institution, exclusive of correspondence work.
3. Each baccalaureate degree awarded by a State System institution shall be based on a minimum of 40 hours of general education excluding physical education activity courses. Normally, most general education courses will occur at the lower-division level; however, it is recommended that at least one upper-division general education course be required by the awarding institution.
4. Baccalaureate degrees shall be based upon a minimum of 60 hours, excluding physical education activity courses, at a baccalaureate degree-granting institution, 40 hours of which must be upper-division course work excluding physical education activity courses. Upper-division courses should be taught at a level either sequentially above or conceptually higher than lower-division courses.
5. At least 15 of the final 30 hours applied toward the baccalaureate degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the awarding institution.
6. Baccalaureate degrees should be based upon a minimum of 30 semester hours of credit in the area of specialization; however, the major area is defined by the institution. Of the 30 hours in the major field, 50 percent must be taken at the upper-division level.
7. Students recommended for the baccalaureate degree must achieve a GPA of 2.0 as a minimum on all course work attempted, excluding any courses repeated, reprieved or renewed as detailed in the State Regents' *Grading Policy*, and excluding physical education activity courses.
8. The requirements and standards set forth in this policy statement should be considered minimum, allowing for change by individual institutions upon approval by the State Regents.
9. Students must demonstrate computer proficiency, which includes the competent use of a variety of software and networking applications. This requirement may be completed through one of three options:
  - a. successfully complete a high school computer science course that meets the State Regents' high school curricular requirements, or
  - b. satisfy an institution's computer proficiency assessment, or
  - c. successfully complete college-level course work that the institution designates.
10. Each baccalaureate degree-recommending institution shall list and update the requirements for each program leading to the baccalaureate degree and shall publicize these requirements for use by all other institutions in the State System. Each baccalaureate degree-recommending institution shall include in its official publications (whether print or electronic) information stating all lower-division prerequisite requirements for each upper-division course. All requirements for admission to a university, college, or program should be set forth with precision and clarity. The degree requirements in effect at the time of the student's initial full-time enrollment in a State System college or university shall govern lower-division prerequisites, provided that the student has had continuous enrollment as defined in the official college or university publications.

D. Summary of Minimum Standards for a Baccalaureate Degree

<b>Bachelor of Arts Degree</b>	<b>Number of Hours Required</b>
Total semester credit hours required	120
General education	40
Liberal arts and sciences course work	80
Credit in residence at the awarding institution (15 of the final 30 hours or 50 percent of the major also required in residence)	30
Credit from a baccalaureate degree-granting institution (40 hours must be upper-division)	60
Area of specialization (50 percent must be upper-division)	30

<b>Bachelor of Science Degree</b>	<b>Number of Hours Required</b>
Total semester credit hours required	120
General education	40
Liberal arts and sciences course work	55
Credit in residence at the awarding institution (15 of the final 30 hours or 50 percent of the major also required in residence)	30
Credit from a baccalaureate degree-granting institution (40 hours must be upper-division)	60
Area of specialization (50 percent must be upper-division)	30

<b>Bachelor of (Specialty) Degree</b>	<b>Number of Hours Required</b>
Total semester credit hours required	120
General education	40
Liberal arts and sciences course work	40
Credit in residence at the awarding institution (15 of the final 30 hours or 50 percent of the major also required in residence)	30
Credit from a baccalaureate degree-granting institution (40 hours must be upper-division)	60
Area of specialization (50 percent must be upper-division)	30

All degree programs at the University of Oklahoma have overall credit hour requirements that comply with the policies of the Oklahoma State Regents for Higher Education and fit within the range of good practices in American Higher Education. Credit hours required for baccalaureate degrees range from a minimum of 120 credit hours (which includes all degrees offered by the College of Arts and Sciences) to 136 credit hours (for a Bachelor of Science in Industrial Engineering: Pre-Medicine option). The requirements for all undergraduate degrees on the Norman Campus may be found on the OU website (<http://checksheets.ou.edu/alpha.htm>). The requirements for all undergraduate degree programs have been established by the faculty and approved by the Regents of the University of Oklahoma and the Oklahoma State Regents for Higher Education. Changes in degree programs must also be approved by both the OU Regents and the State Regents.

## **Master's Degree Programs**

The master's degree requires the equivalent of at least two semesters of satisfactory graduate work, and such additional work as may be prescribed for the degree. All coursework applied toward the master's degree must carry graduate credit. Whether a thesis is required is determined by the Graduate Council on request from the academic unit offering the degree.

### **Thesis Program Requirements**

If a thesis is written, the program will consist of at least 30 credit hours.

### **Non-Thesis Program Requirements**

The number of credit hours required for a non-thesis program is program dependent, but all of these programs require at least 32 credit hours.

## **Doctoral Degree Programs**

The doctoral degree is awarded for excellence in research scholarship, not merely because a program of courses has been completed or a given amount of time spent in its pursuit. It signifies the attainment of independently acquired and comprehensive learning attesting to general professional competence. A student should normally expect to spend at least the equivalent of three full academic years beyond the bachelor's degree to obtain the doctoral degree. During this period the student shall take appropriate graduate coursework, successfully complete the General Oral and Written Examination, and submit and successfully defend the results of original dissertation research. The total number of hours, combining both formal courses and hours of research, for the doctoral degree will be at least 90 post-baccalaureate hours exclusive of the credit hours needed to gain proficiency in the tools of research. Credits accumulated to satisfy research tool requirements will not be accepted in fulfillment of the 90-hour requirement.

## **Graduate Certificates**

Graduate certificate programs will consist of 12 to 18 hours of graduate level coursework. The coursework for a graduate certificate must be approved by the department, and outside departments must approve the use of their courses as part of a graduate certificate. Normally, graduate certificate programs do not include research tools, internships or practicums. Departments will establish admission requirements to their graduate certificate programs. Departmental requirements can be stricter than those of the Graduate College; however, they cannot be lower. The department can choose a stand-alone graduate certificate or offer the graduate certificate as part of a degree program.

## **3. Tuition and Fees**

Tuition and fees for public colleges and universities in the state of Oklahoma are established and approved annually by the Oklahoma State Regents for Higher Education. The University of Oklahoma resident and nonresident tuition and mandatory fees for undergraduate, graduate and professional courses and programs are required to remain less than the combined average of the tuition and mandatory fees for established peer institutions. Undergraduate and graduate peer institutions are set by statute as the original Big 12 public institutions. Each professional program selected a set of peer institutions of comparable quality and standing at state-supported institutions of higher education which were approved by the State Regents. Therefore, the tuition and fees assessed vary by program at the professional level.

Beginning in Fall 2011 the Norman Campus colleges consolidated all course fees into one college level program fee. This fee plus the college technology fee and any lab fees are designed to fund the actual cost of instruction for the college.



## Programs or Courses with Different Tuition or Significant Courses Fees

The tuition rate for **correspondence courses** (offered through OU Outreach) is slightly higher than the in-state tuition rate but is the same for any student regardless of resident status. A breakdown of tuition, fees and required course materials is displayed on the CIDL website, <http://cidl.ou.edu> for each course.

**Advanced Programs** delivers advanced degrees at designated Army, Navy, Air Force, Marine, and Coast Guard bases around the world. Tuition for these programs is set through contracts with the Army (Tri-Services Europe Contract), the Air Force (Air Force Memorandum of Understanding) for all bases in the United States, and the US Coast Guard (San Diego Station). The tuition, per contract, is \$335 per credit hour for Master's Degrees and \$390 per credit hour for the PhD. By contract, the tuition and fee rate is established in agreement with the Department of Defense.

**OU's Aviation** courses are charged the standard campus tuition rate. There are *additional fees* assigned to specific courses that require flying, flight simulation, or air traffic control simulation. Due to the nature of these courses the course fees are higher than those for other courses. A list of these fees is in the resource room.

Both regionally and nationally, additional fees on professional graduate programs in business have become the norm. The **Master's of Accounting** program has grown to over 80 students. It is the primary professional degree for accounting students to become professionally qualified by sitting for the CPA exam. The major priority for the graduate accounting fee revenue is to provide an opportunity for students to enroll in a professional development class that is student-focused and provides sessions on successful internship strategies, alternate career tracks, presentation skills, ethics, international accounting issues and other topics students need exposure to in order to succeed. Also included are sessions that provide professional mentoring opportunities. The benefits accruing from this fee will enhance career opportunities for students in both internships and full-time positions, and provide an opportunity to build existing relations with key recruiters through participation as guest lecturers, mentors, and executives-in-residence. The competitive dynamics of MBA programs are such that funds must be spent to attract the best MBA students and then to help place them in internships and full-time jobs. The **MBA Fee** allows the college to create an environment and center of excellence in the MBA Student Support Center, wherein the college can achieve these goals. The fee allows OU to recruit the top students in the market for a MBA degree, provide them with opportunities to improve not only their academic credentials, but to round out their professional development skills which in turn attracts the best industry recruiters to hire OU graduates and place them in the global economy.

OU College of Law **LLM** is a new program. The special program fee covers the costs of this program while keeping the tuition rates consistent with the JD program. Comparable, successful LLM programs charge a tuition rate that is higher than the combined tuition and special fee model adopted by the University of Oklahoma College of Law.

## B. Student Complaints (Commission Policy: 13.3)

### 1. President's Action Line

President David L. Boren established the President's Action Line in 1996 as a resource for all students, parents, faculty, staff, guests and members of the public. Since President Boren became the University of Oklahoma's president in 1996, he has emphasized the importance of making himself available to all members of the university community, particularly the students.

The President's Action Line consists of a yearly staff of approximately four to six current students who are directed by the University's Press Secretary and Special Assistant to the President. The students work ten to 20 hours weekly, depending on class and personal schedules.

A specific phone number has been designated for calls to the President’s Action Line. These calls are monitored by the President’s Action Line staff, which holds their own collective office in the President’s Office. The staff also monitors an email account designated for the President’s Action Line. Both the phone number and email account are highly publicized in the campus community. Since January 3, 2009, the President’s Action Line has received 1,134 inquiries, illustrated in the following table.

Demographic	Number	% of Total
Students	192	16.9%
Parents	184	16.3%
Faculty	15	1.3%
Staff	17	1.5%
OU Alumni	87	7.7%
Anonymous	50	4.4%
Other	589	51.9%
<b>Total</b>	<b>1,134</b>	<b>100.0%</b>

While students and parents account for more than 33% of all inquiries received, the majority of inquiries come from those outside of the university community, noted in the “Other” demographic. It is important to note that callers may also stay anonymous if they choose to do so. This allows the appropriate University officer or unit to resolve any issue while further protecting privacy of the inquirer. The majority of inquiries received by the President’s Action Line are in the form of emails, as shown below.

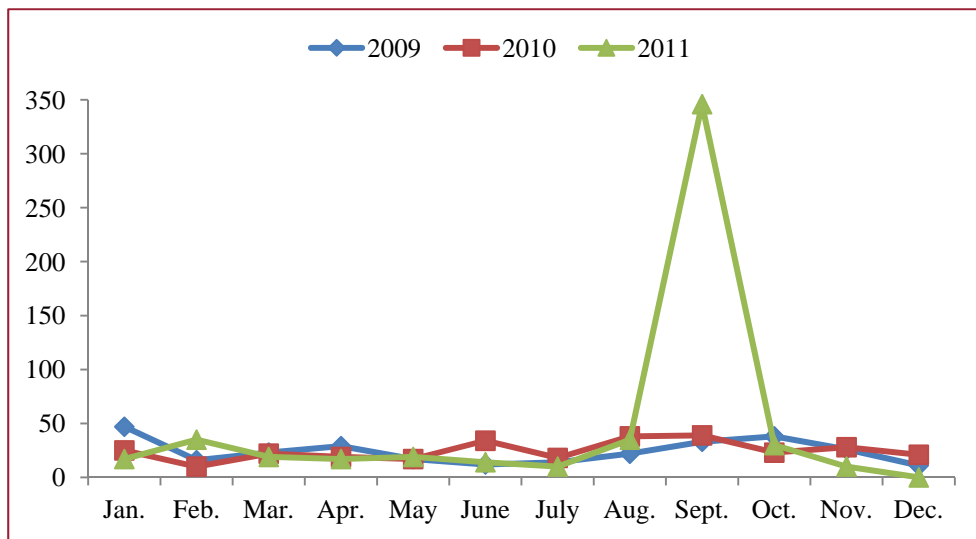
Contact Method	Number
Emails	1,065
Phone Calls	69
<b>Total</b>	<b>1,134</b>

The number of inquiries received by the President’s Action Line has grown exponentially since January 2009 as shown by the table below.

Year	Number
2009	288
2010	294
2011	552
<b>Total</b>	<b>1,134</b>

The charts below show the monthly totals of inquiries received since January 2009. While 2011 has typically yielded the lowest monthly totals, the large ‘spike’ in February 2011 is attributed to the school cancellations due to a blizzard. The ‘spike’ in September 2011 is attributed to the “Conference Realignment” issue in which many people from outside the University contacted the President’s Action Line.

	2009	2010	2011	Total
January	47	25	17	89
February	16	10	35	61
March	23	22	19	64
April	29	19	17	65
May	17	17	19	53
June	12	34	14	60
July	14	18	10	42
August	22	38	35	95
September	33	39	346	418
October	38	23	30	91
November	26	28	10	64
December	<u>11</u>	<u>21</u>	<u>0</u>	<u>32</u>
<b>Total</b>	<b>288</b>	<b>294</b>	<b>552</b>	<b>1,134</b>



Listed below are the top 10 issues the President’s Action Line has been contacted about since January 2009.

Rank	Issue	Number
1	Conference Realignment	365
2	Tuition/Fees	75
3	Athletics (Football, specifically)	69
4	Academic Issues	55
5	Bursar Office	52
6	Prospective Students	29
7	Inclement Weather	28
8	Admissions	26
9	Request for Recruitment Supplies (typically from K-12 schools)	23
10	Athletics (other sports)	23
	<b>Total</b>	<b>745</b>
	<b>% of All Issues</b>	<b>65.7%</b>

## 2. Equal Opportunity Office

The Equal Opportunity Office (EOO) is responsible for the administration of the University’s equal opportunity and affirmative action policies, programs and procedures. The EOO works cooperatively with all University departments and units to provide training and information on unlawful discrimination and affirmative action issues, to increase awareness of these issues throughout the University community and to promote the full participation, well-being and equitable treatment of all students, faculty and staff, regardless of age, race, color, religion, national origin, sex, sexual orientation, genetic information, disability, religion, political beliefs, or veteran status. This includes but is not limited to admissions, employment, financial aid, and educational services.

The Equal Opportunity Office is primarily responsible for the investigation and resolution of all complaints of unlawful discrimination, including complaints of sexual, racial and any other types of unlawful harassment. A fair and prompt resolution of discrimination complaints is usually completed within 15 working days. Appropriate action is taken when necessary.

The Equal Opportunity Office reports directly to the President of the University. In addition, the Dean of Students Office serves as the delegated authority for matters related to student complaints for out-of-classroom situations.

## 3. Ombuds Office

The University Ombuds Office facilitates understanding, communication and conflict resolution among University faculty and staff. The office serves as a prompt, impartial and confidential means of facilitating dialogue between parties, and as a means, apart from the formal grievance procedures, of resolving differences. Students are not served by this office.

## 4. Academic Misconduct

### Norman Campus

The Norman Campus Academic Integrity Code, a Regents' policy, sets basic standards of integrity for all student coursework. It can be found on the University's integrity website, <http://integrity.ou.edu>, along with explanatory student guides, policy interpretations, and procedures for investigations and hearings. Academic integrity is encouraged, cases are heard, and appropriate penalties are recommended by the student Integrity

Council, which in turn is advised by the Director and Associate Director of the provost's Office of Academic Integrity Programs (OAIP). Lesser violations may be handled by instructors as an "admonition," a warning that is reported to OAIP but is not treated as a misconduct adjudication and is not reportable as such outside the university. Admonitions may not be used for most final examinations, major papers, or major graduate work; admonition grade penalties are capped at a zero on the assignment. Reports of actual violations may be made by anyone, instructor or student, to OAIP. An alleged violator will be notified and will then meet with the OAIP director to receive information on student rights and responsibilities under the system. The student then decides whether to admit responsibility or request an Integrity Council investigation. If the investigation determines that sufficient evidence exists to support a finding of responsibility, the matter goes to a hearing before a panel of two Integrity Council students, two faculty, and an Integrity Council chair. The instructor or other reporter is not a party or prosecutor but a witness. Students found responsible for an act of academic misconduct receive a grade penalty plus an institutional penalty assigned by the Provost. Hearings are also available to students who wish to contest an admonition. For actual violations, penalty options include expulsion, suspension with a transcript notation that is either temporary or permanent, remedial alternatives in lieu of suspension, and a letter of reprimand. Remedial opportunities currently include completion of an online plagiarism tutorial and participation in a one-credit-hour, S/U graded integrity course. The course emphasizes why integrity matters, explains how misconduct affects the community, and provides the student an opportunity to reflect on his or her own values. In coming semesters, a similar one-credit course specific to plagiarism and authorship will be implemented.

### **Health Sciences Center**

At the Health Sciences Center, the Academic Misconduct Code describes academic misconduct as including cheating, plagiarism, fabrication, fraud, destruction, bribery or intimidation; assisting others in any act proscribed by this Code; or attempting to engage in such acts. The policy and procedures regarding dishonest work and definitions of each type of academic misconduct as noted above are detailed in the Academic Misconduct Code which may be found online at <http://www.ouhsc.edu/provost/FacultyHandbook.asp>.

## **5. Grade Disputes**

### **Norman Campus**

The Norman Campus procedures for adjudicating grade disputes are available to any student who feels that a final or interim grade was assigned in a prejudiced or arbitrary manner, or resulted from an inability to speak the English language. The policy can be found on the University's integrity website: [http://integrity.ou.edu/files/Grade\\_Appeals\\_and\\_Academic\\_Appeals\\_Boards.pdf](http://integrity.ou.edu/files/Grade_Appeals_and_Academic_Appeals_Boards.pdf). The policy anticipates that the student will first attempt to work the matter out with the instructor, in conjunction with the unit's chair or director as appropriate. Disputes not resolved informally are submitted to a hearing process at the college level; the decision of the college's Academic Appeals Board is appealable to the college's executive committee but is otherwise final.

### **Health Sciences Center**

At the Health Sciences Center, the responsibility for academic evaluations of students rests with the faculty. If a student feels he or she has received a prejudiced or capricious evaluation by an instructor, and if he or she is unable to resolve the matter in conference with the instructor or the departmental chair, an appeal may be made to the appeals Board of the college offering the course. Any thesis, dissertation, or comprehensive exam appeals shall be heard by the Graduate College Appeals Board. The HSC policy on Academic Appeals may be found online at <http://www.ouhsc.edu/provost/FacultyHandbook.asp>.

## 6. Other Student Grievances and Appeals

The university provides that all student concerns, grievances, and appeals that are not covered under a specific policy may be directed either to the Provost or to the Vice President for Student Affairs (<http://catalog.ou.edu/current/Policies.htm>). In addition, the President maintains an action line that is available for any student concern (<http://www.ou.edu/president/contact.html>).

## C. Transfer Policies (Commission Policy: 3.11)

### 1. Undergraduate Programs

The University of Oklahoma is guided in its undergraduate transfer and articulation policy by the minimum policy requirements established by the Oklahoma State Regents for Higher Education and published in Section 3.10 of their online Policy and Procedure Manual (<http://www.okhighered.org/state-system/policy-procedures/part3.shtml>). Defined by the Oklahoma State Regents for Higher Education, transfer students are undergraduate students who have attended an accredited college or university and have attempted more than six semester hours, excluding remedial (pre-college) work or credit hours accumulated as a concurrently enrolled high school student.

Articulation standards are set by the Oklahoma State Regents for Higher Education in Policy Section 3.10 (<http://www.okhighered.org/state-system/policy-procedures/part3.shtml>). To facilitate the transfer of students between institutions that are part of the Oklahoma State system for higher education, the University of Oklahoma follows the transfer course equivalencies established by the faculty representing the 25 colleges and universities that are part of the Oklahoma State System for Higher Education. These course equivalencies are maintained on the State Regents website ([www.okhighered.org/student-center/transfer-stdnts/course-transfer.shtml](http://www.okhighered.org/student-center/transfer-stdnts/course-transfer.shtml)). When a student transfers a course from another Oklahoma public institution to OU, that course is considered to be equivalent to the OU course listed on the transfer matrix for all purposes, with the exception that lower division courses that are equivalent to an OU upper division course are transferred as lower division hours. In addition, the University of Oklahoma publishes its own transfer equivalency tables for both in-state and out-of-state universities that send large numbers of students to OU. The OU equivalency tables are published on the OU website (<http://checksheets.ou.edu/tetables.htm>).

When a student transfers a course to OU that is not equivalent to an OU course, that course is evaluated by OU faculty or staff to determine whether that course is equivalent to an existing course or may substitute for an existing OU course. Some courses are also evaluated by the Provost's Advisory Committee on General Education Oversight to determine if they satisfy an OU general education requirement. These equivalencies and substitutions are maintained in a data base, so that if another student transfers the same course from the same institution, it will be automatically equated or substituted.

Whether a course is equivalent to an OU course, substitutes for an OU course or neither, OU accepts as transfer work all courses bearing credit awarded by an accredited institution of higher education. Course work that is neither equivalent to nor a substitute for an OU course or requirement is transferred as an unequated elective course.

### Norman Campus Undergraduates

Once a student has been admitted, the Office of Admissions provides a student with a complete evaluation of transfer credit based on official transcripts received. Evaluation of transfer credit is also provided to prospective students upon request. Information concerning transfer admission and links to course equivalencies and degree requirements are available at: [http://www.ou.edu/content/admissions/home/transfer\\_equivalencies.html](http://www.ou.edu/content/admissions/home/transfer_equivalencies.html).

As stated in the catalog (<http://catalog.ou.edu/current/Admissions.htm>), the University's general policy regarding transfer credit is as follows. The amount of credit granted to applicants for admission as transfer students depends upon the nature and quality of the applicant's previous work, evaluated according to the academic requirements of the University, and the following provisions:

1. Transfer credit earned by students at institutions accredited by a regional accrediting agency (such as the North Central Association of Colleges and Schools) or the Oklahoma State Regents for Higher Education will be accepted for transfer at face value. Credits earned at institutions accredited by a national accrediting agency recognized by the U.S. Department of Education will be reviewed on a course-by-course basis and accepted for transfer if the course is determined to be substantially equivalent to a University of Oklahoma course or courses.
2. Lower-division courses transferred to the University of Oklahoma will generally be used to meet lower-division degree requirements. In the event that a lower-division transfer course is used as a substitution for an upper-division requirement at the University, a student may be required to complete additional upper-division hours for graduation.
3. A minimum of 60 semester hours must be earned in a senior college for a baccalaureate degree.
4. Transfer students who enter the University with an Associate of Arts or an Associate of Science degree from an institution in the Oklahoma State System of Higher Education are considered to have met the lower-division (1000- and 2000-level) course requirements of the University's General Education core curriculum. However, these students are still required to complete any lower-division coursework that is required beyond the University's lower-division General Education course requirements, as well as the upper-division (including General Education) course requirements for a degree.
5. The dean's office of each degree-recommending college has ultimate responsibility for determining how transfer credit will apply to a specific degree program. Since graduation requirements vary from college to college, a re-evaluation of transfer credit is required if a student changes degree colleges.

### Health Sciences Center Undergraduates

All undergraduates at the Health Sciences Center are transfer students and therefore must meet all general education requirements set forth by the State Regents prior to matriculation into an OUHSC program. OUHSC uses the Transfer Course Equivalency Tables maintained by the Norman Campus Office of Admissions.

## 2. Graduate Programs

Policies and procedures for these programs are in the resource room and can be found on the following websites:

Norman Campus Graduate College - [http://catalog.ou.edu/current/Graduate\\_College\\_Info\\_for\\_Masters.htm](http://catalog.ou.edu/current/Graduate_College_Info_for_Masters.htm)

HSC Graduate College Bulletin - <http://www.ouhsc.edu/graduate/GCBulletin/Home.htm>

### Norman Campus Graduate Programs

The acceptance of transfer credit toward master's degree programs is determined in accordance with the following criteria:

1. The coursework transferred represents valid graduate credit earned in graduate-level courses from an accredited college or university; **and**
2. The credit is not more than five years old at the time of admission or readmission to the degree program; **and**
3. The credit is applicable to the degree program; **and**
4. The credit carries a grade of A, B or S on a 4.0 scale. The S grade must be equivalent to a B or higher. For institutions with an expanded grading system (+/- system), the course grade must be equivalent to 3.0 or higher. Grades of B- do not transfer; **and**



5. Transfer credits are subject to the approval of the academic unit, which may have more stringent requirements than those of the Graduate College. Applicants should consult the proposed academic unit for information about transfer credits for individual programs; **and**
6. The credit is approved by the academic unit and the Graduate College Dean.
7. Combined hours transferred from other institutions and/or residence credit taken prior to admission to a graduate degree program may not constitute more than 25 percent of the minimum number of credit hours required for the master's degree. However, eight hours may be accepted in a program that requires less than 34 credit hours.

Academic units with transfer rules more stringent than those of the Graduate College shall so indicate in that section of the General Catalog which specifically describes their program. The rules of these academic units shall take precedence over those found elsewhere and are available in the Graduate College and the academic unit.

#### **Transfer Credit from OSU-Tulsa to OU-Tulsa Programs**

A list of degree and certificate programs offered by OU in Tulsa is available on the OU-Tulsa website at <http://tulsagrad.ou.edu>. In no case may more than 15 hours from OSU-Tulsa be applied toward a graduate degree earned at OU-Tulsa. A student who interchanges more than eight hours of credit between Oklahoma State University and the University of Oklahoma must petition the Graduate Dean for permission to apply transfer credit from a third institution toward their degree program. Coursework transferred from OSU-Tulsa must meet all other normal requirements for transfer credit. Individual degree programs may have more restrictive policies regarding transfer credit. Students should contact their academic unit for more information about the acceptability of transfer credit.

#### **Transfer Credit from the OU Health Sciences Center**

Graduate coursework completed at the University of Oklahoma Health Sciences Center is considered residence credit. Upon approval by the academic unit and Graduate Dean, HSC credit earned in a degree program may be used without limitations as credit toward a degree on the Norman campus.

#### **Transfer Credit from the OneNet Conferencing System**

An exception to the 25 percent limit on transfer credit is made for courses taken through the OneNet two-way video conferencing system. Up to 50 percent of the credit hour requirements for a master's degree may be transferred from Oklahoma State University if the courses were taken via OneNet. Residence credit is granted for graduate-level coursework taken via OneNet when taught by a member of the University of Oklahoma graduate faculty.

#### **Transfer Credit from a First Master's Degree Applied toward a Second Master's Degree**

Credit hours previously presented and counted for one master's degree may not be applied toward satisfying the requirements of a second master's degree with the exception of approved dual degree programs.

#### **Transfer Credit from a Professional Degree Applied toward a Master's Degree**

With the approvals indicated above, the credit from a professional degree (e.g., DD, MD, JD, DVM, DDS) may be applied toward a master's degree as transfer credit, provided that such courses carry a grade of B or better and have been approved for graduate credit.

#### **Transfer Credit in Absentia**

Courses and fieldwork done in absentia may be transferred in rare cases upon recommendation of the academic unit and with approval of the Graduate Dean.

#### **Transfer Credit from Advanced Standing Exams**

No graduate credit may be earned by advanced standing examinations.

#### **Transfer Credit and Grade Point Average Computation**

Transfer credit is considered neutral in the computation of the University of Oklahoma grade point average for the purpose of determining continued admissibility and graduation.

### **Health Sciences Center Graduate Programs**

#### **Master's Programs**

The acceptance of transfer credit from another institution for a master's degree at OUHSC is determined in accordance with the following criteria:

1. A maximum of 25% of the minimum number of credit hours required for the master's degree may be transferred from other institutions. Eight transfer hours may be accepted in a 30-hour program.
2. An exception to the 25% limit on transfer credit is made for courses taken through electronic media approved in advance by the Department and Graduate College. Residence credit is granted for graduate level coursework taken via electronic media when taught by a member of the University of Oklahoma graduate faculty. A student working toward a graduate degree may be permitted to apply credit earned from other institutions via electronic media in an amount not to exceed 50% of his/her total degree program. In no instance can the total number of credit hours transferred, including electronic media, exceed 50% of the degree program.
3. The coursework transferred must represent valid graduate credit earned in graduate level courses from an accredited college or university.
4. The credit must carry a grade of A, B, or S.
5. The credit must be applicable to the degree program.
6. The transfer credit must not be more than six years old at the time of admission to the degree program. In special cases, credit more than six years old may be transferred if recommended and validated by the department and approved by the Graduate dean. The departmental procedures to validate the student's current knowledge and competency must have the approval of the Graduate Dean.
7. Credit from a professional degree program such as the MD, DDS, or DVM may be applied toward a graduate degree as transfer credit, provided that such courses carry a grade of A, B, or S and have been approved for graduate credit by the academic institution of origin.
8. Graduate coursework completed at the University of Oklahoma Norman campus will be considered as residence credit, and upon approval of the department and the Graduate Dean may be used without limitation as credit toward a master's degree.
9. Credit hours previously presented and counted for one master's degree or certificate may not be applied toward satisfying the requirements of a second master's degree or certificate with the exception of approved dual degree programs.
10. Credit by correspondence or by advanced standing examination will not apply toward a graduate degree.
11. Graduate coursework taken in Tulsa from the University of Oklahoma is not considered transfer credit. Oklahoma State University Tulsa consists of five cooperating universities that provide undergraduate and graduate level courses as well as some degree programs. Credit taken in Tulsa from other cooperating universities through OSU Tulsa is considered transfer work and must comply with the transfer policies.
12. All transfer coursework must be approved by the department and by the Graduate Dean. Departments with transfer rules more stringent than those listed in this section shall take precedence and will be listed in the departmental section of the bulletin.
13. Transfer credit is considered neutral in computing the University of Oklahoma grade point average for the purpose of determining academic status, probation, and graduation.

### **Transfer Credit for Doctoral Programs**

The acceptance of transfer credit from another institution for a doctoral degree at OUHSC is determined in accordance with the following criteria:

1. A maximum of 44 semester hours from individual courses and/or a completed degree may be applied toward a doctoral degree. Exceptions can be made for additional non-OU coursework taken by electronic media, following enrollment in an OUHSC doctoral program.
2. The coursework transferred must represent valid graduate credit earned in graduate level courses from an accredited college or university.
3. The credit must carry a grade of A, B, or S.
4. The credit must be applicable to the degree program.
5. Individual courses applied must not be more than six years old at the time of admission to the degree program. In special cases, credit more than six years old may be transferred if recommended and validated by the department and approved by the Graduate dean. The departmental procedures to

validate the student's current knowledge and competency must have the approval of the Graduate dean.

6. A completed master's degree, all of which is to be used, may be applied toward a doctoral degree regardless of age, if approved by the department/program and the Graduate dean. The total number of credit hours transferred toward the Ph.D. degree cannot exceed 44 semester hours.
7. Credit from a professional degree program such as the MD, DDS, or DVM degree may be applied toward a graduate degree as transfer credit, provided that such courses carry a grade of A, B, or S and have been approved for graduate credit by the academic institution of origin.
8. Graduate coursework completed while a student in a doctoral degree program at the University of Oklahoma Norman or OU Tulsa Campuses will be considered as residence credit, and upon approval of the department and the Graduate dean, may be used without limitation as credit toward a doctoral degree.
9. Credit hours previously counted for one doctoral degree may not be applied toward a second doctoral degree. No more than six hours of transfer thesis research credit from a completed master's degree may be applied toward a doctoral degree.
10. Credit by correspondence or by advanced standing examination will not apply toward a graduate degree.
11. Graduate coursework taken in Tulsa from the University of Oklahoma is not considered transfer credit. OSU Tulsa consists of five cooperating universities that provide undergraduate and graduate level courses as well as some degree programs. Credit taken from the other cooperating universities through OSU Tulsa is considered transfer work and must comply with the transfer policies.
12. All transfer coursework must be approved by the department and by the Graduate dean. Departments with transfer rules more stringent than those listed in this section have specified them in the departmental section of the bulletin. These more stringent rules take precedence over the general rules described in this section.

Procedures for application of transfer credit may be found at:

<http://www.ouhsc.edu/graduate/PDF/TransferHoursintoDoctoralProgram.pdf>.

### 3. Professional Programs

#### College of Law

College of Law transfer credit information is available at: <http://catalog.ou.edu/current/Law.htm>. To be considered for transfer with advanced standing, an applicant must have attended an ABA accredited law school. Students must complete one full year of study before being admitted. Admission for transfer is based upon law school GPA, class standing, and various other factors. Transfer applicants must submit:

1. A completed copy of the University of Oklahoma College of Law Application for Admission and all related and supporting materials;
2. LSAT scores (which will be requested by the College of Law from LSDAS);
3. Transcripts from all law schools attended;
4. A letter from the Registrar indicating that the transfer applicant is in good standing and eligible to continue, including class rank through the end of the last semester attended;
5. A personal statement indicating reasons for wanting the transfer; and
6. Non-refundable application fee.

A student cannot receive credit for work taken in another law school when enrolled at the same time in classes in the OU College of Law. When a student transfers to the College of Law from another school, grades at the other school will not be counted in determining the student's cumulative grade point average or class standing at the OU College of Law. Applicants who have been dismissed from another law school for scholarly deficiency or serious academic misconduct will not be considered for admission.

### **College of Medicine (MD)**

Transfer credit information is available at: <http://www.oumedicine.com/bodycontent.cfm?id=5899>. A limited number of spaces are available to accommodate transfer students. The following criteria must be met:

1. Applicants must meet the same undergraduate minimum requirements required of all applicants to the College of Medicine, including U.S. citizenship, prerequisite course work, GPA and MCAT score.
2. The applicant must be currently enrolled in good standing at an LCME accredited medical school.
3. Transfer into the second year will be considered if the requesting student is felt to be able to receive a preclinical education that is consistent with the College's educational program objectives. The combination of the student's completed first year coursework at the previous medical school and the second year coursework at OU must be such that it is deemed that the student will meet OU-COM (preclinical) program objectives.
4. Students wishing to transfer into the third year must be on schedule to complete the first two years of medical school prior to the transfer. The applicant must bring certification of having taken USMLE Step 1 examination prior to beginning coursework in the College of Medicine.

### **College of Pharmacy (PharmD)**

Transfer credit information is available at:

[http://pharmacy.ouhsc.edu/prospective/admission\\_pharmd/admission\\_xfer\\_policy.asp](http://pharmacy.ouhsc.edu/prospective/admission_pharmd/admission_xfer_policy.asp). If there is available capacity in the program, applications for transfer or admission with advanced standing will be reviewed by an ad hoc committee appointed by the Dean of the University of Oklahoma College of Pharmacy (OUCOP). This committee will include representation from the Admissions Committee, the Academic Standings Committee, the Curriculum Committee, and Pharmacy Student Affairs. Any inquiries from students for advanced standing in the OUCOP will be referred to the Office of Student Affairs, who will forward materials to the ad hoc committee Chair.

Admission of individuals with advanced standing is not encouraged by the OUCOP. However, exceptions may be considered when personal circumstances have forced the individual to withdraw from another college of pharmacy. Individuals who have been enrolled in a college of pharmacy but are not presently enrolled may need to make application as a new student or may be considered for admission with advanced standing as determined by the ad hoc committee.

Individuals who possess a Bachelor of Science in Pharmacy will also be considered for admission with advanced standing. Previous training and professional experience will be considered in reviewing the application for advanced standing.

Individuals dismissed from a college of pharmacy for insufficient academic performance or unprofessional behavior will not be considered for admission.

#### **Admission with Advanced Standing**

Applicants who have not completed a bachelor's degree in pharmacy must:

1. Submit a letter requesting transfer from the current or previous college of pharmacy including the reason for the request.
2. Provide a letter from the dean's office of the college of pharmacy certifying that the applicant is/was in good academic standing. This letter may serve as one of the three letters of reference required by the OUCOP.
3. Supply a copy of the curricular requirements of the college of pharmacy in which the student is/was enrolled.
4. Submit an official OUHSC application with payment of all applicable fees, three letters of reference, and other requested information.
5. Provide transcripts of all completed college and university coursework as well as current enrollment.
6. Be available for a personal interview with the OUCOP should the application meet initial screening requirements.

Applicants who have completed a bachelor's degree in pharmacy must:

1. Submit a letter requesting admission for advanced standing that includes an explicit statement of career goals and objectives, summary of practice experience, and perceived level and area of expertise. Include rationale as to how completion of the Doctor of Pharmacy program will augment applicant's current practice or assist applicant in meeting career goals.
2. Submit an official OUHSC application form with payment of all applicable fees.
3. Submit three letters of reference from individuals familiar with the applicant's professional qualifications. One of the letters must be from the applicant's most recent supervisor. Additional information may be requested from references.
4. Provide transcripts of all college and university coursework.
5. Be available for a personal interview with the OUCOP should the application meet initial screening requirements.

### **Review of Applications for Transfer or Advanced Standing**

Following the interview, the ad hoc committee will provide a recommendation to the Dean of the College of Pharmacy to accept or deny the application. A recommendation for admission must include an individualized program of study for completion of the Doctor of Pharmacy degree.

### **College of Dentistry (DDS)**

The University of Oklahoma College of Dentistry does not routinely accept transfer students due to the limitations of space available in existing classes and the incongruity of the curricula at respective schools. In the rare instance when it may be necessary to consider a transfer request, the deciding factors are space availability, reasons for the move, prior academic performance, compatibility of the curricula, and academic standing/letters of evaluation from the faculty and academic dean of the student's present dental school. Remediation and supplementary course work are typically required to complete the program. No one is allowed to transfer into the third or fourth year of the program.

## **D. Verification of Student Identity (Commission Policy: 3.12)**

### **1. Distance Education**

#### **Norman Campus**

Almost all online courses on the Norman Campus are offered by either the College of Arts & Sciences or the College of Liberal Studies. They are also the only colleges with online degree programs.

#### **College of Arts & Sciences**

Student authentication methods and promotion of academic integrity for the University of Oklahoma's **College of Arts and Sciences online courses include:**

1. Each student has a secure user ID and password to access online and blended courses in Desire2Learn (D2L). The security of this logon information is centrally controlled by the University's Information Technology Department.
2. Faculty teaching online/blended courses are encouraged to use course design and assessment techniques which promote academic integrity. The instructional designers in the CAS Online Program provide this information to faculty during individual consultations. Faculty can also access this information online. Examples of course design and assessment techniques shared with faculty include:
  - a. Making written assignments cumulative (students turn in parts of their large assignments throughout the semester)
  - b. Comparing the writing of students in the discussion board with the written work they submit for papers and exam essays.
  - c. Using multiple assessment techniques such as objective quizzes and exams, essay exams, discussions, written assignments, online presentations, journals or reflective papers.

- d. Creating a grading policy where objective testing is not heavily weighted on the final grade.
  - e. Using Turnitin.com, which is integrated with D2L, to help check for plagiarism.
  - f. Using multiple randomization options in D2L for all online exams/quizzes. This ensures that each student receives an exam that is unique.
  - g. Using the D2L settings for exams/quizzes to set a restricted time limit, allow only one question to be seen at a time, and release grades only after everyone has completed the exam.
  - h. Develop discussion questions that require students to use content specific to the class and place that content into broader concepts of the discipline.
3. Faculty always have the option of setting up proctored exams for their online/blended courses.
  4. The Director of the Online Program is actively engaged in national professional organizations that provide the most up-to-date information on student authentication methods. As new technologies are developed they are reviewed by the Director and recommendations are provided to the Dean of the College of Arts and Sciences.

### **College of Liberal Studies**

The primary means of student authentication for online students in College of Liberal Studies (CLS) is by use of secure user ID and password protection, from initial application to registration and throughout the student's coursework. A variety of confidential and personal history information (which theoretically should only be known by the applicant him/herself) is required as a part of the admissions process and the student's identification number and secured user ID/password are only provided after such information has been provided. Furthermore, registration for classes is only available to students after they have submitted all required materials in the admissions process, including provision of transcripts and verification of the applicant's academic history. As a final step, access to the course-specific websites for CLS is made available only after the student has completed course registration and his/her secured user ID/password to D2L has been activated. While no process is foolproof, current practice reflects common approaches throughout higher education at this time.

The second relevant aspect of authentication centers around assuring "...that the student who registers in a distance education course or program is the same student who participates in and completes the program..." (proposed legislation, S. 1642, H.R. 4137). In attempting to establish "best practices", the Western Cooperative for Educational Technologies (WCET) has developed a two-pronged set of strategies for promoting academic integrity in distance education, and this framework ([http://wcet.wiche.edu/wcet/docs/publications/Briefing\\_Paper\\_Feb\\_2008.pdf](http://wcet.wiche.edu/wcet/docs/publications/Briefing_Paper_Feb_2008.pdf)) forms the basis of CLS activities. In keeping with the WCET guidelines, CLS programs place greater emphasis on the use of written assignments, threaded discussions, and other writing-intensive learning activities rather than on objective exams as a means of assessment. Although exams are rarely used, when they are deemed necessary to achieve the learning outcomes, instructors are encouraged to use random-draw test banks and to utilize the timed-test features available in D2L. Furthermore, students in all CLS courses are required to place an academic integrity statement on the cover page of all written assignments, by which they attest that the work submitted is in fact their own, has not been copied/plagiarized, and has not been submitted for any other course nor for any other purpose. In addition, the default status for online CLS courses is set to routinely utilize plagiarism detection software for all written work and discussion postings. Although the College has not to this point had substantial requests for remote exam proctoring, exploration has begun for appropriate means to do so (such as Proctor U or remote-360 web cams) should that need emerge.

### **Health Sciences Center**

OUHSC faculty utilize different methods of student assessment all of which consider integrity issues. Some of these methods include on-line assessment, self-testing, quizzes, proctored exams, electronic submission of coursework, electronic student portfolios, on-site evaluations. On-line students are governed by the same Academic Misconduct policy as on-site students.



Currently, student access to electronically delivered course materials (web-based) and online tests requires a valid OUHSC user ID and password. Account access is validated through active directory. Students receive instructions on proper password creation to reduce the likelihood of compromising passwords. Proper user names and passwords are required for this access. OUHSC domain passwords expire every 180 days and require the user to change their password at that time. The user is automatically notified at least 14 days prior to password expiration. Passwords must be at least 8 characters in length and must contain a combination of letters, numbers, and special characters. For more information regarding changing passwords go to: <http://www.ouhsc.edu/password/>.

Testing materials for distance sites are often sent directly to faculty at the distance site via email, fax, mail, or if necessary by shipping service, such as FedEx. Any material that must be returned to OUHSC is handled in like manner. At the distance sites, students are monitored to the same degree that they are on the OUHSC campus. Student work and tests are proctored by faculty members.

The clinical and laboratory experiences are provided and evaluated on-site by adjunct faculty under the direction and authority of the degree granting program. Faculty undergo training to ensure they are teaching and evaluating students to the same levels of clinical and laboratory competence and in an equivalent manner to that of students on OUHSC Oklahoma City campus.

**Academic Technology** – Academic Technology utilizes ongoing communication and collaboration with organizations such as Information Technology Advisory Committee, Faculty Senate, Staff Senate, Student Association and organized focus groups for dialogue to discuss, review and evaluate new technologies that will enhance the learning environment and insure integrity. Academic Technology (<http://www.ouhsc.edu/at/> look under Learning menu) works with faculty, staff, and students to provide technology that enhances learning, including the following:

1. **LMS system** (Blackboard and Angel switched to Desire2Learn in 2010-11): allows faculty/staff to provide course materials online and run community sites for group collaboration. These sites are used to bridge distances and facilitate learning after class hours and during unscheduled school closing such as bad weather. D2L provides online access to course related academic materials and organization sites. Faculty, staff, and student leaders can post Office documents, PDF files, and pictures. Additional academic tools are also available such as Dropbox for assignment files, grades posted online, online tests/ surveys/ self-assessments. The use of a D2L site is optional for all courses so students should check with the course faculty or student organization leaders for more information on available D2L sites during each semester. Approximately 400 course and community sites are available each semester.
2. **TurnItIn**: plagiarism detection software is available to all faculty, staff, and students. In March 2011, OUHSC anticipates adding the direct TurnItIn connection to the Desire2Learn Dropbox for all incoming assignments. This allows for greater ease of use. (Brought Turnitin to campus in 2005.)
3. **Respondus and Respondus LockDown Browser**: Faculty and Staff expressed an interest in moving toward online testing in several colleges so Respondus products and license are available to ensure a more secure exam environment within a proctored room setting for high stakes testing. (Brought Respondus to campus in 2006, Lockdown Browser in 2008.)
4. **TurningPoint Technologies Audience Response Devices**: Used in the classrooms to monitor and test content delivery and retention. (Brought TurningPoint Technologies to campus in 2006.)
5. **Polycom Videoconferencing technologies**: Used in many Distance Education classrooms and labs to provide live interaction and content delivery to OUHSC students located on other campuses. This technology provides a robust environment that students at any location can use to see, hear and actively participate as if they were in the traditional classroom with the teaching faculty. Rich technology tools allow for sharing data, video, animations and annotations, face-to-face discussions, as well as rich media capture of the sessions for on-demand review. DE classroom technology has become the standard technologies implemented in new classrooms ([http://www.ouhsc.edu/at/room\\_overview.asp](http://www.ouhsc.edu/at/room_overview.asp)). Currently there are over 75 classrooms and learning spaces with Distance Education technology. DE classrooms have grown from 5 in 2000 to 75 in 2010.

## 2. Correspondence Education

The Center for Independent and Distance Learning (CIDL) offers a variety of undergraduate online correspondence courses from numerous colleges at the University of Oklahoma. No degree programs are administered by CIDL. All courses offered by CIDL are approved by the corresponding college department chairs and are the same courses offered on the main campus.

Student identity in CIDL online courses is verified in several ways.

1. OU students desiring to enroll in a CIDL course are required to get their academic advisor's permission before the enrollment system will allow the student to enroll.
2. All students upon enrollment set up a login and secure password that will provide access to the university's course management system, Desire2Learn and the student information system "oZONE".
3. All courses offered by CIDL require proctored exams. Students may take exams at the CIDL Testing Center and if they are not in the Norman area the requirement is to use a university/college testing center or a commercial testing center. Students are required to show photo identification before testing and proctors log start and completion times on provided forms. In selected CIDL courses, students are also offered the option to use ProctorU, a contracted fee based proctoring service.

ProctorU uses a three step process to verify the identity of the student:

1. They connect with the student via webcam and verify student photo identification.
2. They monitor the student's computer screen in real time.
3. They authenticate the student's identification using a multi-factor process.

The CIDL website outlines the following additional charges a student may incur:

1. ProctorU test proctoring option.
2. CIDL Testing Center charge for non-CIDL student use.

## E. Title IV Program and Related Responsibilities (Commission Policy: 1.7)

Financial Aid information can be found at the following websites:

**Health Sciences Center** Office of Student Financial Aid – [www.ouhsc.edu/sfs/](http://www.ouhsc.edu/sfs/)

**Norman Campus** – <http://www.financialaid.ou.edu/>

### 1. General Program Responsibilities

The University of Oklahoma complies with the requirements of the Higher Education Reauthorization Act of the Higher Education Act of 1965 (HEA) as amended through the College Cost Reduction and Access Act of 2007 (CCRAA), the Ensuring Continued Access to Student Loans Act of 2008 (ECASLA), the Higher Education Opportunity Act of 2008 (HEOA, or reauthorization), the Student Aid and Fiscal Responsibility Act of 2009 (SAFRA), and the Health Care and Education Reconciliation Act of 2010. The University of Oklahoma is in good standing with the United States Department of Education and is approved to participate in the following programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, TEACH, Direct Subsidized and Unsubsidized Loan, Direct PLUS Loan, Direct Grad PLUS Loan, Federal Work Study, Federal Work Study Job Location Development Program and Experimental Site.

The University of Oklahoma has not had any findings during A-133 audits in the past several years. Cole and Reed conducted the FY 2011 A-133 audit and Grant Thornton, LLP conducted the FY 2010 and FY 2009 A-133 audits. Copies of these reports are in the resource room.

The United States Department of Education conducted an on-site Program Review of the University of Oklahoma's Financial Aid Services department the week of February 9, 2010. The University was selected for



the one week “mini” review due to a new initiative to review schools that had not been visited within the past decade. During the review, the University of Oklahoma was cited with liabilities to repay approximately \$269,000. After researching the issues, the findings and liabilities appear to be similar to other comprehensive institutions. Financial Aid Services has implemented corrective measures to ensure that OU does not have similar findings and liabilities in the future.

**Finding 1. Enrollment Status Not Verified**

Verification of class attendance for students receiving AW (administrative withdrawal) grades was not addressed properly. An evaluation must be conducted to determine if recalculation is necessary for Federal Pell Grant, ACG and/or SMART Grant awards in cases where a student is/was assigned the grade of AW.

**Action:** Reports were created for 08-09 and 09-10, and awards were recalculated for students whose attendance could not be verified. Details are provided in the actual report.

**Updated Policy:** Financial Aid Services receives an automated report each week that identifies all students assigned the grade of AW during the previous week. A separate report is generated at the end of each semester which identifies students who received grades of all F. The University’s student computing and records system contains a field on the class roster that allows the instructor to record the student’s last day of attendance in each course. The University Provost has approved to mandate the use of the last date of attendance when assigning grades of F and also AW, but this process has not been implemented at this time. Per the October 29, 2010 Federal Register, starting with the Fall 2010 process, for any student receiving all F grades or at least one AW grade the class roll is reviewed for a Last Date of Attendance and if provided, The University uses that date to calculate R2T4 (Return to Title IV) and /or adjust Federal Pell Grants. If a date is not listed on the class roster, the professor is contacted for a last date of attendance. If the professor does not respond the student is considered to have never attended the class and the student’s aid status is recalculated on this new enrollment status. A letter is mailed to the student giving the student the opportunity to submit documentation from the professor to indicate the actual last date of attendance for the course.

**Finding 2. Unofficial Withdrawal Policy Inadequate**

Verification of class attendance for students receiving all F grades was inadequate. If a student who began attendance and has not officially withdrawn fails to make a passing grade in at least one course, the institution must assume, for Title IV purposes, the student has unofficially withdrawn unless the institution can document that the student completed the period.

**Action:** Reports were created for 08-09 and 09-10 and awards were recalculated for students whose attendance could not be verified. Details are provided in the actual report.

**Updated Policy:** Financial Aid Services receives an automated report each week that identifies all students assigned the grade of AW during the previous week. A separate report is generated at the end of each semester which identifies students who received grades of all F. The University’s student computing and records system contains a field on the class roster that allows the instructor to record the student’s last day of attendance in each course. The University Provost has approved to mandate the use of the last date of attendance when assigning grades of F and also AW, but this process has not been implemented at this time. Per the October 29, 2010 Federal Register, starting with the Fall 2010 process, for any student receiving all F grades or at least one AW grade the class roll is reviewed for a Last Date of Attendance and if provided, The University uses that date to calculate R2T4 (Return to Title IV) and /or adjust Federal Pell Grants. If a date is not listed on the class roster, the professor is contacted for a last date of attendance. If the professor does not respond, the student is considered to have never attended the class and the student’s aid status is recalculated on this new enrollment status. A letter is mailed to the student giving the student the opportunity to submit documentation from the professor to indicate the actual last date of attendance for the course.

**Finding 3. The R2T4 (Return to Title IV) policy provided to students is inadequate.**

The published policy for students did not identify the time frame for returning funds and the order in which funds were to be returned.

**Action:** Additional information needed in R2T4 policy has been added.

**Finding 4. Annual Campus Security Report Did Not Meet Requirements**

The campus security policy did not include a notification to students that the institution will change a victim's academic and living situations after an alleged sex offense (if requested by the victim), and it did not include options and details for those changes. In addition the procedures for campus disciplinary action following allegations of a sex offense did not clearly describe that both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceedings. This policy is required to be provided to all currently enrolled students and faculty.

**Actions:** The following steps have been taken to respond to the areas of noncompliance in the OU annual security report:

1. The OU Sooner Safety and Fire Report has been updated to include language outlining the option for a sexual offense victim to request a change in academic and living situations after an alleged offense.
2. Additional language has been included that clearly defines the campus disciplinary action stating that both the accuser and the accused must be informed of the outcome of any University disciplinary proceedings.
3. This year, the Sooner Safety Report was published digitally. These changes have been made to the digital copy. A notification of these changes has been sent to the staff, faculty and students of the Norman campus through a mass email message that contains a link to the updated policy.

## 2. Financial Responsibilities

The University of Oklahoma fulfills its Title IV responsibilities related to financial management.

The University of Oklahoma (the "University") is an agent of the state of Oklahoma governed by the University of Oklahoma Board of Regents and the Oklahoma State Regents for Higher Education. By state statute, the University is subject to an external audit. This audit is comprised of two distinct audits covering the accounts and operations of the Norman Campus and Law Center of The University of Oklahoma ("Norman Campus") and the Health Sciences Center (the "Center"). The Norman Campus and the Center each undergo an annual A-133 audit. The audits for the fiscal year ended June 30, 2011 found no matters involving the internal control over financial reporting and operations with respect to any material weaknesses or significant deficiencies. The Center's audit included follow-up on two findings from the audit report for the year ended June 30, 2010. These findings were recommendations that the Center evaluate the recording, reconciliation, and reporting process relating to the acquisition and implementation of new software systems, and that the Center evaluate the current controls over the review and approval of independent contractor invoices, particularly if they pertain to transcription services, submitted for reimbursement under grant agreements. Both findings were reported to have corrective action plans implemented and no similar findings were noted in the current year.

The University has fiscal policies and procedures to ensure the following concerning university resources: they are protected by rigorous internal controls; they are used for appropriate purposes and are in keeping with any restrictions; and they are reported accurately in accordance with GAAP and federal cost accounting standards such as OMB Circulars A-21 and A-110.

## 3. Default Rates

The University of Oklahoma's 2009 Official Default Rate is 3.8%, which is well below the national average of 8.8% and also well below the Oklahoma average of 10.7%. The average of other Big 12 Division school default rates is 3.2%, which indicates that OU is very close to average among similar institutions within this region of the United States.

The University of Oklahoma conducts a variety of actions to encourage students to graduate with as little debt as possible.

1. The financial aid office presents a debt management class to all entering freshmen enrolled in Gateway courses. This past fall term consisted of approximately 60 presentations to classes of 20-25 students.

2. The Financial Aid Services Office includes a branch office, the Financial Education Center (FEd). The FEd consists of three full time staff whose primary focus is to assist students with debt management skills. Activities include:
  - a. Workshops
  - b. Cash Course Interactive Web Site
  - c. Debt Counseling
  - d. Assistance with financial aid package
  - e. Specialized counseling for unpaid Bursar balances
3. Assist Federal Student Loan Servicers with address and phone number updates for students who are 30 days or more delinquent on their student loan accounts.
4. The Financial Aid Office has designed and currently instructs a 3 credit hour course on Personal Finance which is open to students attending University College. There are plans to expand the number of offerings each term.
5. Financial Aid Staff join efforts with University College and present four workshops throughout each term. The Student Success Program presentations include information to assist students with the skills necessary for financial success during college.

Additional resources are online at:

<http://www2.ed.gov/offices/OSFAP/defaultmanagement/2009staterates.pdf>  
<http://student-loan-default.findthedata.org/d/d/Oklahoma>

#### **4. Campus Crime Information, Athletic Participation and Financial Aid and Related Disclosures**

##### **Campus Crime Information**

Sooner Safety Report is collected each year through various departments (OUPD, Fire Marshall, Student Affairs, Public Affairs). The report ([www.ou.edu/safety.pdf](http://www.ou.edu/safety.pdf)) is sent by the Office of Public Affairs via email to faculty, staff and students each year and can also be found online at: [www.ou.edu/safety.pdf](http://www.ou.edu/safety.pdf).

Other safety information can also be found online at:

[www.ou.edu/housingandfood/campus\\_living/safety.html](http://www.ou.edu/housingandfood/campus_living/safety.html)  
<http://studentconduct.ou.edu/>  
<http://www.ou.edu/web/landing/OUconsumerinfo.html>

Information regarding when disciplinary action is revealed to victims is located at:

<http://www.ou.edu/safety.pdf> (page 15). Additionally, victims of sexual assault are given a brochure stating they can contact Student Conduct to learn about the University disciplinary process if the perpetrator is a University student. The victim is given a copy of the Student Code by Student Conduct.

##### **Missing Student Information**

A missing student policy has been created and may be found online:

[www.ou.edu/content/housingandfood/campus\\_living/safety.html](http://www.ou.edu/content/housingandfood/campus_living/safety.html)  
[www.ou.edu/content/dam/HousingFood/Documents/10MissingStudent.pdf](http://www.ou.edu/content/dam/HousingFood/Documents/10MissingStudent.pdf)  
<http://www.ou.edu/web/landing/OUconsumerinfo.html>

This information is also provided in the students' Housing Community Living Guide and in the Terms and Conditions of all lease contracts. Resident Advisors are trained on the missing persons' policy each year.

##### **Emergency Response**

Students living in University Housing are asked to designate an emergency contact on <http://account.ou.edu>. It is tested once a semester through the President's Press Secretary. It may be found online at:

<http://www.ou.edu/content/dam/AdminFinance/documents/EMERGENCY%20%20RESPONSE%20PLAN%20no%20home%20or%20cell.pdf>  
<http://www.ou.edu/web/landing/OUconsumerinfo.html>

### **Athletic Information**

The information is posted annually by October 15th on the following website: [www.Soonersports.com/school-bio/departments/documents.html](http://www.Soonersports.com/school-bio/departments/documents.html). Athletically-related financial aid information may be found on the same website. NCAA also provides this information through [www.eligibilitycenter.org](http://www.eligibilitycenter.org).

### **Financial Aid information**

Students are also notified of the financial aid information (OU-FAN) each semester and the eligibility requirements information ([http://www.ou.edu/content/dam/homepage/Student%20Consumer%20Information/OU\\_Fan\\_Facts.pdf](http://www.ou.edu/content/dam/homepage/Student%20Consumer%20Information/OU_Fan_Facts.pdf)).

During the February 2010 Federal Department of Education Program Review, the audit team inspected all materials regarding Campus Crime Information, Athletic Participation and Financial Aid Disclosures. OU had one finding in relation to Campus Crime Information. In response information was added stating the fact that the institution will change a victim's academic and living situations after an alleged sex offense and specify more clearly that both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceedings. The appropriate information was updated and OU is now considered in compliance with this regulation. See the "Program Review Report" in the resource room for more information. Samples of all the disclosures are available in the Resource Room.

## **5. Student Right to Know**

The Norman Campus consumer information page is a quick link in the main page drop-down menu. The information is located at: <http://www.ou.edu/web/landing/OUconsumerinfo.html>.

OUHSC Office of Student Affairs has compiled a listing of various required consumer information subjects, available at [http://student-affairs.ouhsc.edu/student\\_consumer\\_info.asp](http://student-affairs.ouhsc.edu/student_consumer_info.asp).

During the February 2010 Federal Department of Education Program Review, the audit team inspected all materials regarding to Student Right to Know and did not report any findings. Samples of all disclosures along with a listing of the websites are located in the Resource Room.

## **6. Satisfactory Academic Progress and Attendance Policies**

### **Norman Campus**

The Satisfactory Academic Progress Policy is published on the Financial Aid Website as well as in a knowledge base software, Ask The Sooners. A copy of the policy is displayed along with the student award section on the student portal, oZONE. During the implementation of the current software system (Banner) Financial Aid contracted with the vendor to ensure that the Satisfactory Academic Progress program was coded to OU specific standards. The program is run on all students after spring semester grades have been posted and after the fall term for students who have been placed on a probation term. This program is also used to identify students who have earned reinstatement.

### **Health Sciences Center**

Federal regulations require that all students receiving federal financial assistance maintain satisfactory academic progress (SAP) towards degree completion. The HSC Academic Progress Policy may be found

online at [http://www.ouhsc.edu/financialservices/SFA/academic\\_prog\\_policy.asp](http://www.ouhsc.edu/financialservices/SFA/academic_prog_policy.asp). The policy applies to all students receiving financial assistance through Title IV programs, Title VII programs, or any other assistance program administered with federal or state funds.

## 7. Contractual Relationships

OU has no contractual relationships for degree programs.

## 8. Consortial Relationships

OU College of Nursing has a BSN arrangement with Oklahoma City Community College and an arrangement with the University of Colorado Health Sciences Center for the Nursing PhD. OU Tulsa has an arrangement with the University of Tulsa for coursework in the Master of Science Physician Assistant Studies programs. All of these institutions are accredited by HLC.

## F. Institutional Disclosures and Advertising and Recruitment Materials (Commission Policy: 12.2)

### 1. Public Disclosure

Accreditation information can be found on the following OU websites:

1. The University of Oklahoma information on the Higher Learning Commission's website can be accessed from the OU home page through the Student Consumer Information link in the drop-down box of links.
2. Student Consumer Information page <http://www.ou.edu/content/web/landing/OUconsumerinfo.html> includes Accreditation link to HLC page.
3. OU Accreditation website, <http://www.ou.edu/accreditation.html>.
4. The OU General Catalog, <http://catalog.ou.edu>, under "What OU is All About" section of the General Information chapter.
5. Discipline Specific Accreditations:
  - a. University of Oklahoma Norman campus accreditations, <http://www.ou.edu/content/provost/accreditation.html>.
  - b. University of Oklahoma Health Sciences Center accreditations, <http://www.admissions.ouhsc.edu/PDF/Accreditation.pdf>.

### 2. Advertising and Recruitment Materials

#### Norman Campus

The Prospective Students information on the OU home page (<http://www.ou.edu>) provides links to admission requirements, costs and financial aid, academics and majors information, recruiting events, housing and food service information, campus tours, and the OU Recruitment Services website. The Recruitment Services website (<http://www.ou.edu/go2/home.html>) provides detailed recruiting information for freshman and undergraduate transfer students, and links to information for prospective graduate and for international students. Sooner Connection, the Recruitment Services internal prospect tracking system, gathers information from prospective students, the University's student system, and purchased tapes of names, addresses, SAT/ACT scores, and demographic characteristics. Recruitment Services regularly sends targeted communications to prospective students through Sooner Connection. The Recruitment Services staff conducts recruiting events at schools throughout Oklahoma, Texas, and Kansas. The Student Call Center operates five nights a week and conducts targeted and random calling campaigns, such as to prospects who have admission applications in progress but not completed, admission applicants who have not applied for scholarships, and students who have been invited to events but have not responded to the invitation. Recruitment Services provides campus tours twice a day Monday-

Friday and once on Saturday. Recruitment publications are provided to prospective students periodically both in print and electronically, and are provided to schools at recruiting events, counselor conferences, and upon request.

### **Catalog(s): Electronic and Paper**

Current and recent past editions of the OU General Catalog are available online (<http://catalog.ou.edu>).

A CD containing the general catalog is provided to all incoming students upon admission. Catalog CDs are provided to school counselors at annual university-sponsored counselor conferences and upon request. Paper copies are provided to OU administrative offices.

### **Policies**

Policies related to advising, registration and add/drop are stated on the web through links on the Enrollment page ([http://www.ou.edu/content/enrollment/home/how\\_to.html](http://www.ou.edu/content/enrollment/home/how_to.html)), in each class schedule PDF,

([http://www.ou.edu/enrollment/home/classes\\_offered/schedules.html](http://www.ou.edu/enrollment/home/classes_offered/schedules.html)), in the Enrollment Services section of the General Catalog, (<http://catalog.ou.edu>), and on the Advising website (<https://www.ou.edu/advising>).

Grading policies are stated in the General Catalog, (<http://catalog.ou.edu>), through the Enrollment website (<http://www.ou.edu/content/enrollment/home/policies.html>) and the Records & Transcripts website

([http://www.ou.edu/content/recordsandtranscripts/home/grading\\_policy.html](http://www.ou.edu/content/recordsandtranscripts/home/grading_policy.html)). Grading policies are also in each class schedule PDF, ([http://www.ou.edu/enrollment/home/classes\\_offered/schedules.html](http://www.ou.edu/enrollment/home/classes_offered/schedules.html)).

Refund policies are stated on the web ([http://www.ou.edu/content/enrollment/home/policies/refund\\_policy.html](http://www.ou.edu/content/enrollment/home/policies/refund_policy.html)) and in each class schedule PDF.

### **OU-Tulsa Campus**

The Prospective Students web page ([http://www.ou.edu/tulsa/aud/prospective\\_students.html](http://www.ou.edu/tulsa/aud/prospective_students.html)) directs prospective students to either the Norman campus admissions web page, the Health Sciences Center admissions web page, or the Tulsa Graduate College web page. The page also contains a link to a form prospective students can complete to request information.

### **Health Sciences Center**

HSC Student Affairs serves as a centralized recruitment office for the Health Sciences Center. This office works closely with high schools from around the state, colleges from across the state, OU Prospective Student Services, University College, Norman Campus Student Life programming, and Norman Campus Registered Student Organizations. HSC Student Affairs hosts SEE HSC Day (similar to Sooner Saturday), oversees campus tours/visits, and much more. The website <http://go2.ouhsc.edu> provides more details.

Dental hygiene recruitment occurs mainly through information presented to college and university counselors at the HSC Counselor's Workshop, Sooner Saturday and similar recruitment programs through other colleges and universities, lectures in health career courses at multiple colleges, presentations in pre-dental clubs, OU College of Dentistry Career Day (dental professionals bring high school and college students to a day long program in which dental careers are discussed). In addition the website [http://dentistry.ouhsc.edu/prospectivestudents\\_2\\_2\\_1.php](http://dentistry.ouhsc.edu/prospectivestudents_2_2_1.php) has information about dental hygiene as a career. Interested individuals can call for an appointment and tour.

The College of Nursing utilizes a variety of recruiting approaches to nursing programs, including the college website <http://nursing.ouhsc.edu>, brochures, flyers, mailers, postcards, and presentations by faculty and staff at local, statewide and national workshops, recruitment fairs, and professional meetings.

HSC Graduate College representative attends campus wide recruiting events such as See HSC Day and Sooner Saturday, but defers to discipline-specific programs for the recruiting events.

### **OU Outreach**

For overall marketing, University Outreach utilizes an integrated approach to advertising that seeks to make these OU academic programs known among the target student population of working adults. The majority of Outreach's credit-granting programs target the working adult population as potential students, although selected programs (e.g., Aviation, Intersession, Center for Independent and Distance Learning) are also promoted to traditional and on-campus students (ages 18-22). Noncredit training activities rely largely on relationships with various professional and trade associations and community service networks and, therefore, specific recruiting activities for these programs is driven more by each association's needs than by Outreach itself.

Outreach has developed print materials, both general and program-specific, that are distributed at college and career fairs, selected trade shows, selected military bases, and in response to individual prospect queries. Outreach creates a variety of print, radio, TV, and billboard ads for use in chosen venues throughout the year in designated geographic markets; some ads are more generic and include the full scope of Outreach offerings while others are targeted to specific prospect audiences (e.g., military, law enforcement personnel) or targeted to marketing specific programs (e.g., Museum Studies, Human Relations). Year round, advertising messages, incorporating the current advertising campaign theme, in various formats: bus wraps, electronic billboards at the airport, KGOU (NPR) sponsorship, and others are run. These messages promote all of Outreach but typically emphasize the degree programs (e.g., "It's your degree. Go get it."). On a more limited basis, OU Outreach occasionally sponsors events aligned with overall marketing goals (e.g., sponsoring an activity at the annual International Chiefs of Police convention, sponsoring the 45<sup>th</sup> Military Appreciation Night at an Oklahoma Thunder home game). Most recently, efforts have focused on social media (e.g., Facebook, Twitter, LinkedIn) for enhancing the network between already-enrolled students, alumni, and adult prospects and on other digital approaches (e.g., Google Ads, Pandora, Hulu) to reach markets heretofore largely unexplored. Regardless of the venue by which prospects are made aware of Outreach programs, they are referred—either via URL or QR code—to the appropriate website for details on their program of interest and are encouraged to provide contact information for personal follow-up and to enable tracking the effectiveness of the marketing effort.

## G. Relationship with Other Accrediting Bodies and State Regulatory Bodies (Commission Policy: 9.1)

### 1. Professional or Specialized Accreditation

Information about OU accreditations are found in the annual Fact Book and the following websites:

University of Oklahoma Norman Campus accreditations -

<http://www.ou.edu/content/provost/accreditation.html>.

University of Oklahoma Health Sciences Center accreditations -

<http://www.admissions.ouhsc.edu/PDF/Accreditation.pdf>.

College/Department	Level	Accrediting Agency
<b>University of Oklahoma</b>	<b>UG/G</b>	<b>Higher Learning Commission of the North Central Association of Colleges and Schools</b>
<b>Allied Health</b> Communications Sciences & Disorders	G/P	Council on Academic Accreditation in Audiology & Speech-Language Pathology (CAA)
Nutritional Sciences	UG/G/P	American Dietetic Association's Commission on Accreditation in Dietetics Education
Occupational Therapy	G/P	Accreditation Council for Occupational Therapy Education (ACOTE)
Physical Therapy	G/P	Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association
<u>Medical Imaging and Radiation Sciences</u> Nuclear Medicine	UG	Joint Review Committee on Educational Programs in Nuclear Medicine Technology
Radiation Therapy Radiography Radiation Sciences (Online Program)	UG	Joint Review Committee on Education in Radiologic Technology
Sonography	UG	Commission on Accreditation of Allied Health Education Programs (CAAHEP)
<b>Architecture</b> Architecture	UG/G	National Architectural Accrediting Board
Construction Science	UG/G	American Council for Construction Education
Interior Design	UG	Foundation for Interior Design Education Research
Landscape Architecture	G	Landscape Architectural Accreditation Board
Regional and City Planning	G	American Planning Association



College/Department	Level	Accrediting Agency
<b>Arts and Sciences</b>		
Library and Information Studies	G	American Library Association
Social Work	UG/G	Council on Social Work Education
<b>Michael F. Price College of Business</b>		
Accounting	UG/G	Association to Advance Collegiate Schools of Business
Business Administration (Includes academic divisions of college)	UG/G	Association to Advance Collegiate Schools of Business
<b>Continuing Education</b>		
Center for English as a Second Language	-	Oklahoma State Regents for Higher Education American Association of Intensive English Programs
<b>Dentistry</b>		
Dental Hygiene Doctor of Dental Surgery Orthodontics Periodontics	UG/G/P	Commission on Dental Education
<b>Mewbourne College of Earth and Energy</b>		
Petroleum Engineering	UG	Engineering Accreditation Commission (EAC) and Accreditation Board for Engineering and Technology (ABET)
<b>Jeannine Rainbolt College of Education</b>		
Counseling Psychology	G	American Psychological Association
Educational Administration	G	National Council for the Accreditation of Teacher Education (NCATE)/Okla. Commission for Teacher Education
Library Science	G	NCATE/Okla. Comm. for Teacher Educ.
Reading Education	G	NCATE/Okla. Comm. for Teacher Educ.
School Counseling	G	NCATE/Okla. Comm. for Teacher Educ.
Early Childhood Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Elementary Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Language Arts	UG	NCATE/Okla. Comm. for Teacher Educ.
Math Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Modern Language	UG	NCATE/Okla. Comm. for Teacher Educ.
Music Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Science Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Social Studies Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Special Education	UG	NCATE/Okla. Comm. for Teacher Educ.
Speech Pathology	UG	NCATE/Okla. Comm. for Teacher Educ.
Institute for Child Development	-	National Academy of Early Childhood Programs

College/Department	Level	Accrediting Agency
<b>Engineering</b> Aerospace Engineering	UG	Engineering Accreditation Commission (EAC) and Accreditation Board for Engineering and Technology (ABET)
Architectural Engineering	UG	EAC/ABET
Chemical Engineering	UG	EAC/ABET
Civil Engineering	UG	EAC/ABET
Computer Engineering	UG	EAC/ABET
Computer Science	UG	ABET
Electrical Engineering	UG	EAC/ABET
Engineering	UG	EAC/ABET
Engineering Physics	UG	EAC/ABET
Environmental Engineering	UG	EAC/ABET
Industrial Engineering	UG	EAC/ABET
Mechanical Engineering	UG	EAC/ABET
<b>Weitzenhoffer Family College of Fine Arts</b> Drama	UG/G	National Association of Schools of Theatre
Music	UG/G	National Association of Schools of Music
Museum of Art	-	American Association of Museums
<b>Gaylord College of Journalism and Mass Communication</b> Journalism and Mass Communication	UG/G	Accrediting Council on Education in Journalism and Mass Communication
<b>Law</b> Law - J.D.	G	American Bar Association and the Association of American Law Schools
Law - LL.M.	G	American Bar Association (Acquiesced to the application)
Legal Assistant Training Program	CERT	American Bar Association
<b>Medicine</b> M.D. Program Biochemistry & Molecular Biology Cell Biology Microbiology & Immunology Neuroscience Pathology Physiology	G/P	Liaison Committee on Medical Education

College/Department	Level	Accrediting Agency
<b>Medicine (continued)</b> Physician's Associate Program-OKC Physician's Assistant Program-Tulsa	G	Accreditation Review Commission on Education for the Physician Assistant
Radiological Sciences	G	Liaison Committee on Medical Education & Commission on Accreditation of Medical Physics Educational Programs
Genetic Counseling	G	American Board of Genetic Counseling
<b>Nursing</b>	UG/G/P/ CERT	National League for Nursing Accrediting Commission
<b>Oklahoma Museum of Natural History</b>	- - -	American Association of Museums Association of Systematics Collections American Society of Mammologists
<b>Pharmacy</b> Pharmacy Pharmaceutical Sciences	P	Accreditation Council for Pharmacy Education
<b>Public Health</b> Biostatistics Epidemiology Health Promotions Sciences Occupational & Environmental Health	G/P	Council on Education for Public Health
Health Administration	P	Commission on Accreditation of Healthcare Management Education

## 2. Oklahoma State Regents for Higher Education

The Oklahoma State System of Higher Education was created in 1941 by a vote of the people that amended the state's constitution to provide for such a system.

The state system is comprised of 25 colleges and universities – including two research universities, 11 regional universities and 12 community colleges – and 11 constituent agencies and one higher education center. The State System is coordinated by the Oklahoma State Regents for Higher Education, and each institution is governed by a board of regents.

The State Regents prescribe academic standards of higher education, determine functions and courses of study at state colleges and universities, grant degrees, and approve each public college's and university's allocations, as well as tuition and fees within the limits set by the Oklahoma Legislature.

The State Regents also manage scholarships and special programs. In addition, in cooperation with the Office of State Finance, the State Regents operate OneNet, the state's information and telecommunications network for education and government. The Regents also operate the Oklahoma College Assistance Program, which provides college access, aid awareness, financial literacy and student loan management programs and services for students and parents.

While the Oklahoma State Regents for Higher Education are the coordinating board of control for all institutions in the State System of Higher Education, governing boards of regents and boards of trustees are responsible for the operation and management of each State System institution or higher education program. For more information about the State System of Higher Education see <http://www.okhighered.org/state-system/overview/part1.shtml>.

The functions of the various institutions that make up the Oklahoma State System for Higher Education are established by the Oklahoma State Regents for Higher Education, as described in Section 3.2 of the State Regents' Policy Manual (<http://www.okhighered.org/state-system/policy-procedures/part3.shtml>). Under this policy, the University of Oklahoma is classified as a Research University with the following functions:

- A. Both lower-division and upper-division undergraduate study in a number of fields leading to the baccalaureate or first-professional degree.
- B. Graduate study in several fields of advanced learning leading to the master's degree.
- C. Graduate study in selected fields leading toward the doctor's degree.
- D. Organized basic and applied research.
- E. Statewide programs of extension study and public service.
- F. Statewide programs designed to promote the economic development of Oklahoma.
- G. To the extent resources are available, to carry out limited programs and projects on a national and international scale.

Among the specific areas of responsibility to be undertaken by OU is the provision of quality programs in the fields of fine and performing arts, whereas OSU has a unique responsibility in the fields of agriculture and technical education.

In addition the University of Oklahoma's functions in Tulsa are outlined in Section 3.2.9 of the State Regents Policy Manual. Changes in the functions of the University must be approved by the Regents of the University of Oklahoma and the Oklahoma State Regents for Higher Education.

## **H. Public Notification of Comprehensive Evaluation Visit and Third Party Comment (Commission Policy: 12.6)**

Input from the university community was sought in the self-study process beginning in early fall 2010. A communication plan is in place to notify the campus and the community of the visit. A description of this plan is available in the resource room.

# University of Oklahoma

## List of Documents in Resource Room

*(Preliminary, as of January 9, 2012)*

Document Name	Campus
Athletics Department Compliance Manual	Total OU
Athletics Department Student Services	Total OU
Athletics Department Student-Athlete Handbook	Total OU
Board of Regents Equal Opportunity Statement	Total OU
Cohort Default Rate History List	Total OU
Community Impact Report	Total OU
Consolidated Financial Statement 2010	Total OU
Consolidated Financial Statement 2011	Total OU
CVs of all senior leadership	Total OU
EEO Complaint Log	Total OU
Factbook - Profiles of the University of Oklahoma	Total OU
Final Title IV Program Review Determinations	Total OU
General Catalog	Total OU
Moody's Public College and University Medians 2011	Total OU
Oklahoma Constitution	Total OU
Oklahoma State Regents for Higher Education Policy and Procedures Manual	Total OU
Oklahoma Statutes	Total OU
President's Action Line Flowchart	Total OU
President's Action Line Log	Total OU
Public Affairs Timeline for Communication	Total OU
Regents Minutes	Total OU
Retention and Graduation Rate Reports	Total OU
Sample Syllabi	Total OU
Staff Handbook	Total OU
Title IV Program Review Report	Total OU
University of Oklahoma Regents Policy Manual	Total OU
Academic Calendar	NC
Academic Program Review Materials	NC
Academic Spring Planning and Goal Setting	NC
ADA Self-Evaluation Guide	NC
Affirmative Action Plan	NC
Agreement for Architectural Services-ADA Requirements	NC
Annual Assessment Reports	NC
Annual Spring Planning and Goal Setting	NC
College and Department Data Profiles	NC
Compliance Training	NC
Conflict of Interest and Related Policies	NC
Course Descriptions	NC

<b>Document Name</b>	<b>Campus</b>
Degree Plans for Advanced Programs	NC
Degree Program Inventory	NC
Description of Classrooms and Academic Support at OU Tulsa	NC
Distance Delivery Report	NC
Dream Course Proposal Memorandum	NC
Faculty Handbook	NC
Financial Aid Satisfactory Academic Progress Standards for Undergraduates	NC
Financial Conflicts of Interest Policy	NC
General Education Course Reports	NC
Graduate Admissions Program	NC
Graduate Assistant Handbook	NC
Graduate Assistant Reports	NC
Graduate College Bulletin	NC
Graduate Student Handbook	NC
HES Internship Manual	NC
HES Internship Memorandum of Understanding	NC
HES Peer Teaching Evaluation	NC
Honoring our Commitment to Students Policy	NC
International Student Reports	NC
Minority Student Reports	NC
NSSE Reports	NC
Preparing for the Future Faculty Course Description	NC
President's Statement of Commitment to Affirmative Action	NC
Price College Report (Vol. 1 & 2)	NC
Program Accreditation Materials	NC
Program Assessment Materials	NC
Publication Policy	NC
Reasonable Accommodation Policy	NC
Refund Policy – College of Liberal Studies Undergraduate Programs	NC
Refund Policy – Graduate Programs	NC
Refund Policy – Intersession	NC
Refund Policy – OU	NC
Standards of Conduct	NC
Strategic Plan 2011-2012	NC
Student Code	NC
Student Handbook	NC
Student Satisfaction Reports	NC
Students with Disabilities Reports	NC
Summary of Actions Taken by President's Graduation and Retention Task Force	NC
Table of Undergraduate Degree Major Program Lengths	NC
Teaching Scholars Initiative	NC
Tenure and Promotion Criteria	NC
Transfer Equivalencies/Credit	NC

<b>Document Name</b>	<b>Campus</b>
Transfer Student Report	NC
Tuition Waiver Scholarship Reports	NC
Undergraduate Degree Check Sheets	NC
Undergraduate Degree Requirements	NC
Unit Mission Statements	NC
Academic Affiliation Templates (Incoming and outgoing for all colleges)	HSC
Academic Calendars	HSC
Academic Program Council (APC) Website	HSC
Academic Technology Strategic Plans & Reports	HSC
Admission and Transfer Requirements	HSC
Class Schedules	HSC
College of Allied Health Policies and Procedures	HSC
College of Dentistry Clinical Manuals	HSC
College of Dentistry Handbooks	HSC
College of Medicine Handbook(s)	HSC
College of Nursing Handbook(s)	HSC
College of Pharmacy Handbook(s)	HSC
College of Public Health Student Bulletin	HSC
Compliance Advisory Committee	HSC
Compliance and Quality Improvement Program	HSC
Compliance Online Training	HSC
Distinguished Professorships & Awards	HSC
Educational Grand Rounds	HSC
Endowed Chairs & Professorships	HSC
Faculty Awards & Honors Guidelines	HSC
Faculty Handbook	HSC
Faculty Leadership Program	HSC
Graduate College Appointment Guidelines	HSC
Graduate College Bulletin	HSC
Graduate Program Reviews	HSC
Institutional Research Reports	HSC
Mediasite Video Recordings of Live Training Sessions	HSC
National Board and Professional Licensing Exam Results	HSC
OU School of Community Medicine Strategic Plan 2010-2014	HSC
Specialty Accreditation Materials	HSC
Standards of Conduct Training	HSC
Student Handbook	HSC
Student Satisfaction Survey Results	HSC
Transfer Credit Guidelines	HSC
2011 Strategic Planning Chart	Tulsa

The mission of the University of Oklahoma is to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

2012