



Sooner Safety and Fire Report



2020

Welcome to the University of Oklahoma. As members of the university community, each of us assumes the obligation of compliance with all applicable laws, university policies, and regulations, and the university is committed to providing for the safety, security, and well-being of those on our campuses.

I am pleased to share that the Sooner Safety and Fire Report 2020, the Biennial Review of the Drug Free Schools and Campuses Regulations, and the 2020-2021 University of Oklahoma Rights and Responsibilities Code, are now available online. This year's Sooner Safety and Fire Report is a single report that includes information for the Norman, Health Sciences Center, and OU-Tulsa campuses. The report is designed to keep all members of the University of Oklahoma community informed about safety and security resources on their campus. It includes policies pertaining to the university community and information about educational programs on topics such as safety, substance abuse, and sexual harassment and assault. Finally, the report contains crime and university policy violation statistics, fire safety and reporting statistics, and information about the university's drug and alcohol policies and prevention programs.

I encourage you to review these publications at your earliest convenience. Links to the online reports as well as where to acquire printed copies of the reports on each campus are provided below.



Nathaniel R. Tarver

Nathaniel Tarver, M.A.
Associate Vice President and Chief of Police
The University of Oklahoma

All Campuses:

The Sooner Safety and Fire Report 2020 is provided for your information and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act [20 U.S.C. Section 1092)(f), as amended] ("The Clery Act").

Sooner Safety and Fire Report 2020: <https://www.ou.edu/content/dam/OUPD/documents/safety.pdf>

Biennial Review of the Drug Free Schools and Campuses Regulations: <https://ou.edu/content/dam/OUPD/documents/DFSCA%20Review.pdf>

Prevention of Alcohol Abuse & Drug Use on Campus and in the Workplace Policy: <https://hr.ou.edu/Policies-Handbooks/Drug-Use-Prevention>

The Student Rights and Responsibilities Code and Procedure:

<https://www.ou.edu/content/dam/studentconduct/docs/20%2021%20Interim%20Student%20Rights%20and%20Responsibilities%20Code%20.pdf>

Printed copies are available at the Office of Student Conduct and your campus' centralized Student Affairs office. If you have any questions about the Student Rights and Responsibilities Code, contact Student Conduct at (405) 325-1540 or studentconduct@ou.edu.

Norman Campus Resources:

Norman Campus Student Handbook: <https://ou.edu/studentlife/studenthandbook>

Printed copies of this year's Sooner Safety and Fire Report 2020 can be requested at:

- Bizzell Memorial Library
- Student Life, Oklahoma Memorial Union
- Office of Marketing and Communications, Whitehand Hall
- Office of the Vice President for Student Affairs, Oklahoma Memorial Union
- Housing Administration, Walker Center
- Office of Human Resources, Nuclear Engineering Laboratory
- Student Conduct, Walker Center
- OU Police Department
- Facilities Management Complex
- Student Government Association, Oklahoma Memorial Union
- Visitor Center, Jacobson Hall

Health Sciences Center Campus Resources:

HSC Student Handbook: <https://studenthandbook.ouhsc.edu/>

Printed copies of this year's Sooner Safety and Fire Report 2020 can be requested at:

- Robert M. Bird Health Sciences Library, Administration Office
- Office of Human Resources, University Research Park Building
- OU Police Department
- HSC Student Affairs, HSC Student Union
- Facilities Management, Service Center Building

OU-Tulsa Campus Resources:

OU-Tulsa Student Handbook: https://www.ou.edu/tulsastudentaffairs/student_handbook

Printed copies of this year's Sooner Safety and Fire Report 2020 can be requested at:

- OU-Tulsa Police Department, Administration Building
- Office of Human Resources, Administration Building
- OU-Tulsa Student Affairs, Founders Student Center

Table of Contents

University

The Clery Act Reporting Requirements.....	1
Campus Security Authorities.....	2
Clery Act Building Definitions.....	3
The Clery Act Criminal Offense Definitions.....	4
Sexual Misconduct, Harassment, and Discrimination Policy.....	6
Sexual Misconduct Policy Crimes Under Oklahoma Law.....	8
Sexual Misconduct, Harassment, and Discrimination Policy.....	12
University Procedures for Addressing Policy Violations.....	17
University Education and Programming.....	20
Safety and Security Tips.....	24
Illegal Use and Sale of Alcohol and Drugs.....	25
Biennial Review - 2020.....	25
Substance Abuse Education Programs.....	26
Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace.....	27
Violation of Laws and University Regulations.....	28
Timely Warnings and Emergency Notifications.....	30

Norman Campus

Crime Statistics.....	34
Fire Safety and Emergency Evacuations.....	36
Annual Fire Safety Report.....	37
Campus Housing Facilities Security and Access.....	39
Campus Security and Crime Prevention Programs.....	41
OUPD-Norman Campus and Local Law Enforcement Authority.....	43
Outreach Programs.....	46
Sexual Violence Education and Prevention.....	47
Response to Sexual Violence and Domestic Abuse Crimes.....	48
Special Information for OU in Arezzo.....	49
OU in Rio.....	54
Important Phone Numbers.....	55

Health Sciences Center

Crime Statistics.....	57
Annual Fire Safety Report.....	59
Building Definitions.....	60
Processing Crime Reports.....	60
OUPD-HSC Campus and Local Law Enforcement Authority.....	61
Reporting Crime on Campus.....	63
Campus Housing Facilities: Security and Access.....	65
Missing Student Notification Policy.....	65
Campus Buildings: Security and Access.....	66
Campus Security and Crime Prevention Programs.....	67
Sexual Assault Education and Prevention.....	68
Response to Sexual Assault and Domestic Abuse Crime.....	68
Important Phone Numbers.....	70

Tulsa Campus

Crime Statistics.....	72
Building Definitions.....	73
OU-Tulsa Campus and Local Law Enforcement Authority.....	74
Campus Police & Security Enforcement Authority.....	75
Reporting Crime on Campus.....	76
Processing Crime Reports.....	78
Fire Safety and Emergency Evacuations.....	78
Campus Buildings: Security & Access.....	79
Campus Security & Crime Prevention Programs.....	80
Important Phone Numbers.....	81

Appendix

Biennial Review.....	82
----------------------	----

The Clery Act Reporting Requirements

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092(f), as amended (the “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

- Policies regarding procedures for students and others to report criminal actions or other emergencies on campus and information regarding the university’s response to such reports
- Policy concerning security of and access to campus facilities and the security considerations used in the maintenance of campus facilities
- Campus law enforcement policies
- The type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices and to encourage students and employees to be responsible for their own security and the security of others
- Annual reporting of statistics concerning Clery criminal offenses reported to campus security authorities and local police agencies that occurred on campus, at non-campus buildings or on non-campus property, and on public property immediately adjacent to or accessible from the campus
- Policy concerning the monitoring and recording through local police agencies of criminal activity by students at non-campus locations of student organizations officially recognized by the university
- Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws
- Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws
- Description of drug and alcohol abuse education programs
- A statement that the university will, upon written request, disclose to the alleged victim of a crime of violence or non-forcible sex offense the report on the results of any disciplinary proceeding conducted by the university against a student who is the alleged perpetrator of such a crime or crimes.
- Information regarding emergency response and evacuation procedures
- Policy regarding missing student notification procedures
- A statement of policy regarding campus programs to prevent domestic violence, dating violence, sexual assault, and stalking
- Procedures that students should follow in the case of an alleged domestic violence, dating violence, sexual assault, or stalking
- Where information concerning registered sex offenders may be obtained

The University of Oklahoma divisions, departments and offices that share responsibility for developing and implementing these policies, practices and procedures include the following:

Norman Campus: University of Oklahoma Police Department, Office of Student Affairs, Accessibility and Disability Resource Center, Residence Life and Housing, Office of Marketing and Communications, Department of Athletics, Facilities Management, Institutional Equity and Title IX Office, and Office of Legal Counsel

Health Sciences Center: The University of Oklahoma Police Health Sciences Center campus (OUPD-HSC Campus), HSC Student Affairs, Disability Resource Center, Office of Marketing and Communications, Facilities Management, Institutional Equity Office, Office of Legal Counsel, and the Office of Administration and Finance.

Tulsa Campus: OU-Tulsa Police Department, OU-Tulsa Student Affairs, Disability Resource Center, Division of Public Affairs, OU-Tulsa Operations Department, Institutional Equity Office, Office of Legal Counsel, and the OU-Tulsa President’s Office

The Clery Act Reporting Requirements

This report is distributed in compliance with the Clery Act to all students and employees as well as prospective students and employees. It can be viewed on the following websites:

ou.edu/content/dam/OUPD/documents/safety.pdf
ou.edu/studentconduct/important-links
ouhsc.edu/safety
ouhsc.edu/police
students.ouhsc.edu
ou.edu/tulsa/police
tulsa.ou.edu/studentaffairs

Upon request, a paper copy of this report can be made available by contacting:

Norman Campus:

Office of Student Affairs
Oklahoma Memorial Union
900 Asp Ave., Room 265
Norman, OK 73019-0454
(405) 325-3161, studentaffairs@ou.edu

Health Sciences Center:

HSC Student Affairs
HSC Student Union
1106 N. Stonewall Ave., Suite 300
Oklahoma City, OK 73117
(405) 271-2416, students@ouhsc.edu

Tulsa Campus:

OU-Tulsa Student Affairs
OU-Tulsa Schusterman Center
4502 E. 41st St., Room 1C76
Tulsa, OK 74135
(918) 660-3100, tulsasa@ou.edu

Campus Security Authorities

Campus Security Authorities (CSAs) have an important role in complying with the Clery Act. Crime reports provided by CSAs are used by OU to fulfill its responsibility to annually disclose Clery crime statistics, and to issue timely warnings for Clery crimes that pose a serious or continuing threat to the campus community.

CSAs include all employees of The University of Oklahoma Police Department, campus employees who have responsibility for campus security but who do not constitute a police department (such as parking attendants or those who monitor access to and from buildings), employees identified by the university as individuals to whom students can report a crime, and any employees of the university with significant responsibility for student and campus activities. Examples of CSAs include, but are not limited to, Residence Life staff, coaching staff and trainers, student organization advisors and Student Affairs staff that oversee student programs and activities. Examples of individuals who do not meet the criteria for being a

campus security authority include faculty members who do not have any student responsibility beyond teaching, and professional or pastoral counselors operating in a professional capacity.

OU notifies designated CSAs of their status and provides mandatory annual training, as required by the Clery Act.

CSAs must report incidents which might be Clery Crimes that have occurred within their campus' geography to the OU Police Department on their campus. However, CSAs should report any incident that they think may be a crime even if they are not certain that a crime occurred, occurred within the campus' geography or that it is a reportable crime under the Clery Act.

CSAs are required to disclose any reported crimes for statistical purposes but will keep the victim's identity confidential to the extent they are legally permitted to do so.

Clery Act Building Definitions

On-Campus: Any building or property owned or controlled by the university within the same reasonably contiguous geographic area of the university and used by the university in direct support of, or in a manner related to the university's educational purposes.

Non-Campus: Includes any building or property owned or controlled by student organizations officially recognized by the school; or any building or property (other than a branch campus) owned or controlled by the school, that is used in direct support of, or in relation to, the school's educational purposes, is frequently used by students, and that is not within the same reasonably contiguous area of the school.

Public Property: All public property that is within the same reasonably contiguous geographic area of the school; such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the school if the facility is used by the school in direct support of, or in a manner related to the university's educational purpose.



The Clery Act Criminal Offense Definitions

Offenses

Murder and Non-Negligent Manslaughter: The willful killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Sexual Assault (Sex Offenses): Any sexual act directed at another person, without consent of the victim, including instances where the victim is incapable of giving consent, including:

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud a dwelling house, public building, motor vehicle, aircraft or other personal property of another.

Hate Crimes

Hate Crimes: A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Categories of bias included are:

Race: A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as distinct division of humankind (e.g., Asians, blacks, whites).

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).

Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual orientation is the term of a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual individuals.

Gender: A preformed negative opinion or attitude toward a person or group of persons based upon their actual or perceived gender.

Gender Identity: A preformed negative opinion or attitude toward a person or group of persons based upon their actual or perceived gender identity (e.g., bias against transgender or gender non-conforming individuals).

Ethnicity: A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.

The Clery Act Criminal Offense Definitions

National Origin: A preformed negative opinion or attitude toward a group of people based upon their actual or perceived country of birth.

Disability: A preformed negative opinion or attitude toward a group of persons based upon their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

Hate crimes include any Clery-reportable offense (listed above) and the following additional offenses:

Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks are excluded.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction, damage, or vandalism of property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Violence Against Women Act (“VAWA”) Offenses

Domestic Violence: A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family laws of Oklahoma; or any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of Oklahoma.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. For purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; and suffer substantial emotional distress. Course of conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Arrests and Referrals

Drug Law Violations: The violation of Oklahoma state and local laws relating to the unlawful production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of Oklahoma state and local laws, specifically those related to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations: The violation of Oklahoma state and local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Weapons Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Sexual Misconduct, Harassment, and Discrimination Policy

Note: In compliance with federal law, the disclosures below reference criminal terms such as “rape,” “sexual harassment,” “stalking,” “domestic violence,” etc. The University of Oklahoma’s disciplinary process does not enforce criminal law. Thus, university policies use terms such as “sexual misconduct,” “non-consensual sexual intercourse,” “non-consensual sexual contact,” “sexual exploitation,” and “sexual harassment” that may overlap significantly with criminal definitions, but are policy-based not criminal in nature. Additionally, domestic violence, dating violence, and stalking can also be violations of the university’s Sexual Misconduct, Discrimination, and Harassment Policy, when motivated in whole or in part by the sex or gender of the reporting party. To review the Sexual Misconduct, Discrimination, and Harassment Policy in its entirety, visit ou.edu/content/leo.

The University of Oklahoma strives to create a safe environment for all faculty, staff, and students. Sexual violence, dating violence, domestic violence, stalking and other forms of gender-based discrimination are prohibited under the university’s Sexual Misconduct, Discrimination, and Harassment Policy and may also be considered crimes. The university encourages the reporting of such incidents to administrative officials as well as law enforcement. Reporting parties are reminded that they may seek law enforcement and/or university investigations and intervention when a violation is committed by a member of the university community, regardless of where the violation occurs. Even if an individual does not wish to file a formal complaint or report to law enforcement, the university may still take immediate action to end the misconduct, address the effects, and prevent its recurrence. Consistent with federal law, the following information details university policy and procedures with regard to sexual misconduct, discrimination, and harassment.

University Policy Regarding Sexual Misconduct and Oklahoma Criminal Definitions

The following conduct or attempted conduct is prohibited.

Title IX Sexual Harassment is a specific form of sex discrimination that includes the following types of

Prohibited Conduct when they occur in the context of the university’s educational programs or activities, and within the United States:

- **Hostile Environment Harassment**, which is unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the university’s education program or activity;
- **Quid Pro Quo Sexual Harassment**, where an employee of the university is conditioning the provision of an aid, benefit, or service of the university on an individual’s participation in unwelcome sexual conduct;
- **Sexual Assault**, which includes rape, fondling, incest and statutory rape;
- **Dating Violence**, defined as violence between individuals in the following circumstances:
 1. The party is or has been in a social relationship of a romantic or intimate nature with the victim; and
 2. The existence of such relationship shall be determined based on a consideration of the following factors: Length of the relationship, Type of the relationship, Frequency of interaction between the persons involved in the relationship;
- **Domestic Violence**, defined as violence committed by:
 - a. Current or former spouse of victim;
 - b. A person with whom the victim shares a child in common;
 - c. A person who is cohabitating with or has cohabitated with the victim as a spouse;
 - d. A person similarly situated to a spouse of a victim under Oklahoma domestic or family violence laws;
 - e. Any other person who is against an adult or youth victim who is protected from that person’s acts under Oklahoma domestic or family violence laws; or
- **Stalking**, defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - a. Fear for the person’s safety or the safety of others, or

Sexual Misconduct, Harassment, and Discrimination Policy

b. Suffer substantial emotional distress.

For the purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens or communicates to or about a person or interferes with a person's property. Emotional distress means significant mental suffering or distress that may, but does not require, medical or other professional counseling.

Sex Discrimination is conduct directed at a specific individual or a group of identifiable individuals that subjects the individual or group to treatment that adversely affects their employment or education, or institutional benefits, on account of sex or gender (including sexual orientation, gender identity, and gender expression discrimination). It may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

Pregnancy Discrimination is discrimination on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom.

Workplace Harassment is unwelcome conduct that is based on sex (including pregnancy), and (1) enduring the offensive conduct becomes a condition of continued employment, or (2) the conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

Employee Sexual Misconduct is employee conduct that occurs outside the context of the educational program or outside the United States, but where the

conduct otherwise meets one or more definitions of Sexual Harassment.

Retaliation is any attempt to penalize or take an adverse employment, educational or institutional benefit action, including but not limited to making threats, intimidation, reprisals, interference with an individual's protected rights, or other adverse action, against a person because of participation or non-participation in a report, investigation, or grievance process of Prohibited Conduct.

False Reporting is knowingly making a materially false statement in bad faith or knowingly submitting materially false information during the grievance process and is prohibited. False reporting does not include accidental or inadvertent false statements, immaterial inaccuracies, or statements made outside the context of making a report, filing a grievance, participating in a grievance procedure, or during the grievance process.

Consent is the act of willingly agreeing to engage in sexual contact or conduct. Individuals who consent to sex must be able to understand what they are doing. Under this policy, "No" always means "No," and the absence of "No" may not mean "Yes". Consent is informed, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable permission regarding the conditions of sexual activity. Consent to one form of sexual activity cannot imply consent to other forms of sexual activity. Previous relationships or consent does not imply consent to future sexual acts. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion.



Sexual Misconduct Policy Crimes Under Oklahoma Law

Consent:

The term “consent” means the affirmative, unambiguous and voluntary agreement to engage in a specific sexual activity during a sexual encounter which can be revoked at any time. Consent cannot be:

1. Given by an individual who:
 - a. is asleep or is mentally or physically incapacitated either through the effect of drugs or alcohol or for any other reason, or
 - b. is under duress, threat, coercion or force; or
2. Inferred under circumstances in which consent is not clear including, but not limited to:
 - a. the absence of an individual saying “no” or “stop”, or
 - b. the existence of a prior or current relationship or sexual activity.

21 O.S. §113 (effective June 6, 2016)

Sexual Assault:

The term “sexual assault” is any type of sexual contact or behavior that occurs without explicit consent of the recipient including, but not limited to, forced sexual intercourse, forcible sodomy, child molestation, child sexual abuse, incest, fondling and all attempts to complete any of the aforementioned acts.

In any criminal jury trial of a crime involving any type of sexual contact or behavior where “consent” is an element of the crime or a defense raised by the accused, the court shall instruct the jury on the definition of consent as such term is defined in Section 113 of this title.

21 O.S. §112 (effective November 1, 2017)

Rape:

A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:

1. Where the victim is under sixteen (16) years of age;
2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
3. Where force or violence is used or threatened,

accompanied by apparent power of execution to the victim or to another person;

4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;
6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim, or the subcontractor or employee of a subcontractor of the contractor of the state or federal government, a county, a municipality or a political subdivision that exercises authority over the victim;
8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system;
9. Where the victim is nineteen (19) years of age or younger and is in the legal custody of a state agency, federal agency or tribal court and engages in sexual intercourse with a foster parent or foster parent applicant; or
10. Where the victim is at least sixteen (16) years of age but less than eighteen (18) years of age and the

Sexual Misconduct Policy

Crimes Under Oklahoma Law

perpetrator of the crime is a person responsible for the child's health, safety or welfare. "Person responsible for a child's health, safety or welfare" shall include, but not be limited to:

- a. a parent,
- b. a legal guardian,
- c. custodian,
- d. a foster parent,
- e. a person eighteen (18) years of age or older with whom the child's parent cohabitates,
- f. any other adult residing in the home of the child,
- g. an agent or employee of a public or private residential home, institution, facility or day treatment program as defined in Section 175.20 of Title 10 of the Oklahoma Statutes, or
- h. an owner, operator or employee of a child care facility, as defined by Section 402 of Title 10 of the Oklahoma Statutes.

B. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

21 O.S. §1111 (effective November 1, 2018).

Rape by Instrumentation

A. Rape by instrumentation is an act within or without the bonds of matrimony in which any inanimate object or any part of the human body, not amounting to sexual intercourse is used in the carnal knowledge of another person without his or her consent and penetration of the anus or vagina occurs to that person.

B. Provided, further, that at least one of the circumstances specified in Section 1111 of this title has been met; further, where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in conduct prohibited by this section of law with a person who is eighteen (18) years of age or older and is an employee of the same school system, or where

the victim is under the legal custody or supervision of a state or federal agency, county, municipal or a political subdivision and engages in conduct prohibited by this section of law with a federal, state, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim, consent shall not be an element of the crime.

C. Provided, further, that at least one of the circumstances specified in Section 1111 of this title has been met; further, where the victim is nineteen (19) years of age or younger and in the legal custody of a state agency, federal agency or tribal court and engages in conduct prohibited by this section of law with a foster parent or foster parent applicant.

21 O.S. §1111.1 (effective November 1, 2015).

Rape in the First Degree - Second Degree

A. Rape or rape by instrumentation in the first degree shall include:

1. Rape committed by a person over eighteen (18) years of age upon a person under fourteen (14) years of age;
2. Rape committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime;
3. Rape accomplished where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
4. Rape accomplished where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;
5. Rape accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the person committing the crime; or
6. Rape by instrumentation regardless of the age of the victim or the age of the person committing the crime.

B. In all other cases, rape is rape in the second degree.

21 O.S. §1114 (effective November 1, 2017).

Sexual Misconduct Policy

Crimes Under Oklahoma Law

Forcible Sodomy:

A. The crime of forcible sodomy shall include:

1. Sodomy committed by a person over eighteen (18) years of age upon a person under sixteen (16) years of age;
2. Sodomy committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime;
3. Sodomy accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the victim or the person committing the crime;
4. Sodomy committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state, or the subcontractor or employee of a subcontractor of the contractor of the state or federal government, a county, a municipality or a political subdivision of this state;
5. Sodomy committed upon a person who is at least sixteen (16) years of age but less than twenty (20) years of age and is a student of any public or private secondary school, junior high or high school, or public vocational school, with a person who is eighteen (18) years of age or older and is employed by the same school system;
6. Sodomy committed upon a person who is at the time unconscious of the nature of the act, and this fact should be known to the accused;
7. Sodomy committed upon a person where the person is intoxicated by a narcotic or anesthetic agent administered by or with the privity of the accused as a means of forcing the person to submit; or
8. Sodomy committed upon a person who is at least sixteen (16) years of age but less than eighteen (18) years of age by a person responsible for the child's health, safety or welfare. "Person responsible for a child's health, safety or welfare" shall include, but not be limited to:

- a. a parent,
- b. a legal guardian,
- c. custodian,
- d. a foster parent,
- e. a person eighteen (18) years of age or older with whom the child's parent cohabitates,
- f. any other adult residing in the home of the child,
- g. an agent or employee of a public or private residential home, institution, facility or day treatment program as defined in Section 175.20 of Title 10 of the Oklahoma Statutes, or
- h. an owner, operator or employee of a child care facility, as defined by Section 402 of Title 10 of the Oklahoma Statutes.

21 O.S. §888(B) (effective November 1, 2018).

Dating Violence:

Dating violence is not defined under Oklahoma law; however, the law does provide that any act of physical harm, or the threat of imminent physical harm against a person with whom a perpetrator was or is in a dating relationship is considered domestic violence, which is defined below. The law defines dating relationship as: a courtship or engagement relationship. For purposes of this act, a casual acquaintance or ordinary fraternization between persons in a business or social context shall not constitute a dating relationship.

Domestic Violence:

Any person who commits any assault and battery against a current or former intimate partner or family or household member as defined by Section 60.1 of Title 22 of the Oklahoma Statutes shall be guilty of domestic abuse. **21 O.S. §644(C) (effective November 1, 2019)**



Sexual Misconduct Policy

Crimes Under Oklahoma Law

Stalking:

Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:

1. Would cause a reasonable person or a member of the immediate family of that person as defined in subsection F of this section to feel frightened, intimidated, threatened, harassed, or molested; and
2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

For purposes of determining the crime of stalking, the following definitions shall apply:

1. “Harasses” means a pattern or course of conduct directed toward another individual that includes, but is not limited to, repeated or continuing unconsented contact, that would cause a reasonable person to suffer emotional distress, and that actually causes emotional distress to the victim. Harassment shall include harassing or obscene phone calls as prohibited by Section 1172 of this title and conduct prohibited by Section 850 of this title. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose;
2. “Course of conduct” means a pattern of conduct composed of a series of two or more separate acts over a period of time, however short, evidencing a continuity of purpose. Constitutionally protected activity is not included within the meaning of “course of conduct”;
3. “Emotional distress” means significant mental suffering or distress that may, but does not necessarily require, medical or other professional treatment or counseling;
4. “Unconsented contact” means any contact with another individual that is initiated or continued without the consent of the individual, or in disregard of that individual’s expressed desire that the contact be avoided or discontinued. Constitutionally protected activity is not included within the meaning of unconsented contact. Unconsented contact includes but is not limited to any of the following:
 - a. following or appearing within the sight of that individual,
 - b. approaching or confronting that individual

- c. in a public place or on private property, appearing at the workplace or residence of that individual,
- d. entering onto or remaining on property owned, leased, or occupied by that individual,
- e. contacting that individual by telephone,
- f. sending mail or electronic communications to that individual, and
- g. placing an object on, or delivering an object to, property owned, leased, or occupied by that individual;

5. “Member of the immediate family,” for the purposes of this section, means any spouse, parent, child, person related within the third degree of consanguinity or affinity or any other person who regularly resides in the household or who regularly resided in the household within the prior six (6) months; and
6. “Following” shall include the tracking of the movement or location of an individual through the use of a Global Positioning System (GPS) device or other monitoring device by a person, or person who acts on behalf of another, without the consent of the individual whose movement or location is being tracked; provided, this shall not apply to the lawful use of a GPS device or other monitoring device or to the use by a new or used motor vehicle dealer or other motor vehicle creditor of a GPS device or other monitoring device, including a device containing technology used to remotely disable the ignition of a motor vehicle, in connection with lawful action after default of the terms of a motor vehicle credit sale, loan or lease, and with the express written consent of the owner or lessee of the motor vehicle.

21 O.S. §1173(A) & (F) (effective May 1, 2018).



Sexual Misconduct, Harassment, and Discrimination Policy

Information for Reporting Sexual Misconduct

Anyone who has experienced or has knowledge about a potential violation of the university's Sexual Misconduct, Discrimination and Harassment Policy is encouraged to report it immediately. A student or employee wishing to report such an incident to university officials may do so by contacting:

Title IX Coordinator
660 Parrington Oval, Room 102
Norman, OK 73019
(405) 325-3546
scrawford@ou.edu

Interim Associate Equal Opportunity and Title IX Coordinator
201 Stephenson Parkway, Suite 4300
Norman, OK 73019
(405) 325-2215
smo@ou.edu

Associate Title IX Coordinator
HSC Student Affairs
1106 N. Stonewall Ave., Suite 300
Oklahoma City, OK 73117
(405) 271-2416
kate-stanton@ouhsc.edu

Associate Title IX Coordinator
OU-Tulsa Student Affairs
4502 E. 41st St., Room 1C76
Tulsa, OK 74135
(918) 660-3107
joshua-davis@ouhsc.edu

Complaints can also be submitted online through the reporting form located at ou.edu/eoo. An online complaint can be made anonymously.

The university prohibits retaliation against any person because of participation in a complaint or the investigation of discrimination, sexual harassment or sexual misconduct. Prohibited behavior includes any attempt to penalize or take an adverse educational, employment or institutional benefit action, including

but not limited to making threats, intimidation, reprisals or other adverse action.

Reporting parties are not required to report an incident to law enforcement (campus or local), but have the right to report to either, both, or neither. A student or employee wishing to report an incident to campus law enforcement may do so by contacting the

- OU Police Department at (405) 325-2864
- OUPD-HSC Campus at (405) 271-4911
- OU Tulsa Police Department at (918) 660-3900 (non-emergency)

Campus authorities will also assist a reporting party in making a report with local law enforcement if he/she wishes to do so. A reporting party can also contact the:

- Norman Police Department at (405) 321-1444 (non-emergency)
- Oklahoma City Police Department at (405) 231-2121
- Tulsa Police Department at (918) 596-9222 (non-emergency)

On campus, some resources may maintain confidentiality with regard to reports of sexual harassment or discrimination. These resources can offer options and advice without an obligation to inform the Title IX Coordinator unless you request that the information be shared. Parties wishing to report confidentially may do so by contacting:

- Goddard Health Center/University Counseling Center: (405) 325-2911
- OU Advocates (Norman and HSC): (405) 615-0013
- HSC Student Counseling Services: (405) 271-7336
- OU-Tulsa Student Counseling Services: (918) 660-3109
- OU Advocates (Tulsa Campus): (918) 660-3163

With limited exceptions, all university employees are mandatory reporters and must report conduct that could constitute a violation of the Sexual Misconduct, Discrimination and Harassment Policy. Supervisors, managers and faculty members with administrative duties or student supervisory duties are responsible for taking all appropriate action to prevent sexual misconduct, discrimination and harassment, to correct it when it occurs, and must promptly report it to the

Sexual Misconduct, Harassment, and Discrimination Policy

Interim Associate Equal Opportunity and Title IX Coordinator, (405) 325-2215, or another other appropriate university official (e.g., the Interim Equal Opportunity Officer and Title IX Coordinator, (405) 325-3546, or any of the university's Associate Title IX Coordinators). Failure to do so may result in disciplinary action up to and including termination.

If you are the victim of sexual or gender-based violence, or the crimes of rape, acquaintance rape, sexual violence, stalking, dating violence, or domestic violence, some or all of these suggestions may guide you after an incident has occurred:

1. If there is any immediate danger, call 911. Otherwise, contact:
 - OU Police Department at (405) 325-2864 if the incident occurred on the Norman campus
 - OUPD-HSC campus at (405) 271-4911 if the incident occurred on the HSC campus.
 - OU-Tulsa Police Department at (918) 660-3900 if the incident occurred on the Tulsa campus.
 - Norman Police Department at (405) 321-1444 if the incident occurred off campus in Norman.
 - Oklahoma City Police Department at (405) 231-2121 if the incident occurred off campus in Oklahoma City.
 - Tulsa Police Department at (918) 596-9222 if the incident occurred off campus in Tulsa.

If the incident occurred anywhere else, contact the law enforcement agency with jurisdiction over that location. OUPD can help direct you to the appropriate agency.

2. Go to a safe place and speak with someone you trust. Tell this person what happened. If possible, record the names of any witnesses and their contact information. Try to recall details (e.g., physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details if you have the time and ability to do so. If you have injuries, photograph or have them photographed, with a date stamp on the photo.
3. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, change clothes, or alter the scene of the incident. Preserving evidence is critical for a criminal prosecution and can also be useful in a

campus investigation or in obtaining an external order of protection.

4. The Norman Rape Crisis Center, (405) 701-5660, can provide advice and discuss options for how to proceed. OU students and employees can also contact OU Advocates at (405) 615-0013 (phones answered 24/7) for support and assistance.
5. The Oklahoma City Rape Crisis Center, (405) 943-7273, can provide advice and discuss options for how to proceed. OU students and employees can also contact OU Advocates at (405) 615-0013 (phones answered 24/7) for support and assistance.
6. In Tulsa, Domestic Violence Intervention Services (DVIS/Call Rape), (918) 743-5763, can provide advice and discuss options for how to proceed. OU students and employees can also contact OU Advocates at (918) 660-3163 for support and assistance.
7. The OU Advocates can also assist with any needed advocacy for students/employees who wish to obtain protective or restraining orders from local authorities.
8. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours (five days), is important in the case of rape or sexual violence.
 - **Norman and HSC:** The Norman Regional Hospital emergency room (301 N. Porter) can care for any physical injuries you may have and provide other services related to sexual violence. The Norman Rape Crisis Center can also arrange for a specific forensic medical examination to be conducted.
 - **Tulsa:** The Hillcrest Medical Center emergency room (1120 S. Utica Avenue) can care for any physical injuries you may have and provide other services related to sexual assault. Domestic Violence Intervention Services (also known as Call Rape) in Tulsa can also arrange for a specific forensic medical examination to be conducted.
9. In instances of dating violence, domestic violence, and stalking it is suggested that you obtain medical assistance and reports where appropriate, observe the recommendations noted above, and retain all

Sexual Misconduct, Harassment, and Discrimination Policy

documentation, emails, voice mail messages, etc., related to the incident or activity. Also, the OU Advocates, (405) 615-0013 (phones answered 24/7) or (918) 660-3163, can assist you with safety plans, obtaining reporting party's protective orders, administrative No Contact Orders, referrals to available resources, and law enforcement assistance.

- 10.** If you obtain an external order of protection (e.g., victim protective order, restraining orders, injunctions, protection from abuse), please notify
- OUPD at (405) 325-2864 (non-emergency)
 - OUPD-HSC campus at (405) 271-4911
 - OU-Tulsa Police Department at (918) 660-3900 (non-emergency)
- and the campus Title IX Coordinator or Sexual Misconduct Office at (405) 325-2215, so that those orders can be observed on campus.

Reporting parties may request certain supportive measures or other assistance and no formal complaint or investigation, administrative or criminal, need occur before these options are available. Examples of supportive measures that the university may be able to provide include:

- Assistance in filing a complaint with the university and appropriate law enforcement agencies
- Assistance in filing for an Emergency Protective Order
- No Contact Order
- Change of class schedules and academic support
- Alternate housing arrangements
- Transportation arrangements and campus escorts
- Counseling services
- Blocking emails
- Other measures, as needed



Sexual Misconduct, Harassment, and Discrimination Policy

Campus Resources

Title IX/Sexual Misconduct Office

To report student, faculty, or staff issues related to sexual violence, dating violence, domestic violence, stalking and other forms of sexual misconduct.

Website: ou.edu/eoo

Email: smo@ou.edu

Phone: (405) 325-2215

Equal Opportunity Office

To report issues on discrimination on the basis of race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age (40 or older), religion, disability, political beliefs, or status as a veteran of its policies, practices, or procedures.

Website: ou.edu/eoo

Phone: (405) 325-3546 or (405) 271-2110

Student Conduct Office

To report issues related to the Student Code or Alcohol Policy.

Website: ou.edu/studentconduct

Phone: (405) 325-1540 in Norman; (405) 271-2416 in OKC; (918) 660-3107 in Tulsa

OU Police Department

To report criminal violations or safety concerns.

Norman Website: ou.edu/content/police.html

HSC Website: ouhsc.edu/police/home.aspx

Tulsa Website: ou.edu/tulsa/police

Norman Phone: (405) 325-2864

HSC Phone: (405) 271-4911

Tulsa Phone: (918) 660-3900

OU Advocates

A 24/7 free, confidential support and advocacy service for members of the University of Oklahoma community who have experienced relationship violence or abuse, sexual assault, sexual harassment, or stalking on campus.

Website: ou.edu/gec/advocates

Phone: (405) 615-0013 (available 24/7 by phone or text)

Tulsa Phone: (918) 660-3163

University Counseling Center

Student, faculty or staff counseling services on the Norman campus.

Website: ou.edu/ucc

Phone: (405) 325-2911

HSC Student Counseling Services

Student counseling services.

Website: students.ouhsc.edu/scs.aspx

Phone: (405) 271-7336

OU-Tulsa Student Counseling Services

Website: ou.edu/tulsastudentaffairs/counseling-services

Phone: (918) 660-3163

OU Physicians Student Health and Wellness Clinic

Provides non-emergency medical services to current OUHSC students.

Website: students.ouhsc.edu/shwc.aspx

Phone: (405) 271-2577

OU-Tulsa Student Health Clinic

Provides non-emergency medical services to all current OU-Tulsa students.

Website: ou.edu/tulsastudentaffairs/health

Phone: (918) 660-3102

Employee Assistance Program (Norman/HSC)

To aid in any employee-related issues or questions.

Phone: (800) 327-2513

Employee Assistance Program (OU-Tulsa)

Operated by Family & Children's Services in Tulsa, this service is for all Tulsa campus employees and afterhours counseling needs for OU-Tulsa students.

Phone: (918) 587-9471



Sexual Misconduct, Harassment, and Discrimination Policy

Community Resources

Norman Women's Resource Center

Provides confidential support and assistance for victims of sexual violence.

Website: wrcnormanok.org

Phone: (405) 364-9424

Domestic Violence Crisis Line

Provide confidential crisis intervention, referrals and information about domestic violence.

Phone: (405) 701-5540

Norman Police Department

Provides law enforcement support.

Website: normanpd.normanok.gov

Phone: (405) 321-1444

Norman Regional Hospital

Provides medical assistance.

Address: 901 N. Porter Ave., Norman

Website: normanregional.com/en/index.html

Phone: (405) 307-1000

Legal Aid Services of Oklahoma, Inc.

Provides reduced-fee legal services.

Website: legalaidok.org/law-offices

Phone: (405) 360-6631

YWCA Domestic Violence Hotline

Provide confidential crisis intervention, referrals and information about domestic violence.

Phone: (405) 917-9922

YWCA Sexual Assault Hotline

Provide confidential crisis intervention, referrals and information about sexual assault.

Phone: (405) 943-7273

Oklahoma City Police Department

Provides law enforcement support.

Website: okc.gov/okcpd

Phone: (405) 231-2121 (non-emergency)

Midwest Regional Medical Center

2825 Parklawn Drive, Midwest City, OK 73110

Website: alliancehealthmidwest.com

Phone: (405) 610-4411

Integrus Southwest Medical Center

4401 S. Western Ave., Oklahoma City, OK 73109

Website: integrisok.com

Phone: (405) 951-2277

Integrus Baptist Medical Center

3300 NW Expressway, Oklahoma City, OK 73112

Website: baptist.integrisok.com

Phone: (405) 949-3011

Domestic Violence Intervention Services (DVIS)/ Call Rape

Provides confidential crisis intervention, referrals and information about domestic violence. Services available 24/7 in the Tulsa area.

Phone: (918) 743-5763

Tulsa Police Department

Provides law enforcement support.

Website: <https://www.tulsapolice.org/>

Phone: (918) 596-9222 (non-emergency)

Saint Francis Hospital

Provides medical assistance; located 1.5 miles south of OU-Tulsa Schusterman Center campus.

Address: 6161 S. Yale Ave., Tulsa

Website: <http://www.saintfrancis.com/saintfrancishospital/Pages/default.aspx>

Phone: (918) 494-2200

Additional campus and community resources can be found at ou.edu/notonourcampus.



University Procedures for Addressing Policy Violations

University Procedures for Addressing Policy Violations of Sexual Misconduct, Discrimination and Harassment Policy

When the university receives a report of sexual misconduct, sexual violence, gender-based violence, stalking, dating violence and/or domestic violence, sexual harassment, or other gender-based discrimination, the campus Title IX Coordinator is notified. If the complainant wishes to access local community agencies and/or law enforcement for support, the university will assist the complainant in making these contacts. The Title IX Coordinator or his/her designee will offer interim or long-term measures such as opportunities for academic assistance, changes in housing for the complainant or the respondent, changes in working situations as well as other assistance that may be appropriate and reasonable, and available on campus or in the community (such as health care, legal assistance, visa and immigration assistance, No Contact Orders, campus escorts, transportation assistance, targeted interventions, etc.) If the complainant so desires, he/she will be connected with a counselor or victim's advocate on or off campus. No complainant is required to take advantage of these services and resources. In addition, the university will provide academic, living, transportation, and employment assistance or other protective measures if the victim requests them and they are reasonably available, regardless of whether the complainant choose to report the crime to campus police or local law enforcement. A written summary of rights, options, support resources and procedures are provided to all complainants regardless of whether they are students, employees, guests or visitors.

If the complainant requests, or the university believes it is necessary, the Title IX Coordinator or designee will initiate a prompt, fair and impartial process to be initiated, commencing with an investigation. An investigation may lead to a finding that university policy has been violated, based upon a preponderance of evidence standard (which is what is more likely than not to have occurred), and sanctions may be imposed upon the accused. Policy violations involving students will be referred to Student Conduct for appropriate disciplinary actions. If a finding is made against an employee, the

Title IX Coordinator will discuss disciplinary action with the appropriate Executive Officer. If a finding is made against a faculty member, the Title IX Coordinator, in consultation with the Provost, shall recommend appropriate discipline. The investigation and resolution process can be found online at ou.edu/eoo/policies-procedures/non-discrimination.

In any complaint of misconduct under the Sexual Misconduct, Discrimination, and Harassment Policy, both parties are entitled to be accompanied to any related meeting or proceeding by an Advisor of their choice. The Advisor can be any person who is not otherwise involved in the investigation, and serves as a support person throughout the process. Both parties are encouraged to fully participate in the process, and their Advisor may not participate on their behalf. Once an investigation is complete, the parties will be informed of the outcome, in writing, including the finding, the sanctions (if any) and the rationale therefore. Delivery of this outcome to the parties will occur without undue delay between notifications. All parties will also be informed in writing of their right to exercise a request for appeal and university appeal procedures (as detailed in Student Code, Faculty Handbook, or Investigative Process for sexual misconduct complaints) depending on the parties involved and the circumstances of the allegation. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final. All processes shall be conducted in a prompt and fair manner, and generally should take place within sixty (60) days.

The investigation and records of the resolution conducted by the university are maintained confidentially. Information is shared internally between administrators who need to know. Where information must be shared to permit the investigation to move forward, the reporting party will be informed. Privacy of the records specific to the investigation is maintained in accordance with Oklahoma law and the federal Family Educational Rights and Privacy Act of 1974 (FERPA) statute. Any public release of information to comply with the open crime logs or timely warning provisions of the Jeanne Clery Act (Clery Act) will not release the names of reporting parties or information that could easily lead to a reporting party's identification.

University Procedures for Addressing Policy Violations

Additionally, the university maintains privacy in relation to any accommodations or protective measures afforded to a victim, except to the extent necessary to provide the accommodations and/or protective measures, or where required by law.

The Title IX Coordinator is ultimately responsible for assuring in all cases that the behavior is brought to an end, the university acts to reasonably prevent its recurrence and the effects on the reporting party and the community are remedied. Accordingly, the Title IX Coordinator in conjunction with other offices, including Student Conduct, Student Affairs, Legal Counsel, and Human Resources, is also responsible for assuring that training is conducted annually for all advocates, investigators, hearing officers, panelists and appeals officers. Training will focus on sexual misconduct, domestic violence, dating violence, sexual violence, stalking, sexual harassment, retaliation, and other behaviors that can be forms of sex or gender discrimination. Training will help those decision-makers associated with the process to protect the safety of reporting parties and to promote accountability for those who commit offenses.

Consequences/Sanctions for Sexual Violence and Other Sexual Misconduct Policy Violations

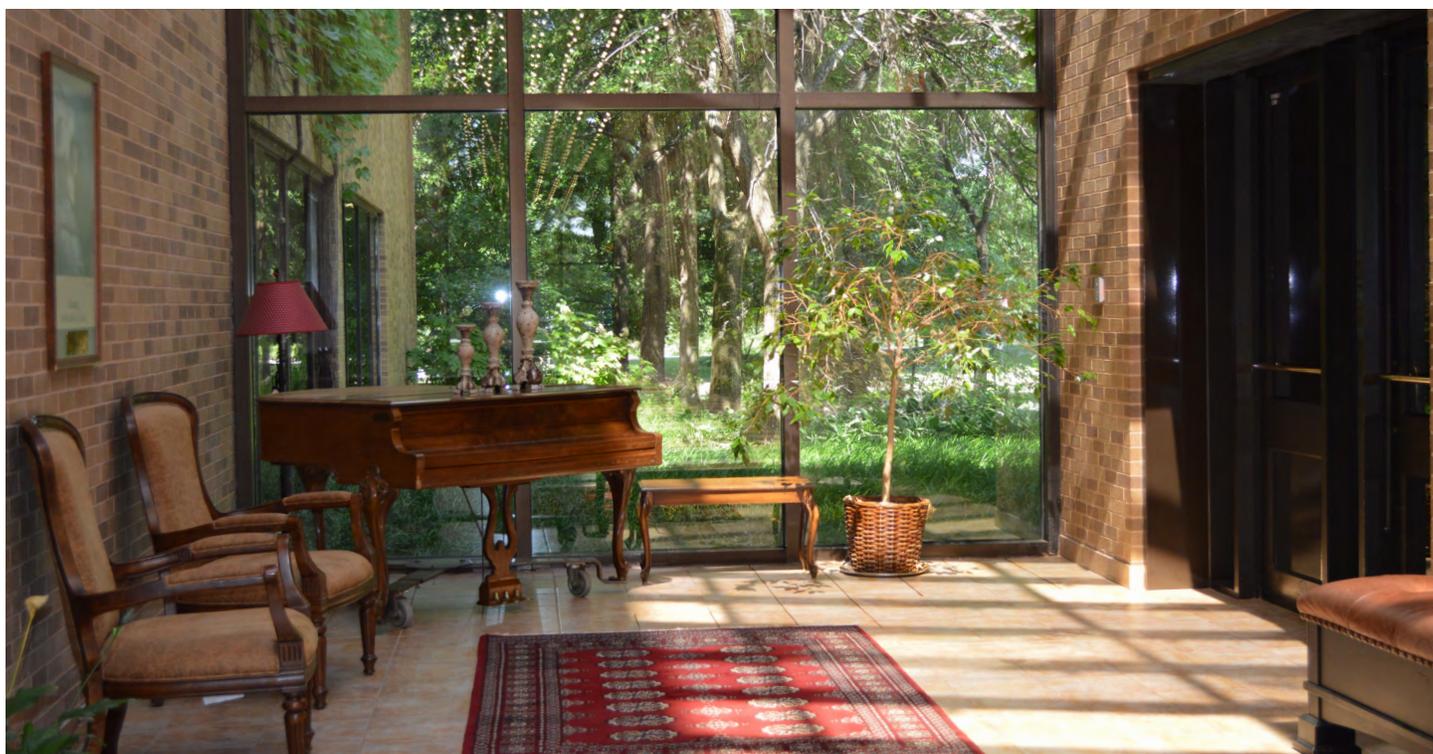
In the event that sexual violence, sexual misconduct, sexual harassment, stalking, dating violence, domestic violence, gender-based crimes or violence does occur, the university takes the matter very seriously. The university employs protective measures such as interim suspension and/or administrative No Contact Orders in any case where a student's/employee's behavior represents a risk of violence, threat, pattern, or predation. A student/employee who is found to have committed sexual violence or other serious sexual misconduct on or off campus may be subject to immediate suspension or dismissal/termination. If a student/employee is accused of sexual violence/misconduct, other gender-based violence or the crime of rape, sexual violence, sexual harassment, stalking, dating violence or domestic violence, s/he is subject to action in accordance with the Sexual Misconduct, Discrimination, and Harassment Policy, as well as the Student Conduct Code and procedures located at ou.edu/studentconduct and the

Faculty and Staff Handbooks.

- A. Sanctions for students** found to have committed a violation of this policy can include the following. Sanctions not on this list may be issued when deemed appropriate by the university.
- 1. Verbal Warning:** A verbal notice that the behavior was inappropriate.
 - 2. Written Warning:** A written statement that the behavior was inappropriate, which will remain on the student's university disciplinary record for a specified period of time or until the student meets certain conditions.
 - 3. Disciplinary Probation:** A written statement that the behavior was inappropriate and should subsequent violations occur, the university will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from university-affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.
 - 4. Educational Sanctions:** A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.
 - 5. Restitution:** Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.
 - 6. Administrative Fee:** Administrative fees for educational programs and presentations as well as policy-related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.
 - 7. University-owned Housing Reassignment or Termination:** Reassignment to another university-owned housing unit, exclusion from certain university-owned properties or termination of the student's housing agreement.

University Procedures for Addressing Policy Violations

- 8. Administrative Trespass:** Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate university official, as designated by the university Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate university official or the campus police may take action.
- 9. Suspension:** Exclusion from the university and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the university, as applicable.
- 10. Expulsion:** Exclusion from the university and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
- 11. Restriction or Denial of University Services:** Restriction from use or denial of specified university services, including participation in university activities.
- 12. Delayed Conferral of Degree:** Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.
- B. Sanctions for employees** can include verbal/written reprimands, required counseling/training, community service, administrative leave with or without pay, removal of supervisory or other roles/duties, conduct agreements, other sanctions as deemed appropriate, or termination.
- C. For offenses including sexual misconduct or gender-based discrimination,** such as sexual violence, domestic violence, dating violence, and stalking, sanctions range from warnings through expulsion/termination as described above. Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) can result in suspension, expulsion or termination of employment.
- D. Disciplinary action** for sexual harassment can include verbal or written warnings, disciplinary probation, required educational training, or other remedial measures as appropriate. Repeated or serious violations may result in immediate termination from employment or dismissal from the university.



University Education and Programming

University Education and Programming

In an effort to reduce the risk of sexual violence, dating violence, domestic violence, stalking and sexual harassment from occurring among its students and employees, the university provides awareness and prevention programs. It is the policy of the university to offer educational programming to help prevent these occurrences. Educational programs are offered to raise awareness for all incoming students and employees, and are often conducted during new student training and new employee orientations as well as through mandatory online training throughout the semester. These programs and others offered throughout the year include strong messages regarding not just awareness, but also primary prevention (including normative messaging, environmental management, and bystander intervention), and discuss institutional policy and disciplinary procedures with regard to sexual misconduct as well as Oklahoma definitions of sexual violence, dating violence, domestic violence, stalking, and consent in reference to sexual activity. Programs also offer information on risk reduction that strives to empower victims, and provides instruction on recognizing warning signals and avoiding potential attacks, without applying victim-blaming approaches. Programs are informed by evidence-based research and/ or are assessed for their effectiveness.

Bystander intervention is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as:

- Diverting the intended victim (e.g., “help me out of here; I don’t feel well”)
- Distracting the perpetrator (e.g., “looks like your car is being towed”)
- Confronting the perpetrator (e.g., “don’t speak to him/her in that manner; you are going to get yourself into trouble”)
- Using intervention-based cellular phone apps
- Identifying allies
- Calling for help

Throughout the year, ongoing awareness and prevention campaigns are directed to faculty, staff, and

students, often taking the form of campaigns (including digital signage, mass emails and newsletters, posters, banners, brochures, fliers, tabling at campus-wide events, and the following campus-specific programming:

Norman Campus: Our Voice: Take Action Can Make a Difference/Active Bystander Training for students, faculty and staff, Step In, Speak Out peer educator training, LGBTQ+ Ally training for faculty, staff and students, and Alcohol Awareness training for incoming freshmen, emails, guest speakers and events such as Take Back the Night, The Red Flag Campaign, Safe Break, White Ribbon Campaign, #relationshipgoals training for healthy relationships, Domestic Violence Awareness Month, Sexual Violence Awareness Month, Rape Awareness Week, and Stalking Awareness Month. See also notonourcampus.ou.edu, ou.edu/content/studentlife/diverse_communities.html, and <http://www.ou.edu/gec>

Health Sciences Center: Our Voice / Active Bystander Training for students, faculty and staff, LGBTQ Ally training for faculty, staff and students, events such as Sexual Assault Awareness Week, Sooner Safety Blitz featuring the Behavioral Intervention Team and various campus resources (one SSB is focused on students and one is available to all of campus), Student Advisory Board events, Talks Saves Lives and suicide prevention outreach, White Ribbon Campaign, campaign for healthy relationships, Domestic Violence Awareness Month, Sexual Violence Awareness Month, Rape Awareness Week, and Stalking Awareness Month. Programming is available at students.ouhsc.edu and the HSC Student Calendar.

Tulsa Campus: One Sooner Can Make a Difference/Active Bystander Training for students, faculty and staff, Step In, Speak Out peer educator training, LGBTQ Ally training for faculty, staff and students, and Alcohol Awareness training for incoming freshmen), emails, guest speakers and events such as Take Back the Night, The Red Flag Campaign, Safe Break, White Ribbon Campaign, D8ME campaign for healthy relationships, Domestic Violence Awareness Month, Sexual Assault Awareness Month, Rape Awareness Week, and Stalking Awareness Month. See also, notonourcampus.ou.edu.

University Education and Programming

Sex Offenders

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the university is providing a link to the Oklahoma State Sex Offender Registry. All sex offenders are required to register in the State of Oklahoma and to provide notice of each institution of higher education in Oklahoma at which the person is employed, carries a vocation or is a student. See <https://sors.doc.state.ok.us/svor/?p=119:1>:

In addition to the above notice to the State of Oklahoma, all sex offenders are required to deliver written notice of their status as a sex offender to the university's campus police department (OUPD) no later than three (3) business days prior to their enrollment in, employment with, volunteering with, or residence at the university. Such notification may be disseminated by the university to, and for the safety and well-being of, the university community, and may be considered by the university for enrollment and discipline purposes. Failure to comply with these requirements may result in disciplinary sanctions up to and including suspension, expulsion, dismissal or termination.

Information Relevant to the Arezzo, Italy Facilities

The information contained within this report is equally applicable to the Arezzo, Italy, facilities. The same policies and procedures regarding Sexual Misconduct, Discrimination and Harassment apply. If a student, faculty or staff member wishes to file a complaint about a policy violation while in Arezzo, they should contact Charlotte DuClaux at +39 0575 197 0056 or +39 338 941 4915 or the Title IX/Sexual Misconduct Office directly at 001-405-325-2215 (Tanner Condley, Equal Opportunity Investigator, at smo@ou.edu, or Shaniqua Crawford, Title IX Coordinator, at scrawford@ou.edu). Investigation of complaints will be conducted in the same manner as noted in the Sexual Misconduct, Discrimination and Harassment Policy found online at ou.edu/eoo; however, additional assistance from university staff located in

Arezzo or the use of electronic communication services may be utilized to conduct the investigation.

Where there is an immediate concern for the Arezzo locations because of a complaint involving a faculty or staff member, the accused individual may be immediately removed from the location pending the investigation. Where the complaint involves an accused student, Student Code provisions permit the Arezzo program director, with approval of the vice president for Student Affairs, to remove the accused student from the location pending the investigation. See ou.edu/studentconduct/policies.html under the tab "Direct Administrative Action Procedures Applicable for Study Abroad Programs."

In addition to the education and programming individuals receive on the Norman campus noted above, faculty, staff and students traveling to Arezzo receive specific study abroad orientation trainings on how the policies apply to them abroad, and what to do should they become a victim while abroad. The OU Advocates provide assistance for reporting parties in Arezzo and may be contacted at 001-405-615-0013 (phones answered 24/7). Additionally, Arezzo Student Affairs can provide support and assistance. Contact Charlotte DuClaux, Arezzo Student Affairs director, at +39 0575 197 0056, or +39 338 941 4915. Local law enforcement in Arezzo may be contacted by calling +39-0575-4001.

Local laws concerning whether certain actions are considered crimes in Italy differ from the definitions for the same crimes in the state of Oklahoma. For example, rape is defined as sexual violence: "Whoever by force or by threat or by abuse of authority, forces another person to make or submit to sexual acts shall be punished with imprisonment from 5 to 10 years." Consent is defined as "the age at which a person is considered capable of giving informed consent to behavior governed by law, and in particular sexual relations." Stalking is considered "repeated conduct, threats or harassment of someone so as to cause a severe and continual state of anxiety or fear, or give rise to a well-founded fear for the safety of self or a close relative or person bound by the same loving relationship or to compel the same to alter their lifestyle habits." Domestic violence is considered "abusive behavior by one or both partners in an intimate relationship of the couple, such as marriage and

University Education and Programming

cohabitation. Domestic violence manifests itself in many forms, such as sexual abuse, physical assault, threats of assault, intimidation, control, stalking, psychological violence, neglect, economic deprivation.”

Also, the United States Embassy in Rome and the U.S. Consulate of Florence has information for victims of crimes in Italy. Please see it.usembassy.gov/u-s-citizen-services/victims-of-crime for more information.

The Embassy and Consular officials can help:

- Replace a stolen passport
- Contact family, friends or employers
- Obtain appropriate medical care and provide a list of doctors and hospitals
- Address emergency needs that arise as a result of the crime
- Explain the local criminal justice process
- Obtain information about your case
- Connect you to local and U.S.-based resources to assist victims of crime
- Obtain information about any local and U.S. victim compensation programs available
- Provide a list of lawyers who speak English

OU 24-Hour Reporting Hotline

The 24-Hour Reporting Hotline service allows for the reporting of incidents or concerns relating, but not limited, to the following:

- Equal opportunity, Title IX, racial discrimination or harassment
- Campus climate and bias
- Student misconduct, including sexual misconduct, assaults and harassment

844-428-6531

ou.ethicspoint.com



University Education and Programming

Definitions

Advisor means any individual who provides the complainant or respondent support, guidance or advice.

Awareness programs means community-wide or audience-specific programming, initiatives and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety and reduce perpetration.

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual violence or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

Ongoing prevention and awareness campaigns means programming, initiatives and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual violence and stalking, using a range of strategies with audiences throughout the institution and including information described in 34 CRF 668.46(j)(1)(i)(A) through (F).

Primary prevention programs means programming, initiatives and strategies informed by research or assessed for value, effectiveness or outcome that are intended to stop dating violence, domestic violence, sexual violence and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

Proceeding means all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

Result means any initial, interim and final decision by any official or entity authorized to resolve disciplinary matters within the institution, any sanctions imposed by the institution, and the rationale for the result and the sanctions.

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

Safety and Security Tips

On Campus:

- Never walk alone at night. Call a friend or an OUPD security escort at:
Norman: (405) 325-WALK
HSC: (405) 271-4300
Tulsa: (918) 660-3900
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lit area close to your destination.
- Always lock car doors and roll up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people or to one of the “blue light” emergency phones around campus.
- Never leave personal items unattended or unlocked.
- Emergency 911 telephone calls will be answered by the 911 Call Center for your city’s police department. For faster assistance, please advise the dispatcher who answers the telephone that your emergency is occurring on the OU campus and request to be forwarded to the OUPD Communications Center.

At Home:

- Always lock apartment or home doors, even when you are there. Take keys with you, even when stepping out for “just a second.”
- Keep windows locked.
- Don’t lend out your keys or leave them lying around. Detach house keys from the main ring when having vehicles serviced. Utilize peepholes or safety chains. Don’t open doors without verifying the identity of the person on the other side.
- Don’t keep expensive jewelry, collectibles or large amounts of cash at home.
- Don’t advertise your absence, especially on your answering machine or any social networking sites. Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

In Social Situations:

- When dating someone you do not know well, ask people you trust about your date.
- Socialize in groups so that you’re not alone with just one person. There really is safety in numbers.
- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there is probably a reason. It’s better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.
- If you drink, DO NOT drive. Utilize a ride-sharing program, or call a taxi or friend, to get home safely.

Guard Your Privacy on Social Networking Sites:

- Don’t give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card account information and other personally identifiable information can lead to identity theft and cyberstalking.
- Select gender-neutral usernames.
- Protect your passwords.
- Be cautious about posting pictures of yourself, as stalkers sometimes can become obsessed by photos or images.
- Versions of online information can be archived, so once you post information, deleting it does not ensure that it is no longer available online.
- Be cautious about arranging personal meetings with new online acquaintances.
- Only post information that you are comfortable having others see, including parents, potential employers, instructors, etc.
- Trust your instincts.

Avoid Identity Theft:

Identity theft is the nation’s fastest-growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few “Do’s” and “Don’ts” to help keep you even safer:

DO: Only enter your sensitive personal information (Social Security number, credit card numbers, date of birth) on trusted sites.

DO: Immediately contact your credit card company about charges on your credit card that you didn’t make.

DO: Find out why your card is unexpectedly denied.

DO: Shred receipts, bills and other documents that might have personal information written on them.

DO: Obtain a copy of your credit report periodically. Active accounts that you do not recognize could indicate fraudulent activity.

If you suspect your identity has been stolen, **DO:**

- File a report with OUPD and obtain a copy of this report or the report number
- Notify one of the three credit reporting agencies to put in place a fraud alert
- File a report with the Federal Trade Commission (ftc.gov/bcp/edu/microsites/idtheft/ or 1-877-IDTHEFT).

DON’T: Share your passwords with anyone, even family and close friends.

DON’T: Ignore calls from creditors about charges. This could be the first sign that your identity has been stolen.

DON’T: Reply to emails that request personal information. These messages are called phishing messages, and they are a common tool of identity thieves.

DON’T: Leave paperwork that contains personal information lying around for others to see and steal.

Illegal Use and Sale of Alcohol and Drugs

The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university-sponsored activities.

The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

The Policy:

- Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
- Acknowledges that convictions become a part of an individual's criminal record and may prohibit career and professional opportunities
- Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction
- Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety

of physical and psychological problems

- Provides for employee and student access to the university's drug and alcohol abuse counseling and training programs
- Forbids an employee from performing safety sensitive functions while a prohibited drug is in his or her system
- Mandates drug testing of safety sensitive employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
- Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and/or employment
- Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students



Biennial Review - 2020

<https://ou.edu/content/dam/OUPD/documents/DFSCA%20Review.pdf>

DID YOU KNOW?

The entire text of OU's Faculty and Staff Handbooks is available online at:

Staff Handbook
hr.ou.edu/Policies-Handbooks

Faculty Handbook
Norman - <https://apps.hr.ou.edu/FacultyHandbook>
HSC - www.ouhsc.edu/policy

Substance Abuse Education Programs

Employee Assistance Program: This program provides professional and confidential help to faculty, staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and the best avenues for assistance and provides employee counseling and training programs on the dangers of drug and alcohol abuse.

Counseling Services: Individual and group counseling services are available to all OU students through their respective campus.

Certified Alcohol and Drug Counselor: The university employs a counselor with specialized training in alcohol and drug counseling to design clinical interventions and program activities. The university also contracts with Licensed Alcohol and Drug Counselors in the community.

Alcohol Education Program for Sanctioned Students: This program incorporates personalized feedback and motivational interviewing techniques to reduce high-risk drinking behavior and alcohol-related harm. Through this program students are encouraged to make responsible decisions related to alcohol and the negative consequences associated with alcohol misuse, and to examine what steps have been/are being taken to reduce harm. This program integrates components shown by research to be effective.

Alcohol Counseling Group: This is a counseling program to provide specific support and intervention

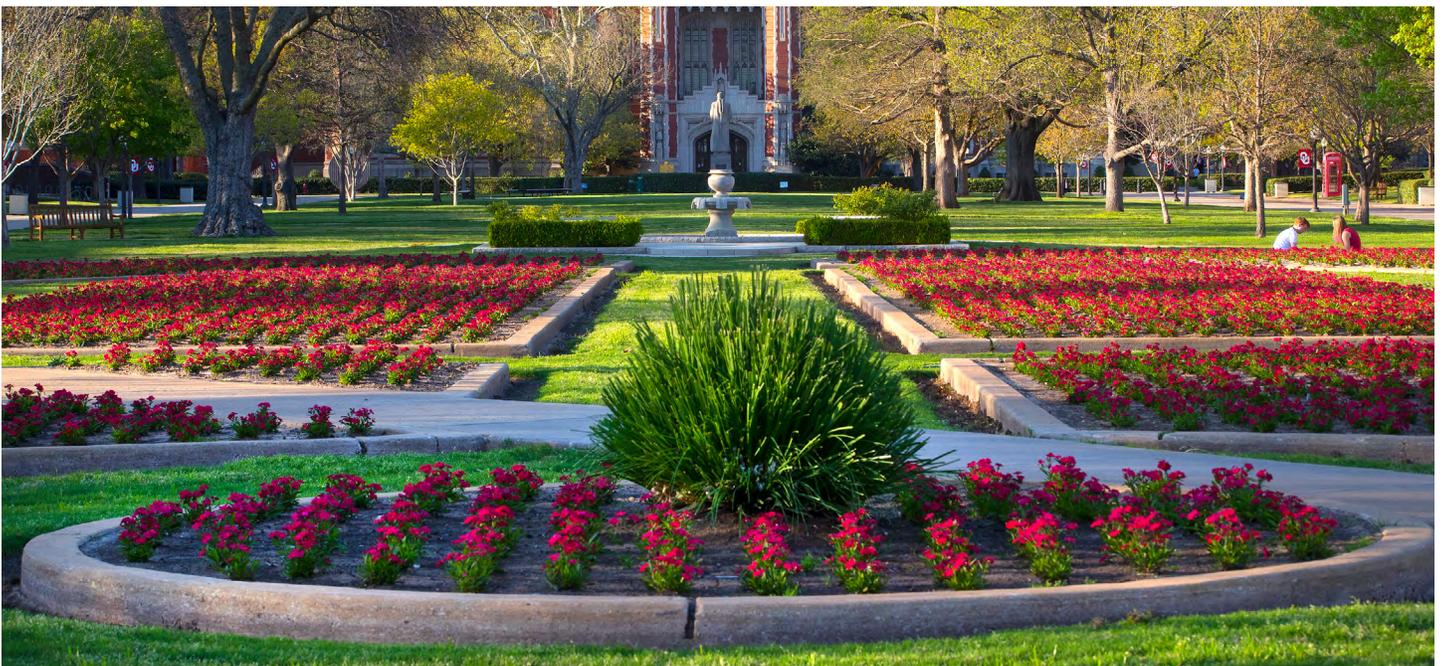
for at-risk students or for those who have been found to have difficulties with alcohol.

Alcohol Education Program for First-Year Students: This program consists of interactive group discussions led by Peer Educators who provide facts about alcohol and its use on the OU campus, coupled with commonly experienced real-world scenarios, during which students are asked to talk about their decisions and the decisions of their peers. It aims to reduce high-risk binge-drinking among college freshmen, decrease the number of alcohol-related incidents and change the perception of the campus culture among freshmen.

Online Alcohol Education: This is a mandatory alcohol awareness program for all incoming undergraduate students 22 years of age and younger. It is an interactive website about prevention issues, alcohol education and the university alcohol policies. Refer to <http://link.ou.edu/capeducation> for more information and to onpoint.ou.edu to access the online education session.

For more information about the availability of these programs, call:

- **Norman Campus:** Goddard Health Services at (405) 325-4611 or the Comprehensive Alcohol Program at (405) 325-2255
- **Health Sciences Center:** HSC Student Affairs at (405) 271-2416 or Human Resources at (405) 271-2184.
- **Tulsa Campus:** OU-Tulsa Student Affairs at (918) 660-3100



Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace

The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents' policy that:

- All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities.
- Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- Violating applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, administrative fee, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the offices of Student Affairs, HSC Student Affairs, OU-Tulsa Student Affairs, and Human Resources.

- An employee shall notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.
- The university shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.
- An employee shall not perform safety sensitive functions while a prohibited drug is in his or her system.
- The university may require drug testing of safety-sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.
- The university shall annually distribute this policy to all staff, faculty and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes, and thought disorders.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.



Violation of Laws and University Regulations

Enrollment in the university creates additional responsibilities for students. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable university and college regulations.

It is the responsibility of all students who are potential parties or witnesses to an alleged violation of the code to participate in the conduct process. Students have a duty to cooperate and discuss the incident with appropriate university officials, adhere to stated deadlines, attend scheduled meetings, provide

documentation as requested and participate in all proceedings. Failure to meet these duties may result in a decision being made without the benefit of the student's participation, or may result in a student being charged with failing to comply with the direction of a university official. The Student Rights and Responsibilities Code can be found at <http://www.ou.edu/content/dam/studentlife/documents/2018-2019%20Student%20Code%20current.pdf>, and includes a description of Prohibited Conduct and the Student Conduct Procedures.

Citation Schedule

Prohibited Conduct	1st Offense	2nd Offense	3rd Offense
Visitation/Unauthorized Entry	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Littering	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Open Flame Devices, Combustibles or Hazardous Chemicals	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Pets	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Propping Open Security Doors	\$50.00	\$100.00	Fine up to \$150.00 or disciplinary process
Noise	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Failure to Comply with Lawful Directions of Institution Officials Acting in Performance of Their Duties	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Violation of Published Residence Hall or Apartment Rules	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Misuse of Institutional Property	\$30.00	\$60.00	Fine up to \$90.00 or disciplinary process
Defacement of University Property	\$30.00	\$60.00	Fine up to \$90.00 or disciplinary process
Violation of Posted Library Food, Tobacco and Beverage Regulations	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Violation of other University Policy or Regulation	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process
Removal of Furniture/Fixtures	\$15.00	\$30.00	Fine up to \$45.00 or disciplinary process



STUDENT RIGHTS AND RESPONSIBILITIES CODE

All members of the university community can access the entire University of Oklahoma Student Code at:

studenthandbook.ou.edu

students.ouhsc.edu

ou.edu/tulsastudentaffairs/student_handbook

*Photo taken prior to the COVID-19 pandemic and does not reflect current masking and social distancing requirements.

Violations of Law and University Policy

The Student Rights and Responsibilities Code and Procedure allow the university to take Code action for charges that arise out of violation of law and/or activities that violate university policy. Specifically, prohibited conduct includes violations of local, state or federal law.

Sanctions

The following sanctions may be imposed upon students or student groups by the appropriate disciplinary board or administrative official:

- **Verbal Warning:** A verbal notice that the behavior was inappropriate.
- **Written Warning:** A written statement that the behavior was inappropriate, which will remain on the student's university disciplinary record for a specified period of time or until the student meets certain conditions.
- **Disciplinary Probation:** A written statement that the behavior was inappropriate and should subsequent violations occur, the university will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from university-affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.
- **Educational Sanctions:** A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.
- **Restitution:** Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.
- **Administrative Fee:** Administrative fees for educational programs and presentations as well as policy-related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.
- **University-Owned Housing Reassignment or Termination:** Reassignment to another university-owned housing unit, exclusion from certain university-owned properties or termination of the student's housing agreement.
- **Administrative Trespass:** Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate university official, as designated by the university Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate university official or the campus police may take action.
- **Suspension:** Exclusion from the university and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the university, as applicable.
- **Expulsion:** Exclusion from the university and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
- **Restriction or Denial of University Services:** Restricted from use or denial of specified university services, including participation in university activities.
- **Delayed Conferral of Degree:** Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.

Timely Warnings and Emergency Notifications

The University of Oklahoma issues Timely Warnings or Emergency Notifications as appropriate to keep the Norman, Health Sciences Center and Tulsa campus communities informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The University of Oklahoma will immediately issue an Emergency Notification notifying the appropriate campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff. Confirmation of an emergency means that university officials on each campus have reliable information that supports the potential for significant harm or have verified that a legitimate emergency or dangerous situation exists. The decision to issue a Timely Warning or Emergency Notification shall be decided on a case-by-case basis in compliance with the Clery Act and considering all available facts. The notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

Timely Warnings

Timely Warnings are issued for certain crimes to persons or property that occur within the Clery Act geography of the Norman, Health Sciences Center and Tulsa campuses and are considered by the university to represent a serious or continuing threat to students and employees. OUPD may consult with senior university administration and/or their designees to determine if there is a serious or continuing threat, and to draft the Timely Warning.

Clery crimes that may prompt a timely warning include: arson, burglary aggravated assault, criminal homicide, motor vehicle theft, and robbery and sex offenses. Timely warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

When a determination is made that a situation warrants a Timely Warning, the warning shall include information that promotes safety, aids in the prevention of similar crimes and contains pertinent information about the crime that triggered the warning. Timely Warnings are designed to reach the entire campus community through the use of one or more modalities including email, text message alerts, desktop notification and phone calls. The following are instances when a Timely Warning may be withheld:

- The issuance would compromise efforts to contain the emergency
- The crime was reported to a pastoral or professional counselor
- The university followed its process to send an Emergency Notification

Emergency Notifications:

The University of Oklahoma will immediately issue an Emergency Notification to the Norman, Health Sciences Center or OU-Tulsa campus communities upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. The system is designed to be used only during emergency situations that require immediate action by the recipient. Examples include but are not limited to:

- Dangerous Situations (Armed intruder, civil disturbance, hostage situation, etc.)
- Fire
- Hazardous Material Leak/Spill
- Inclement Weather Delays/Closures
- Tornado Warning

Confirmation of an emergency means that OUPD and senior university administration and/or their designees, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists. The university will, without delay, and taking into account the safety of the campus community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

OU has a variety of modalities available for dissemination of emergency notifications. These include text messages, emails, desktop notifications, phone calls, digital signage, social media, each campus' home page and print and broadcast media.

Procedure:

1. OUPD or other appropriate agencies respond to a reported emergency or significant threat and assess the situation to confirm that there is a significant emergency or dangerous situation. In situations where exigent circumstances exist, OUPD sends the initial emergency notification utilizing the OU Alert system and the pre-scripted and approved emergency messages.
2. OUPD may coordinate with other responding agencies to evaluate if the significant emergency or dangerous situation is area-specific or campus-wide. OUPD continues to monitor the threatened areas.
3. OUPD notifies senior university administration. Determination is made at this time as to whether the situation warrants a campus-wide notification be sent or if a targeted notification to a smaller segment of the campus community is more appropriate.
4. OUPD sends the initial emergency notification utilizing the OU Alert system and the pre-scripted and approved emergency messages.
5. In the event that OUPD sends the initial emergency notification:

Timely Warnings and Emergency Notifications

- a. **For the Norman and Tulsa Campuses**, the Office of Marketing and Communications assumes responsibility for further updates, communications and any “All Clear” messaging going forward.
- b. **For the Health Sciences Center Campus**, OUPD-HSC assumes responsibility for further updates, communications and any “All Clear” messaging going forward.

The OU Alert emergency notification system is tested two (2) times a year on each campus by sending a test message to the entire campus community. These messages will be clearly identified as test messages from the OU Alert emergency notification system.

Students and employees may update their contact information for the OU Alert emergency notification system by visiting:

- accounts.ou.edu for the Norman Campus
- ouhsc.edu/ecs for the Health Sciences Center Campus
- OU-Tulsa students and employees will utilize the link above that corresponds to their academic program or department’s affiliation to either the Norman or Health Sciences Center campus.

Emergency Operations Plan

Each campus’ Emergency Operations Plan (EOP) provides a framework through which OU prepares for, responds to, recovers from and mitigates the impacts of major emergencies, disasters and catastrophic incidents that could adversely affect the health, safety and/or general welfare of OU students, employees and visitors.

Each campus’ EOP is an all-hazards plan focused on coordinating the activities of an emergency and provides a framework within which emergency operations staff and other relevant department and agency personnel work together to develop and maintain hazard-specific annexes. Each campus’ EOP and Annexes include, but are not limited to, information concerning emergency response organization, response teams, shelter-in-place, significant weather protocols and evacuation guidelines.

Each campus’ EOP is active at all times and applies to all respective OU departments. It is designed to be scalable and flexible to meet the needs and complexity of all incidents/disasters. During incidents/disasters, the EOP is used as a base plan to organize, coordinate and manage the response and recovery operations of OU departments, and public- and private-sector stakeholders. Certain situations and circumstances may warrant adjustments to the plan for any given event.

The university conducts emergency response exercises each year. These exercises may consist of drills, tabletop exercises and functional exercises. These exercises are designed to assess and evaluate the emergency capabilities of each campus. University administration and Emergency

Operations Center staff have received or are receiving training in Incident Command and the National Incident Management System.

When an incident occurs on campus that causes an immediate threat, the first responders to the scene work together in Unified Command to manage the incident. First responders for each campus include:

- OUPD-Norman, Norman Fire Department, Norman Police Department and Emergency Medical Services
- OUPD-HSC, Oklahoma City Fire Department, Oklahoma City Police Department and Emergency Medical Services
- OUPD-Tulsa, Tulsa Fire Department, Tulsa Police Department and Emergency Medical Services

Depending on the incident type and level of activation, other university departments and/or local, state or federal agencies may also be involved in the response and utilization of OU’s Emergency Operations Center on each campus.

Emergency Communication System

In the event of a significant emergency or dangerous situation, the University will send an alert message via its Emergency Communication System (ECS). This system allows the university to contact students, faculty and staff within minutes by telephone, e-mail and instant messaging when an emergency exists. It is our belief that continuous and rapid notification is one of the best protections available for members of our community. Situations can change rapidly and in unexpected ways. The success of the system depends upon accurate and current contact information being supplied and updated by students, faculty and staff. With this system, members of the OU community enter several contact phone numbers to be notified, which may include their cell phone and their parent’s or other family member’s phone number as well as their e-mail and text message addresses. Any contact information provided will be kept secure and be used only for emergency notification purposes.

To update your contact information for the Emergency Communication System, visit the appropriate page:

- Norman-based academic programs and departments: <https://accounts.ou.edu>
- Health Sciences Center-based academic programs and departments: <https://ouhsc.edu/ecs/>

EQUAL OPPORTUNITY POLICY

The University of Oklahoma, in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to: admissions, employment, financial aid, housing, services in educational programs or activities, or health care services that the university operates or provides.

Inquiries regarding non-discrimination policies may be directed to: Shaniqua Crawford, Institutional Equity Officer and Title IX Coordinator, (405) 325-3546, scrawford@ou.edu, or visit <http://www.ou.edu/eoo.html>.

NON-DISCRIMINATION POLICY

Diversity is one of the strengths of our society as well as one of the hallmarks of a great university. The university supports diversity and is committed to maintaining employment, educational, and health care settings that are multicultural, multiracial, multiethnic and all-inclusive. Respecting differences is one of the university's objectives.

The university does not discriminate or permit discrimination by any member of its community against any individual based on the individual's race, color, religion, political beliefs, national origin, age (40 or older), sex (see Sexual Misconduct, Discrimination and Harassment policy <https://www.ou.edu/content/eoo/policies.html>), sexual orientation, genetic information, gender identity, gender expression, disability, or veteran status in matters of admissions, employment, financial aid, housing, services in educational programs or activities, or health care services that the university operates or provides.

University policy prohibits retaliation against a person for filing a complaint of discrimination or harassment under this policy or other applicable federal, state or local laws. This policy also prohibits retaliation against any person who assists someone with a complaint of discrimination or harassment or who participates in any manner in an investigation or resolution of a complaint of discrimination or harassment.

DISABILITY POLICY

The university will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship or would result in a fundamental alteration in the nature of the service, program or activity or would result in undue financial or administrative burdens. The term "reasonable accommodation" is used in its general sense in this policy to apply to employees, students and visitors.

Reasonable accommodation may include but is not limited to:

- Making existing facilities readily accessible and usable by individuals with disabilities;
- Job restructuring;
- Part-time or modified work schedules;
- Reassignment to a vacant position if qualified;
- Acquisition or modification of equipment or devices;
- Adjustment or modification of examinations, training materials, or policies;
- Providing qualified readers or interpreters; or
- Modifying policies, practices and procedures.

The campus maintains a website dedicated to accessibility and disability information and resources. <http://www.ou.edu/drc/home.html>. Complaints of disability discrimination may be brought through the university's Equal Opportunity Office for Norman-based programs: (405) 325-3546 and for Oklahoma City Health Sciences Center-based programs: (405) 271-2110 or see <http://www.ou.edu/home/eoo.html>.

EQUAL OPPORTUNITY OFFICE CONTACTS

Norman Campus

Evans Hall
660 Parrington Oval, Room 102
Norman, OK 73019
Office: (405) 325-3546
Fax: (405) 325-3540

Health Sciences Center and Tulsa Campuses

1100 N. Lindsay Ave., Room 223
Oklahoma City, OK 73104
Phone: (405) 271-2110

Accessibility and Disability Resource Center

730 College Ave.
University Community Center
Norman, OK 73069-4617

(405) 325-3852 (Voice)
(405) 217-3494 (VP)
(405) 325-4491 (Fax)
adrc@ou.edu | ou.edu/drc

Norman Campus

Crime Statistics

The University of Oklahoma, Norman Campus Clery Act Statistical Summary

Reported in accordance with Uniform Crime Reporting Procedures and the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**. Data sources include the OU Police Department, Norman Police Department, OU Office of Student Affairs, OU Residence Life, OU Housing, and OU Athletics Department.

Total Crimes Reported For: Offense Type (Includes attempts)	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Criminal Homicide												
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	9	18	21	5	16	18	4	2	4	1	6	2
Fondling	6	10	12	5	7	4	1	0	2	2	1	3
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	1	0	0	1	0	0	0	0	0	0	0	0
Robbery	1	1	2	0	1	0	0	0	0	3	1	1
Aggravated Assault	1	3	1	0	2	0	1	0	0	0	3	2
Burglary	8	7	8	3	3	0	2	3	1	0	0	0
Motor Vehicle Theft	11	8	4	0	0	0	3	0	0	11	13	2
Arson	0	0	0	0	0	0	0	0	0	0	1	0

A correction was made to the location coding in OUPD's record management system for compiling 2019 statistics. This correction also prompted changes to the statistics reported in 2018 and 2017. All updated statistics are represented on this page.

Number of Arrests and Disciplinary Referrals for Selected Offenses

Total Crimes Reported For: Offense Type (Includes attempts)	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Weapons Law Violations												
Arrests	0	2	2	0	1	0	0	0	0	6	0	7
Disciplinary Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations												
Arrests	76	35	28	37	18	10	1	2	0	51	40	86
Disciplinary Referrals	16	22	13	8	20	8	1	0	0	0	0	0
Liquor Law Violations												
Arrests	5	2	2	0	0	0	1	0	0	35	21	24
Disciplinary Referrals	301	254	171	279	254	161	2	1	7	0	0	0

Crime Statistics

HATE CRIMES * Includes all Clery offenses and larceny/theft, Simple assault, Intimidation, and Destruction/ Damage or Vandalism of Property. A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim, due to race, religion, gender, gender identity, ethnicity, national origin, or disability.

HATE CRIMES:

2019: No hate crimes reported.
2018: No hate crimes reported.
2017: One crime on-campus (Simple Assault characterized by race) and one crime on public property (Malicious Harassment / Intimidation Based on Race, Color, Religion, Ancestry, National Origin, or Disability).

UNFOUNDED CRIMES:

2019: One unfounded crime (Vehicle Theft).
2018: Three unfounded crimes (two Vehicle Thefts and one Rape).
2017: One unfounded crime (Fondling).

Stalking, Dating Violence and Domestic Violence Crimes

The University of Oklahoma is including these statistics for incidents of domestic violence, dating violence and stalking to comply with the Violence Against Women Act (VAWA).

Total Crimes Reported For:	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Offense Type (Includes attempts)												
Weapons Law Violations												
Domestic Violence	18	9	13	4	4	9	0	0	4	1	4	9
Dating Violence	14	8	10	4	4	9	0	0	3	0	0	0
Stalking	15	11	4	1	2	0	1	0	2	3	1	2

Fire Safety and Emergency Evacuations

The University Fire Marshal's Office is located in the Department of Campus Safety. The University Fire Marshal is involved in plan review and inspections of every new and remodeled project that occurs on the Norman campus. In addition, this office inspects every existing facility on campus to eliminate any potential fire hazards and ensure that the fire and life-safety systems located in those buildings are functioning properly. The University Fire Marshal also is responsible for the investigations of fires that occur on campus to determine the origin and cause, as well as documenting all fires for inclusion in the annual fire safety report. The University Fire Marshal also provides classes to educate university employees on how to use fire extinguishers, eliminate hazards and what to do in case of a fire emergency. The Fire Marshal also acts as a liaison between the university and the local fire department on any matters relevant to fire safety and preparedness on campus. Persons can contact the University Fire Marshal's Office for any general fire safety questions, perceived hazards or requests for services at (405) 325-2983 or fire@ou.edu.

Campus Fire Safety Month:

Annually, during the month of September, the University Fire Marshal's Office works in conjunction with Residence Life and Housing and the OU Police Department to provide learning opportunities for faculty, staff and students. Individuals take part in a number of fire safety training programs all across campus. Fire drills are conducted for all Residence Life and Housing facilities and fire safety tips are sent via social media throughout the month.

Mandatory Fire Drills:

The University Fire Marshal's Office coordinates, monitors and evaluates mandatory fire drills within the first two weeks of occupancy in each residence hall.

Residence Life Staff Training:

Specialized training is provided at the beginning of the fall and spring semesters to instruct residence life staff on fire extinguisher usage, evacuation procedures, activating the fire alarm system, identifying fire and life safety hazards, and tampering with fire safety equipment.

Campus Residences Evacuation Procedures for Fires and Other Emergencies:

Whenever the fire alarm sounds, all occupants in the campus residences must meet at the emergency evacuation safe location designated by your RA. In the case of an actual fire or other emergency, you will be moved to a designated alternate shelter area until you are notified it is safe to return to your building and room. As you leave your room, close your door. Students who do not vacate the building during the sounding of the alarm will be subject to disciplinary action.

Upon the sounding of the alarm:

1. Move quickly and quietly to the exit for your area. In an orderly fashion, go to the designated waiting area for further instructions.
2. Wear a coat and shoes. Carry a towel in case of smoke. Keep these items easily accessible for emergency use. Bring along your keys and ID.
3. If you are away from your room when the alarm sounds, proceed to the nearest exit without returning to your room.
4. Do not use elevators. Use stairways only.
5. Students unable to use the stairways should wait in the stairwell for emergency personnel to arrive and assist them in the evacuation.
6. Students with more serious mobility issues are provided with a personal emergency response plan in coordination with Residence Life and Housing staff, the OU Fire Marshal, OUPD, and The Disability Resource Center.

Fire Prevention Policies:

- Fireworks or explosives are prohibited.
- Unauthorized appliances, candles or incendiary devices are prohibited.
- Smoking in the campus residences is prohibited.
- Incense burning is prohibited.
- Open flame devices such as lanterns, candles, potpourri pots or warmers using votives or canned fuel are strictly prohibited in the campus residences.

Combustibles:

If you use combustibles in decorating your room, such as fabrics, cardboard or similar materials, please ensure the items are flame-proof. Purchase only UL- or FM-approved material marked "flameproof" or "flame retardant."

Fire Alarm and Sprinkler Systems:

Architecture and Engineering Services and Facilities Management have worked with the University Fire Marshal's Office to create a "master plan" for fire alarm and fire sprinkler systems to be installed in buildings on campus that currently do not have systems. This plan is being implemented as funds become available and when remodel or renovation projects occur in these facilities. Fire alarm and fire sprinkler systems are installed in all new buildings as a university standard regardless of whether they are required by code.

Reporting:

All fires should be reported to OUPD by dialing 911.

Annual Fire Safety Report

Total Fires Reported For:	2017					2018					2019				
	Residence Hall/Apartment	Number of Fires	Cause of Fire	Number of Injuries	Number of Deaths	Property Damage	Number of Fires	Cause of Fire	Number of Injuries	Number of Deaths	Property Damage	Number of Fires	Cause of Fire	Number of Injuries	Number of Deaths
Adams Center 340-348 W. First St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Bartell Field Camp Canon City, CO	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Cate Center #3 324-330 Cate Center Dr.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
David L. Boren Honors College 1300 Asp Ave.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Couch Center 1524 Asp Ave.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	1 on 12/13/2019	Extension cord	0	0	\$2,414
Cross Village Bldg. A 1691 Asp Ave.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Cross Village Bldg. B 114 14th St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Cross Village Bldg. C 1695 Asp Ave.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Cross Village Bldg. D 116 14th St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Dunham College 250 W. Lindsey St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Headington College 200 W. Lindsey St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Headington Hall 100 E. Lindsey St.	0	N/A	0	0	\$0	0	N/A	0	0	\$0	1 on 8/15/2019	Cooking (Qdoba)	0	0	\$0
Kraetli 200's Apts. 201-212 Wadsack A-H	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Kraetli 300's Apts. 301-315 Wadsack A-H	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Kraetli 400's Apts. 401-409 Wadsack A-H	1	Cooking	0	0	\$0	1 on 8/10/2017	Cooking	0	0	\$0	0	N/A	0	0	\$0
Phi Kappa Psi Fraternity (university-owned bldg.) 720 Elm	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Rental - Single Family Dwellings Various locations	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Sigma Alpha Epsilon Fraternity (university-owned bldg.) 730 S. College	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Traditions East Apts. 2500 Asp Ave. A-H	0	N/A	0	0	\$0	0	N/A	0	0	\$0	0	N/A	0	0	\$0
Traditions West Apts. 2730 Chautauqua Ave. J-Q	0	N/A	0	0	\$0	0	N/A	0	0	\$0	1 on 3/19/2019	Cooking	0	0	\$0
Walker Center 1400 Asp Ave.	0	N/A	0	0	0	0	N/A	0	0	\$0	1 on 2/4/2019	Electrical receptacle	0	0	\$0

Annual Fire Safety Report

Specifications for On-Campus Housing Facility Fire Systems			
<u>Residence Hall/Apt.</u>	<u>Fire Safety Control System</u>	<u>Location of Sprinklers</u>	<u>Alarm Types</u>
Adams Center	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Cate Center #3	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
David L. Boren Honors College	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Couch Center	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Cross Village Bldg. A-D	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Dunham Residential College	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Headington Hall	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Headington Residential College	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Kraettli	Simplex-Ginnel Reports to OUPD	Living room, kitchen, bedrooms, landings	Heat and smoke activated. Pull station. Audio/Visual
Traditions East	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Traditions West	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Walker Center	Simplex-Ginnel Reports to OUPD	Common areas, lounges, hallways, stairwells, bedrooms	Heat and smoke activated. Pull station. Audio/Visual
Rental Single Family Dwelling	UL approved single-station detectors	N/A	Battery-operated fire alarm and carbon monoxide detection

Number of Housing Fire Drills Conducted in 2019	
Adams Center	Two fire drills per year (beginning of fall & spring semesters)
Cate Center #3	Two fire drills per year (beginning of fall & spring semesters)
David L. Boren Honors College	Two fire drills per year (beginning of fall & spring semesters)
Couch Center	Two fire drills per year (beginning of fall & spring semesters)
Cross Village Bldg. A-D	Two fire drills per year (beginning of fall & spring semesters)
Dunham Residential College	Two fire drills per year (beginning of fall & spring semesters)
Headington Hall	Two fire drills per year (beginning of fall & spring semesters)
Headington Residential College	Two fire drills per year (beginning of fall & spring semesters)
Traditions East	Annual
Traditions West	Annual
Walker Center	Two fire drills per year (beginning of fall & spring semesters)

Campus Housing Facilities Security and Access

Housing Access and Security

Residence Life and Housing and Headington Hall make available an online Community Living Guide to all residents (Housing: https://www.ou.edu/housingandfood/about_us/forms_policies; Headington Hall: https://www.soonersports.com/ViewArticle.dbml?&DB_OEM_ID=31000&ATCLID=209451651). This handbook addresses security and safety issues, visitation hours, restroom security, keys, emergency evacuation procedures, severe weather and medical situations.

Keys are the property of the university and may not be duplicated. Each student is responsible for carrying his or her room key and OU ID card at all times. A student should immediately report a missing key or ID card, whether it be lost, stolen or misplaced, to the resident adviser. A temporary replacement key and/or temporary ID card will be issued for 48 hours. If, at the end of the 48 hours the student is unable to locate the original key, the lock or locks will be replaced and the student issued a new key. The student will be charged for the replacement costs. If a student is unable to locate his or her ID card, the student must replace the ID at a replacement charge of \$20 at the Sooner Card office located in Oklahoma Memorial Union or in Stubbeman Village, across from Adams Center.

First-floor security doors in Adams, Couch and Walker Centers, Cross Buildings A-D, David L. Boren Honors College and Headington and Dunham Colleges are unlocked 6:30 a.m. to 10 p.m. Sunday-Thursday and 6:30 a.m. to midnight Friday and Saturday. Headington Hall first-floor security doors are unlocked from 4 p.m. to 7:30 p.m. on Sunday, 7 a.m. to 7:30 p.m. Monday-Friday and all day Saturdays. In Cate Center, all first-floor doors are locked 24 hours a day. **A Sooner Card will be required for building access once doors have been secured.** Propping open security doors will result in disciplinary action. Non-community members visiting the campus residences are to be informed of the exact location of visitor restrooms.

Missing Student Notification Policy

The purpose of this policy is to define the procedures for the University of Oklahoma's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008.

- For purposes of this policy, a student may be considered a "missing person" when he or she is absent from the university for more than 24 hours without any known reason.
- The policy applies to students who reside in university housing.

Students living in university housing will be asked to designate an EMERGENCY CONTACT by accessing the OU-IT Emergency Contact Information page online at accounts.ou.edu. This information is only accessible to authorized campus officials and will only be disclosed to law enforcement personnel in furtherance of a missing person investigation. To designate a contact, the student must log in using their OUNetID (4x4) and password and then follow the instructions on the site. In the event

that a student is declared a missing person, this designee will be the primary contact.

A person will be suspected of being missing if they cannot be contacted by their Resident Adviser on two consecutive weekly occupancy reports. In this case, the Resident Adviser will contact his or her Center Coordinator, who will take steps to determine if the student has used university services (meals, door access, labs etc.) over the last week, and will attempt to contact the missing student through the email address and cell phone number on record.

A person also may be suspected of being missing if an inquiry about that individual comes to the Residence Life and Housing office from a parent, legal guardian, law enforcement agency or staff member who has been unable to contact the student or verify the student's presence on campus by the methods listed above.

Failing to make contact with the student or verify that the student is using campus services, Residence Life and Housing will classify the student as missing and immediately do the following:

- Submit an official missing person's report to OUPD by calling (405) 325-1717. NOTE: OU is required to notify local law enforcement within 24 hours, unless local law enforcement initially reported the missing student to OU.
- Contact the Office of the Vice President for Student Affairs.

In addition, OUPD will conduct an investigation, and if they determine the student has been missing for more than 24 hours, the following steps will be taken:

- OUPD will contact the designated confidential emergency contact person.
- If the student is under 18 years of age, OUPD will immediately contact the custodial parent or legal guardian of the student in addition to notifying their emergency contact as designated by student.

Lost and Found

The OU Facilities Management's Campus Lost and Found is the central repository for items lost or found on the OU Norman campus. Facilities Management attempts to reunite lost items with their rightful owners when possible. Items found in common spaces by campus custodial personnel are generally turned over to lost and found within one business day; however, items not found by custodial may be kept by building staff for several days. Campus Lost and Found can be reached at (405) 325-3060. Check with staff in the building AND with Campus Lost and Found immediately if the lost item is of high value or involves the loss of university keys. For property FOUND on campus, contact (405) 325-3060 to determine where to turn in the found property.

Operation ID

An item that can be easily identified is less likely to be stolen; if it is, the chances of recovery are much greater. OUPD sponsors Operation ID, a program that helps community members properly label such expensive belongings as bicycles, electronic equipment, tools and large jewelry items. Electric engravers for marking valuables are available at the SafeWalk Office, located in Cate 3,

Campus Housing Facilities Security and Access

and OUPD, located at Cate Center. All items of value should be marked with the driver's license number of the owner. For example, OK001002000, OK representing the state of issue and then the nine-digit number. This serves as a visual warning to potential criminals.

A list of all marked items should be put in a safe place so that, in the event of a theft, the items taken can be easily identified. For more information please contact Lt. Justin Hewett at (405) 325-2864 or by email at oupd@ou.edu.

Many offices within Facilities Management directly or indirectly provide support that enhances security throughout the campus. Facilities Management is responsible for the operation, maintenance and repair of buildings and associated mechanical equipment on the Norman campus.

Security Equipment, Facility Maintenance and Repair

Facilities Management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OUPD equipment. Facilities Management is responsible for day-to-day maintenance and repair of all campus facilities, including campus residences. Its duties include routine and preventive maintenance and may consist of repairing window glass, frames and hardware, room and building entrance doors, and stairway, hallway and entry lights.

Requests for emergency repairs in University Housing facilities are to be directed to Housing Maintenance and Repair (405) 325-4421. All other requests are to be directed to Facilities Management Customer Service (405) 325-3060.

The Facilities Management Lock Shop issues keys for buildings, offices, classrooms, storerooms and laboratories. Keys may not be duplicated outside of the university. Lost keys should

be reported to Facilities Management Customer Service at (405) 325-3060 so that, if necessary, locks can be changed.

Police Department

Instructional and administrative facilities are generally open to the public year-round during business hours. OUPD is called upon to allow access to some campus facilities when they are closed to the public. The standard for allowing access in these circumstances is contained in the OUPD Policy and Procedure Manual. OUPD does not authorize access without the approval of the department or a person with legitimate control of the facility.

Police department efforts directed toward security for facilities are undertaken by full-time Community Service Officers (CSOs), uniformed personnel trained to perform specific functions that do not require the presence of a commissioned police officer. Radio contact with OUPD provides CSOs direct communication with police officers.

An OUPD crime prevention specialist is available to address departmental, group or other on-campus security information needs, including assistance in developing departmental security planning and programming and, upon request, risk or security analyses of specific facilities, operations or areas.

OUPD also serves as the central alarm and monitoring station for the Norman campus. All electronic security systems (fire, burglar, robbery and other alarms) terminate at the dispatcher's position. An OUPD member is assigned to evaluate the need for electronic security systems and to help plan them.

Police officers and CSOs report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to Facilities Management Work Control for repair.



Campus Security and Crime Prevention Programs

OUPD, the Office of Student Affairs, Residence Life and Housing, the Department of Athletics, the Office of Human Resources' Training and Development, the Department of Risk Management and the Institutional Equity and Title IX Office participate in a number of programs regarding campus security procedures and practices and to encourage personal safety and security.

Each semester, students are informed of services offered by OUPD. Presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on campus and in surrounding neighborhoods. Similar information is presented to new employees at New Employee Orientation. Throughout the academic year, OUPD, in cooperation with other OU organizations and departments, presents crime prevention awareness sessions and educational sessions on personal safety. Additionally, information regarding campus security procedures and practices is disseminated to students and employees throughout the year using a variety of methods. OU Alerts are sent for emergencies and incidents when information must be delivered quickly.

Rape Awareness Week (Oct. 7 - 11): Rape Awareness Week is sponsored by the Gender + Equality Center. During this week, the center provides door hangers featuring sexual violence prevention tips and sexual violence resource information for residence hall room doors. Information about how to be an active bystander to help others at risk for sexual violence also is shared through campus outreach and a marketing campaign.

Our Voice: Take Action: Our Voice: Take Action, the name of the university's active bystander campaign, encourages students, faculty and staff to take positive steps in intervention when they witness inappropriate behavior. As a university community, we can alter behavior and alter what is considered an acceptable cultural norm by actively and positively engaging individuals when we see or hear of problematic behavior. By ignoring problematic behavior, individuals are passively accepting it as a cultural norm. The Gender + Equality Center, in conjunction with the Institutional Equity Office, offers periodic training on how you can be a positive influence as an active bystander. Although the training focuses primarily on the topics of gender discrimination, sexual harassment and sexual misconduct, the concepts learned in the training translate to any situation.

Step In, Speak Out Sexual Violence Prevention Program:

This one-hour workshop presented by OU peer educators provides information on rape myths, consent, risk reduction and bystander intervention. Step In, Speak Out is required for all first-year students, transfer students and new members in Greek-lettered organizations. These programs are offered at least once each academic year; many are offered once each semester. For more information, contact the Gender + Equality Center at (405) 325-4929.

Online Sexual Misconduct Awareness Training: This is a mandatory sexual misconduct awareness training program for all students prior to their enrollment in a course. Additionally, all faculty and staff are required to take an interactive web-based training and quiz, discussing the university's gender discrimination, sexual

harassment and sexual misconduct policy and gender-based issues. Refer to onpoint.ou.edu for the quiz, and ou.edu/eoo for the policies.

SafeRide: This program provides safe, free transportation to OU students within the Norman city limits – no questions asked. SafeRide operates every weekend, Thursday, Friday and Saturday evenings, from 10 p.m. to 3 a.m. For more information, please visit the SafeRide website at saferide.ou.edu.

SafeWalk: This free service utilizes resident advisers, screened and approved by OUPD, to accompany members of the university community anywhere on campus. Staff are readily identifiable by special shirts, coats or badges. SafeWalk is available from 8 p.m. to 2 a.m. seven days a week. Call (405) 325-WALK.

Police Notebook: OUPD's internet site maintains material on a multitude of crime prevention and personal safety issues. The site is located at ou.edu/oupd. These programs are offered at least once each academic year; many are offered once each semester. For more information, contact the Office of Student Affairs at (405) 325-3161.

Mandatory Pre-Departure Orientation for All Students

Studying Abroad: The orientation discusses using the buddy system, best practices for personal safety and security, alcohol and drug use, and the emergency response protocol.

Mandatory Community Meeting: OU in Arezzo holds monthly mandatory community meetings for all students studying on the OU campus in Italy. During these meetings, safety and security best practices are reiterated and students are encouraged to look out for each other and maintain the use of the buddy system.

S.T.E.P. U.S. State Department's Smart Travel Enrollment

Program: Program for U.S. citizens abroad to get first-hand information about situations that could be a security or safety concern to them while traveling or living abroad. Students traveling abroad are given information on how to register and are encouraged to do so prior to traveling. Students receive information and/or travel bulletins about the location during that time. Students are asked to notify staff of their basic travel information when they go on any overnight trips. The link to the online Travel Form is given to students during Incoming Orientation and is available on the university website. This Travel Form has a reminder/question asking if the person submitting the form has registered the upcoming trip with S.T.E.P. to which they can answer yes or no.

See page 26 for Substance Abuse Education Programs.

Campus Security and Crime Prevention Programs

Security Is Everybody's Business

The campus community works together to make the university a safer place. As part of that effort, OUPD occasionally utilizes "Timely Warnings" or "Crime Alert" bulletins. The OU Crime Alert website can be accessed at ou.edu/oupd/timely.htm.

Members of the campus community can request services or repairs and report hazards, ranging from problems with outdoor lighting to fire safety issues and parking feedback, with forms accessed at ou.edu/content/police/contact_oupd1.html and sent to the appropriate campus departments.

All members of the university community and visitors are encouraged to contact OUPD at 911 if they witness any person or object of a suspicious nature.

Bicycles

OUPD strongly recommends that owners of bikes lock them every time that they are unattended using a high-quality lock. Outside storage lockers are available at Adams, Couch and Walker centers and can provide additional protection for bicycles. For information on locker rental, contact Residence Life and Housing at (405) 325-2511.

OUPD and the Norman Police Department sponsor a bicycle registration program available to any bicycle owner who keeps or uses a bicycle on the OU campus or elsewhere in Norman. Bicycle registration is free and is required for any bicycle operated on the university campus. If a serial number cannot be located on your bike, then you can bring your bike to the SafeWalk Office in Cate 3 or to OUPD and an OAN (owner-applied-number) can be stamped into the metal frame of your bike for identifying purposes. Owner and bicycle information is recorded and maintained in a computer database and a tamper-resistant numbered registration sticker is affixed to the registered bicycle frame. Registration is required by municipal ordinance and university housing policy, and can be done online at ou.edu/content/police/psafe/bike-security/bike-registration. For more information please contact Lt. Justin Hewett at (405) 325-2864 or by email at oupd@ou.edu.



Harassing and Obscene Phone Calls

Anyone can be the victim of harassing, annoying, obscene or threatening telephone calls. Although such calls do not usually constitute a threat to personal safety, on-campus residents should contact OUPD and off-campus residents should contact the Norman Police Department upon receipt of a telephone call of questionable intent or origin. They can usually help you stop the calls.



Online Cyberstalking

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college women. Cyberstalking is threatening or harassing behavior directed at another using the internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites.

This type of harassment is a misuse of OU computing resources and a violation of the Student Code. Where incidents are based on gender, it also is a violation of the university's Sexual Misconduct Policy. Victims should consider filing a report of any harassing behavior with OUPD.

OUPD-Norman Campus and Local Law Enforcement Authority

The University of Oklahoma Police Department (OUPD) provides law enforcement services on the Norman campus. Officers are commissioned and sworn peace officers as authorized by state law, and have full law enforcement authority and powers. Additional non-commissioned uniformed employees (CSOs) provide patrols in various sections of campus, including residential housing, Traditions Square complexes, the academic area and various locations on the Research Campus. University police officers are on duty 24 hours a day.

Norman campus facilities normally are open for access during conventional business hours. Security hours for academic facilities are established by the budget unit which controls them; all campus residences have established security hours.

This annual security report is prepared in compliance with **20 USC 1092 (f)**, the Clery Act, which is disseminated to all employees and current students and is available to prospective employees and prospective students on request. This annual security report is prepared by University Operations, OUPD, Student Affairs, Risk Management, the College of International Studies, and Marketing and Communications, with input from several other university departments.

In addition, OUPD participates in the FBI's Uniform Crime Report program through the Oklahoma State Bureau of Investigation. The annual UCR Report (Crime in America) is available in most public libraries.

OUPD's chief law enforcement officer manages, directs and controls the police department. The operations division provides preventive patrols and responds to emergencies throughout the year on a 24-hour-a-day basis. The operations division also includes an investigative unit and a crime prevention unit. Requests for services are assigned and response is made on a priority basis, with emergencies receiving immediate full attention. All other requests for services or assistance receive attention as soon as possible, based on the apparent or reported urgency of the circumstances.

OUPD encourages anyone who is the victim or witness to any crime to promptly report it to OUPD. Police reports are public records and cannot be held in confidence. However, victims or witnesses can report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics to other OU campus security authorities. See page 45 for additional crime reporting options.

Upon receipt of a criminal complaint or report of an emergency, confidential or otherwise, an officer interviews all available witnesses to obtain information about the incident. An organizational incident report must be filed by

the end of the watch period. This report must include the date, time, place, subject, victim and witnesses, if any. All reports of criminal activity are thoroughly investigated. When the results of the investigation lead to the identification of a suspect, the report is filed with the Cleveland County District Attorney's Office or City Attorney's Office for criminal prosecution.

The OUPD Policy and Procedure Manual contains specific written policies regarding emergency responses and reporting procedures. When a student is involved in an incident, the information reports are forwarded to the appropriate university disciplinary authority. Incidents occurring on Housing and Food Services property are forwarded to the appropriate administrator. All other incident reports are forwarded to Student Conduct for action under the Student Rights and Responsibilities Code. Student Conduct may involve other staff members as necessary, such as sorority and fraternity advisers, the associate athletics director for Academic Affairs, and the international student adviser. If a situation involves the safety and welfare of the university community, the vice president for Student Affairs or other appropriate persons of authority may take the immediate administrative or disciplinary action deemed necessary.

OUPD actively encourages accurate and prompt reporting of all campus crimes through its emergency response system, Campus CrimeStoppers and other educational and informational programs. All reports are investigated to the fullest extent possible. OUPD will assist any person wishing to report crimes in other jurisdictions by referring the individual to the appropriate reporting or investigating agency.

Statistics for the university's annual security report are gathered from many sources, to include the OU Police Department, Norman Police Department, Office of Student Affairs, Residence Life and Housing, the Department of Athletics and campus security authorities.

OUPD Authority and Outreach

OUPD's authority to act upon any property of the institution, regardless of where it is situated, is conveyed by the commission granted each officer by the Board of Regents of the University under the authority of the **Oklahoma Campus Security Act, 74 O.S. §§ 360.15 et seq.**, as amended. Officers are empowered to act within the incorporated limits of the City of Norman (a municipal corporation chartered under state law) by the Law Enforcement Services Agreement entered into by the Board of Regents of the University and the City Council of the City of Norman effective Oct. 12, 1993.

OUPD-Norman Campus and Local Law Enforcement Authority

In the event an OUPD officer observes circumstances at any off-campus Norman location in which failure to take immediate action would result in injury to or death of the officer or another, the OUPD officer may take that action necessary to effect control pending the arrival of Norman Police Department personnel. On-duty members of OUPD may assist members of any law enforcement agency within the incorporated limits of the City of Norman or at any location where an emergency exists. OUPD officers may engage in routine traffic enforcement efforts on all streets owned and maintained by OU and on all Norman city streets adjacent to campus. OUPD officers conduct routine traffic operations, enforcing the ordinances of the City of Norman and the laws of the State of Oklahoma.

In an ongoing investigation, OUPD officers may pursue leads at off-campus locations within the incorporated limits of the City of Norman, or other locations where prior coordination and approval is obtained. OUPD members certified by the Council on Law Enforcement Education and Training (CLEET) have all powers, liabilities and immunities established by law for police officers.

OUPD Crime Prevention Programs

OUPD has a full-time crime prevention officer who develops and disseminates educational information to members of the university community regarding crime risks and prevention. Programs include a campuswide outdoor emergency telephone network, Operation ID (which allows for the identification of personal property) and bicycle registration. OUPD offers crime awareness programs to new students each fall and to student groups throughout the year and provides brochures on a number of crime prevention topics, including sexual violence and malicious telephone calls. The department co-sponsors SafeWalk and works closely with the Office of Student Affairs to develop and deliver additional programming as needs are identified.

For more information or to schedule a program, please contact Lt. Justin Hewett at (405) 325-2864 or by email at oupd@ou.edu.

Contacting OUPD

All emergencies should be reported immediately by calling 911. It is not necessary to dial an “8,” even from on-campus phones. Dialing 911 from campus land lines will automatically reach OUPD. **Dialing 911 from any other phones, including cellular phones, may go to another 911 Call Center. If possible, advise the person answering the 911 call that your emergency is occurring on the OU Norman campus and your call will be forwarded to the OUPD Communications Center. You may wish to program the**

entire OUPD phone number, (405) 325-1911, into your cellular phone as a one-touch service. The blue emergency phones on campus will connect you to a dispatcher. These phones also can be used to request vehicle assistance or campus directions.

OUPD officers are assigned to certain university housing centers through a program called “Adopt-a-Cop.” Officers interact with residents through periodic meals and meetings and also can be contacted by students on Facebook. Students also are welcome to contact an OUPD officer to meet in person at the department’s Cate Center satellite office, 338 Cate Center Drive, upon request to take a report or to answer questions. For non-emergencies, call (405) 325-1717; for business matters call (405) 325-2864 or email oupd@ou.edu.

OUPD Webpage

“Police Notebook,” OUPD’s website at ou.edu/oupd, provides information on:

- Crime prevention
- Sex offender registration
- Drugs and alcohol
- Child safety
- Fire safety
- Tornado and severe weather information
- Online bicycle registration
- Emergency Communication System
- Personal safety
- First aid and health
- Internet safety
- Vehicle safety
- Timely Warnings

Emergencies

OUPD is responsible for coordinating and providing emergency and public safety services to the Norman campus. Its principal functions are:

- Law enforcement and related services
- Coordination of security for institutional facilities and assets
- Emergency medical assistance on a first-aid level

The university has designated a single number, 911, to be used from any campus telephone for reporting all emergencies. Trained communication officers monitor this number 24 hours a day, 365 days a year. Adhesive decals displaying the emergency number are available for all campus telephones.

Emergency telephones at outdoor locations around the campus provide a readily accessible means for directly contacting the OUPD dispatcher. Each emergency telephone is identified with a blue sign reading “EMERGENCY” and a blue light. These telephones may be used to request service or obtain other information and assistance as needed. No coin or dialing is necessary.

OUPD-Norman Campus and Local Law Enforcement Authority

Non-Emergencies

OUPD provides all law enforcement services, including the investigation of criminal offenses and traffic collisions occurring on university property, and handles official reports relating to those incidents. To report a crime in progress or a crime that just occurred, call the emergency number (911). To report a criminal incident after the fact in which no one was injured, the suspect has left the area, there does not appear to be any physical evidence, and there are no other circumstances that would necessitate the immediate presence of a police officer, call the police department's non-emergency number, (405) 325-2864.

While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the victim.

Additional Crime Reporting Offices

Crimes also can be reported to the following Campus Security Authorities:

- **Vice President for Student Affairs**
Oklahoma Memorial Union, (405) 325-3161
- **Director of Counseling Services**
Goddard Health Center, (405) 325-2911
- **Director of Office of Human Resources**
Nuclear Engineering Lab, (405) 325-4310
- **Assistant Dean of Students and Executive Director of Residence Life and Housing**
Couch Center, (405) 325-2511
- **Director of Student Conduct**
Walker Center, (405) 325-1540
- **University Title IX Coordinator**
Evans Hall, (405) 325-3546
- **Director, College of International Studies**
Farzaneh Hall, (405) 325-1622

In addition, crimes may be reported to any other Campus Security Authority. A Campus Security Authority is any official of OU who has significant responsibility for students and campus activities. The law requires that any Clery Act crimes reported to any Campus Security Authority be included in OU's statistics and evaluated relative to its timely warning policy. Professional mental health counselors are excluded from this requirement; however, OU encourages mental health professionals to inform the person being counseled of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual report. To report crimes off campus, contact the local police department. For those crimes that occur in Norman, the Norman Police Department can be reached at (405) 321-1444.

Monitoring Off-Campus Crime

University police learn of off-campus crimes from other local agencies when those agencies request assistance or when they routinely pass on information that may be of mutual interest. OUPD, members of the Office of Student Affairs (vice president for Student Affairs, director of Student Conduct, sorority and fraternity advisers) and members of the Norman Police Department meet to share information and redefine lines of communication. Because OUPD's jurisdiction does not extend to the premises of off-campus student organizations, its role in investigations of such criminal activity is limited to information sharing, cooperation and coordination with the investigating agency upon request.



Outreach Programs

Our Voice: Take Action

During this two-hour training, students learn how they can use their influence as student leaders to help end gender-based violence (including sexual assault, dating violence, stalking and harassment) on our campus. Students also practice how to improve the culture on campus using significant conversation strategies. The training is required for all small-group leaders in Camp Crimson, resident advisers and recruitment guides for Greek recruitment.

Step In, Speak Out

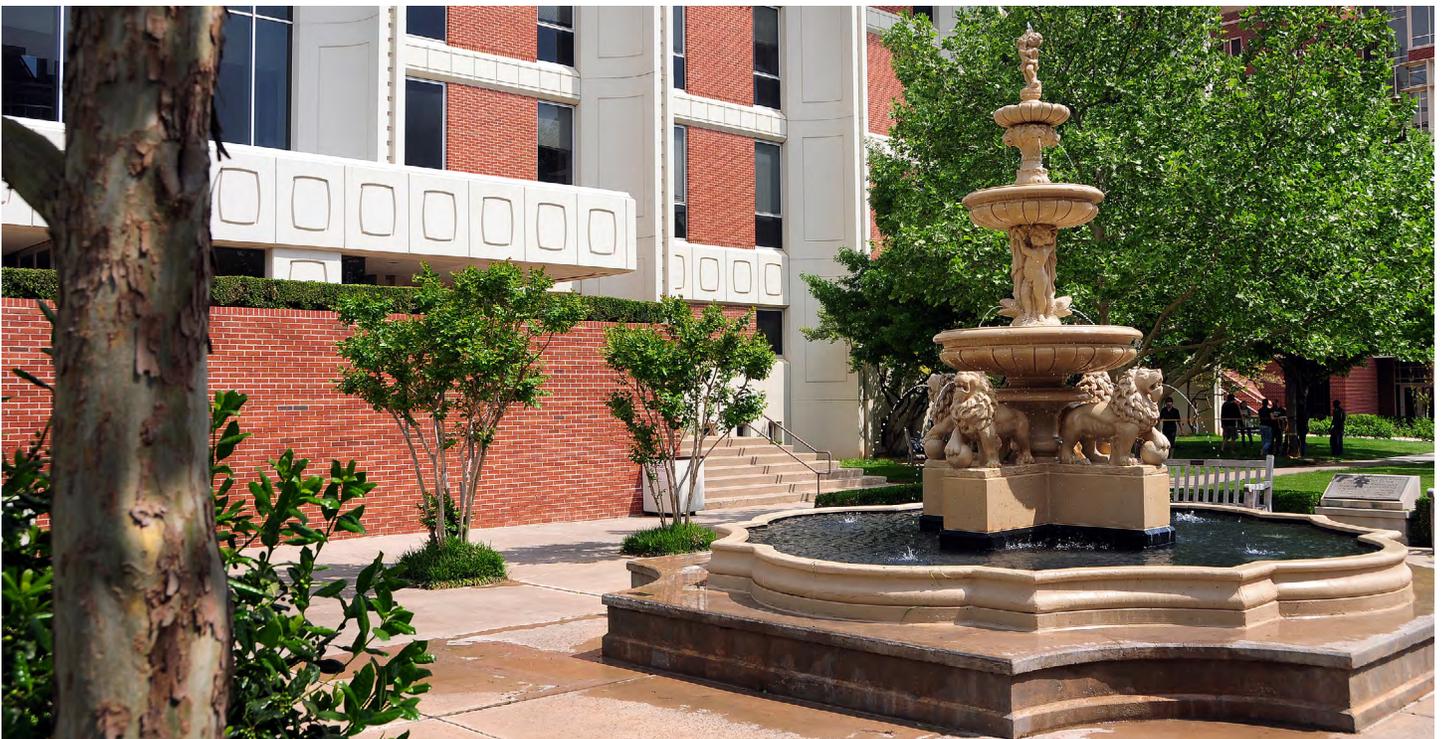
This one-hour peer education session is designed to offer freshman students insights into the causes and reality of sexual violence, with an emphasis on bystander intervention. Students learn how to help survivors of sexual violence discuss consent, incapacity and learn ways to step in and speak out when they see sexual violence risk behavior about to occur. Step In, Speak Out is required for all freshman students and members in Greek Letter organizations.

OU Advocates

OU Advocates is a free, confidential support and advocacy service for members of the University of Oklahoma community who have experienced relationship violence or abuse, sexual assault, sexual harassment, or stalking on campus.

OU Advocates offers crisis intervention and emotional support, safety planning, information about legal, medical, emotional, and student conduct resources to survivors, and education and support to secondary survivors, such as intimate partners, friends, and family.

OU Advocates are available by calling or texting the 24/7 hotline at (405) 615-0013; find them in-person at the Gender + Equality Center office in Oklahoma Memorial Union, Suite 207; or email them at gec@ou.edu for more information or to request a meeting.



Sexual Violence Education and Prevention

Sexual Violence Programs and Services

As part of the university's effort to provide an environment conducive to the advancement of its educational, research and public service missions, it provides the following sexual violence prevention and response services:

- Educational programs to enhance awareness of sexual violence and misconduct and the conditions that foster this offense on university campuses located in Norman, Arezzo and Rio.
- Programs designed to educate the university community on prevention of sexual violence and misconduct.
- Services to survivors that occur on institutional property or survivors who are affiliated with the university.

To safeguard the rights and interests of the survivors, the university pursues sanctions against perpetrators of sexual violence and misconduct as follows:

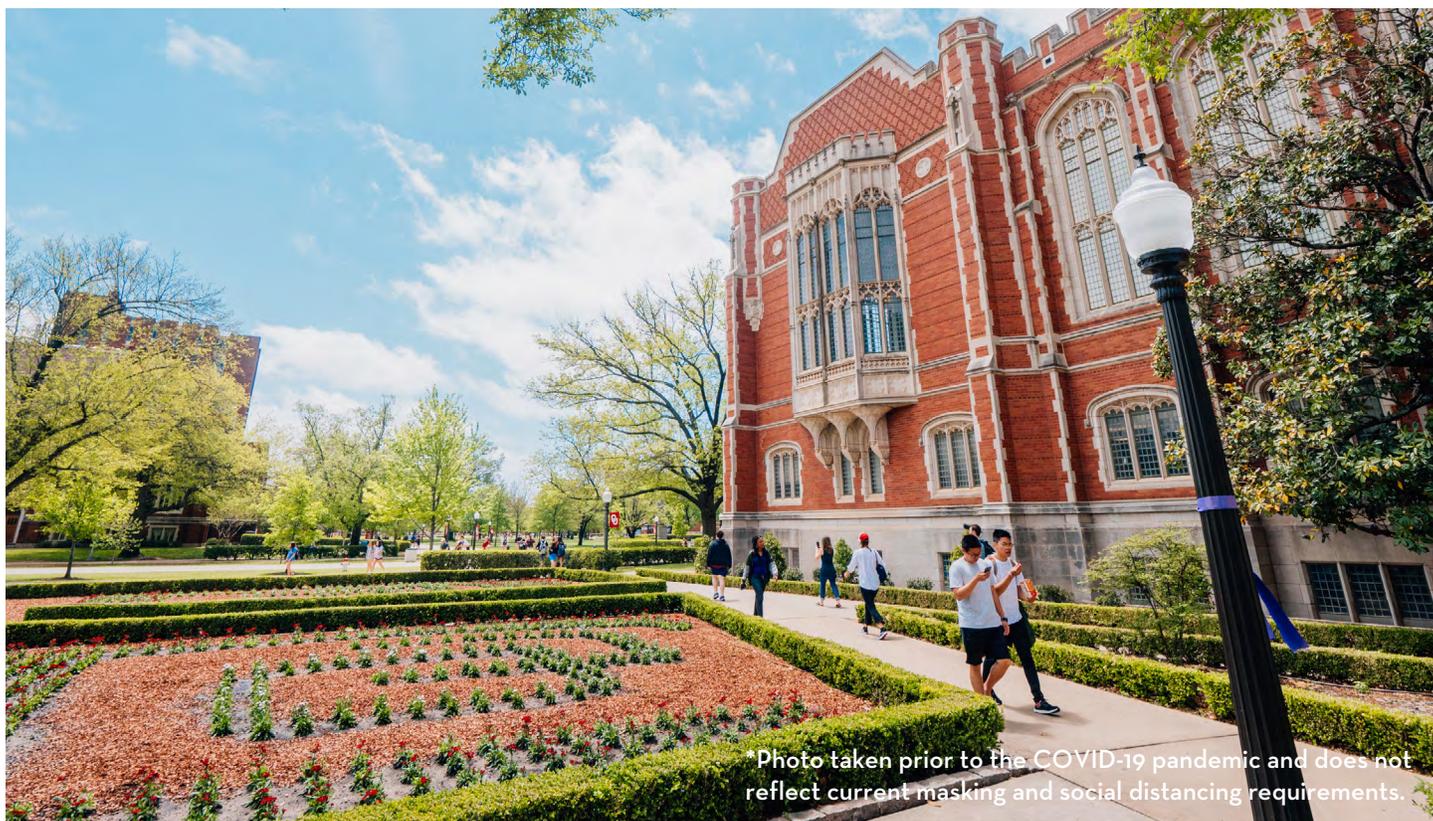
OUPD (i) provides emergency response for survivors immediately following assault, (ii) provides law enforcement and investigative services, as applicable,

(iii) pursues prosecution of the perpetrators pursuant to the preference of survivors and (iv) conducts sexual violence and misconduct prevention programs for students, faculty and staff.

The Office of Student Affairs (i) provides support and counseling services to sexual violence and misconduct survivors, (ii) facilitates the provision of advocates or other support to survivors as long as the survivors desire and (iii) conducts education programs to enhance awareness of sexual violence and misconduct on campus.

OUPD and the Office of Student Affairs coordinate their respective efforts in education and prevention programs and services.

The Institutional Equity and Title IX/Sexual Misconduct Offices (i) offer training on the implementation of the sexual Misconduct, Discrimination, and Harassment Policy, and (ii) informs survivors of and provides access to institutional disciplinary resources for prosecution of the perpetrator(s).



*Photo taken prior to the COVID-19 pandemic and does not reflect current masking and social distancing requirements.

Response to Sexual Violence and Domestic Abuse Crimes

OUPD Response

OUPD officers are responsible for ensuring that every victim or witness of a crime involving sexual violence or domestic abuse is informed about the medical treatment, counseling and monetary compensation available to them. OUPD will refer the student requesting university sexual violence charges to the Sexual Misconduct Officer and students requesting domestic abuse charges to Student Conduct. As preservation of evidence is vital to pursuit of the perpetrator and proof of criminal sexual violence, all crimes involving sexual or domestic assault should be immediately reported by calling 911. At a minimum, OUPD will provide victims with the following information:

- OU Advocates telephone number
- onpoint.ou.edu online training portal
- Sexual Misconduct Office telephone number
- State Department of Mental Health telephone number
- Student Conduct telephone number
- Women's Resource Center of Norman telephone number and information sheet
- Domestic abuse, dating violence, stalking, rape or forcible sodomy rights information sheet
- Rights of victim of domestic/dating abuse information sheet

Every victim of a crime has the right to be informed about how his or her case will be handled by OUPD, which will:

- Provide the case number assigned to the victim's case, if requested
- Explain the processing of a criminal case
- Provide guidance on how to obtain information about the processing of the case

OU Advocates

OU Advocates is a free, confidential support and advocacy service for members of the University of Oklahoma community who have experienced relationship violence or abuse, sexual assault, sexual harassment or stalking on campus.

OU Advocates offers crisis intervention and emotional support, safety planning, information about legal, medical, emotional and student conduct resources to survivors, and education and support to secondary survivors, such as intimate partners, friends and family.

OU Advocates are available by calling or texting the 24/7 hotline at (405) 615-0013; find them in-person at the Gender + Equality Center office in Oklahoma Memorial Union, Suite 207; or email them at gec@ou.edu for more information or to request a meeting.

Sex Offender Registration

Students or employees who are required to register as sex offenders or violent offenders must promptly register in person with OUPD, in addition to registering with any other required authorities. According to the **Sex Offenders Registration Act** and the **Mary Rippy Violent Crime Offenders Registration Act, 57 O.S. §§ 581-599.1**, failure to promptly register is a felony. The

Oklahoma Department of Corrections provides a sex offender registry for public viewing at the following web address: sors.doc.state.ok.us/svor/f?p=119:1; and the national registry at nsopw.gov. Information on federal prisons can be viewed at bop.gov. Please remember that only offenders convicted after November 1999 will be included in the sex offender registries. For more information, contact OUPD in person or at (405) 325-2864.

Gender + Equality Center

The goal of the Gender + Equality Center is to cultivate an affirming, educational, and diverse community by focusing on LGBTQ+ inclusion, interpersonal violence prevention and advocacy for victims of gender-based violence. The GEC provides information on sexual violence awareness; facilitates sexual violence prevention and LGBTQ+ focused educational programming; and provides referrals to campus and off-campus resources. Specific programs include Rape Awareness Week in the fall and Sexual Violence Awareness Month in April. Additional programs and activities include the White Ribbon Campaign, Take Back the Night, Step In, Speak Out, and other outreach programs about sexual violence, harassment, stalking, domestic and dating violence. For more information, call (405) 325-4929 or visit ou.edu/gec.



Special Information for OU in Arezzo

Security and Access

The OU in Arezzo locations include the Kathleen and Francis Rooney Family Residential Learning Center and the San Francesco Classroom Annex. Both locations are within the historic center of Arezzo, Italy.

The Kathleen and Francis Rooney Family Residential Learning Center (Rooney Family Center) is a residential facility with bedrooms, common spaces, classrooms, administrative offices and an outdoor garden area. The Rooney Family center has a security alarm system for various ground-floor windows and doors. A 10-foot wall surrounds the garden area. There is a video intercom panel located at every entrance that is used to identify and communicate with any person before access to the facility is given. External and internal closed-circuit video cameras are located at the residential facility. The residential facility is equipped with smoke detectors integrated with the building alarm and evacuation systems.

The OU in Arezzo staff members who reside at the Rooney Family Center are the OUA Center coordinator, OUA Graduate resident director and the OUA Faculty-in-Residence.

Both OU in Arezzo locations have two main entrances, a main door of the building that is closed and locked during the night and a second entrance that is closed and locked at all times. Entry into the facilities is gained via a key card or a pin pad code.

Luca Mariottini is responsible for day-to-day maintenance and repair of Arezzo housing facilities. Requests for repairs should be directed to Mariottini at 39-0575-1970-057.

Visiting faculty and guests are asked to register their arrival to and departure from the facilities at the reception desk located at the main entrance of each facility. Evacuation routes and severe weather instructions are posted in each area of the two OU in Arezzo facilities.

Missing Student Notification Policy

In addition to registering a general emergency contact, students residing in OU in Arezzo housing facilities have the option to identify confidentially an individual to be contacted by the OU in Arezzo director of Student Affairs in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, OU in Arezzo director of Student Affairs will notify that individual no later than 24 hours after the student is determined to be missing. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation. To report a suspected missing student, contact the OU in Arezzo director of Student Affairs. If the university cannot contact the student, the director of Student Affairs will classify the student as missing and immediately submit an official missing person's report to Arezzo law enforcement officials. An investigation will be conducted and if the student has been missing for more than 24 hours, the OU in Arezzo director of Student Affairs will contact the designated confidential emergency contact person and

the Office of Student Affairs on the Norman campus. If the student is under 18 years of age, the university will immediately contact the custodial parent or legal guardian of the student in addition to notifying any additional contact person designated by the student.

Reporting Crime and Suspicious Activity

Emergencies

OU at Arezzo does not have a campus police department or campus security department. All students, faculty, staff and visitors are encouraged to report all crimes to the Arezzo police in a timely manner. When you need immediate police, fire or medical response, you can dial 112, 115 or 118.

Remember that police cannot be everywhere at once. They must depend on individuals in the community to assist them in crime prevention by reporting crimes and suspicious activities.

Police Emergencies 112

Fire Emergencies 115

Medical Emergencies 118

Non-Emergencies

The Arezzo police headquarters, called the "Questura di Arezzo," is located at Via Filippo Lippi, 52100 Arezzo, Italy. It provides all law enforcement services, including the investigation of criminal offenses and traffic collisions occurring on and off university property, and handles official reports relating to those incidents. To report a crime in progress or a crime that just occurred, call the emergency number (112).

To report a criminal incident after the fact in which no one was injured, the suspect has left the area, there does not appear to be any physical evidence, and there are no other circumstances that would necessitate the immediate presence of a police officer, call the police department's non-emergency number (39-0575-4001).

Additional Crime Reporting Offices

Crimes also may be reported to the following Campus Security Authorities:

- **Vice President for Student Affairs**
Oklahoma Memorial Union, (405) 325-3161
- **Director of Counseling Services**
Goddard Health Center, (405) 325-2911
- **Director of Office of Human Resources**
Nuclear Engineering Lab, (405) 325-4310
- **Assistant Dean of Students and Executive Director of Residence Life and Housing**
Couch Center, (405) 325-2511
- **Director of Student Conduct**
Walker Center, (405) 325-1540
- **University Title IX Coordinator**
Evans Hall, (405) 325-3546

Special Information for OU in Arezzo

- **Director of Student Affairs, OU in Arezzo Rooney Family Center,**
Arezzo +39-0575-197-0056 or +39-338-941-4915
- **Center Coordinator for Rooney Family Center,**
Arezzo +39-0575-197-0058, or
+39-393-870-6883
- **Director, College of International Studies**
Farzaneh Hall, (405) 325-1622

In addition, crimes may be reported to any other Campus Security Authority. A Campus Security Authority is any official of OU who has significant responsibility for students and campus activities. The law requires that all crimes reported to any Campus Security Authority be included in OU's statistics and evaluated relative to its timely warning policy.

Professional mental health counselors are excluded from this requirement; however, OU encourages mental health professionals to inform the person being counseled of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual report.

Monitoring Off-Campus Crime

University officials learn of off-campus crimes from other local agencies when those agencies routinely pass on information that may be of mutual interest or when university officials make an annual request for crime statistics. OU in Arezzo does not have any officially recognized student organizations with off-campus locations.

Timely Warnings and Emergency Notifications

Timely Warnings

Timely Warnings are issued for reported Clery Act crimes that occur within the Arezzo University Clery Act geography that are reported to a campus security authority or local police agency and are considered by the University to represent a serious or continuing threat to students and employees.

Determinations of when Timely Warnings will be issued are made by the director of Student Affairs. The director of Student Affairs may consult with the vice president for Student Affairs or the director of International Logistics and Risk Management in drafting the Timely Warning.

Decisions to issue a Timely Warning are made on a case-by-case basis. In assessing the facts surrounding the situation, the following factors are taken into consideration:

- The nature of the crime;
- The continuing danger to the campus community;
- The possible risk of compromising law enforcement efforts.

When a determination is made that a situation warrants a Timely Warning, the warning shall include information that promotes safety, aids in the prevention of similar crimes and contains pertinent information about the crime that triggered

the warning. Timely Warnings are designed to reach the entire campus community through the use of email, posting on university webpages, social media sites, and contacting the local media for immediate distribution.

The following are instances when a Timely Warnings may be withheld:

- The issuance would compromise efforts to contain the emergency;
- The crime was reported to a pastoral or professional counselor; or,
- The university followed its process to send an Emergency Notification.

Emergency Notifications:

In instances in which reliable information supports the potential for significant harm to the campus community, the director of Student Affairs may implement the emergency notification system. To expedite the notification process, pre-scripted and approved emergency messages have been prepared.

These messages are posted within the OU Alert system for immediate access and dispatch. OU has a variety of modalities available for dissemination of emergency notifications. These include OU Alerts (text messages, emails and phone calls), social media, university webpages and print and broadcast media.

The university will, without delay, and taking into account the safety of the campus community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. As soon as the university has confirmed that a significant emergency or dangerous situation exists, the institution will:

- Take into account the safety of the campus community;
- Determine what information to release about the situation; and
- Begin the notification process.

Confirmation of an emergency means that university officials working with local law enforcement, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists. Emergency Notifications may not immediately be issued for a confirmed emergency or dangerous situation if doing so would compromise efforts to:

- Assist a victim;
- Contain the emergency;
- Respond to the emergency; or
- Mitigate the emergency.

Special Information for OU in Arezzo

Procedure:

When a determination has been made that there is a significant emergency or dangerous situation and an Emergency Notification is appropriate, the Arezzo director of Student Affairs will take the following steps:

- Notify the Director of Italian Programs in Italy or designee
- Determination is made at this time as to whether the situation warrants a notification to be sent to all participants of the Arezzo program(s) or a targeted notification to a smaller segment of the group(s)

The OU Alert system is tested two (2) times each semester by sending a test message to all participants currently enrolled in an OU in Arezzo program. The tests are unannounced. In addition to testing the OU Alert emergency notification system, the university tests evacuation procedures at the beginning of each semester. Faculty, staff and students are given information upon arrival to campus on evacuation procedures and directed to the appropriate webpages for additional information on emergency procedures. Emergency and evacuation procedures also are posted in each bedroom and common areas in the Rooney Family Center.

Additional Policies and Resources in Arezzo:

All generally applicable OU policies and procedures apply to programs abroad, including OU in Arezzo. These policies include, but are not limited to, all conduct-related policies and procedures, including the Code of Student Conduct, the Sexual Misconduct Response, the Non-discrimination and Anti-harassment, and Drug and Alcohol Abuse Prevention policies. Information on these policies is available above in this publication. OU in Arezzo works with administrators in Norman to respond to and address instances of misconduct and to provide a similar level of support resources to victims of crimes (whether through direct support from OU staff via technological means or through assistance in securing local referrals in Italy). The director of Student Affairs in Arezzo is provided training by the Title IX coordinator on an annual basis.

Fire Safety Report for OU at Arezzo:

Mandatory Fire Drills:

OU in Arezzo officials coordinate, monitor and evaluate mandatory fire drills within the first two weeks of occupancy in the housing facility.

Residence Staff Training:

Specialized training is provided at the beginning of the fall and spring semesters to instruct housing facility staff on evacuation procedures, activating the fire alarm system, identifying fire and life safety hazards, and tampering with fire safety equipment.

Evacuation Procedures for Fires and Other Emergencies:

Whenever the fire alarm sounds, all occupants in the housing facility must meet at the emergency evacuation safe location. In the case of an actual fire or other emergency, you will be moved to a designated alternate shelter area until you are notified it is safe to return to your room. As you leave your room, close your door. Students who do not vacate the building during the sounding of the alarm will be subject to disciplinary action.

Upon discovery or suspicion of a fire:

1. Call 115 to reach the Arezzo Fire Department
2. Give a verbal alarm to others in the area, if a fire alarm is not available.
3. If it is safe to do so on your way out close all doors leading to the main hallways to prevent further spread of the fire. DO NOT prop stairwell doors open.
4. Exit using stairways – DO NOT USE ELEVATORS
5. If you cannot use the stairs, go to the designated location to wait for emergency help to arrive and assist you with evacuation. Make sure your buddy is aware of your location and can alert arriving emergency personnel of your location and need for evacuation assistance.
6. Go to the Emergency Assembly Area in the garden.
7. Help keep roadways and walkways clear for emergency vehicles.
8. Wait for further instructions from emergency personnel.
9. DO NOT RE-ENTER THE BUILDING UNTIL INSTRUCTED TO DO SO BY PROPERLY IDENTIFIED EMERGENCY PERSONNEL.

If clothes are on fire, drop to the floor and roll. Smother the fire with a blanket, rug or heavy coat and call for help.

Fire Prevention Policies:

- Fireworks or explosives are prohibited.
- Unauthorized appliances, candles or incendiary devices are prohibited.
- Incense burning is prohibited.
- Open flame devices such as lanterns, candles, potpourri pots or warmers using votives or canned fuel are strictly prohibited in the campus residences.

Reporting:

All fires should be reported to Arezzo Fire Department by dialing 115.

Special Information for OU in Arezzo

Important Phone Numbers:

Arezzo Emergency Numbers

Police Emergencies: 112

Fire Emergencies: 115

Medical Emergencies: 118

Arezzo Numbers

Arezzo Police Headquarters: 39-0575-4001

OU in Arezzo Study Center: 39-0575-197-0209

Director of Student Affairs in Italy: +39-338-941-4915

Director of Italian Programs in Italy: +39-339-794-3201

Other OU Numbers

OUPD Emergency Number: 001-405-325-1911

OUPD Non-Emergency Number: 001-405-325-1717

Alcohol and Hazing Hotline: 001-405-325-5000

University Counseling Center: 001-405-325-2911

OU Advocates (24/7): 001-405-615-0013 or through WhatsApp

Sexual Misconduct Officer: 001-405-325-2215

Student Conduct: 001-405-325-1540

OU Gender + Equality Center: 001-405-325-4929

Education Abroad Office: 001-405-325-1693

OU Women's Resource Center: 001-405-364-9424

OU Rape Crisis Center: 001-405-701-5660

OU Women's Outreach Center: 001-405-325-4929

OU Education Abroad - Emergencies while Abroad: 001-405-630-5392



Special Information for OU in Arezzo

OU in Arezzo – Clery Act Statistical Summary

The University of Oklahoma has determined that OU in Arezzo meets the definition of a separate campus as of Jan. 1, 2013. For purposes of this report, the term “campus” is defined only as set forth in the Clery Act and The Handbook for Campus Safety and Security Reporting (“Handbook”). See Handbook, p. 17. The Higher Learning Commission has determined OU in Arezzo to be an out-of-U.S. course location and not a campus for accreditation purposes. The following includes Campus, Non-Campus, and Public Property statistics; however, no crimes were reported in each category. In accordance with new guidance from the Department of Education, the university will not report any new statistics for foreign campuses, including calendar year 2019.

Total Crimes Reported For:	OU in Arezzo					
Offense Type	2017		2018		2019	
(includes attempts)	Res.	Total	Res.	Total	Res.	Total
Murder and Non-negligent Manslaughter	0	0	0	0	-	-
Manslaughter by Negligence	0	0	0	0	-	-
Rape	0	0	0	0	-	-
Fondling	0	0	0	0	-	-
Incest	0	0	0	0	-	-
Statutory Rape	0	0	0	0	-	-
Robbery	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	-	-
Burglary	0	0	0	0	-	-
Arson	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	-	-

Number of Arrests/Referrals for Selected Offenses						
	OU in Arezzo					
Offense Type	2017		2018		2019	
(includes attempts)	Res.	Total	Res.	Total	Res.	Total
Liquor Law Viloations						
Arrest	0	0	0	0	-	-
Referral	0	0	0	0	-	-
Drug Law Violation						
Arrest	0	0	0	0	-	-
Referral	0	0	0	7	-	-
Weapons Law Violation						
Arrest	0	0	0	0	-	-
Referral	0	0	0	0	-	-

Statistics and Related Information Regarding Fires in Arezzo Rooney Family Center for 2017

Name of Facility	Total Fires	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
0	0	0	0	0	0

Statistics and Related Information Regarding Fires in Arezzo Rooney Family Center for 2018

Name of Facility	Total Fires	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
0	0	0	0	0	0

Fire Safety Systems in Arezzo Rooney Family Center for 2019

Name and Address of Facility	Fire Alarm	Smoke Detection	Fire Detection	Evacuation Plans Posted in Rooms	Number of Evacuation (Fire) Drills Each Calendar Year
OUA Rooney Family Center Via San Domenico 76/78 52100 Arezzo	-	-	-	-	-

	OU in Arezzo					
Offense Type	2017		2018		2019	
	Res.	Total	Res.	Total	Res.	Total
Stalking	0	0	0	0	-	-
Dating Violence	0	0	0	0	-	-
Domestic Violence	0	0	0	0	-	-

HATE CRIMES:
2017: No hate crimes were reported.
2018: No hate crimes were reported.

OU in Rio

OU in Rio – Clery Act Statistical Summary

OU in Rio facilities closed in August of 2019 and the university no longer has a presence in the city beyond traditional study abroad opportunities. In accordance with new guidance from the Department of Education, the university will not report any new statistics for foreign campuses, including calendar year 2019.

Total Crimes Reported For:	OU in Rio					
Offense Type	2017		2018		2019	
(includes attempts)	Res.	Total	Res.	Total	Res.	Total
Murder and Non-negligent Manslaughter	0	0	0	0	-	-
Manslaughter by Negligence	0	0	0	0	-	-
Rape	0	0	0	0	-	-
Fondling	0	0	0	0	-	-
Incest	0	0	0	0	-	-
Statutory Rape	0	0	0	0	-	-
Robbery	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	-	-
Burglary	0	0	0	0	-	-
Arson	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	-	-

Number of Arrests/Referrals for Selected Offenses						
Offense Type	OU in Rio					
(includes attempts)	2017		2018		2019	
	Res.	Total	Res.	Total	Res.	Total
Liquor Law Violations						
Arrest	0	0	0	0	-	-
Referral	0	0	0	0	-	-
Drug Law Violation						
Arrest	0	0	0	0	-	-
Referral	0	0	0	0	-	-
Weapons Law Violation						
Arrest	0	0	0	0	-	-
Referral	0	0	0	0	-	-

Offense Type	OU in Rio					
	2017		2018		2019	
	Res.	Total	Res.	Total	Res.	Total
Stalking	0	0	0	0	-	-
Dating Violence	0	0	0	0	-	-
Domestic Violence	0	0	0	0	-	-

Important Phone Numbers

Keep these numbers handy in case you need assistance. An expanded list is available at ou.edu/content/police/emmerphon.html

Police

For all emergencies, on or off campus, dial 911 or pick up a blue emergency phone

OUPD non-emergency	(405) 325-2864 or (405) 325-1717
Campus CrimeStoppers	(405) 325-STOP or (405) 325-7867

University Fire Marshal

University Fire Marshal's Office	(405) 325-2983
----------------------------------	----------------

Local numbers

Norman Fire Department non-emergency	(405) 292-9780
Norman Police Department non-emergency	(405) 321-1600 or (405) 321-1444
Norman Emergency Medical Services (EMStat)	(405) 360-1232
Norman Rape Crisis Center	(405) 701-5550
Cleveland County Sheriff's Office	(405) 701-8888

Maintenance

Academic area maintenance	(405) 325-3060
Emergency repairs	(405) 325-3060
Housing maintenance	(405) 325-4421

Help Line Contacts

24-hour Reporting Hotline	(844) 428-6531
Disability Resource Center	(405) 325-3852
OU Gender + Equality Center	(405) 325-4929
University Counseling Center	(405) 325-2911
OU Advocates	(405) 615-0013
OUPD (Business/Info Line)	(405) 325-1717
OUPD (Non-Emergency Line)	(405) 325-2864
OUPD (Emergency and TDD Line)	(405) 325-1911
Norman Rape Crisis Center Hotline	(405) 701-5550
Sexual Misconduct Office	(405) 325-2215
Student Affairs	(405) 325-3161
Women's Resource Center	(405) 364-9424
Women's Shelter for Battered Women	(405) 701-5540

Other OU numbers

SafeRide	(405) 325-Ride
SafeWalk	(405) 325-Walk
Student Conduct	(405) 325-1540

Emergency Communications System Web Address:

accounts.ou.edu

Handbook References

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code and Procedure, Staff Handbook and Faculty Handbook and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available. The Student Code is available at ou.edu/studentconduct or by calling Student Conduct at (405) 325-1540. The Student Handbook can be found at ou.edu/studentlife/studenthandbook.

The Staff Handbook can be found at staffhandbook.ou.edu or by calling the Office of Human Resources at (405) 325-5599.

The Faculty Handbook is available at apps.hr.ou.edu/FacultyHandbook or by calling the Provost's Office at (405) 325-3221.

Health Sciences Center

Crime Statistics

The University of Oklahoma, Health Sciences Center Clery Act Statistical Summary

Reported in accordance with Uniform Crime Reporting Procedures and the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**. Data sources include the OU Police Department - HSC Campus, Oklahoma City Police Department, OU Office of Student Affairs.

¹The University Village Apartments is the only On-Campus housing facility on the Health Sciences Center campus. On campus housing is a subset of the “On-Campus” category. Statistical data included in this column is also included in the “On-Campus” column.

Total Crimes Reported For: Offense Type (Includes attempts)	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Criminal Homicide												
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	2	1	1	0	0	0	0	0	0	0	1	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	2	0	1	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	3	0	0	0	0	0	0	0	0	0	0
Burglary	4	0	1	0	0	0	0	0	1	0	0	0
Motor Vehicle Theft	3	3	3	0	0	0	0	0	0	1	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0

*3 Aggravated Assaults in 2018 were Domestic Assault & Battery by Strangulation at the OU Medical Center. This data was also tabulated in the VAWA table for Domestic Violence.

Number of Arrests and Disciplinary Referrals for Selected Offenses

Total Crimes Reported For: Offense Type (Includes attempts)	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Weapons Law Violations												
Arrests	2	2	6	0	0	0	0	0	0	7	2	4
Disciplinary Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations												
Arrests	18	18	23	0	0	0	0	0	0	51	28	25
Disciplinary Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations												
Arrests	0	0	0	0	0	0	0	0	0	8	6	3
Disciplinary Referrals	0	0	0	0	0	0	0	0	0	0	0	0

Crime Statistics

HATE CRIMES * Includes all Clery offenses and larceny/theft, Simple assault, Intimidation, and Destruction/ Damage or Vandalism of Property. A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim, due to race, religion, gender, gender identity, ethnicity, national origin, or disability.

HATE CRIMES: No hate crimes were reported in 2017, 2018 or 2019.

UNFOUNDED CRIMES: There was zero unfounded crimes in 2017 and 2019. There was one unfounded crime in 2018.

Stalking, Dating Violence and Domestic Violence Crimes

The University of Oklahoma is including these statistics for incidents of domestic violence, dating violence and stalking to comply with the Violence Against Women Act (VAWA).

Total Crimes Reported For:	On-Campus Property			On-Campus Housing			Non-Campus Building or Property			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Offense Type (Includes attempts)												
Weapons Law Violations												
Domestic Violence	7	17	12	0	0	0	7	0	0	3	2	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	3	4	1	0	0	0	0	0	0	0	0	1

†The Health Sciences Center campus is contiguous with a privately owned medical complex. These facilities are frequented by residents and/or students for programmatic purposes. Due to this reason and changes to the *Clery Act Geography* in 2015, The University of Oklahoma Health Sciences Center will include counts from the medical complex, which raises the rate of occurrences; however, it leads to a well-informed student body and campus community.

Annual Fire Safety Report

Fire Statistics | 2019

On-Campus Housing	Number of Fires Reported			Cause of Fires			Number of Deaths Related to Fire			Number of Injuries Related to Fire			Value of Property Damage Related to Fire		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
University Village Apartments	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0	\$0	\$0	\$0

Number of Housing Fire Drills Conducted in 2019

Two fire drills are conducted twice a year for the studio apartments (beginning Fall and Spring semesters). Townhouses have two direct exits at grade level and will not be subject to fire drills.

Description of Facility Fire Systems

University Village Apartments are equipped throughout with an automatic fire sprinkler system. Each apartment unit is equipped with smoke detectors located in the sleeping areas and immediately outside each sleeping area. Americans with Disabilities Act (ADA) accessible rooms also include visual notification devices. Each apartment unit is equipped with a fire extinguisher. The studio apartments common spaces are equipped with a fire alarm system which includes audio and visual notification devices with manual fire alarm boxes near each exit. All smoke detectors are connected to the fire alarm system which is monitored 24 hours a day 365 days a year by a Certified Fire Alarm Monitoring Company.

Fire Safety and Emergency Evacuations

The University Fire Marshal's Office is involved in plan review and inspections of new and remodeled projects on the OUHSC campus. In addition, this office inspects existing facilities on campus to eliminate potential fire hazards and ensure that the fire and life safety systems located in those buildings are functioning properly. The University Fire Marshal is responsible for the investigation of fires that occur on campus to determine origin and cause. The University Fire Marshal also provides classes to educate students, faculty and staff on the use of fire extinguishers, how to eliminate hazards, and what to do in case of a fire emergency. The Fire Marshal also acts as a liaison between the university and the local fire department on any matters relevant to fire safety and preparedness on campus. Persons can contact the University Fire Marshal's Office for any general fire safety questions, perceived hazards, or requests for service at (405) 271-5522, ext. 7, or fire-marshal@ouhsc.edu. In case of a medical emergency or actual fire dial 911. For additional information regarding OUHSC's Emergency Response Plan please go to: ouhsc.edu/police/EmergencyManagement/EmergencyOperationsPlan.aspx

Evacuation Procedures for Fires and Other Emergencies:

Whenever the fire alarm sounds, all occupants must exit the building and meet at the emergency evacuation safe location as designated by the University Village Apartment policies. In case of an actual fire or other emergency, residents will be moved to a designated alternate shelter area until notified it is safe to return to the building and room. When leaving the room, close the door behind you. Students who do not vacate the building during the sounding of the alarm will be subject to disciplinary action.

Upon the sounding of the alarm:

1. Move quickly to the nearest exit for your area. In an orderly fashion, go to the designated waiting area for further instructions.
2. Wear appropriate clothing and shoes if possible. Keep necessary items easily accessible for emergency use. Bring along your keys and ID if possible.
3. If you are away from your room when the alarm sounds, proceed to the nearest exit without returning to your room.
4. Do not use the elevator. Use stairways only.

Fire Prevention Polices:

- Fireworks and explosives of any type are prohibited
- Unauthorized appliances, candles or heating devices are prohibited
- Smoking in the University Village Apartments is prohibited
- Incense burning is prohibited
- Open flame devices such as lanterns, candles, potpourri pots or warmers using votives or canned fuel are strictly prohibited in the University Village Apartments.

Combustibles:

If you use combustibles in decorating your room, such as large areas of fabrics, cardboard or similar materials, please ensure the items are flame-proof. Purchase only UL or FM approved material marked "flameproof" or "flame retardant."

Building Definitions

On-Campus: Any university-owned or -controlled building or property within the same reasonably contiguous geographic area of the university and used by the university in direct support of, or in a manner related to the university's educational purposes. The following is a list of university owned or controlled properties and separately owned properties frequented by students for programmatic purposes:

Allied Health Building	Garrison Tower
Allied Health OATC Shop	Harold Hamm Diabetes Center
Allied Health Practice Center	HSC Student Union
Andrews Academic Tower	Motor Pool
Basic Sciences Education Building	Nicholson Tower
Biomedical Sciences Building	O'Donoghue Research Building
Campus Police Station	Oklahoma Asthma and Allergy Clinic
Child Study Center	Oklahoma Children's Hospital
College of Nursing	OU Children's Physician Building
College of Pharmacy	OU Health Physicians
College of Public Health	OU Health Stephenson Cancer Center
Comparative Medicine Annex	OU Health – University of Oklahoma Medical Center
Comparative Medicine Research Resource Building	Oklahoma Medical Research Foundation
Dean McGee Eye Institute	OUHSC Technology Center
Dental Clinical Sciences Building	Robert M. Bird Library
Dermatology Clinic	Service Center Building
Don E. Hogg Greenhouse	Stanton L. Young Biomedical Research Center
Faculty House	Steam & Chill Water Plant
Family Medicine Center	University Health Club
G Rainey Williams Pavilion	University Research Park
	University Village Apartments

Residence: University Village Apartments

Non-Campus: Includes any building or property owned or controlled by student organizations officially recognized by the school; or any building or property (other than a branch campus) owned or controlled by the school, that is used in direct support of, or in relation to, the school's educational purposes, is frequently used by students, and that is not within the same reasonably contiguous area of the school. OUHSC does not have any registered student organizations with non-campus locations. Non-campus properties include:

SW Oklahoma Family Medicine Clinic, 1202 NW Arlington Ave., Lawton 73701
OU Health Physicians Super Ninos Clinic, 420 SW 10th St., OKC 73109
OU Health Physicians Grand Prairie Pediatrics, 6001 NW 139th St., OKC 73142
OU Health Physicians Fountain Lake - Urology, 14101 N Eastern Ave., Ste C, Edmond 73013-5860
OU Physicians Edmond Internal Medicine, 14101 N Eastern Ave., Ste E, Edmond 73013-5860
OU Health Physicians Fountain Lake – Family Medicine, 14101 N Eastern Ave., Ste F, Edmond 73013-5860
OU Health Physicians Mid-Del Family Medicine, 1212 S Douglas Blvd., Midwest City 73130-5246
OU Health Physicians Community Health Clinic South, 34 SW 89th St., OKC 73139

Public Property: All public property that is within the same reasonably contiguous geographic area of the school, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the school if the facility is used by the school in direct support of, or in a manner related to the university's educational purpose.

Processing Crime Reports

The University of Oklahoma Police Department Health Sciences Center campus (“OUPD-HSC campus”), provides police and fire protection for the safety of life and property on campus. The department consists of 66 employees. OUHSC police officers are governed by the same powers as sheriffs and municipal police officers. They have the same authority to enforce state laws, including making arrests when appropriate. In addition to providing police services for the university, police officers are assigned to hospitals and other entities within the campus jurisdiction. The University of Oklahoma Police Department Health Sciences Center campus has an agreement with the Oklahoma City Police Department (“OCPD”) to give concurrent jurisdiction between OUPD-HSC campus and OCPD within agreed upon geographical boundaries. Our general jurisdiction is I-235 to Lottie and NE 4th Street to NE 16th Street, for detailed concurrent jurisdiction, see this link: ouhsc.edu/police/About-OUHSC-PD/Jurisdictional-Boundaries.

If you are a victim or a witness to a crime, contact OUPD-HSC campus immediately at (405) 271-4911. A police officer will meet with you to gather pertinent information to complete an official report. All reported crimes are investigated immediately. Additional security methods are implemented to apprehend offenders when appropriate. The OUPD-HSC campus will issue timely warnings via e-mail or through the

Emergency Communication System (ECS) to ensure prompt notification to the campus community of crimes that represent a continuing threat.

Crimes occurring in jurisdictional areas near campus are monitored and reported to the campus community when appropriate. A daily crime log is available upon request, recording all crimes reported to the OUPD-HSC campus, including the nature, date, time, general location of each crime; and the disposition of the complaint, if known. For additional information on the ECS – Emergency Communications System, go to ouhsc.edu/ecs/ or update your personal information for ECS at gohsc.ouhsc.edu/.

Campus crime statistics are reported each month to the Oklahoma State Bureau of Investigation. The OSBI collects crime data throughout the state and forwards information to the Federal Bureau of Investigation. The FBI publishes an annual “Crime in the United States” report that includes campus crime statistics from across the nation. The reports are available for review at the OUPD-HSC campus Administrative Office or the following websites: “Crime in Oklahoma” - <https://osbi.ok.gov/publications/crime-statistics> and “Crime in the United States” <https://ucr.fbi.gov/crime-in-the-u.s/2019/crime-in-the-u.s.-2019>. Also included are actual crimes reported to the Oklahoma City Police Department occurring within the campus boundaries. Crimes occurring on private property are not included in campus crime statistics.

OUPD-HSC Campus and Local Law Enforcement Authority

The University of Oklahoma Police Department Health Sciences Center campus provides law enforcement services on the Oklahoma City campus. Anyone who is the victim of or observes a crime should contact the Police Department (OUPD-HSC campus) 1-4911 from any on-campus telephone. A follow-up will be conducted of any reported crime for which sufficient information is provided to enable officers to carry out an investigation. All crimes should be reported to enable the police to best utilize their resources.

Officers of OUPD-HSC campus are commissioned and sworn peace officers as authorized by state law, and have full law enforcement authority and powers. Additional non-commissioned uniformed employees (Security) provide patrols in various sections of campus, including residential Housing, the academic area, and various locations on the HSC Campus. OUPD-HSC campus police officers are on duty 24 hours daily year-round. HSC has a campuswide outdoor emergency telephone network. Crime awareness programming is provided for new students each fall and upon request to students or student groups throughout the year. OUPD-HSC campus also provides brochures on a number of prevention topics, from malicious telephone calls to sexual assault. OUPD-HSC campus works closely with HSC Student Affairs to develop and deliver new and additional programming as needs are identified.

HSC campus facilities normally are open for access during conventional business hours. Security hours for academic facilities are established by the budget unit which controls them.

OUPD-HSC campus maintains an excellent working relationship with the Oklahoma City Police Department, and local law enforcement agencies, which routinely informs OUPD-HSC campus of crimes occurring off-campus that involve or may be of concern to students. The University of Oklahoma HSC operates no off-campus housing or off-campus student organization facilities. If OUPD-HSC campus is contacted about criminal activity occurring off-campus involving an OUHSC student(s) the OUPD-HSC campus having no jurisdiction will be limited to information sharing, coordination and cooperation with the investigating agency upon request.

Possession, use and sale of alcoholic beverages and illegal drugs are regulated by state law. The university has a policy on prevention of alcohol abuse and drug use on campus and in the workplace. This and other policies are disseminated in the Student Handbook and the Faculty and Staff Handbooks.

This annual security report is prepared in compliance with 20 USC 1092 (f), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which is disseminated to all employees and current students and is available to prospective students and employees on request.

In addition, OUPD-HSC campus participates in the FBI's Uniform Crime Report program through the Oklahoma State Bureau of Investigation. The annual UCR Report (Crime in America) is available in most public libraries.



OUPD-HSC Campus and Local Law Enforcement Authority

Numerous police and security agencies are located next to the OUHSC campus, including Oklahoma Medical Research Foundation Security, Veteran's Administration Medical Center Police and the Oklahoma Highway Patrol Troop R. OUHSC Police personnel work closely with each of the above listed agencies, as well as the Oklahoma City Police Department and the Oklahoma County Sheriff's Office regarding crimes that occur in the area of the campus that may have an impact on the safety of the campus community. OUPD-HSC Campus is open 24 hours a day, seven days a week for your protection, responding to all police, fire, environmental and medical emergencies.

The OUHSC Police Communication Specialists monitor various campus sites by card access and closed-circuit television cameras. The Communications Specialists are in constant contact with other police and criminal justice agencies throughout the United States via a national Teletype system.

OUHSC police officers are governed by the same powers as sheriffs and municipal police officers. They have the same authority to enforce state laws on campus property, including making arrests when appropriate. OUHSC also has a jurisdictional agreement with the City of Oklahoma City to enforce state laws within the area of concurrent jurisdiction. In addition to providing police services for the university, police



officers are assigned to hospitals and other entities within the campus jurisdiction. Our general jurisdiction is I-235 to Lottie and NE 4th Street to NE 16th Street; for detailed concurrent jurisdiction, see this link:

<https://www.ouhsc.edu/police/About-OUHSC-PD/Jurisdictional-Boundaries>

OUPD-HSC Campus Webpage

Visit OUPD-HSC Campus's webpage at ouhsc.edu/police

- Crime prevention
- Personal safety
- Sex offender registration
- First aid and health
- Drugs and alcohol
- Emergency Communication System
- Child safety
- Vehicle safety
- Fire safety
- Tornado and severe weather information

Contacting OUPD-HSC Campus

All emergencies should be reported immediately by calling 911 from any land line on or off campus.

Dialing 911 from any other phones, including cellular phones, will likely go to the Oklahoma City Police Department. The

blue emergency phones on campus will connect you to a dispatcher. These phones also can be used to request vehicle assistance or campus directions.

Students also are welcome to contact an OUPD-HSC Campus officer in person at the department's headquarters, 934 NE 8th St. For non-emergencies and business matters, call (405) 271-4300.



Reporting Crime on Campus

Emergencies

OUPD-HSC Campus is responsible for coordinating and providing emergency and public safety services to the HSC campus.

Its principle functions are:

- Law enforcement and related services
- Coordination of security for the campus community, institutional facilities and assets
- The university has designated a single number, (405) 271-4911, to be used from any campus telephone for reporting all emergencies. Trained dispatchers monitor this line 24 hours a day, 365 days a year. Adhesive decals displaying the emergency number are available for all campus telephones.
- To report a crime in progress or a crime that just occurred call 1-4911. Emergency 911 telephone calls from any other phone to include cellular telephones will not be answered by OUPD-HSC Campus but will be directed to a Oklahoma City Police Department's 911 Call Center.

Emergency telephones at outdoor locations around the campus provide a readily accessible means for directly contacting the OUPD-HSC Campus dispatcher. Each emergency telephone is identified with a blue sign reading "EMERGENCY" and a blue light. These telephones may be used to request service or obtain other information and assistance as needed. No coin or dialing is necessary.

Help OU Reach You in the Event of a Campus Emergency

OUHSC students, faculty and staff who have cell phones are strongly encouraged to use their cell phone number as their primary emergency contact phone number. The primary contact number will be used by OUHSC's automated "Emergency Communication System" to alert you in the event of a campus emergency. Alternate contact numbers also can be listed.

To update your emergency contact information, go to ouhsc.edu/selfserve.aspx and log in using your OUHSC ID and password. Enter your cell phone number as your primary phone contact.

Non-Emergencies

OUPD-HSC Campus provides all law enforcement services, including the investigation of criminal offenses and traffic collisions occurring on campus, and handles official reports relating to those incidents. To report a criminal incident after the fact in which no one was injured, the suspect has left the area, and there does not appear to be any physical evidence and there are no other circumstances that would necessitate the immediate presence of a police officer, call (405) 271-4300.

While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the reporting party.

Help Line Contacts:

Disability Resource Center	
Voice	(405) 325-3852
TDD	(405) 325-4173
Domestic Violence Hotline	(405) 917-9922
Oklahoma 24-Hour Safeline	(800) 522-7233
Employee Assistance Program (Magellan Health)	
	(800) 327-5043
Equal Opportunity Office	(405) 271-2110
HSC Student Affairs	(405) 271-2416
HSC Police Department	(405) 271-4300
Mental Health & Substance Abuse Hotline	
	(800) 522-9054
OU Advocates	(405) 615-0013
Sexual Assault Hotline	(405) 943-7273
Rape Crisis Center	(405) 701-5660
Sexual Misconduct Office	(405) 325-2215
Student Counseling Services	(405) 271-7336
STD National Hotline	(800) 227-8922
Suicide Prevention Lifeline	(800) 273-TALK
Women's Shelter for Battered Women Hotline	
	(405) 701-5540

Emergency Communication System Web address:
ouhsc.edu/ecs

Oklahoma City Police Department: (405) 231-2121

Oklahoma City Fire Department: (405) 297-3314



Room Changes: Emergency

In the event of an emergency situation such as a sexual assault, the university may respond by making living arrangement changes. Each situation will be addressed on a case-by-case basis and decisions will be made in the best interest of all students involved. Additionally, every effort will be made to accommodate student requests for changes in academic schedules.

★ Security Is Everybody's Business ★

The campus community works together to make the university a safer place. As part of that effort, OUPD-HSC Campus occasionally utilizes “Timely Warnings,” “Emergency Notifications” or “Crime Alert” bulletins. The OUPD-HSC Campus Timely Warning and Emergency Notifications policy can be reviewed annually in the Sooner Safety and Fire Report.

Members of the campus community can request services or repairs and report hazards, ranging from problems with outdoor lighting to fire safety issues by calling OUPD-HSC Campus at (405) 271-4300.

All members of the university community and visitors are encouraged to call 911 if they observe any person or object of a suspicious nature.



Harassing and Obscene Phone Calls

Anyone can be the victim of harassing, annoying, obscene or threatening telephone calls. Although such calls do not usually constitute a threat to personal safety, on-campus residents should contact OUPD-HSC Campus and off-campus residents should contact the Oklahoma City Police Department upon receipt of a telephone call of questionable intent or origin.



Online Cyberstalking

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college women. Cyberstalking is threatening or harassing behavior directed at another using the Internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites.

This type of harassment is a misuse of OU computing resources and a violation of the Student Code. Where incidents are based on gender, it also is a violation of the university's Sexual Misconduct Policy. Victims should consider filing a report of any harassing behavior with OUPD-HSC Campus.

Campus Housing Facilities: Security and Access

University Village management staff is responsible for the day-to-day maintenance and repair of University Village. OUHSC Facilities Management department also provides maintenance support in University Village as well as being overall responsible for day-to-day maintenance and repair of all other campus facilities. Keys may not be duplicated outside the university. Because certain university departments including, but not limited to, Facilities Management and the OUPD-HSC campus, must have immediate access to all spaces, as in the event of an emergency, only locks and keys authorized by OUHSC Facilities Management are to be used on university property.

A student should immediately report a missing key or ID card, whether it be lost, stolen or misplaced. A temporary replacement key and/or temporary ID card will be issued for 48 hours. If, at the end of the 48 hours, the student is unable to locate the original key, the lock to the room will be recombined at a charge to the student of \$96. If a student is unable to locate his or her ID card, the student must replace the ID at a replacement charge of \$15 at the OneCard office located in University Research Park.

Missing Student Notification Policy

Students living in the University Village Apartments will be asked to designate an emergency contact person whom the university should contact if the university declares the student missing. The student's emergency contact information will be collected at the time of move-in.

If a person housed in the University Village is suspected of being missing, the University Village staff member will contact the appropriate staff who will take steps to determine if the student has used university services (parking, IT login, door access, labs, etc.) over the last week and will attempt to contact the missing student through the email address and cell phone number on record.

To report a suspected missing student who lives in University Village, contact the University Village Office/Manager or OUPD-HSC Campus. If the university cannot contact the student or verify that the student is using campus services, in conjunction with HSC Student Affairs, may classify the student as missing and immediately do the following:

- Submit an official missing person's report to OUPD-HSC Campus.

Upon official notification from a member of the University Village Apartments staff, OUPD-HSC Campus will conduct an investigation and if they determine the student has been missing for over 24 hours the following steps will be taken:

- OUPD-HSC Campus will contact the designated confidential emergency contact person utilizing the university's student database. If the student is under 18 years of age, OUPD-HSC Campus will immediately contact the custodial parent or legal guardian of the student.
- University Village Apartments staff will contact the Assistant Vice President for HSC Student Affairs.
- Within 24 hours of receiving a report of a missing student from the University Village Apartments, OUPD-HSC Campus will notify local law enforcement of the report.

Lost and Found

The OUPD-HSC campus is the central repository for items lost or found on the OUHSC Oklahoma City campus. Attempts are made to re-unite lost items with their rightful owners. Items lost in campus buildings may be kept by staff there for several days. For items that have been lost several days and not located by staff in the building, check with the OUPD-HSC campus at (405) 271-4300.

Check with staff in the building and with OUPD-HSC campus immediately if the lost item is of high value or involves the loss of university keys.

For property FOUND on campus, contact (405) 271-4300 to determine where to turn in the found property.

Campus Buildings: Security and Access

Many offices within Facilities Management directly or indirectly provide support that enhances security throughout the campus. Facilities Management is responsible for the operation, maintenance and repair of buildings and associated mechanical equipment on the HSC campus.

Security Equipment, Facility Maintenance and Repair

Facilities Management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OUPD-HSC Campus equipment. University Village management staff is responsible for the day-to-day maintenance and repair of University Village. OUHSC Facilities Management, OUHSC IT and OUHSC Parking also provide maintenance support in University Village as well as day-to-day maintenance and repair of all campus facilities. Specific maintained areas of note: exterior lighting, video cameras, IT systems, security gates, parking gates, fire

safety equipment, security alarms, blue emergency phones, doors, locks as well as all other aspects facility maintenance/repairs.

University Village residents can request emergency repairs by contacting the University Village Office during business hours at (405) 271-0500. After hour emergency repairs will be made by contacting the OUHSC Police Department Dispatcher at (405) 271-4911.

The Lock Shop issues keys for buildings, offices, classrooms, storerooms and laboratories. Keys may not be duplicated outside of the university.

Police Department

Instructional and administrative facilities are generally open to the public year-round during business hours. OUPD-HSC Campus is called upon to allow access to some campus facilities when they are closed to the public. OUPD-HSC Campus does not authorize access without the approval of the department or a person with legitimate control of the facility.

Police department efforts directed toward security for facilities are undertaken by Campus Security Officers (CSOs), uniformed personnel trained to perform specific functions that do not require the presence of a commissioned police officer. Radio contact with OUPD-HSC Campus provides CSOs direct communication with police officers.

An OUPD-HSC Campus Officer is available to address departmental,

group or other on-campus security information needs, including assistance in developing departmental security planning and programming and, upon request, risk or security analyses of specific facilities, operations or areas.

OUPD-HSC Campus also serves as the central alarm and monitoring station for the HSC campus. All electronic security systems (fire, burglar, robbery and other alarms) terminate at the dispatcher's position. An OUPD-HSC Campus member is assigned to evaluate the need for electronic security systems and to help implement suggested plans.

Police officers and CSOs report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to Facilities Management for repair.



Campus Security and Crime Prevention Programs

The HSC Provost Office, OUPD-HSC Campus, HSC Student Affairs, and the Office of Human Resources' Training and Development Division participate in a number of programs to encourage personal safety and security.

Sexual Assault Awareness Week: Sexual Assault Awareness Week is sponsored by HSC Student Counseling Services. During this week, participants are provided with information and programming focused on interpersonal violence, sexual assault and sexual misconduct.

Sooner Safety Week: HSC Sooner Safety Week is dedicated to all HSC campus community members to discuss, learn and promote campus safety. Students, staff and faculty experience topics including weather safety and mental health to a Safety Blitz Fair and tours of the HSC Police Department's mobile units.

Student Counseling Services: HSC Student Counseling Services ("SCS") provides students with individual, couples and group counseling services to all HSC students. SCS encourages social engagement and interaction through a variety of community activities both on the HSC campus and the OKC area, including Mental Health Awareness Week, Talk Saves Lives, Sexual Assault Awareness Week, De-Stress Fest, Mind Matters, Mental Health Monday, and yoga. In addition, SCS runs the Student Advisory Board ("SAB") which is composed of staff from SCS and students from the various colleges of OUHSC. The goal of the SAB is to provide an avenue for SCS to find out the needs of the students and for the students in turn, to be informed of services available to them. By having students represented from the various colleges, SCS can get a sense of what concerns are most pressing for the different colleges and how SCS can be most helpful.

Campus Safe Walk Security provide safe transportation to OUHSC students, staff and faculty. The OUHSC community can simply call (405) 271-4300 for a ride to their vehicle or facility.

Be the Change Active Bystander Training: Be the Change is the name of the OUHSC's Active Bystander training, encouraging students, faculty and staff to take positive steps in intervention when they witness inappropriate behavior. As a university community, we can alter behavior and alter what is considered an acceptable cultural norm by actively and positively

engaging individuals when we see or hear of problematic behavior. The Institutional Equity & Title IX Office and HSC Student Affairs offers periodic training on how you can be a positive influence and an active bystander. Although the training focuses primarily on the topics of gender discrimination, sexual harassment and sexual misconduct, the concepts learned in the training translate to any situation. The university community is invited to join us in these training sessions.

Active Bystander Trainings are held each semester.

All trainings are 11:45 a.m. – 1 p.m. in the HSC Student Union, Room 205.

To register, visit the HR Training Calendar at: apps.hr.ou.edu/ClassCalendar/default.aspx

For more information, contact HSC Student Affairs at (405) 271-2416 or students@ouhsc.edu.

Online Sexual Misconduct Awareness Training: This is a mandatory sexual misconduct awareness training program for all incoming students. Additionally, all faculty and staff are required to take a similar web-based training. It is an interactive web-based training and quiz, discussing the university's gender discrimination, sexual harassment, sexual misconduct policy and gender-based issues. Refer to learn.ouhsc.edu for the quiz and ou.edu/eoo for the policies.



*Photo taken prior to the COVID-19 pandemic and does not reflect current masking and social distancing requirements.

Sexual Assault Education and Prevention

Sexual Assault Programs and Services

As part of the university's effort to provide an environment conducive to the advancement of its educational, research and public service missions, it provides the following sexual assault and sexual misconduct programs and services:

- Educational programs to enhance awareness of sexual assault and sexual misconduct and the conditions that foster these incidents on university campuses.
- Programs designed to educate the university community on prevention of sexual assault and sexual misconduct.
- Resources for survivors of sexual assault and sexual misconduct that occurs on institutional property or survivors who are affiliated with the university.
- Assistance to students who require emotional and/or psychological counseling. Students should contact Student Counseling Services for more information by calling (405) 271-7336 or by e-mailing counselors@ouhsc.edu.

OUPD-HSC campus (i) provides emergency response for survivors immediately following assault, (ii) provides law enforcement and investigative services, as applicable, (iii) pursues/assists with criminal prosecution of the perpetrators pursuant to the preference of survivors and (iv) conducts

sexual assault prevention, awareness and self-defense programs for students, faculty and staff, upon request.

HSC Student Affairs (i) provides support and counseling services to sexual assault and sexual misconduct survivors, (ii) informs survivors of, and provides access to, resources for seeking institutional disciplinary action against the perpetrator(s), (iii) facilitates the provision of advocates or other support to survivors as long as the survivors desire and (iv) conducts education programs to enhance awareness of sexual assault on campus.

OUPD-HSC campus and HSC Student Affairs coordinate their respective efforts in education and prevention programs and services.

The Institutional Equity and Title IX Office offers training on sexual assault, sexual misconduct, dating violence, domestic violence, stalking, gender discrimination and sexual harassment, and conducts administrative investigations into violations of the Sexual Misconduct, Discrimination and Harassment Policy.

Response to Sexual Assault and Domestic Abuse Crime

OUPD-HSC Campus officers are responsible for ensuring that every survivor or witness of a crime involving sexual assault or domestic abuse is informed about the medical treatment, counseling and monetary compensation available to them. As preservation of evidence is vital to pursuit of the perpetrator and proof of criminal sexual assault, all crimes involving sexual or domestic assault should be immediately reported by calling 911.

Every survivor of a crime has the right to be informed about how his or her case will be handled by OUPD-HSC campus, which will:

- Provide the case number assigned to the victim's case, if requested
- Explain the processing of a criminal case
- Provide guidance on how to obtain information about the processing of the case
- Provide the main OUPD-HSC campus telephone number to enable a survivor to request information about the status of his or her case.

At a minimum, OUPD-HSC campus will provide survivors with the following information:

- Sexual Misconduct Office telephone number
- HSC Student Affairs telephone number

- State Department of Mental Health telephone number
- Rights of victim of Domestic Violence and Sexual Assault Information Sheet

HSC Student Affairs: (405) 271-2416. HSC Student Affairs will assist survivors of a sexual assault, relationship violence, stalking, and sexual harassment with changing the survivor's academic schedule, as requested and when reasonably available. HSC Student Affairs will work with the Admissions and Records office and the student survivor's respective college to respond to the survivor's request. Survivors who are living in on-campus housing may also request relocation to another unit. Unit availability will be considered.

OU Advocates: The purpose of OU Advocates is to provide support, advocacy and a coordinated response to members of the University of Oklahoma community who experience sexual assault, relationship violence, stalking or gender-based harassment. OU Advocates are university staff members and can assist with advocacy within medical and legal communities, connect victims with counseling services and other support resources, as well as provide referrals for additional services. OU Advocates are available by calling (405) 615-0013.

Sex Offender Registration

Students or employees who are required to register as sex offenders or violent offenders must promptly register in person with OUPD-HSC Campus, in addition to registering with any other required authorities. According to the Sex Offenders Registration Act, 57 O.S. § 581-590.2 and the Mary Rippey Violent Crime Offenders Registration Act, 57 O.S. § 591-599.1, failure to promptly register is a felony.

The Oklahoma Department of Corrections provides a sex offender registry for public viewing at the following website: sors.doc.state.ok.us/svor/f?p=119:1: and the national registry at nsopw.gov. The sex offender registry for other states can be viewed at: familywatchdog.us. Information on federal prisons can be viewed at: bop.gov. Please remember that only offenders convicted after November 1999 will be included in the sex offender registries. For more information, contact OUPD-HSC Campus at (405) 271-4300.

Sexual Assault Awareness Week

HSC Student Counseling Services hosts Sexual Assault Awareness Week (SAAW) on an annual basis. All SAAW programming is structured to increase awareness of sexual assault and domestic violence and provide local resources. Activities include, but are not limited to, self-defense classes by OUPD-HSC Campus, Clothesline Project, personal pledges, presentations, and other outreach about sexual assault.

For more information, contact HSC Student Counseling Services at (405) 271-2416.

Sexual Misconduct, Harassment and Discrimination Help Line Contacts:

Employee Assistance Program (Magellan Health)	(800) 327-2513
Equal Opportunity Office	(405) 271-2110
Domestic Violence & Sexual Assault Hotline	(800) 522-7233
HSC Police Department	(405) 271-4911
HSC Student Affairs	(405) 271-2416
Mental Health & Substance Abuse Hotline	(800) 522-9054
Oklahoma City Police Department	(405) 231-2121
OU Advocates	(405) 615-0013
Rape Crisis Center	(405) 701-5660
Sexual Assault Hotline	(405) 943-7273
Sexual Misconduct Office	(405) 325-2215
STD National Hotline	(800) 227-8922
Student Counseling Services	(405) 271-7336
Suicide Prevention Lifeline	(800) 273-TALK
Women's Shelter for Battered Women	(405) 701-5540

Important Phone Numbers

Keep these numbers handy in case you need assistance

Police

For all emergencies on campus, dial 1-4911 or pick up a blue emergency phone.

OUPD-HSC campus Emergency	(405) 271-4911
OUPD-HSC campus Non-emergency	(405) 271-4300
Weather	(405) 271-6499

Other OUHSC numbers

Employee Assistance Program (Magellan)	(800) 327-2513
Equal Opportunity Office	(405) 271-2110
Institutional Equity Office	(405) 325-3549
HSC Student Affairs	(405) 271-2416
OUHSC Fire Marshall	(405) 271-5522
Sexual Misconduct Office	(405) 325-2215
Student Counseling Services	(405) 271-7336

Local numbers

Oklahoma City Fire Dept. Non-emergency	(405) 316-6870
Oklahoma City Police Dept. Non-emergency	(405) 297-1000
Oklahoma City Ambulance	(405) 297-1000
Oklahoma County Sheriff's Office	(405) 713-1000

Maintenance

Housing maintenance	(405) 271-0500
Housing Emergency	(405) 388-0388
Facilities Management	(405) 271-2121
After Hours Emergency Repairs	(405) 271-4300

Handbook References

This publication contains references to the University of Oklahoma's Staff Handbook and Faculty Handbook and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available. The Staff Handbook can be found at <http://hr.ou.edu/Policies-Handbooks> or by calling the Office of Human Resources at (405) 271-2180. The Faculty Handbook is available at <https://provost.ouhsc.edu/Policies-and-Procedures/HSC-Faculty-Handbook> or by calling the Provost's Office at (405) 271-2332.



The University of Oklahoma, in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to: admissions, employment, financial aid, housing, services in educational programs or activities, or health care services that the university operates or provides.

Inquiries regarding non-discrimination policies may be directed to: Shaniqua Crawford, Institutional Equity Officer and Title IX Coordinator, 405-325-3546, scrawford@ou.edu, or visit <http://www.ou.edu/eoo.html>.

Tulsa Campus

Crime Statistics

University of Oklahoma - Tulsa Crime Statistics — Schusterman Center
4502 East 41st St. Tulsa, OK 74135

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For: Offense Type (Includes attempts)	On-Campus			Non-Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
Criminal Homicide									
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses									
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	1	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	1	0	0	0	0	0	0
Burglary	0	0	0	0	3	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0	0	0	0

Hate Crimes

*Includes the above offenses and larceny/theft, simple assault, intimidation, and destruction/damage or vandalism of property.

2017: No crimes were reported

2018: No crimes were reported

2019: No crimes were reported

Number of Arrests/Referrals for Selected Offenses									
Offense Type (Includes attempts)	On-Campus			Non-Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
Liquor Law Violations									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
Drug Law Violations									
Arrest	0	0	0	0	3	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
Weapons Law Violations									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0

In previously published Sooner Safety Reports, OU-Tulsa has reported crime at the Tisdale Center and the Family Medicine Center as separate campuses. Neither location is a separate campus as defined by the Clery Act, so we have reclassified both as non-campus locations and incorporated those statistics accordingly.

Crime Statistics

University of Oklahoma - Tulsa Crime Statistics — Schusterman Center
4502 East 41st St. Tulsa, OK 74135

Violence Against Women Act (VAWA) Offenses

Number of Incidents for Selected Offenses									
Offense Type	On-Campus			Non-Campus			Public Property		
	2017	2018	2019	2017	2018	2019	2017	2018	2019
Stalking	0	1	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	2	1	0	0	0

Building Definitions

On Campus: Any building or property university-owned or -controlled within the same reasonably contiguous geographic area of the university and used by the university in direct support of, or in a manner related to the university's educational purposes. The following is a list of university owned or controlled properties: Schusterman Academic Center, Schusterman Learning Center, Schusterman Clinic, Schusterman Library, Tandy Education Center, and other operational support buildings within the 41st & Yale campus.

Non-Campus: Includes any building or property owned or controlled by student organizations officially recognized by the school; or any building or property (other than a branch campus) owned or controlled by the school, that is used in direct support of, or in relation to, the school's educational purposes, is frequently used by students, and that is not within the same reasonably contiguous area of the school. This includes:

- The 2nd floor of the Kravis Building – 1802 E. 19th St., Tulsa, OK 74105 at St. John's Medical Center
- The Surgery Center – 1919 S. Wheeling Ave. Suite 600, Tulsa, OK 74105
- OU Health Physicians Tulsa Family Medicine Center – 1111 South St. Louis Ave, Tulsa, OK 74120
- The Wayman Tisdale Specialty Health Clinic – 591 E 36th St. N, Tulsa, OK 74106
- Union Public Schools – Roy Clark Elementary School – 3636 S. 103 Rd. E., Ave, Tulsa, OK
- Union Public Schools – Rosa Park Elementary School – 13702 E., 46th Place, Tulsa, OK
- Hillcrest Medical Center – 1145 S. Utica, Tulsa OK
- Hillcrest Physician Building – 1120 S. Utica, Tulsa, OK
- Tulsa Jewish Retirement and Health – 2025 East 71st St., Tulsa, OK
- Youth Services of Tulsa Clinic – 1001 E. 3rd St., Suite A, Tulsa, OK
- Union Public Schools – 5656 S. 129th E. Ave., Tulsa, OK
- OU Health Physicians South Memorial – 8005 East 106th St., Tulsa, OK
- Therapy Concepts – 2417 East 53rd St., Tulsa, OK
- Oklahoma Cancer Specialists & Research Institute – 12697 E. 51st St. South, Tulsa, OK

Public Property: All public property that is within the same reasonably contiguous geographic area of the school, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the school if the facility used by the school in direct support of, or in a manner related to the university's educational purpose.

OU-Tulsa Campus and Local Law Enforcement Authority

The University of Oklahoma-Tulsa Police Department provides law enforcement services for the Schusterman Center, Family Medicine Center and Tisdale Clinic. They promptly respond to and investigate all crimes and traffic collisions, as well as implement a variety of crime-prevention programs. Anyone who is the victim of or observes a crime should contact the OU-Tulsa Police Department by dialing 3333 from any on-campus telephone. On-duty police and security officers will immediately respond to protect victims, secure scenes and preserve evidence. OU-Tulsa law enforcement personnel will refer criminal complaints to the Tulsa Police Department, if both agencies agree doing so best serves the interest of the victim and justice. All crimes, regardless of perceived severity, should be reported to allow the police to deploy all available resources. OU-Tulsa Police Officers are CLEET-trained, state-certified police officers with full arrest powers. Security officers are not commissioned police officers and do not have law enforcement authority. Their primary purpose is to secure university property, support law enforcement operations and to deter criminal activity through high visibility, deterrence and command presence. Both police and security officers are trained and authorized to carry firearms. All patrol officers wear a uniform while on duty.

OU-Tulsa police and security officers are on duty 24 hours daily, year-round. Vehicular, bicycle and foot patrols are conducted on a regular basis. Tulsa facilities

are normally open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for authorized personnel. Security hours begin when buildings are locked at the end of the normal business day and end when building alarms are deactivated and doors unlocked on weekday mornings. The OU-Tulsa Police Department maintains an excellent working relationship with local law enforcement agencies.

Possession, use and sale of alcoholic beverages and illegal drugs are regulated by state law. The university has a policy on the prevention of alcohol abuse and drug use on campus and in the workplace, as is noted previously in this report.

This annual security report is prepared in compliance with 20 USC 1092 (F), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which is disseminated online to all employees and current students and is available to prospective students and employees online as well. The OU-Tulsa Police Department maintains a crime log that is available on request.

The OU-Tulsa campus does not have on-campus housing facilities. Accordingly, we do not have a missing student notification policy, nor do we keep a fire safety log, fire safety statistics or an annual fire safety report.



Campus Police & Security Enforcement Authority

As previously stated, the University of Oklahoma-Tulsa Police Department is a hybrid of both police and security officers. All police and security personnel are certified by the Council for Law Enforcement Education and Training (CLEET), and are trained and authorized to carry firearms. Each police and security officer wears a uniform while on duty and has authority to ask persons for identification to determine if individuals have lawful

business on OU-Tulsa properties. Both police and security personnel are authorized to issue trespass notices to individuals who create disruptions on university property. Police officers possess full arrest powers, while security officers do not; however, security officers have the power to make a citizen's arrest, as does the general public.

Monitoring Off-Campus Crime

The OU-Tulsa Police Department monitors off-campus criminal activity primarily through an integrated 8 Megahertz radio communications system. Additionally, the department monitors off-campus crime via news media and through direct communications with local law enforcement agencies when necessary. The OU-Tulsa Police Department has a healthy working relationship with local law enforcement agencies, particularly, the Tulsa Police Department and the Tulsa County Sheriff's Office.

OU-Tulsa PD Web Page

ou.edu/tulsa/police
provides information on:

Crime prevention

Personal safety

Sex offender registration

Reports

Personnel

Vehicle registration

Fire safety

Parking Policies

Campus Map

Emergency Communication System

Contacting OU-Tulsa PD

OU-Tulsa police and security officers respond to all campus emergencies. Dial extension 3333 from any campus phone to reach the 24-hour dispatcher. All emergencies can also be reported directly to the Tulsa Police Department by calling 911.

You only need to dial 911 for emergency help; if you dial 9 from a campus phone for an outside line and then 911 you will get a reorder tone (fast busy signal), and the call will not connect you to 911.

If you are calling from a cell phone or an off campus phone, call (918) 660-3333 to reach the OU-Tulsa Police Dispatcher's emergency number.

The parking garage, library parking lot, the large blacktop parking lot southeast of the main administration building, and the Tisdale parking lots are all equipped with blue emergency phones. To activate the blue emergency phones, push the call button and you will be connected to the on-duty dispatcher. If you wish to contact a campus police or security officer in person, go to the OU-Tulsa Police Dispatch Center desk located at the south end of the main administration building on the first floor.

For non-emergencies and business matters, call extension 3900 from any campus phone or (918) 660-3900 from cell phones or external phones.

Reporting Crime on Campus

Emergencies

The OU-Tulsa Police Department is responsible for coordinating emergency and public safety services for OU-Tulsa.



Its principal functions are:

- Providing a safe and secure working and learning environment.
- Physical security and asset protection.
- Emergency medical assistance on a first aid level
- OU-Tulsa has designated a single number, 918-660-3333, to be used for reporting emergencies. From a campus phone line, 3333 can be dialed.
- Blue Emergency phones are located in the parking garage on each level, the north end of the library, the main blacktop parking lot, and the Tisdale Clinic parking lots. These blue phones are equipped with push button direct dialing to the OU-Tulsa Police Department dispatch on a 24-hour basis.

Non-Emergencies

The non-emergency phone number for the OU-Tulsa Police Department dispatch is 3900 from any campus phone. Dial (918) 660-3900 from cell phones or external phones. Campus police and security officers will respond to reports of crime, disturbances, and security and traffic issues. While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the reporting party.

Handbook References

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code, Staff Handbook, and Faculty Handbook, and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available at the following websites:

- The Student Rights and Responsibilities Code is available online at <http://tulsa.ou.edu/studentaffairs> or you can request a printed copy in OU-Tulsa Student Affairs, Room 1C76.
- The Staff Handbook can be found at <https://apps.hr.ou.edu/staffhandbook>
- The OU Norman Faculty Handbook is available at <https://apps.hr.ou.edu/facultyhandbook>
- The OUHSC Faculty Handbook is available at <http://www.ouhsc.edu/policy>



★ Security Is Everybody's Business ★

The OU-Tulsa campus community works together to make the university a safer place. As part of that effort, OU-Tulsa occasionally utilizes "Timely Warnings and Emergency Notifications" via email and/or the Emergency Communication System. Members of the campus community can request services or repairs and report hazards, ranging from problems with lighting to fire safety issues and parking through the WEBTMA work order system (employees only) or by contacting the Operations Department by phone at (918) 660-3555.

The OU-Tulsa Police Department strongly encourages all members of the university community and visitors to report anything they believe to be suspicious activity by contacting the OU-Tulsa Police Department's emergency number, (918) 660-3333.

Lost and Found

The OU-Tulsa Police Department Dispatch Center, located at the Schusterman Center, is the central repository for lost and found items. It is here where attempts are made to reunite lost items with their rightful owners. Items are kept for 60 days only. Items lost in campus building may be kept by staff there for several days. For items that have been lost several days and not located by staff in the building, check with the Campus Lost and Found at (918) 660-3900. Check with the staff in the building and with the OU-Tulsa Police Department immediately if the lost item is of high value or involves the loss of university keys. For property found on campus, contact (918) 660-3900 to determine where to turn in the found property.



Harassing and Obscene Phone Calls

Anyone can be the victim of harassing, annoying, obscene or threatening telephone calls. Although such calls do not usually constitute a threat to personal safety, you should contact the OU-Tulsa Police Department (for campus phones) or the Tulsa Police Department (personal phones) on receipt of a telephone call of questionable intent or origin.



Online Cyberstalking

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college students. Cyberstalking is threatening or harassing behavior directed at another using the internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites. This type of harassment is a misuse of OU computing resources and a violation of the Student Code. Victims are encouraged to file a report of any harassing behavior with the OU-Tulsa Police Department. Where incidents are based on gender, it is also a violation of the university's Sexual Misconduct Policy, and should be reported to the Institutional Equity Office/Associate Title IX Coordinator at (918) 660-3107.

Processing Crime Reports

The OU-Tulsa Police Department provides daily preventive foot, bicycle and vehicular patrols and responds to all emergencies throughout the year on a 24-hour basis. The OU-Tulsa Police Department has concurrent jurisdiction with the Tulsa Police Department for any crime which occurs on university-owned properties. As such, OU-Tulsa police officers will provide the initial responses to criminal activity and will conduct follow-up investigations as required. The OU-Tulsa Police Department may refer criminal complaints to the Tulsa Police Department when both agencies agree this action will be in the best interest of the victim and justice. When a student is involved in an incident, reports are forwarded to the Student Conduct Office (facilitated by OU-Tulsa Student Affairs) for action under the University of Oklahoma Student Rights and Responsibilities Code and Procedures.

The Student Conduct Office, through OU-Tulsa Student Affairs, may involve other staff members as necessary. If a situation involves the safety and welfare of the university community, the university Vice President for Student Affairs or other appropriate persons in authority may take the immediate administrative or disciplinary action deemed necessary. However, because of legal restrictions, crimes without complainants are in most cases not investigated. OU-Tulsa encourages the accurate and prompt reporting of all campus crimes by contacting the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), the Institutional Equity Office, and the Tulsa Police Department.

Fire Safety and Emergency Evacuations

The Environmental Health and Safety Officer (EHSO) acts as the liaison between the university and the City of Tulsa Fire Marshal, and conducts annual fire drills for OU-Tulsa locations. The EHSO is involved with inspections during remodel projects and new construction.

Upon the sounding of the alarm:

1. All occupants should leave by the nearest marked exit and alert others to do the same. Assist others in exiting the building.
2. Do not use the elevator. Use stairways only.
3. Once outside, proceed to an assembly area that is at least 3 feet away from the affected building. Keep street, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. Know your area assembly points.
4. Do not return to an evacuated building unless told to do so by Campus Security.

A Campus Emergency Command Center may be set up near any disaster site. Keep clear of this area unless you have official business.



Campus Buildings: Security & Access

The Operations Department provides support that enhances security throughout the campus. The Operations Department is responsible for the operation, maintenance and repairs of buildings and associated mechanical equipment at OU-Tulsa.

Security Equipment, Facility Maintenance and Repair

The Operations Department is responsible for day-to-day maintenance and repair of all campus facilities. Operations management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OU-Tulsa Police Department equipment. Its duties include routine and preventive maintenance and may consist of repairing window glass, frames

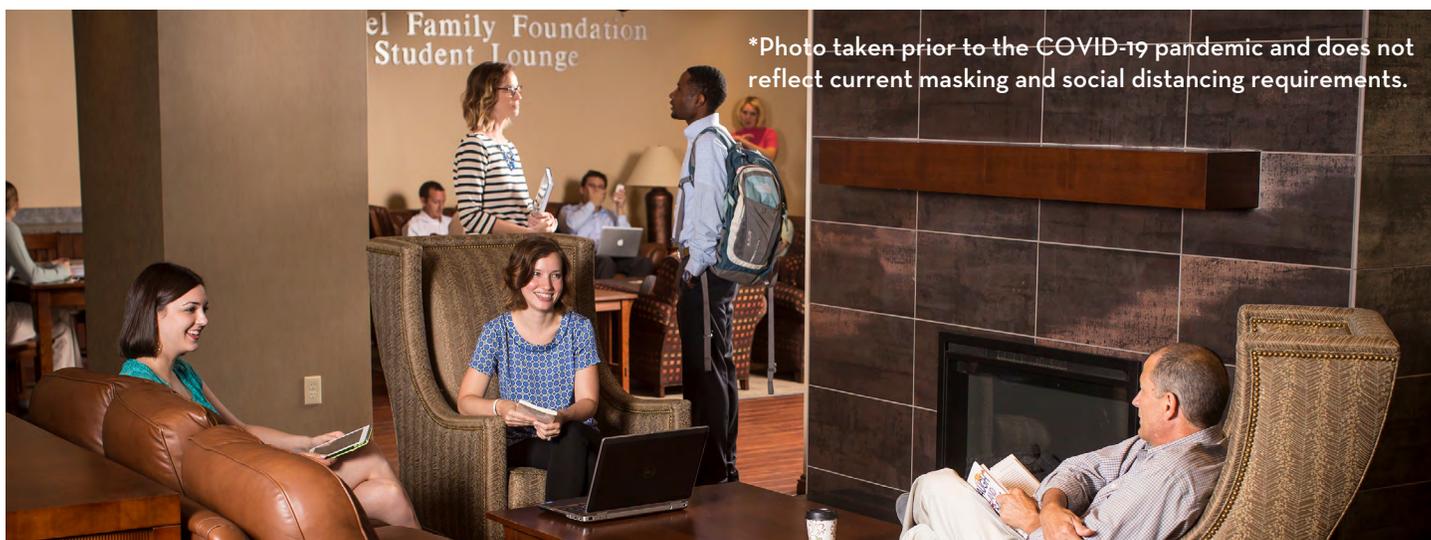
and hardware, room and building entrance doors, and stairway, hallway and entry lights, plus exterior building and parking lot lights.

Lost keys for OU-Tulsa facilities should be reported to the Operations Department at (918)660-3555 so that, if necessary, locks can be changed. The Operations Department is responsible for issuing keys. University-issued keys are not authorized to be duplicated.

Police Department

The OU-Tulsa Police Department is a hybrid of police and security officers and provides physical security functions and enforcement operations. The OU-Tulsa Police Dispatch serves as the central alarm and monitoring station for OU-Tulsa. All electronic security systems (fire, burglar and other alarms) terminate at the dispatcher's position. Campus police and security officers report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to the Operations Department for repairs. Campus police and security officers patrol the Schusterman Center campus 24 hours each day, 7 days a week. Police and security officers are assigned to the Schusterman Center Clinic, the Tisdale Clinic and the Family Medicine Center during normal business hours. These buildings are patrolled randomly after business hours.

The OU-Tulsa Police Department is responsible for securing all OU-Tulsa facilities. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is intermittently available for use by appointment only by faculty, staff, students and residents, as part of our modified COVID operations. Campus buildings are locked at the end of the normal business day; academic and administrative buildings are usually locked no later than 7 p.m. (when no classes are scheduled). The clinics are usually locked no later than 6 p.m. The OU-Tulsa Police Department does not authorize building access without the written approval of the department or a person with legitimate control of the facility.



Campus Security & Crime Prevention Programs

OU-Tulsa is committed to providing the best possible police and security services for students, employees, patients and property. The Schusterman Center Campus, Family Medicine Clinic, and the Tisdale Clinic are patrolled and/or monitored 24 hours each day, 7 days a week. For police and security services, please call (918) 660-3900. The OU-Tulsa Police Department utilizes a variety of proactive crime prevention methods to keep the campuses safe and secure. Among these crime prevention methods are:

OU-Tulsa Police Department

- Campus foot patrols by uniformed police and security officers
- Campus vehicle patrols by uniformed police and security officers
- Campus bicycle patrols by uniformed police and security officers
- Security systems monitoring and building access control
- 24-hour video surveillance
- Well-lighted parking areas
- Escorts to or from vehicles and/or campus buildings, upon request. This service is encouraged, especially during hours of darkness or after normal operational hours.

The OU-Tulsa Police Department encourages students and employees to take a personal interest in their own safety by attending offered crime and safety awareness training and basic self-protection courses. These classes can be coordinated through the OU-Tulsa Police Department, which collaborates with the Tulsa Police Department's Community Education/Crime Prevention Unit for group presentations conducted on university properties.

For crime prevention presentations, please contact Walter J. Evans, Chief of Police, at (918) 660-3900.

Student Counseling Services

Counseling Services, coordinated through OU-Tulsa Student Affairs, provides current students with individual, couples and group counseling services. Counseling Services encourages social engagement and interaction through a variety of campus community activities, including the annual De-Stress Fest (April) and semesterly Study Skills lunch and learn sessions. OU-Tulsa Counseling Services can be reached by calling (918) 660-3109.

Online Sexual Misconduct Awareness Training

This is a mandatory sexual misconduct awareness training program for all incoming students. Additionally, all faculty and staff are required to take a similar web-based training. It is an interactive web-based training and quiz, discussing the university's gender discrimination, sexual harassment, sexual misconduct policy and gender-based issues. Refer to OU-Tulsa Student Affairs staff for more information about the online training or where to take the online training.



Important Phone Numbers

Keep these numbers handy in case you need assistance

Police

For all emergencies on campus, dial 3333 from a campus phone or use a blue emergency phone.

OU-Tulsa PD Emergency	(918) 660-3333
OU-Tulsa PD Non-emergency	(918) 660-3900
Tulsa Police Emergency	911
Tulsa Police Non-Emergency	(918) 596-9222

Helpful local numbers

Tulsa Fire Dept. Non-Emergency	(918) 596-9444
Tulsa County Sheriff's Office	(918) 596-5601
Poison Control	(800) 222-1222
Animal Control	(918) 596-8000

Other OU-Tulsa numbers

Associate Title IX (Sexual Misconduct) Coordinator	(918) 660-3107 or (405) 271-2110
Behavioral Intervention Team (BIT)	(918) 660-3248
Accessibility & Disability Resource Center	(405) 325-3852
Environmental Health and Safety Office	(918) 660-3878
Escort to Your Vehicle (anywhere on campus)	(918) 660-3900
Inclement Weather/Campus Closings	(918) 660-3999
Information Technology Help Desk	(918) 660-3550
Library	(918) 660-3220
Operations Department	(918) 660-3555
OU Advocates Program	(918) 660-3163
OU-Tulsa Human Resources	(918) 660-3190
OU-Tulsa Main Line	(918) 660-3000
OU-Tulsa Student Affairs	(918) 660-3100
Sexual Misconduct Officer (located on Norman campus)	(405) 325-2215
Student Counseling Services	(918) 660-3109
Student Enrollment Center	(918) 660-3360
Student Health Clinic	(918) 660-3102
Fitness Center and OU Athletics Tickets	(918) 660-3105

The University of Oklahoma is an equal opportunity institution. www.ou.edu/eoo



University of Oklahoma
Norman, Tulsa and Health Sciences Center Campuses
Drug Free Schools and Campuses Regulations [Edgar Part 86]
Biennial Review: Calendar Years 2018 & 2019

November 16, 2020

Table of Contents

Executive Summary.....	3
Introduction to Campus.....	4
Biennial Review.....	6
1. Alcohol and Other Drug (“AOD”) Abuse and Prevention Policies.....	6
2. Legal Sanctions Under Local, State, and Federal Law	6
3. AOD Policy Notification and Distribution to Students and Employees.....	9
4. AOD Program Activities.....	10
University-Wide Prevention Activities	10
Norman Campus Prevention Activities	10
OUHSC Campus Prevention Activities	13
Tulsa Campus Prevention Activities.....	14
5. AOD Assessments, Surveys, and Data Collection	15
6. Alcohol and Drug Statistics.....	15
7. AOD Strengths and Recommendations for Evaluation/Implementation	16
Appendix A: Policy on Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace	19
Appendix B: Statement on SQ 788.....	27
Appendix C: Drug Screening for Student Attending a Clinical Rotation Setting.....	28

Executive Summary:

The Drug-Free Schools and Campus Regulations require an institution of higher education to conduct a biennial review of its drug and alcohol training and awareness program to determine its effectiveness, implement changes if needed, and ensure that the sanctions developed are enforced consistently.

The Board of Regents of the University of Oklahoma (“University”), after consultation with students, faculty, and staff, developed the Policy on Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace as required by the Drug-Free Schools and Communities Act. This policy, which is reviewed annually and updated as needed, provides a description of the standards of conduct that prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on University property or as part of any University-sponsored activities; a description of applicable legal sanctions under local, state or federal laws for the unlawful possession or distribution of illicit drugs and alcohol; a description of the health risks associated with the use of illicit drugs and abuse of alcohol; a description of Employee Assistance Programs and Student Counseling Programs; and, a clear statement of sanctions imposed for violations of the standards of conduct. This policy is distributed annually to all students and employees.

Introduction to Campus:

Founded in 1890, the University of Oklahoma (“OU” or “University”) is a public research university located in Norman, Oklahoma. OU’s Norman undergraduate population is slightly more than 20,000, giving students a major university experience in a private college atmosphere. The University has three campuses in Oklahoma and offers study abroad opportunities at several locations abroad including OU campuses overseas.

The University consists of Norman Campus, Health Sciences Center, OU-Tulsa Schusterman Center and OU Extended Campus.

The Norman Campus and the offices of administration are located on some 3,500 acres in Norman, a city of more than 100,000 residents. The Norman Campus consists of four sections – central campus, south campus, research campus and north campus. Situated on the central campus are the university residence halls, which include residential colleges and other upperclassman housing; Sarkeys Energy Center; University Libraries; Fred Jones Jr. Museum of Art; Donald W. Reynolds Performing Arts Center, including historic Holmberg Hall; Rupel Jones Fine Arts Center, including Elsie C. Brackett Theatre; Catlett Music Center, including Sharp Concert Hall and Pitman Recital Hall; Oklahoma Memorial Union; recreational facilities, including the Sarkeys Fitness Center and the Murray Case Sells Swim Complex; Gaylord Family – Oklahoma Memorial Stadium; the Everest Indoor Training Center; and the Oklahoma Center for Continuing Education, a year-round educational center and conference site.

Immediately adjacent to central campus is the south campus, site of the College of Law; the OU Foundation; OU Traditions apartments; the world-class Sam Noble Oklahoma Museum of Natural History; Lloyd Noble Center and parking complex; the John Crain Field at the OU Soccer Complex; the Headington Family Tennis Center; the Gregg Wadley Tennis Pavilion; the Jimmie Austin University of Oklahoma Golf Course; L. Dale Mitchell Baseball Park; the Marita Hynes Field – OU Women’s Softball Complex; the Sam Viersen Gymnastics Center; the OU Rugby Field; the OU Rowing Training Center; and the OU Learning Center.

The research campus brings together 1,700 workers across academic, federal, state and industrial organizations in a mutually beneficial environment. North campus, which is two miles north of the central campus, includes the Merrick Computer Center; Max Westheimer Airport, the University-operated airport that also serves the City of Norman; and Swearingen Research Park, where government agencies and industry have established facilities.

The University of Oklahoma Health Sciences Center (OUHSC) is one of the most comprehensive academic health centers in the nation, with programs in Oklahoma City, Tulsa, and Lawton; six professional Colleges and the Graduate College; research centers of excellence such as the Stephenson Cancer Center, Harold Hamm Diabetes Center, and Dean McGee Eye Institute; and the state’s largest clinical group practice OU Physicians with over 1,200 credentialed providers. Students enroll in programs at the College of Allied Health, College of Dentistry, College of Medicine and School of Community Medicine, Fran and Earl Ziegler College of Nursing, College of Pharmacy, Hudson College of Public Health, and Graduate College.

The OU-Tulsa Schusterman Center is located in mid-town Tulsa at 41st and Yale. On this campus both the OU Health Sciences Center and the OU Norman Campus offer programs.

OU Extended Campus - College of Professional and Continuing Studies (EC-PACS) exists to provide access to transformational, world-class University of Oklahoma degrees, certifications, and programs for a diverse group of learners. OU Extended Campus is best characterized by the populations it serves, as well as the specialized academic programming it offers. Primarily focusing on the higher education needs of place-bound working adults, military-connected personnel, and those seeking specialized study in selected professional areas (such as Aviation), the EC-PACS offers a variety of degrees at both graduate and undergraduate levels, including several programs offered collaboratively with other OU colleges, and utilizing a variety of delivery modes (fully online, hybrid, onsite, cohort-based, etc.)

Biennial Review

1. Alcohol and Other Drug (“AOD”) Abuse and Prevention Policies

The Board of Regents Policy Manual, Section 3.1.10 sets forth the University’s Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace Policy (hereinafter “AOD Policy”), attached hereto as Appendix A. This policy includes a Student Alcohol Policy that applies to all campus-affiliated student organizations and all students who are currently enrolled at the University or are pre-enrolled for subsequent semesters and have attended the institution for at least one semester in the current or past academic year.

<http://www.ou.edu/regents/CurrentPolicyManual.pdf>

Following the passage of State Question 788 legalizing medical marijuana in the State of Oklahoma, the University issued a Statement on SQ 788, reinforcing the University’s commitment to following the DFSCA. See Appendix B.

The OUHSC campus has a Drug Screening Policy that applies to all OUHSC and OU-Tulsa students enrolled in an OUHSC-based program that include a clinical component at a health care facility that requires drug screening as a condition of its affiliation with the University. The Drug Screening Policy is attached hereto as Appendix C.

2. Legal Sanctions Under Local, State, and Federal Law

At the local, state, and federal levels exist a number of penalties regarding the use, possession, sale, and distribution of intoxicating substances, including alcohol and drugs. Criminal sanctions include, but are not limited to, fines, mandatory alcohol and drug abuse programs, jail sentences, restitution, probation, and community service. In addition, a conviction may preclude one from entering a desired employment field and/or obtaining certain professional licenses.

Below is a list of some of Oklahoma’s criminal statutes and their corresponding sanctions regarding illegal use of alcohol and drugs. However, a comprehensive list of Oklahoma Statutes may be found at www.oscn.net. (See Title 47 Motor Vehicles, Title 21 Crimes and Punishments, Title 37A, Alcoholic Beverages, and Title 63 Public Health and Safety). In addition, a list of the City of Norman Municipal Ordinances regarding use and possession of alcoholic beverages and illegal drugs is available https://library.municode.com/ok/norman/codes/code_of_ordinances. See Chapter 15 Offenses, Norman City Ordinances; for City of Tulsa, access the webpage at www.cityoftulsa.org and select “city ordinances”; and for City of Oklahoma City go to the webpage at www.okc.gov. There are also many federal regulations regarding the possession, manufacture and distribution of drugs. The Controlled Substances Act, 21 United States Code § 801 et seq. For more information please see Chapter 13 Part D of the Act available at <https://www.deadiversion.usdoj.gov/21cfr/21usc/>

Legal Authority	Crime	Sanction Authority	Sanctions
Title 37A O.S. §6-101(A)(1)	Knowingly sell, deliver, or furnish alcoholic beverages to any person under 21 years of age	37A O.S. §6-120	1 st offense: Misdemeanor (M). Up to \$500 fine and/or up to 1 year imprisonment; 2nd offense: (F) fine between \$2,500 -\$5,000 and/or up to 5 years in state penitentiary
Title 37A O.S. § 6-101(A)(8)	Consumption of spirits in public places and public intoxication by any person.	37A O.S. § 6-125(A)	(M) Up to \$500 fine and/or imprisonment up to 6 months
Title 10A O.S. § 2-8-222	Intoxicating Beverages – Possession by Person Under Age 21 - Unlawful	10A O.S. § 2-8-223	(M) Up to \$100 fine and/or up to 30 days imprisonment
Title 37A O.S. §6-101(A)(7)	Knowingly transporting in any vehicle any alcoholic beverage except in the original unopened container unless the container is in the rear or trunk compartment not accessible to the driver while the vehicle is in motion	37A O.S. § 6-125(A)	(M) Up to \$500 fine and/or up to 6 months imprisonment
Title 37A O.S. §6-101(A)(13)	Knowingly and willfully permitting anyone under 21 who is an invitee to the person's residence or property to possess alcoholic beverages or controlled dangerous substances or any combination.	37A O.S. §6-101(B) and (C)	1 st offense: (M). Up to \$500 fine 2nd offense within 10 years of 1 st offense: (M) Up to \$1,000 fine 3rd offense within 10 years of 2 or more offenses: (F) Up to \$2,500 and/or imprisonment up to 5 yrs. If actions cause great bodily harm or death, (F) not less than \$2500 nor more than \$5000, or not more than 5 years imprisonment, or both.
Title 37A O.S. § 6-101(A)(9)	Forcibly Resisting Arrest	37A O.S. § 6-125(A)	(M) Up to \$500 fine and/or up to 6 months imprisonment
Title 37A O.S. § 6-119(A)	Person Under 21 Presenting False Identification	37A O.S. § 6-119(A) and (B)	(M) Up to \$50 fine and license may be suspended for 1 year or until person is 21 years of age, whichever is longer.
Title 37A O.S. § 6-125	Violation of any provision of the Oklahoma Beverage Control Act	37A O.S. § 6-125(A)	(M) Up to \$500 fine and/or up to 6 months imprisonment
Title 47 O.S. § 11-902	Persons Under the Influence of Alcohol or Other Intoxicating Substances or Combination Thereof	47 O.S. § 11-902 (C) and (G)	1 st Offense:(M) Up to \$1000 fine and 10 days to 1 year imprisonment and an assessment.

			<p>2nd Offense within 10 years of 1st: (F) Treatment and/or up to \$2500 fine and/or 1-5 years imprisonment and assessment. If treatment does not include at least a 5 day residential or inpatient stay, person shall serve at least 5 days imprisonment.</p> <p>3rd Offense after previous felony offense: (F) Treatment and/or up to \$5000 fine and/or 1-10 years imprisonment, assessment, 240 hours of community services, and ignition interlock device. If treatment does not include at least a 10 day residential or inpatient stay, person shall serve at least 10 days imprisonment.</p> <p>4th Offense after two previous felonies under this section: Treatment, 1 year supervisions and periodic testing, 480 hours community service, ignition interlock device, 1-20 years imprisonment and/or up to \$5000 fine. If treatment does not include at least 10 days residential or inpatient stay, person shall serve at least 10 days imprisonment.</p>
Title 47 O.S. § 11-902 D	Driving Under Influence with a Blood or Breath Alcohol Concentration of fifteen-hundredths (0.15)	Title 47 O.S. § 11-902 D	Punishment under this Section includes the following range: Assessment and treatment, and/or up to \$5000, and/or range of imprisonment no less than 10 days up to 20 years, 480 hours community service, at least 1 year of supervision, periodic testing, and ignition interlock device.
Title 47 O.S. § 11-903	Negligent Homicide	47 O.S. § 11-903 (B)	(M) \$1000 fine and/or up to 1 year imprisonment, plus revocation of driver's license or \$2000 if records of traffic offense within 3 years prior to conviction under this Section
Title 47 O.S. § 11-904A	Person Involved in Personal Injury Accident While Under the	47 O.S. § 11-904A (1-2)	1st Offense: (M) Up to \$2500 fine and 90 days to 1 year imprisonment

	Influence of Alcohol or Other Intoxicating Substance		2 nd Offense: (F) Up to \$5000 fine and 1-5 years imprisonment
Title 47 O.S. §11-904B	Person Involved in Personal Injury Accident While Under the Influence of Alcohol or Other Intoxicating Substance Causing Great Bodily Injury	47 O.S. §11-904B	(F) Up to \$5000 fine and 4-20 years imprisonment
Title 47 O.S. § 11-906.4	Operating or being in Actual Physical Control of Motor Vehicle While Under the Influence While Under Age	47 O.S. § 11-906.4 (B-D)	If under the age of 21, 1 st Offense: \$100-500 and/or 20 hours community service, and/or treatment program, plus revocation of license for 180 days. 2 nd Offense: \$100-\$1000 fine, at least 240 hours of community service, ignition interlock device not less than 30 days, and revocation of driver's license for 1 year 3 rd Offense: \$100-\$2000 fine, treatment program upon assessment, at least 480 hours of community service, ignition interlock device for period not less than 30 days, and revocation of driver's license for 3 years Additional charges available depending on facts
Title 63 O.S. § 2-101 et seq.	Uniform Controlled Dangerous Substances Act	63 O.S. §§ 2-401 through 2-413	Widely varies with offense
Title 63 O.S. § 2-414 et seq.	Trafficking in Illegal Drugs Act	63 O.S. § 2-415, 2-416	Widely varies with offense

3. AOD Policy Notification and Distribution to Students and Employees

A. Policy Contents

The University distributes the following AOD information to students and employees:

- i. A description of the health risks associated with alcohol abuse and the use of illegal drugs
- ii. A description of applicable legal sanctions under local, state, and federal laws
- iii. A statement of the University's disciplinary measures regarding alcohol and illegal drug use by students and employees

B. Policy Distribution

The University publicizes its alcohol and drug policies through the following means:

- i. Student Handbook
- ii. Faculty Handbook
- iii. Staff Handbook
- iv. New Student Orientation
- v. Mandatory New Student Training
- vi. New Staff and Faculty Orientation
- vii. Annual Security Reports, known as the Sooner Safety Reports

4. AOD Program Activities

A. University-Wide Prevention Activities

Numerous Student Affairs campus departments, the College of Public Health, the Athletic Department, and the University's Police Departments share responsibility for prevention activities. The University recognizes that alcohol and other drug use is a major health concern and that is best addressed holistically to increase educational resources for its campus community. Student Affairs departments including Health Services, University Counseling Center, Student Conduct, Student Life, HSC Student Affairs, HSC Student Counseling Services, Residence Life, Fitness and Recreation, OU-Tulsa Student Affairs, Southwest Prevention Center, and Student Media all contribute to prevention activities to reduce the effects of alcohol and other drug abuse in the University community.

i. Employee Assistance Program

Benefits-eligible employees have free, confidential access to an Employee Assistance Program (EAP) 24 hours a day, 7 days a week. The EAP has been established to provide professional and confidential help to faculty, staff and their family members on all three campuses to help the employee find the best resources to deal with his/her problem. An assessment and a plan is developed using, insurance, community resources and/or professional services. All referrals and records are confidential. More information can be located at: <https://hr.ou.edu/EAP>

ii. Emergency Blue Phones

The emergency blue phones may be used by students and employees for any emergency, including those related to AOD. They are located throughout the Norman, HSC, and Tulsa Campuses. The telephones automatically dial the University Police Department when the call button is pushed. The police can identify the location of the person calling and will send police officers to the caller's blue phone location.

B. Norman Campus Prevention Activities

i. On-Line Alcohol Education Training

The on-line alcohol education training is a mandatory alcohol education program for all incoming undergraduate students 22 years of age and younger including transfer students with freshman status by hours. The training consists of an interactive web site about prevention issues, alcohol education and university alcohol policies and must be completed within the

first four weeks of the first semester. Failure to complete the on-line training results in an enrollment hold for subsequent semesters. The on-line program is located at onpoint.ou.edu. Upon completion of the mandatory online alcohol training at onpoint.ou.edu, each student is offered the opportunity to further their knowledge of alcohol and related topics by voluntarily completing the eCHECKUP TO GO program (see below).

ii. First Year Alcohol and Other Drug (AOD) Program

The First-Year AOD Program is a mandatory, small group in-person alcohol and other drug education training aiming to help University students make healthier choices related to alcohol and drugs. It is required for all incoming undergraduate students 22 years of age and younger and includes transfer students with freshman status by hours. This interactive program is facilitated by trained Peer Educators engaging students in a dialogue of real-world issues related to substance use and campus substance norms and aims to reduce high-risk drinking and alcohol and other drug-related harm. This program is guided by current research and began as a grant program funded by the U.S. Department of Education's Office of Safe and Drug Free Schools. In addition, new Greek Life members are required to complete an additional tailored in-person alcohol awareness training.

iii. Strike One Educational Program

A "strike" is the University's official recognition of a student's or organization's violation of the University's Student Alcohol Policy, see Appendix A. Students receiving a Strike One policy sanction are required to complete an in-person session with Student Conduct followed by an in-person alcohol education session facilitated by the Comprehensive Alcohol and Other Drug Program. The Comprehensive Alcohol and Other Drug Program incorporates motivational interviewing techniques to encourage each student to examine the behavior that brought them to the session and seeks to increase their motivation to make the necessary behavioral changes. This program also began with a grant from the U.S. Department of Education.

iv. On-line Educational Programs

The University utilizes a commercially available online alcohol education program for students receiving an initial alcohol policy violation and for those wanting to voluntarily increase their awareness of alcohol and related topics.

Student Conduct requires deferred Strike students to complete the eCHECKUP TO GO program, which is a confidential, personalized, evidence-based, online prevention intervention for alcohol. Drawing on Motivational Interviewing (Miller & Rollnick, 2002) and Social Norms Theory (Perkins & Berkowitz, 1986), the eCHECKUP TO GO program is designed to motivate individuals to reduce their alcohol consumption using personalized information about their own drinking and risk factors.

v. Strike Two Counseling Program

Students receiving a second alcohol policy violation must satisfactorily complete an approved alcohol counseling program. The counseling program currently consists of a minimum of six individual or group counseling sessions; that are facilitated by a licensed alcohol and drug counselor. The structured interview provides a language and mechanism of communicating the findings and recommendations for ongoing treatment as needed. Evidence (research) based practices are used to assist students in making healthier choices when it comes to alcohol use.

vi. **Alcohol Assessment and Counseling Services**

The alcohol counseling program provides specific interventions and support for at-risk students. Services include a comprehensive evaluation designed to provide individualized feedback to students and to assist them in the development of strategies for effective coping and/or reducing the risk and harm associated with substance use. Alcohol and other drug counseling services also provide the student with information and education regarding the dynamics of problematic substance use and recovery. Referrals to community-based resources are also provided for individual with needs greater than what the University can provide.

vii. **University Counseling Center**

The Counseling Center is a unit within the Division of Student Affairs on the Norman campus that serves as the primary mental health agency for the University community in Norman. The mission of the University Counseling Center is to promote student success, both in and out of the classroom, by providing the highest quality psychological services. These services include individual counseling, couples counseling, group counseling, psychiatric medication, psychological assessments, and psychoeducational outreach programs. The University Counseling Center employs a licensed alcohol and drug counselor (LADC).

viii. **SafeRide**

The SafeRide program provides safe, free, no “questions asked” taxi transportation to OU students within the Norman city limits on Thursday, Friday and Saturday evenings from 10 p.m. to 3 a.m. Students access SafeRide via the “OU SafeRide App”. The Safe Ride is available through the App Store and Google Play.

ix. **SafeWalk**

SafeWalk is a free service that utilizes resident advisers, screened and approved by OUPD, to accompany members of the University community in Norman anywhere on campus from 8 p.m. till 2 a.m., 7-days a week. Staff members are readily identifiable by special shirts, coats or badges.

x. **Southwest Prevention Center**

Housed within the University of Oklahoma Outreach/College of Continuing Education since 1987, Southwest Prevent Center (SWPC) has provided prevention information, training, technical assistance, and resource system development in Oklahoma and surrounding states. SWPC serves as a dynamic resource for creating healthy, safe communities through the power of prevention. Following a public health approach to prevention, using the Substance Abuse and Mental Health Services Administration's (SAMHSA) Strategic Prevention Framework (SPF) as a guide to plan, implement and evaluate practices, policies, and programs. SWPC programs rely on the most current prevention science research and literature, along with best practices from the field, to identify prevention needs and offer comprehensive solutions that result in healthy and safe communities. The South-Southwest Prevention Technology Transfer Center (PTTC HHS Region 6), a program within SWPC, was instrumental in securing the National Suicide Prevention Resource Center in partnership with the University of Oklahoma Health Sciences Center. Regional prevention programs within the SWPC target underage alcohol use, young adult and adult binge drinking and the non-medical use of prescription drugs on campus and in the surrounding communities.

C. OUHSC Campus Prevention Activities

i. College Based Activities

Colleges and educational programs at OUHSC utilize multiple avenues of education, awareness and support regarding the challenges around alcohol and drug use for future health care professionals and licensed practitioners. During the application and interview process, applicants are reminded of the implications of alcohol and/or drug related convictions in relation to licensure. HSC students enrolled across each of the seven health professionals colleges receive varying levels of instruction, related to their specific academic program, through course curriculum, educational panels and co-curricular programming centered on the effects of substance abuse and addiction in the life of a practitioner. In the event of a reported incident or need, students enrolled in colleges such as Pharmacy, Medicine, Dentistry and Nursing may also receive support and counseling from their respective state boards.

ii. HSC Student Affairs

Prior to University-sponsored social engagement opportunities, student leaders and administration are instructed to remind students of policies and best practices regarding the presence of alcohol at social events. OUHSC maintains a facilities use policy that regulates the circumstances under which alcohol may be served at on-campus events.

iii. HSC Student Counseling Services

The OUHSC Campus offers individual counseling, study skills, psychological assessment (for personality or academic questions), couples counseling, and educational programs and workshops. Common concerns addressed include stress management, depression, anxiety adjustment concerns, improving study skills, test anxiety, relationship difficulties, and problems with drugs/alcohol. Appointments are available to all students and can be made online or by calling HSC Student Affairs.

HSC Student Counseling Services has implemented an Intentional Living Wellness Program, which includes many outreaches and opportunities for student wellness. As part of the wellness initiative, HSC Student Counseling Services created the Midyear Stress Survey to gauge student wellbeing and distress at the midpoint of the academic year. This survey is a counterpart to the Student Satisfaction Survey, which goes out at the end of the academic year. Both of these surveys are provided to students via HSC Student Affairs and OU-Tulsa Student Affairs.

iv. HSC Sooner Safety Week

Sooner Safety Week is a week of events and programs each spring dedicated to the safety of the campus community. Sooner Safety Week engages all members of the community through promotion of campus services and avenues for assistance. Community education and campus services relating to alcohol and drug abuse are incorporated annually. An additional Safety Day is held in the Fall Semester to capture any first-year students to the HSC campus. Sooner Safety Week and Safety Day are promoted by the HSC Student Government Association, HSC Faculty Senate and HSC Staff Senate for maximum outreach.

v. **Security Escorts: HSC Police Escort and Safewalk**

The HSC Police Department offers security escorts, providing safe transportation to HSC program students, staff, and faculty. The OUHSC community can call (405) 271-4300 for a ride to their vehicle or facility.

vi. **Our Voice Be the Change**

Our Voice is the University's Active Bystander campaign, encouraging students, faculty and staff to take positive steps in intervention when they witness inappropriate behavior. The Office of Institutional Equity and HSC Student Affairs offers periodic training on how an individual can be a positive influence and an active bystander when approaching topics focused on Title IX policies as well as situations with drug and alcohol use.

D. Tulsa Campus Prevention Activities

As a satellite campus, OU-Tulsa supports degree programs from both the Norman and OUHSC campuses. Students receive the same programmatic support discussed in the Norman and OUHSC sections above. OU-Tulsa provides the following additional programming as well:

i. **Active Bystander Trainings**

Active Bystander trainings encourage students, faculty and staff to take positive steps in intervention when they witness inappropriate behavior. The Institutional Equity & Title IX Office and OU-Tulsa Student Affairs offer periodic training on how you can be a positive influence and an active bystander when approaching topics focused on Title IX policies as well as situations with drug and alcohol use.

ii. **OU-Tulsa Student Affairs**

Prior to university sponsored social engagement opportunities, student leaders and administration remind students of policies and best practices regarding the presence of alcohol at social events. OU-Tulsa Student Affairs maintains a facilities use policy that regulates the circumstances under which alcohol may be served at on-campus events.

iii. **Security Escorts: OU-Tulsa Police Escorts and Safewalk**

The OU-Tulsa Police Department offers security escorts, providing safe accompaniment to OU-Tulsa students, staff, and faculty. The OU-Tulsa community can simply call (918) 660-3900 for an escort to their vehicle or between facilities.

iv. **OU-Tulsa Student Counseling Services**

The Tulsa Campus offers individual counseling, study skills, psychological assessment (for personality or academic questions), couples counseling, and educational programs and workshops. Common concerns addressed include stress management, depression, anxiety adjustment concerns, improving study skills, test anxiety, relationship difficulties and problems with drugs/alcohol. Appointments are available to all students and can be made online or by calling OU-Tulsa Student Affairs.

As part of the wellness initiative, the Midyear Stress Survey gauges student wellbeing and distress at the midpoint of the academic year. This survey is a counterpart to the Student

Satisfaction Survey, which goes out at the end of the academic year. Both of these surveys are provided to students via OU-Tulsa Student Affairs.

5. AOD Assessments, Surveys, and Data Collection

The University has developed a comprehensive four-component evaluation of its programs related to alcohol and drug issues. Below is a list of the type of data collected. The data include a first component, a survey (ACHA-NCHA) obtained from random sample of all undergraduate students. This survey provides useful information on a wide variety of data points related to alcohol and drug use behaviors and consequences. The data allows the University to track behaviors on campus over time and compare its campus to national statistics from other campuses. For the second component, all first-year students complete a face-to-face alcohol education program and complete an evaluation following their participation. This evaluation provides feedback on course contact and impact on future behaviors. The third component of the assessment plans involves focus groups where we invite approximately 30 students to one of several focus groups in the spring semester. Students are asked for their feedback on the entire alcohol prevention program and to provide information on useful programs for the future. Finally, the fourth component, data is collected relating to University sanctions and analyzed for trends over time. This comprehensive evaluation plan allows the University to assess the impact of the programs and identify gaps in its efforts to be addressed in future years. Below is a list of assessments used:

- i. American College Health Association–National College Health Assessment (ACHA-NCHA)
- ii. First Year Student Alcohol Program Evaluation
- iii. Annual Student Conduct Report of Alcohol and Drug Violations
- iv. Student Conduct Benchmarking Survey
- v. Student Conduct Targeted Survey
- vi. Student Counseling Groups

6. Alcohol and Drug Statistics¹

Student Alcohol and Drug Charges

	Alcohol Charges- Responsible	Alcohol Charges- Not Responsible	Drug Charges- Responsible	Drug Charges- Not Responsible
2018	404		92	
Total 2018	404		92	
2019	309		48	
Total 2019	309		48	

Student Sanctions - Alcohol

Alcohol Sanctions	2018	2019

¹ Note that no faculty or staff alcohol or drug violations were reported for 2018 or 2019.

Administrative Fee	191	173
Alcohol Education	34	22
Censure	33	18
Community Service	14	11
Counseling	7	6
Deferred Strike 1	141	126
Disciplinary Probation	13	13
Echeckup to Go Alcohol Education	141	132
Expulsion	0	0
Strike	47	37
Suspension	1	1
Suspension in Abeyance	1	1

Student Sanctions - Drugs

DRUG SANCTIONS	2018	2019
Administrative Fee	49	26
Censure	19	3
Community Service	41	23
Counseling	2	0
Disciplinary Probation	29	22
Echeckup to Go Marijuana Education	42	21
Expulsion	0	0
Suspension	1	1
Suspension in Abeyance	2	0

7. AOD Strengths and Recommendations for Evaluation/Implementation

A. Strengths

- i. Comprehensive prevention activities are provided by a variety of departments across all three campuses.
- ii. A multi-disciplinary task force including students, faculty, university administrators, sorority and fraternity life students and advisers, and Commissioner of the Oklahoma State Department of Mental Health and Substance Abuse Services reviews and assesses effectiveness of services and policies.
- iii. Strong administrative support for prevention activities on all three campuses.
- iv. Mandatory online alcohol education program for all incoming undergraduate students, including transfer students, age 22 and under on the Norman campus.

- v. Face to face alcohol education program for all first-year housing residents and commuter students.
- vi. Tailored alcohol education sessions for fraternity and sorority members, student athletes, marching band members, international students and students in health classes.
- vii. Mandatory alcohol education sessions are integrated into Residence Life curriculum and Comprehensive Alcohol Program participants in Residence Advisor training.
- viii. Norman Campus requires that all first-year students live on campus.
- ix. Alcohol-free living units including residence halls and sorority/fraternity houses.
- x. Student Conduct surveys reveal that the University of Oklahoma scores higher than the national average for students' awareness of the University's alcohol policies.

B. Recommendations

- i. Continue expanding drug and alcohol awareness programs across campuses to include motivational interviewing strategies and individualized feedback of alcohol and drug related behaviors
- ii. Continue to integrate and expand prevention messages to include other healthy lifestyle issues such as use of tobacco, sexual health, and nutrition (Southwest Prevention Center, in collaboration with Health Promotion, now facilitates prescription medicine storage and disposal education within residence halls).
- iii. Continue to use normative messages that support academic engagement, sexual protection and volunteerism.
- iv. HSC Student Affairs will continue to partner with all OUHSC seven colleges to increase the attention and awareness to mindfulness and well-being of the whole student as a learner and future health care professional.
- v. Develop assessment strategies for OUHSC and OU-Tulsa student programming.
- vi. The University continue to increase drug and alcohol awareness programs online.
- vii. The University will expand the use of Screening, Brief Intervention and Referral to Treatment (SBIRT) to identify risky behavior, provide brief interventions and refer students for professional help.
- viii. Foster campus and community partnerships to carry out effective environmental prevention strategies in the community surrounding the University campus to reduce underage alcohol use.

University of Oklahoma Biennial Review Committee Members

Kristen Partridge, Associate Vice President for Student Affairs and Associate Dean of Students

Faustina Layne, Interim Institutional Equity Officer & Title IX Coordinator

Chris Walker, Associate Provost Norman

Will Wayne, Associate Vice President for Student Affairs

Dr. Derrick Dixon, Director, Student Conduct Office

Scott Miller, Director, University Counseling Center

Ivo Lupov, Legal Counsel Health Sciences Center

Courtney Floyd, Legal Counsel Norman

Jill Raines, Vice Provost Health Sciences Center

Angela Church, Senior Associate Vice President of Human Resources and Chief Human Resources Officer

Marcy Fleming, Director for HR Systems, Communications, and Data Solutions Human Resources

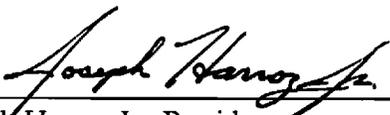
Tricia Rahal, Director of Human Resources OU-Tulsa

Josh Davis, Executive Director for OU-Tulsa Student Affairs

Kate Stanton, Assistant Vice President for Health Sciences Center Student Affairs

Charlene Shreder, Director-RPC, University Outreach Southwest Prevention Center

CERTIFICATION:



Joseph Harroz Jr., President
The University of Oklahoma

12/02/2020
Date

Appendix A:
Policy on Prevention of Alcohol Abuse and Drug Use on Campus and in the Workplace

See: <http://studentconduct.ou.edu> and
<http://www.ou.edu/regents/CurrentPolicyManual.pdf>

The University recognizes its responsibility as an educational and public service institution to promote a healthy and productive work environment. This responsibility demands implementation of programs and services, which facilitate that effort. The University is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The University program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on University property, or as part of any University-sponsored activities. In order to meet these responsibilities, University policy:

1. Requires all students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
2. Recognizes that the illegal use of drugs and alcohol is in direct violation of local, state, and federal laws as well as University policies included in this policy, the Staff and Faculty Handbooks, and the Student Rights and Responsibilities Code. This policy strictly prohibits the illegal use, possession, manufacture, dispensing, or distribution of alcohol, drugs, or controlled substances in the workplace, on University premises, as a part of any University-sponsored activities.
3. Considers a violation of this policy to be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the University. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
4. Recognizes that violations of applicable local, state, and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, fines, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state, and federal sanctions can be obtained through the Offices of Student Affairs and Human Resources.
5. Requires an employee to notify his/her supervisor in writing of a criminal conviction for drug or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.
6. Provides access to the University's Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and

employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.

7. Forbids an employee from performing sensitive safety functions while a prohibited drug is in his/her system.
8. Mandates pre-employment drug testing of employees who will be performing safety-sensitive functions, (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test. (Safety-sensitive functions are defined pursuant to federal law. Further information regarding safety-sensitive functions and related positions is available for review in Human Resources.)
9. Provides for annual distribution of this policy to all staff, faculty, and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes and thought disorders.

The University's Employee Assistance Programs and Student Counseling Services staff are responsible for informing students and employees about the dangers of drug and alcohol abuse and the availability of counseling and rehabilitation programs. The appropriate provost or executive officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime that occurred in the workplace. This policy is based on the Drug Free Workplace Act of 1988 (P.L.100-690, Title V, Subtitle D) and the Drug Free Schools and Communities Act Amendments of 1989 (P.L.101-226) and is subject to the grievance procedure as stated in the Staff and Faculty Handbooks and the University discipline system as outlined in the Student Rights and Responsibilities Code.

Student Alcohol Policy:

See, <http://studentconduct.ou.edu>

All campus-affiliated student organizations and all students who are currently enrolled at the University of Oklahoma or are pre-enrolled for subsequent semesters and have attended the institution for at least one semester in the current or past academic year are responsible for following federal, state and local laws and the Student Rights and Responsibilities Code. Students enrolled on the Norman Campus and in Norman Campus Extension Programs are also subject to the Student Alcohol Policy:

- (1) All fraternities, sororities, and residence halls shall be dry. Alcoholic beverages will not be allowed inside fraternity houses, sorority houses and OU residence halls or on the grounds surrounding them. Fraternity officers and members will sign an agreement to abide by this policy, which will be strongly enforced. Enforcement for campus alcohol violations and punishments has been increased.

(2) To curtail alcohol abuse on and off campus, the University has adopted a mandatory, minimum “Three Strikes” policy. The first alcohol violation, whether off campus or on campus, automatically will result in appropriate parent/guardian notification and further alcohol education. A second violation will also automatically carry parent/guardian notification and an appropriate sanction. A third violation will result in automatic suspension from the University for a minimum of one semester.

Parents/guardians will be informed of this policy at the time their son or daughter enrolls at OU.

(3) Events where alcohol is served, which are sponsored by campus-affiliated student organizations, shall be restricted to only Friday nights and Saturday nights.

(4) Transportation to and from off-campus parties sponsored by campus-affiliated student organizations shall include designated drivers or public transportation provided by the sponsoring group.

(5) Alcohol education programs have been expanded and all entering undergraduate students, age 22 and under, are required to complete these programs to remain in good standing. In addition, upon joining a fraternity or sorority, new members will participate in a University-approved alcohol education program before their new member program begins.

(6) An anonymous, confidential hotline has been established where violations of the anti-hazing and dry fraternity, sorority and residence hall policies may be reported.

(7) All fraternity and sorority recruitment events are alcohol-free. In addition, regulations have been established for IFC fraternities to regulate summer recruitment activities. These regulations include: mandatory registration of recruitment-related facilities, notification one calendar week prior to recruitment events, and open invitations to IFC and University representatives to attend any recruitment activities.

(8) Campus-affiliated student organizations are required to present a plan annually for organizationally-sponsored events prior to any activities where alcohol is served.

(9) Fraternity and Sorority Student Life has enhanced the University’s statement on prohibited hazing activities. Fraternity and sorority officers will sign a pledge to abide by this policy and report violations. It will also be provided to new members who will sign a statement promising to report violations. This statement on prohibited hazing activities will also be given to the new members’ parents/guardians, who will be urged to report any violations.

(10) The University has established a formal relationship with licensed alcohol counselors for immediate student referrals.

(11) The University has established the SafeRide program that is contracted with local public transportation companies to provide safe rides to discourage drinking and driving.

(12) Because of the critical student health and safety issues, any conflicting policy or process will be waived.

Three Strikes Policy

Definition of a Strike

A “strike” is the University’s official recognition of a student’s or organization’s violation of the University’s Student Alcohol Policy. Nothing herein shall waive a student’s right to due process. A strike is a final University disciplinary action that finds the accused guilty of an alcohol-related violation. A student or organization may be charged with an alcohol-related violation based on the following:

1. A conviction, deferred sentence, or a plea that has the effect of conviction of an alcohol-related violation of which the University is made aware;² or
2. A University finding or allegation that a student or organization may have committed an alcohol-related violation prohibited by the Student Rights and Responsibilities Code. Such violations include, but are not limited to, the conduct prohibited by Title 16 of the Student Rights and Responsibilities Code, the Student Alcohol Policy, incident reports and citations. Upon notification of the foregoing, or any other violation reasonably related to alcohol, the University may charge the student pursuant to the Student Rights and Responsibilities Code and the student shall be entitled to an appropriate hearing as defined by the Student Rights and Responsibilities Code. Whether by decision of an appropriate disciplinary body, administrative official, or by a negotiated settlement, any final University disciplinary action resulting in a finding of guilt for an alcohol-related violation shall be considered a strike.³

Reporting Mechanisms

The University may act on any reliable information it receives. Although not an exhaustive list, the University may be notified of prohibited conduct in the following ways:

1. A police report from the University of Oklahoma Police Department;
2. A police report from the Norman Police Department;
3. Reports from other law enforcement or security agencies that are received by the University;
4. Notification by a University official that an alcohol violation occurred; or
5. Any other information deemed reliable by the University that comes to the attention of a University official.

Once notified of alleged prohibited conduct, the University may investigate the information received to determine if the conduct constitutes a violation prior to taking action. Nothing herein shall waive a student's right to due process.

The University strongly supports and encourages any student seeking transportation assistance in the event he/she cannot safely operate a motor vehicle. Further, the University strongly supports and encourages students seeking medical and/or mental health care in the event of alcohol-related illness or other concerning behavior related to alcohol use. To ensure students prioritize their own safety and health, the University shall not utilize information that a student has sought or accessed medical / mental health treatment or the SafeRide program as a basis upon which to initiate disciplinary action or as evidence in any disciplinary proceeding.

² Alcohol violations and misconduct shall include, but shall not be limited to, minor in possession; public intoxication; manufacture, use or possession of false identification; driving under the influence, driving while intoxicated, actual physical control and involvement in a crime while under the influence. Student Affairs, by and through the Student Conduct Office, shall determine if a charge is alcohol-related; however, the final determination shall be made by an appropriate disciplinary body or administrative official.

³ A final disciplinary action shall be a decision to which no further right of appeal exists in the Student Rights and Responsibilities Code.

Violations of the University Alcohol Policy

INDIVIDUAL SANCTIONS:

The following sanctions are mandatory minimum sanctions for alcohol violations. Based on the severity of the infraction, the University reserves the right to impose any appropriate additional sanction(s). Any violation by an individual student remains part of the individual's record until graduation. If a student is suspended after the 3rd strike and is readmitted to the University of Oklahoma, the student is readmitted with 2 strikes.

1st Strike

- Parent/Guardian notification via return receipt certified mail.
- \$75.00 administrative fee.
- Satisfactorily complete a defined alcohol education program.
- Censure. The notation of Censure shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.

2nd Strike

- Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.
- \$150.00 administrative fee.
- Satisfactorily complete an approved alcohol counseling program.
- Satisfactorily complete 20 hours of approved community service.
- Disciplinary probation. The notation of Disciplinary probation shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.

3rd Strike

- Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.
- Automatic suspension.

Deferred Strike

The following individual alcohol violations shall be entitled to an automatic deferred first strike: minor in possession and/or public intoxication. In other similar, limited circumstances the University Vice President for Student Affairs, at his/her sole discretion, may grant a deferral for a first strike. A first strike based on a Driving Under the Influence (DUI) incident is not eligible for deferral. A deferred first strike will not be considered a "violation" and will not be maintained as a disciplinary record of the University unless the student commits another alcohol violation of any nature, within the 12-month period of deferral. In such event, the deferral of the first strike shall be revoked and the second alcohol violation shall be considered a second strike. To qualify for the ultimate removal of the deferred first strike, the student must not commit any other alcohol violation for a period of 12 months from the date the student is found responsible by the University for the deferred alcohol violation.

Moreover, students are only entitled to one deferred strike during their attendance at the University.

Removal of Individual Strike

A student who has received a first strike may request that the strike and the record be removed from his/her student file provided the student meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from his/her student file at the University, the student must present documentation of the following:

- (1) it has been one year since the student was found responsible by the University for an alcohol violation;
- (2) the student has not received any additional charges or alcohol related violations on or off campus since the student was found responsible by the University for the alcohol violation at issue;
- (3) the student timely completed all agreed upon sanctions required by the University.

Removal of the strike is at the sole discretion of the University Vice President for Student Affairs or his/her designee. Additionally, this opportunity for a student to have a first strike removed from his/her University record does not apply to DUIs applies only to charges under the University's Three Strike Policy, and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code. Moreover, a student is only entitled to one strike removal during his/her attendance at the University.

ORGANIZATIONAL SANCTIONS:

Organizational sanctions will be administered based on the possession and use of alcohol in an organization's residence facility or the illegal or prohibited use of alcohol at an organizational event.

Before imposing an organizational sanction, as opposed to solely an individual sanction, the University will consider the entirety of the circumstances surrounding the organizational event, including, but not limited to, whether:

- (1) the alcohol violation was endorsed, sponsored, sanctioned, enabled, furthered, or funded, in whole or in part, by the organization, its officers, or the officers of its local, state, or national organization acting with actual or apparent authority, and any of them knew or should have known of the alcohol violation and they took insufficient action to prevent or cease the violation; or
- (2) the alcohol violation occurred on property owned, leased, rented or occupied by the organization, and the officers of the organization took insufficient action to prevent or cease an alcohol violation they knew or should have known existed; or
- (3) alcohol is located in the organization's campus or campus-affiliated residence facility (e.g. fraternity/sorority chapter houses), unless otherwise exempted; or

- (4) regardless of its location, the alcohol violation occurred at an event or any gathering of two or more individuals of the organization conducted in furtherance of the mission or purpose of the organization, including any event, program or ceremony; or
- (5) the alcohol violation occurred at any gathering utilizing the organization's name or logo, or that was advertised by the organization; or
- (6) the alcohol violation occurred at any gathering of two or more individuals that would typically be in furtherance of the organization's activities, but is designed to circumvent these rules.

The Vice President for Student Affairs has the discretion to determine whether, based on the criteria above and the totality of the circumstances, the alcohol violation occurred at an organization event and warrants an organizational sanction.

Any violation by the group remains part of the organization's "Three Strikes" record for a period of three calendar years, unless the organization requests and the University grants removal of an eligible first strike in accordance with the Student Alcohol Policy, below.

1st Strike

- At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$500.00 or a per capita rate of \$1.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.
- 100% of the organization's membership must complete a defined alcohol education program.
- An aggregate community service requirement for the organization of 10-25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of the sanction.
- Censure: A written reprimand for violation of specified regulations, including the possibility of more severe disciplinary sanctions in the event of the finding of a violation of any University regulation within a stated period of time. This type of action does not create new restriction for the organization.

2nd Strike

- At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,000.00 or a per capita rate of \$5.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.
- 100% of the organization's membership must complete a defined alcohol education program.
- An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.
- Disciplinary Probation: Exclusion from participation in privileged or extracurricular University activities set forth in the notice for a period of time

specified. Other conditions of the probation may apply to any other activities of the organization in the University community, except those that would affect organization's academic pursuits.

3rd Strike

- At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,500.00 or a per capita rate of \$10.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.
- 100% of the organization's membership must complete a defined alcohol education program.
- An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.
- Organizational Suspension: The organization will be suspended for a minimum of one year. University approval is required before the organization will be reinstated.

Removal of Organizational Strike

An organization that has received a first strike may request that the strike and the record be removed from its file provided the organization meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from its file at the University, the organization must present the following documentation:

- (1) it has been one year since the organization was found responsible by the University for an alcohol violation;
- (2) the organization has not received any additional charges or alcohol related violations on or off campus, since receiving the alcohol violation at issue;
- (3) the organization timely completed and exceeded all sanctions required by the University.

Removal of an organizational strike is at the sole discretion of the University Vice President for Student Affairs. Additionally, this opportunity for an organization to have a first strike removed from its University record applies only to charges under the University's Three Strikes Policy and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code.

If removal of the strike is granted, the Organization cannot request the removal of another strike for a period of three calendar years from the date the strike is removed. Organizations are not eligible for deferred strikes.

Appendix B: Statement on SQ 788

The University of Oklahoma (OU) and Oklahoma State University (OSU) receive federal funds, and the two institutions are legally bound to comply with the Federal Drug-Free Schools and Communities Act (DFSCA), which mandates the implementation of drug prevention programs and prohibits the use of illegal drugs on campus or at University-sponsored events and activities. The universities must also comply with the Federal Drug-Free Workplace Act, which describes the drug-free policies required at workplaces with certain federal contracts. Furthermore, the two Universities must also comply with the Federal Controlled Substances Act (FCSA), which criminalizes the growth and use of marijuana.

Despite the recent passage of State Question 788, the DFSCA requires OSU and OU to adopt and adhere to policies prohibiting the unlawful use, possession or distribution of illegal drugs, including marijuana. Moving forward, OU and OSU will adhere to federal law prohibiting the use, possession, distribution or cultivation of marijuana for any reason at their campuses across the state. Additionally, federal law also prohibits the use and distribution of marijuana for any reason at events authorized or supervised by OSU and OU. Even with the evolving state law permitting marijuana use for medical reasons, it is important for students and employees to know they cannot consume, smoke or possess marijuana on campus even though they might have a card or prescription permitting them to do so.

Appendix C: Drug Screening for Student Attending a Clinical Rotation Setting

<https://students.ouhsc.edu/Portals/1063/Assets/documents/Drug%20Screening%20Policy/DrugScreeningPolicy.pdf>